

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **25th day of January A.D., 2021**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Kevin M. Janak,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Clint C. Ives,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA
MINUTES
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS
Monday, January 25, 2021, 10:00 AM, SPECIAL TERM
VICTORIA COUNTY COURTHOUSE
115 N. BRIDGE ST., ROOM 241, VICTORIA, TX

1. Call to Order

(1-0:23)

1. January 25, 2021. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, January 25, 2021 at 10:00 a.m.

2. Invocation and Pledges

(2-0:29)

2. January 25, 2021. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:13)

3. January 25, 2021. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

David Gonzales, Public Health Director, updated the Court on the COVID-19 vaccine clinic last week. Mr. Gonzales responded to the Court's questions regarding future registrations for the COVID-19 vaccine.

County Engineer John Johnston stated the Professional Services associated with the Victoria Regional Land Use proposals will be opened on Thursday, January 28th, 2021 at 9:00 a.m. at the Victoria Airport Commissions meeting.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-26:13)

4. January 25, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meetings held on January 1, 2021 and January 19, 2021. Motion adopted.

5. Consider approval of accounts payable for Victoria County and take appropriate action.

(5-26:42)

5. January 25, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	1/25/2021	\$274,752.78
Supplemental Accounts	1/15/2021 – 1/21/2021	\$102,039.55

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-27:04)

6. January 25, 2021. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the monthly and quarterly reports from the County Treasurer and monthly reports from the County Clerk and County Trapper. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-27:20)

7. January 25, 2021. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-27:36)

8. January 25, 2021. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated January 21, 2021 in the amount of \$722,003.10 and the ACH report dated January 21, 2021 in the amount of \$1,717,734.34. Motion adopted.

9. Consider approval of District Office Lease Amendment between U.S. House of Representatives Congressman Michael Cloud and Victoria County for office space at 111 N. Glass St. and take appropriate action.

(9-28:29)

9. January 25, 2021. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court approved the District Office Lease Amendment between U.S. House of Representatives Congressman Michael Cloud and Victoria County for the office space at 111 North Glass Street. Motion adopted.

- 10. Consider approval and authorization of payment for Invoice No. 886-008 to Rawley McCoy & Associates, PLLC for Construction Administration Services in connection to the Victoria County Term Recovery Group Tenant Space Project and take appropriate action.**

(10-28:53)

10. January 25, 2021. County Engineer John Johnston provided the Court with information. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the authorization of payment in the amount of \$7,243.75 for Invoice No. 886-008 to Rawley McCoy and Associates, PLLC for Construction Administration Services in connection to the Victoria County Term Recovery Group Tenant Space Project. Motion adopted.

- 11. Consider approval and authorization of payment for Invoice No. 927-1220 to Rawley McCoy & Associates, PLLC for Professional Services in connection to the RDRRC Freight Elevator Renovation and take appropriate action.**

(11-29:50)

11. January 25, 2021. John Johnston, County Engineer, provided information to the Court. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the authorization for payment in the amount of \$1,592.50 for Invoice No. 927-1220 to Rawley McCoy and Associates, PLLC for Professional Services in connection to the RDRRC Freight Elevator Renovation. Motion adopted.

- 12. Consider approval of 2019 High Intensity Drug Trafficking Areas (HIDTA) Grant Modification 4, Grant No. G19HN0020A and take appropriate action.**

(12-31:37)

12. January 25, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the 2019 High Intensity Drug Trafficking Areas (HIDTA) Grant Modification 4, Grant NO. G19HN0020A for the Victoria County Sheriff's Office. Motion adopted.

- 13. Consider the following variance requests to the Victoria County Development Standards Manual for the Weber Road Subdivision - Phase 1 -Final Plat and take appropriate actions:**

(13-33:05)

13. January 25, 2021. County Engineer John Johnston requested that this agenda item be passed per the client's request. The Court held a lengthy discussion regarding the Victoria County Development Standards Manual.

- a. Variance #1 - Section III.B.2 - Construction Plan Easement Requirements - Locations and Widths
- b. Variance #2 - Section III.B.4 - Construction Plan Easement Requirements - Drainage Easements
- c. Variance #3 - Section VI.A - Stormwater Standards - Public Infrastructure
- d. Variance #4 - Section III.B.6 - Construction Plan Easement Requirements - Additional Easements

- e. Variance #5 - Section VI.B - Stormwater Standards - Design Criteria
- f. Variance #6 - Section VI.A.1 - Water and Wastewater Availability - Water and Wastewater Service Plan - Contents of Water and Wastewater Service

Passed. No action taken.

14. Consider approval of Order No. 2021-0008 Amending Order No. 2020-0105 setting salaries for the year 2021 and take appropriate action.

(14-51:06)

14. January 25, 2021. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the Order No. 2021-0008 Amending Order No. 2020-0105 settings salaries, allowances, etc. for elected officials, department heads, deputies, and their employees for 2021 and the following amended salary changes:

a. John Johnston, Engineer Project Manager:

- 1. Correction: Position change (G/L Code) for Sarah Hamman, Compliance Specialist, at a rate of \$24.96 per hour, Budget Code 100-501-1106, effective December 19, 2020.

b. Nora Brosig-Kucera, Pre-Trial Services Coordinator - Pre-Trial Services:

- 1. Correction: (Name) and Salary change for Debra Stevenson, Probation Assistant, at a rate of \$17.75 per hour, Budget Code 100-404-1105, effective December 19, 2020.

Motion adopted.

15. Consider approval of Order No. 2021-0007 for appropriation to the Community Action Committee for Meals on Wheels Victoria for \$8,500.00 in order to carry out its duties for the year of 2021 and take appropriate action.

(15-51:33)

15. January 25, 2021. Commissioner Janak addressed the Court regarding the Meals on Wheels Victoria program. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved Order No. 2021-0007 for appropriation to the Community Action Committee for Meals on Wheels Victoria for \$8,500.00 in order to carry out its duties for the year of 2021. Motion adopted.

16. Receive for the record 2020 Indigent Defense and Pre-Trial Services Yearly Report and take appropriate action.

(16-52:44)

16. January 25, 2021. Pre-Trial Services Coordinator Nora Kucera reviewed the 2020 yearly report to the Court. Moved by Gary Burns and seconded by Danny Garcia, the Commissioners Court received for the record the 2020 Indigent Defense and Pre-Trial Services Yearly Report. Motion adopted.

17. Consider approval of proposal from Harrison & Son to clean the ditch between

Basswood St. and Hickory Dr. in Precinct #2 in the amount of \$3,000.00 and take appropriate action.

(17-1:01:51)

17. January 25, 2021. Commissioner Kevin Janak provided the Court with information. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the proposal from Harrison and Son to clean the ditch between Basswood Street and Hickory Drive in Precinct No. 2 in the amount of \$3,000.00. Motion adopted.

- 18. Consider approval of Data Sharing Agreement between Victoria County Public Health Department Texas Home Visiting Program Parents as Teachers (VCPHD/TXHV-PAT) and Victoria Independent School District Parents as Teachers (VISD-PAT) and take appropriate action.**

(18-1:02:20)

18. January 25, 2021. David Gonzales, Public Health Director, provided information to the Court. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the Data Sharing Agreement between Victoria County Public Health Department Texas Home Visiting Program Parents as Teachers (VCPHD/TXHV-PAT) and Victoria Independent School District Parents as Teachers (VISD-PAT). Motion adopted.

- 19. Receive for recording purposes Chapter 59.06 (g) (1) Asset Forfeiture Report Certification from the County Fire Marshal and take appropriate action.**

(19-1:03:21)

19. January 25, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court received for recording purposes the Chapter 59.06(g)(1) Asset Forfeiture Report Certification from the County Fire Marshal. Motion adopted.

- 20. Consider approval of the following 2021 Budget Amendments and take appropriate action:**

(20-1:03:41)

20. January 25, 2021. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court approved the 2021 budget amendments for:

1. General Fund, Various Departments, Expenditures – Line item transfer
2. General Fund, Health, Revenues and Expenditures – Line item transfer

Motion adopted.

- 21. Consider approval of personnel changes and take appropriate action.**

(21-1:04:06)

21. January 25, 2021. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

a. Justin Marr, Sheriff – Sheriff's Office:

1. Employment of Asyra Rich, Clerk III Records, at a rate of \$16.10 per hour, Budget Code 100-562-1148, effective January 26, 2021.
2. Employment of Jonathan Billman, Detention Deputy, at a rate of \$23.57 per hour, Budget Codes 100-565-1114-\$22.57 and 100-565-1136-\$1.00, effective January 26, 2021.
3. Position change for Madison Hencerling, from Detention Deputy, at a rate of \$23.57 per hour, Budget Codes 100-565-1114 \$22.57 and 100-565-1136-\$1.00 to Patrol Deputy, Budget Codes 100-563-1109 \$22.57 and 100-563-1136 \$1.00, effective January 30, 2021.
4. Position change for Brandon Schustereit from Patrol Sergeant, at a rate of \$26.27 per hour, Budget Codes 100-563-1108 \$25.27, 100-563-1136 \$1.00, and 100-563-1137 \$69.23 Cert Pay to Mental Health Supervisor, Budget Codes 356-560-1107 \$25.27, 356-560-1136 \$1.00, and 356-560-1137 \$69.23 Cert Pay, effective January 30, 2021.
5. Salary and position change for Phoenix Henderson, from Mental Health Supervisor, at a rate of \$26.27 per hour, Budget Codes 356-560-1107 \$25.27, 356-560-1136 \$1.00, and 356-560-1137 \$69.23 Cert Pay to Detention Deputy, at a rate of \$23.57 per hour, Budget Codes 100-565-1114 \$22.57, 100-565-1136 \$1.00, and 100-565-1137 \$69.23 Cert Pay, effective January 30, 2021.
6. Salary and position change for Ryan Vasquez, from Detention Deputy, at a rate of \$23.57 per hour, Budget Codes 100-565-1114 \$22.57 and 100-565-1136 \$1.00 to School Resource Officer, at a rate of \$24.66 per hour, Budget Codes 395-560-1109 \$23.66 and 395-560-1136 \$1.00, effective January 30, 2021.
7. Salary and position change for Steve Meaux, from Crime Scene Tech, at a rate of \$24.66 per hour, Budget Codes 100-563-1107 \$23.66, 100-563-1136 \$1.00, and 100-563-1137 \$69.23 Cert Pay to Investigator, at a rate of \$26.27 per hour, Budget Codes 100-563-1106 \$25.27, 100-563-1136 \$1.00, and 100-563-1137 \$69.23 Cert Pay, effective January 30, 2021.
8. Salary and position change for John McDowell, from Patrol Corporal, at a rate of \$25.51 per hour, Budget Codes 100-563-1112 \$24.51, 100-563-1136 \$1.00, and 100-563-1137 \$46.15 Cert Pay to Sgt. Enforcement, at a rate of \$26.27 per hour, Budget Codes 100-563-1108 \$25.27, 100-563-1136 \$1.00, and 100-563-1137 \$46.15 Cert Pay, effective January 30, 2021.
9. Salary and position change for Brody Davis, from Patrol Corporal, at a rate of \$25.51 per hour, Budget Codes 100-563-1112 \$24.51 and 100-563-1136 \$1.00 to Sgt. Enforcement, at a rate of \$26.27 per hour, Budget Codes 100-563-1108 \$25.27 and 100-563-1136 \$1.00, effective January 30, 2021.

- CONTINUED -

10. Salary and position change for Jeremy Marshall, from Sr. Patrol Deputy, at a

- rate of \$24.66 per hour, Budget Codes 100-563-1109 \$23.66, 100-563-1136 \$1.00, and 100-563-1137 \$46.15 Cert Pay to Patrol Corporal, at a rate of \$25.51 per hour, Budget Codes 100-563-1112 \$24.51, 100-563-1136 \$1.00, and 100-563-1137 \$46.15 Cert Pay, effective January 30, 2021.
11. Salary and position change for Jose Diaz, from Sr. Patrol Deputy, at a rate of \$23.57 per hour, Budget Codes 100-563-1109 \$22.57 and 100-563-1136 \$1.00 to Patrol Corporal, at a rate of \$25.51 per hour, Budget Codes 100-563-1112 \$24.51 and 100-563-1136 \$1.00, effective January 30, 2021.
 12. Salary and position change for Richard Martin, from Lieutenant, SCU, at a rate of \$28.01 per hour, Budget Codes 100-564-1105 \$27.01, 100-564-1136 \$1.00, and 100-564-1137 \$46.15 Cert Pay to Enforcement Captain, at a rate of \$33.82 per hour, Budget Codes 100-563-1104 \$32.82, 100-563-1136 \$1.00, and 100-563-1137 \$46.15 Cert Pay, effective January 30, 2021.
 13. Dismissal of Katrina Larson-Watts, Nurse, with 65.72 PTO and 141.75 Compensatory hours due, effective January 20, 2021.
- b. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
1. Employment of Daisy Marie Vrana, (Control Room Officer) Extra Help, at a rate of \$12.75 per hour, Budget Code 100-573-1130, effective January 26, 2021.
 2. Employment of Brechelle Sade Spradley, Extra Help-Rover, at a rate of \$14.50 per hour, Budget Code 100-573-1130, effective January 26, 2021.
 3. TJJD Salary Adjustment Certification for Karolina Clifford, Juvenile Detention Officer (JSO), to be paid \$46.42 per pay period, effective January 22, 2021. Certification date for Karolina Clifford is March 27, 2020. Budget Coding: Post-Adj Secure (JSO) 231-578-1135. Other Remarks: Karolina Clifford was part time employee, she will be replacing Wendy Saldana as a full time employee. Remarks: Karolina Clifford became a certified JSO on 3/27/2020. The 2021 salary adjustment of \$46.42 should begin on pay date 1/22/2021. One payment of \$92.84 should be paid on 2/5/2021 and \$46.42 thereafter.
 4. TJJD Salary Adjustment Certification for Aaron Glynn, Juvenile Detention Officer (JSO), to be paid \$46.42 per pay period, effective January 22, 2021. Certification date for Aaron Glynn is January 6, 2021. Budget Coding: Post-Adj Secure (JSO) 231-578-1135. Remarks: Aaron Glynn became a certified JSO on 1/6/2021. The 2021 salary adjustment of \$46.42 should begin on pay date 1/22/2021. One payment of \$92.84 should be paid on 2/5/2021 and \$46.42 thereafter.
- c. Constance Filley Johnson, Criminal District Attorney - Victoria County Criminal District Attorney's Office:
1. Employment of Corian J. Johnson, Misd. Assistant CDA, at a rate of \$32.25 per hour, Budget Code 100-475-1105, effective February 2, 2021.
- d. Kim Plummer, District Clerk - District Clerk's Office:
1. Certificate of Course Completion for the Texas Open Meetings Act Training of Government Code, Section 551.005 on January 20, 2021.
 2. Employment of Laura Dolezal, Clerk III, at a rate of \$16.10 per hour, Budget Code 100-450-1105, effective February 2, 2021.

- CONTINUED -

- e. Clint Ives, Commissioner, Precinct No. 4 - Road and Bridge, Precinct No. 4:

1. Employment of Michael S. Simpson, Courtesy Station Operator, at a rate of \$17.00 per hour, Budget Code 204-614-1120, effective January 26, 2021.

Motion adopted.

22. **Closed meeting pursuant to V.T.C.A. Government Code §551.076 to discuss security matters; pursuant to V.T.C.A. Government Code §551.0745 to discuss Board and Commissions: Airport Board.**

(22-1:06:03)

22. January 25, 2021. The Commissioners Court went into closed session at 11:07 a.m., pursuant to V.T.C.A. Government Code §551.076 to discuss security matters and V.T.C.A. Government Code §551.0745 to discuss Board and Commissions for the Airport Board.

23. **Pursuant to V.T.C.A. Government Code §551.102 return to open meeting and take any action deemed necessary based upon discussion in closed meeting.**

(23-3:09:16)

23. January 25, 2021. The Commissioners Court returned to open meeting 1:07 p.m. pursuant to V.T.C.A. Government Code §551.102, with no action taken.

24. **Consider appointments to the Airport Commission and take appropriate action.**

(24-3:09:32)

24. January 25, 2021. Passed. No action taken.

25. **Adjourn**

(25-3:09:40)

25. January 25, 2021. The Commissioners Court adjourned the meeting of January 25, 2021.