

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **11th day of January A.D., 2021**, the Commissioners Court convened in **Regular Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1	Absent
Kevin M. Janak,	Commissioner Precinct No. 2	
Gary Burns,	Commissioner Precinct No. 3	
Clint C. Ives,	Commissioner Precinct No. 4	
and		
Heidi Easley,	County Clerk and Ex-Officio Clerk	

and the following orders were passed:



COUNTY OF VICTORIA
MINUTES
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS
Monday, January 11, 2021, 10:00 AM, REGULAR TERM
VICTORIA COUNTY COURTHOUSE
115 N. BRIDGE ST., ROOM 241, VICTORIA TEXAS

1. **Call to Order.**
(1-2:34)
 1. January 11, 2021. Ben Zeller, County Judge, called to order the Commissioners Court Regular Term for Monday, January 11, 2021 at 10:00 a.m.
2. **Invocation and Pledges.**
(2-3:08)
 2. January 11, 2021. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.
3. **Citizens Communication.**
(3-3:16)
 3. January 11, 2021. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

County Judge Zeller stated the Commissioners Court agenda packet will now be available on Thursday afternoon's and mentioned that the Legislative Session starts tomorrow.

County Engineer John Johnston reviewed the new application for the Request for Plat Exemption Forms.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.
4. **Consider approval of minutes and take appropriate action.**
(4-13:20)
 4. January 11, 2021. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved the minutes of the Commissioners Court meeting held on January 4, 2021. Motion adopted.
5. **Consider approval of accounts payable for Victoria County and take appropriate**

action.

(5-13:45)

5. January 11, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	1-11-2021	\$646,592.74
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Supplemental Accounts	12-31-2020 – 1-7-2021	\$16,837.87
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Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-14:35)

6. January 11, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received the monthly reports from the District Clerk; County Clerk; Criminal District Attorney; Tax Assessor Collector; County Auditor; Fire Marshal; Justices of the Peace, Precincts Nos. 1-4; and Constable, Precinct No. 1. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-18:42)

7. January 11, 2021. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-18:48)

8. January 11, 2021. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated January 7, 2021 in the amount of \$563,340.21 and the ACH report dated January 7, 2021 in the amount of \$2,432,138.90. Motion adopted.

9. Hear report from Public Health Department related to local COVID-19 vaccine availability and distribution and take appropriate action.

(9-18:54)

9. January 11, 2021. Public Health Director David Gonzales reviewed information on the availability of the COVID-19 vaccine and the distribution of the vaccine. Mr. Gonzales answered Judge Zeller's and County Clerk Heidi Easley's questions. Emergency Management Coordinator Rick McBrayer continued with additional information on the COVID-19 vaccines. No action taken.

10. Consider recommendation from The Victoria Office of Emergency Management and The Victoria Public Health Department related to COVID-19 Employee Overtime and other Associated Operational Costs and take appropriate action.

(10-37:56)

10. January 11, 2021. Rick McBrayer, Emergency Management Coordinator, provided information to the Court. First Assistant Auditor Becky Smiley answered Commissioners Janak's questions. The Court held a discussion regarding COVID-19 overtime and associated operational cost for Victoria County employees. Moved

- CONTINUED -

by Gary Burns and seconded by Clint Ives, the Commissioners Court approved

COVID-19 Employee Overtime and other Associated Operational Costs for the Victoria Office of Emergency Management and the Victoria County Public Health Department employees. Motion adopted.

- 11. Consider approval of Extension of the County's Temporary Policy and Procedures for the Families First Coronavirus Response Act effective January 1, 2021 and take appropriate action.**

(11-49:51)

11. January 11, 2021. Human Resources Director Gina Howard provided information to the Court. Commissioner Burns and Commissioner Janak addressed the Court. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved the Extension of the County's Temporary Policy and Procedures for the Families First Coronavirus Response Act effective January 1, 2021. Motion adopted.

- 12. Ratify Amendment to 2020 Flexible Spending Accounts Benefits to increase rollover limit to 100% and take appropriate action.**

(12-56:00)

12. January 11, 2021. Gina Howard, Human Resource Director, provided information to the Court. Commissioner Ives and Commissioner Janak addressed the Court. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court ratified the amendment to the 2020 Flexible Spending Accounts Benefits to increase the rollover limit to 100%. Motion adopted.

- 13. Receive Victoria County's 2021 Liability Coverage Package with Texas Association of Counties Risk Management Pool and take appropriate action.**

(13-1:00:40)

13. January 11, 2021. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court received the Victoria County's 2021 Liability Coverage Package with Texas Association of Counties Risk Management Pool. Motion adopted.

- 14. Consider approval and authorization of payment for Invoice #31083 in connection to Liability Insurance for coverage period January 1, 2021 - January 1, 2022 and take appropriate action.**

(14-1:01:17)

14. January 11, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the authorization of payment for Invoice No. 31083 in connection to the Liability Insurance for coverage period of January 1, 2021 through January 1, 2022. Motion adopted.

- 15. Consider approval of order 2021-0006 for 2021 Victoria County Appropriations for the following and take appropriate actions:**

(15-1:01:43)

15. January 11, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved Order 2021-0006 for the following 2021 Victoria County Appropriations:

- a. Gulf Bend Center
- b. Mid-Coast Family Services
- c. Victoria Economic Development Corporation
- d. Victoria County Senior Citizens Center
- e. Victoria Soil and Water Conservation
- f. Volunteer Fire Departments

Motion adopted.

- 16. Consider approval of the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Anderson County and take appropriate action.**

(16-1:02:50)

16. January 11, 2021. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Anderson County. Motion adopted.

- 17. Consider appointment of County Judge Pro Tem for the year 2021 and take appropriate action.**

(17-1:03:07)

17. January 11, 2021. Passed. No action taken.

- 18. Consider approval of board appointment of Tracy Chase to the Victoria County Child Welfare Board and take appropriate action.**

(18-1:04:24)

18. January 11, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the board appointment of Tracy Chase to the Victoria County Child Welfare Board. Motion adopted.

- 19. Consider approval of request for plat exemption from Ronald Beck on Lone Star Road in Precinct #3 and take appropriate action.**

(19-1:04:50)

19. January 11, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the request for plat exemption from Ronald Beck on Lone Star Road in Precinct No. 3. Motion adopted.

- 20. Consider approval and authorization of payment to PGAL for Invoice #10052377 for Professional Services in connection to Commissioner's Court Renovation Project and take appropriate action.**

(20-1:07:52)

20. January 11, 2021. Moved by Kevin Janak and seconded by Clint Ives, the

Commissioners Court approved and authorized the payment for Invoice No. 10052377 to PGAL for professional services in connection to the Commissioner's Court Renovation Project. Motion adopted.

21. Consider approval of 2019 Homeland Security Grant Program (HSGP) Operation Stonegarden Grant Program (OPSG) Budget Adjustment, Grant Number: 3186205 and take appropriate action.

(21-1:08:54)

21. January 11, 2021. Grant Administrator Robin Knipling provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the 2019 Homeland Security Grant Program (HSGP) Operation Stonegarden Grant Program (OPSG) Budget Adjustment, Grant No. 3186205. Motion adopted.

22. Consider approval of appointment of Gary W. Smejkal to Reserve Deputy Constable in Precinct 1 and take appropriate action.

(22-1:10:07)

22. January 11, 2021. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the appointment of Gary W. Smejkal to Reserve Deputy Constable in Precinct No. 1. Motion adopted.

23. Consider approval of the following 2021 Budget Amendments and take appropriate action.

(23-1:11:10)

23. January 11, 2021. Moved by Kevin Janak and seconded by Clint Ives, the Commissioner Court approved the 2020 budget amendments for:

- a. General Fund, Various Departments, Expenditures - Increase
- b. Gulf of Mexico Energy Security Act , Expenditures - Increase
- c. Road & Bridge Precinct #3, Expenditures - Line item transfer
- d. Justice Technology Fund, Expenditures - Increase
- e. Health Insurance Fund, Expenditures - Line item transfer
- f. LEOSE Fund, Expenditures – Increase

Motion adopted.

24. Consider approval of personnel changes and take appropriate action.

(24-1:12:12)

24. January 11, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioner Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Constance Filley Johnson, Criminal District Attorney – Criminal District

Attorney's Office:

1. Employment of Andrea S. Harvey, Felony Assistant CDA, at a rate of \$36.07 per hour, Budget Code 100-475-1104, effective January 12, 2021.

b. Justin Marr, Sheriff – Sheriff's Office:

1. Employment of Edward Scott Townsend, Detention Deputy, at a rate of \$23.57 per hour, Budget Codes 100-565-1114-\$22.57 and 100-565-1136-\$1.00, effective January 19, 2021.
2. Employment of Kristian Munoz, Detention Officer Tier 1, at a rate of \$17.99 per hour, Budget Code 100-565-1116, effective January 12, 2021.
3. Retirement of Laurence Leon, Special Ops Commander, with 80.0 PTO and 240.0 Compensatory hours due, effective January 15, 2021.

c. Pama Hencerling, Chief Probation Officer – Juvenile Detention:

1. Resignation of Crosby Washington, Extra Help – PRN, effective December 27, 2020.
2. Resignation of Christopher M. Apostolides, Supervision Officer, effective January 5, 2021.
3. Employment of Syl-Vanna Lee Martinez, Extra Help – PRN, at a rate of \$13.50 per hour, Budget Code 100-573-1130, effective January 12, 2021.
4. Employment of Garrett Wayne Kastl, Extra Help – Rover, at a rate of \$14.50 per hour, Budget Code 100-573-1130, effective January 12, 2021.
5. Employment of Alfredo Rivera, Extra Help – PRN, at a rate of \$13.50 per hour, Budget Code 100-573-1130, effective January 12, 2021.

d. Kim Plummer, District Clerk – District Clerk's Office:

1. Certification of participation for successfully completing the Texas Public Information Act training on January 6, 2021.

Motion adopted.

25. Adjourn

(25-1:12:40)

25. January 11, 2021. The Commissioners Court adjourned the meeting of January 11, 2021.