

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **24th day of May A.D., 2021**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Kevin M. Janak,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Clint C. Ives,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA
MINUTES
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS
MONDAY, MAY 24, 2021, 10:00 AM, SPECIAL TERM
VICTORIA COUNTY COURTHOUSE
115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order

(1-0:00)

1. May 24, 2021. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, May 24, 2021 at 10:00 a.m.

2. Invocation and Pledges

(2-0:00)

2. May 24, 2021. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-2:16)

3. May 24, 2021. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 East North Mobile Home Park, voiced his concerns regarding dog issues at the East North Mobile Home Park and in the community.

Michael Barjenbruch, Boy Scout, spoke to the Court about the requirements he has to complete to receive the Citizenship in the Community badge and for a Boy Scout to become an Eagle Scout and Life Scout. The Court thanked Mr. Barjenbruch.

Rick McBrayer, Emergency Management Coordinator, spoke to the Court about the rainfall within the last week, flash flooding, drainage, river levels and the rain damage and assistance for Victoria County. Mr. McBrayer answered the Courts questions. Commissioner Ives and Commissioner Garcia discussed drainage districts for Victoria County precincts. Commissioner Janak spoke to the Court about rain in his precinct yesterday and advised the public that now is the time to look at property if they are looking to buy. Commissioner Janak stated the barricades are being stolen and asked the public to leave the barricades in place for the safety of the public.

Public Health Director David Gonzales stated to the Court that as soon as conditions are favorable, the County will continue mosquito spraying.

County Judge Zeller mentioned there will be a Town Hall Meeting addressing the border crisis situation this evening at 6:00 p.m. at the Inez Community Center.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-35:43)

4. May 24, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meeting held on May 17, 2021. Motion adopted.

5. Consider approval of accounts payable for Victoria County and take appropriate action.

(5-35:58)

5. May 24, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	5/24/2021	\$232,585.30
Supplemental Accounts	5/14/2021 – 5/20/2021	\$38,425.87

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-36:20)

6. May 24, 2021. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the monthly report from the County Treasurer. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-36:43)

7. May 24, 2021. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-37:13)

8. May 24, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated May 20, 2021 in the amount of \$466,991.58 and the ACH report dated May 20, 2021 in the amount of \$1,762,591.56. Motion adopted.

9. Receive notice of Transparency Star Award from the Texas Comptroller of Public Accounts for exemplary efforts in creating financial transparency and take appropriate action.

(9-37:40)

9. May 24, 2021. County Judge Zeller explained the Transparency Star Award to the Court. Moved by Clint Ives and seconded by Danny Garcia, the Commissioners Court received the notice of Transparency Star Award for Traditional Finances from the Texas Comptroller of Public Accounts for exemplary efforts in creating financial transparency. Motion adopted.

10. Receive and discuss budget calendar for FY 2022 Budget Year and take appropriate action.

(10-40:20)

10. May 24, 2021. County Judge Zeller discussed the budget calendar and answered Commissioner Burns question. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received the Budget Planning Calendar for FY 2022 Budget Year. Motion adopted.

11. Consider approval of amendment to Ryan White Service Delivery Grant Contract No. 5608/5-565-02 and take appropriate action.

(11-42:30)

11. May 24, 2021. Public Health Director David Gonzales provided information to the Court. Moved by Clint Ives and seconded by Kevin Janak, the Commissioners Court approved the amendment to change the time that requests for reimbursement are to be received for the Ryan White Service Delivery Grant Contract No. 5608/5-565-02 for the Victoria County Public Health Department. Motion adopted.

12. Consider approval of amendment to the State-R Grant Contract Number 5608/SR3-565-02 and take appropriate action.

(12-43:05)

12. May 24, 2021. David Gonzales, Public Health Director, provided the Court with information. Moved by Clint Ives and seconded by Kevin Janak, the Commissioners Court approved the amendment to change the time that requests for reimbursement are to be received for the State-R Grant Contract Number 5608/SR3-565-02 for the Victoria County Public Health Department. Motion adopted.

13. Consider approval of the Cardinal Health 340B New Customer application with Avita Drugs, LLC and take appropriate action.

(13-43:26)

13. May 24, 2021. David Gonzales, Public Health Director, provided the Court with information. Moved by Clint Ives and seconded by Danny Garcia, the Commissioners Court approved the Cardinal Health 340B New Customer application between Victoria County Public Health Department-HARP and Avita Drugs, LLC. Motion adopted.

14. Discuss and consider replacement of handheld radios in Victoria County Sheriff's Office and take appropriate action.

(14-43:56)

14. May 24, 2021. Sheriff Justin Marr reviewed the bids and explained the need for new handheld radios. Sheriff Marr and Chief Deputy Franklin answered questions from the Court. The Commissioners Court discussed the replacement of handheld radios for the Victoria County Sheriff's Office. Grant Administrator Robin Knipling provided funding information for the new handheld radios. Chief Probation Officer Pama Hencerling and Fire Marshal Richard Castillo answered the Courts questions. No action taken.

15. Ratify Texas Historical Commission Certified Local Government Grant Program

Award, Contract TX-21-001 and take appropriate action.

(15-59:19)

15. May 24, 2021. Robin Knipling, Grant Administrator, provided information to the Court. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court ratified the Certified Local Government Grant Program Award, Contract TX-21-001 between the Texas Historical Commission and Victoria County. Motion adopted.

16. Consider approval of maintenance agreement with Office Systems for a new Ricoh copier for Justice of the Peace Precinct 1 and take appropriate action.

(16-59:55)

16. May 24, 2021. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the maintenance agreement with Office Systems for a new Ricoh copier for Justice of the Peace, Precinct No. 1. Motion adopted.

17. Receive for the record correction to minutes of May 10, 2021 regarding item No. 22, proposal for Precinct 2, to add statutory language and take appropriate action.

(17-1:00:19)

17. May 24, 2021. County Clerk Heidi Easley explained the reason for the correction to the May 10, 2021 minutes. Moved by Clint Ives and seconded by Kevin Janak, the Commissioners Court received for the record the correction to minutes of May 10, 2021 regarding item no. 22, proposal for Precinct No. 2, to add statutory language. Motion adopted.

18. Receive for the record the TJJD Annual Facility Standards Compliance Report and take appropriate action.

(18-1:01:09)

18. May 24, 2021. Chief Probation Officer Pama Hencerling reviewed the compliance report and recognized Lynette Acuna, Facility Administrator of Juvenile Detention Center. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received for the record the TJJD Annual Facility Standards Compliance Report. Motion adopted.

19. Consider approval of the following residential contract for the Victoria Regional Juvenile Justice Center and take appropriate actions:

a. Residential Contract with McLennan County

(19a-1:02:57)

19a. May 24, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the Residential contract between the Victoria County Regional Juvenile Justice/Detention Facility and McLennan County. Motion adopted.

Consider approval of the following residential and detention contracts for the Victoria Regional Juvenile Justice Center and take appropriate actions:

b. Detention and Residential Contract with Lampasas County

(19b-1:02:57)

19b. May 24, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the Detention and Residential contracts between the Victoria County Regional Juvenile Justice/Detention Facility and Lampasas County. Motion adopted.

20. Consider additional \$10,000.00 in funding for Victoria Regional Airport marketing efforts and take appropriate action.

(20-1:03:34)

20. May 24, 2021. Lenny Llerena, Airport Manager, explained how the additional money will be used for the airport. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the additional \$10,000.00 in funding for Victoria Regional Airport marketing efforts. Motion adopted.

21. Consider approval of the following 2021 budget amendments and take appropriate action.

(21-1:06:23)

21. May 24, 2021. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the 2021 budget amendments for:

- a. General Fund, Sheriff's Office, Expenditures – Line item transfer
- b. Road and Bridge, Precinct No. 1 - Expenditures - Line item transfer
- c. Road and Bridge, Precinct No. 3 - Revenues and Expenditures - Line item transfer

Motion adopted.

22. Consider approval of personnel changes and take appropriate action.

(22-1:06:54)

22. May 24, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Ashley Hernandez, County Tax Assessor-Collector - County Tax Office:
 - 1. Certificate of completion of educational training hours from The Tax Assessor-Collector Association of Texas for Ashley Hernandez, County Tax Assessor-Collector.
- b. Danny Garcia, Commissioner, Precinct No. 1 - Road and Bridge, Precinct No. 1:
 - 1. Request for overtime and paid time off payment of 190.00 Comp Hours for Pedro Villarreal.
 - 2. Employment of Oscar Stiles, Extra Help, at a rate of \$15.00 per hour, Budget Code 201-611-1130, effective May 25, 2021.
- c. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 - 1. TJJD Salary Adjustment Certification for Ranee Denson, Juvenile Detention Officer (JSO) to be paid \$46.42 per pay period, effective May 14, 2021. Certification date for Ranee Denson is March 30, 2021. Budget Coding: Post-Adj Secure (JSO) 231-578-1135. Ranee Denson became a certified JSO on 3/30/2021. The 2021 salary adjustment of \$46.42 should begin on pay date 5/14/2021. One payment of \$92.84 should be paid on 5/28/2021 and \$46.42 thereafter.
 - 2. Salary and position change for Marissa Purcell, from JPO I, at a rate of \$19.07 plus \$1.50 Goliad; TJJD Supplement, Budget Codes 231-571-1108 19.07, 231-577-1108 1.50, and 231-577-1135 to a rate of \$19.95 plus \$1.50 Goliad; TJJD Supplement, Budget Codes 231-588-1105 19.95, 231-577-1108 1.50, and 231-577-1135, effective May 22, 2021.
 - 3. Salary and position change for Damaris Rabsatt, from Probation Officer, at a rate of \$19.95 per hour, Budget Codes 231-588-1105 19.95 and 231-577-1135 to Staff Services Coordinator, at a rate of \$20.00 per hour, Budget

- Codes 100-573-1145 20.00 and 231-577-1135, effective May 22, 2021.
4. Salary and position change for Nicole Ellis, from Supervision Officer I, at a rate of \$17.06 per hour, Budget Code 100-573-1155 to Supervision Officer II, at a rate of \$18.66 per hour, Budget Code 100-573-1154, effective May 22, 2021.
 5. Position change for Joseph Ryan Black, from Supervision Officer II, at a rate of \$15.67 per hour, Budget Code 100-573-1154 to Supervision Officer, Budget Code 100-573-1156, effective May 22, 2021.
 6. Salary and position change for Michelle A. Koenig, from Supervision Officer , at a rate of \$15.67 per hour, Budget Code 100-573-1156 to Supervision Officer I, at a rate of \$17.06 per hour, Budget Code 100-573-1155, effective May 22, 2021.
 7. Salary and position change for Rodney Chatman, from Supervision Officer, at a rate of \$15.67 per hour, Budget Code 100-573-1156 to Supervision Officer I, at a rate of \$17.06 per hour, Budget Code 100-573-1155, effective May 22, 2021.
 8. Salary and position change for James Williams, from Supervision Officer I, at a rate of \$17.06 per hour, Budget Code 100-573-1155 to Supervision Officer III, at a rate of \$20.03 per hour, Budget Code 100-573-1151, effective May 22, 2021.
- d. Justin Marr, Sheriff - Sheriff's Office:
1. Salary and position change for Chantal Wall, from Clerk III Records, at a rate of \$16.10 per hour, Budget Code 100-562-1148-\$16.10 to Detention Officer Tier 1, at a rate of \$17.99 per hour, Budget Code 100-565-1114-17.99, effective May 22, 2021.
 2. Resignation of Lisa Mathews, Cook, with 80.00 PTO and 48.15 Compensatory hours due, effective April 27, 2021.
 3. Employment of Deborah Cox, Nurse, at a rate of \$22.65 per hour, Budget Code 100-565-1128, effective May 25, 2021.
 4. Position change for Jeffrey Thomas, from Classification Officer, at a rate of \$24.66 per hour, Budget Codes 100-565-1119-\$23.66 and 100-565-1136-\$1.00 to Detention Deputy, Budget Codes 100-565-1114-\$22.57, 100-565-1136-\$1.00, and 360-560-1114-\$1.09, effective May 22, 2021.
 5. Salary and position change for Claudia Penney, from Detention Deputy, at a rate of \$23.57 per hour, Budget Codes 100-565-1114-\$22.57 and 100-565-1136-\$1.00 to Courts/Extradition, at a rate of \$24.66 per hour, Budget Codes 100-565-1110-\$23.66 and 100-565-1136-\$1.00, effective May 22, 2021.
 6. Salary and position change for Ryan Vasquez, from School Resource Officer, at a rate of \$24.66 per hour, Budget Codes 395-560-1109-\$23.66 and 395-560-1136-\$1.00 to Detention Deputy, at a rate of \$23.57 per hour, Budget Codes 100-565-1114-\$22.57 and 100-565-1136-\$1.00, effective May 22, 2021.

- CONTINUED -

7. Salary and position change for Jordan Trevino, from Detention Deputy, at a rate of \$23.57 per hour, Budget Codes 100-565-1114-\$22.57 and 100-

565-1136-\$1.00 to School Resource Deputy, at a rate of \$24.66 per hour, Budget Codes 395-560-1109-\$23.66 and 395-560-1136-\$1.00, effective May 22, 2021.

8. VCSO Salary Adjustment Certification for Marion Heatherington IV, to be paid Advanced Certificate Pay of \$46.15 per pay period, effective June 11, 2021. Certification date for Marion Heatherington IV is May 10, 2021. Budget Coding: Special Crimes Certificate Pay 100-564-1137.

e. David Gonzales, Public Health Director - Victoria County Public Health Department:

1. Salary change for Ariel Gomez, Sanitation Inspector, from a rate of \$20.00 per hour, Budget Code 800-631-1154 to a rate of \$20.50 per hour, effective May 8, 2021.
2. Salary change for Eduardo Ramirez, Sanitation Inspector, from a rate of \$19.00 per hour, Budget Code 800-631-1154 to a rate of \$20.00 per hour, effective May 8, 2021.

Motion adopted.

23. Adjourn

(23-1:08:01)

23. May 24, 2021. The Commissioners Court adjourned the meeting of May 24, 2021.