

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **26th day of July A.D., 2021**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Kevin M. Janak,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Clint C. Ives,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

MONDAY, JULY 26, 2021, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. July 26, 2021. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, July 26, 2021 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. July 26, 2021. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:06)

3. July 26, 2021. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Fire Marshal Richard Castillo provided the quarterly report on fire calls and introduced Lieutenant Deputy Fire Marshal Marshall Frazier. Fire Marshal Castillo also stated Lieutenant Frazier recently completed the Police Academy and is now a day Lieutenant Deputy Fire Marshal with the Victoria County Fire Marshal's Office and the Victoria Fire Department and he will assist with investigations and operations at the Fire Marshal's Office.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-8:21)

4. July 26, 2021. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the minutes of the Commissioners Court meeting held on July 19, 2021. Motion adopted.

5. Consider approval of accounts payable for Victoria County and take appropriate

action.

(5-8:37)

5. July 26, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	7/26/2021	\$266,286.53
Supplemental Accounts	7/16/2021 – 7/22/2021	\$67,945.33

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-8:47)

6. July 26, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the quarterly report from the County Treasurer and the monthly reports from County Treasurer; Sheriff; Justice of the Peace, Precinct No. 1; Victoria County Extension Family and Community Health; and Victoria County Extension Agent 4-H. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-9:06)

7. July 26, 2021. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-9:22)

8. July 26, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated July 22, 2021 in the amount of \$717,847.98 and the ACH report dated July 22, 2021 in the amount of \$2,415,802.68. Motion adopted.

9. Hear a report on Victoria County's 2020 annual audit and receive the Comprehensive Annual Financial Report (CAFR) for 2020 and take appropriate action.

(9-10:26)

9. July 26, 2021. Steve Van Manen with Harrison Waldrop and Uherek, LLP reviewed Victoria County's 2020 annual audit with the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received the 2020 Comprehensive Annual Financial Report (CAFR) for Victoria County. Motion adopted.

10. Hear a presentation from Veterans Officer Eva Painter regarding the use of office space for a Health Advocate position funded through the Texas Veterans Commission for the Crossroads Area Veterans Center and take appropriate action.

(10-28:54)

10. July 26, 2021. Veterans Officer Eva Painter spoke to the Court regarding the use of office space for a Health Advocate position at the Crossroads Area Veterans Center and the services that a health care advocate would provide to the veterans. Commissioner Garcia thanked Ms. Painter for her presentation and for her services at the veterans center. He also thanked Commissioners Court for being a Court that supports veterans. Commissioner Ives

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and Commissioner Burns also spoke to the Court regarding the veterans center. Moved by

Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the use of office space for a Health Advocate position funded through the Texas Veterans Commission for the Crossroads Veterans Center. Motion adopted.

11. Consider approval of the following items from the Victoria County Health Department and take appropriate action:

a. Fully executed Hogg Foundation for Mental Health Grant - Project No. WRC-045i (11a-40:05)

11a. July 26, 2021. David Gonzales, Public Health Director, provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court received the fully executed Statement of Agreement between the Hogg Foundation for Mental Health and Victoria County Public Health Department for a multiple year grant-Project No. WRC-045i in the amount of \$750,000.00 over five years with the grant term beginning July 1, 2021 and ending June 30, 2026. Motion adopted.

Consider approval of the following items from the Victoria County Health Department and take appropriate action:

b. Department of State Health Services Memorandum of Understanding - DSHS Contract No. HHS001031800050 and Federal 340B Drug Discount Program Assurance Form (11b-40:05)

11b. July 26, 2021. Public Health Director David Gonzales provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the Memorandum of Understanding between the Department of State Health Services (DSHS) and the Victoria County Public Health Department for DSHS Contract No. HHS001031800050 and U.S. Federal Government 340B Drug Discount Program Assurance Form. Motion adopted.

Consider approval of the following items from the Victoria County Health Department and take appropriate action:

c. Amended Zoonosis Control Program Animal-Friendly Grant - DSHS Contract No. HHS000932900004 FY 2022 (11c-40:05)

11c. July 26, 2021. David Gonzales, Public Health Director, provided the Court with information. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the amended Zoonosis Control Program Animal Friendly Grant Department of State Health Services Contract No. HHS000932900004 FY 2022 for the Victoria County Public Health Department. Motion adopted.

12. Consider approval of Order No. 2021-0073 for the 2021 appropriation to the City of Victoria for fire, rescue and emergency services in the amount of \$1,998,356.36 and take appropriate action.

(12-41:55)

12. July 26, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved Order No. 2021-0073 for the 2021 appropriation to the City of Victoria for fire, rescue, and emergency services in Victoria, County, Texas in the amount of \$1,998,356.36. Motion adopted.

13. Consider approval of an Interlocal Agreement between Victoria County, and Nueces County for Jail Services and take appropriate action.

(13-42:46)

13. July 26, 2021. Sheriff Justin Marr provided information to the Court and answered the Court's questions. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the Interlocal Agreement between Victoria County and Nueces County for Jail Services. Motion adopted.

- 14. Receive a fully executed agreement between the County of Victoria and the Texas Department of Transportation for a Drainage Study at the Victoria Regional Airport and take appropriate action.**

(14-44:03)

14. July 26, 2021. Airport Manager Lenny Llerena provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received the fully executed Airport Project Participation Agreement between the County of Victoria and the Texas Department of Transportation for a drainage study at the Victoria Regional Airport. Motion adopted.

- 15. Receive a fully executed Interlocal Agreements for E9-1-1 Services between the Golden Crescent Regional Planning Commission (GCRPC) and Victoria County Sheriff's Office Public Safety Answering Point (PSAP) for the FY 2022-2023 biennium and take appropriate action.**

(15-45:35)

15. July 26, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court received the fully executed Interlocal Agreement for E9-1-1 Services between the Golden Crescent Regional Planning Commission (GCRPC) and Victoria County Sheriff's Office Public Safety Answering Point (PSAP) for the FY 2022-2023 biennium. Motion adopted.

- 16. Consider approval of proposed amendments to Article IX of the Golden Crescent Regional Planning Commission's (GCRPC) Bylaws and take appropriate action.**

(16-47:11)

16. July 26, 2021. County Judge Zeller discussed the proposed amendments to Article IX with the Court. Sheriff Marr answered Commissioner Janak's questions. Moved by Clint Ives and seconded by Kevin Janak, the Commissioners Court approved to assent to the proposed amendments to Article IX of the Golden Crescent Regional Planning Commission's (GCRPC) Bylaws. Motion adopted.

- 17. Consider approval of the following 2021 budget amendments and take appropriate actions:**

(17-54:20)

17. July 26, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the 2021 budget amendments for:

- a. Road and Bridge, Precinct No. 4, Expenditures - Increase
- b. Elections Administrators Special, Expenditures – Increase
- c. County and District Technology Fund, Expenditures - Line item transfer
- d. Health Department, Expenditures - Line item transfer

Motion adopted.

18. Consider approval of personnel changes and take appropriate action.

(18-54:52)

18. July 26, 2021. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Retirement of Valarie McGuill, Enforcement Sergeant, with 80.0 PTO and 213.16 Compensatory hours due, effective August 13, 2021.
 - 2. Retirement of Kristy Compean, Enforcement Sergeant, with 74.82 PTO and 37.76 Compensatory hours due, effective July 30, 2021.
 - 3. Retirement of Marvin Bryant, Courts/Extradition, with 57.04 PTO and 112.58 Compensatory hours due, effective July 30, 2021.
 - 4. Retirement of Lisa Seger, Enforcement Sergeant, with 80.0 PTO and 170.77 Compensatory hours due, effective July 31, 2021.
 - 5. Resignation of Kristian Munoz, Detention Officer Tier 1, with 80.0 PTO and 137.17 Compensatory hours due, effective July 30, 2021.
 - 6. Resignation of Maribel Cano, Records Clerk, with 18.46 PTO and 5.25 Compensatory hours due, effective July 30, 2021.
 - 7. Salary and position change for Tammy Oliver, from Courts/Extradition, at a rate of \$24.66 per hour, Budget Codes 100-565-1110-23.66 and 100-565-1136-1.00 to Enforcement Sergeant, at a rate of \$26.27 per hour, Budget Codes 100-563-1108-25.27 and 100-563-1136-1.00, effective August 14, 2021.
 - 8. Salary and position change for Michele Thomas, from Civil Deputy, at a rate of \$24.66 per hour, Budget Codes 100-563-1111-23.66 and 100-563-1136-1.00 to Enforcement Sergeant, at a rate of \$26.27 per hour, Budget Codes 100-563-1108-25.27 and 100-563-1136-1.00, effective August 14, 2021.
 - 9. VCSO Salary Adjustment Certification for Laurel Patton, to be paid Intermediate Certificate Pay of \$23.08 per pay period, effective August 6, 2021. Certification date for Laurel Patton is July 8, 2021. Budget Coding: Detention Certificate Pay 100-565-1137.

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- b. Vinicio Llerena, Airport Manager - Victoria Regional Airport:
 - 1. Dismissal of Arndra Thomas, Ops/Maint Spec III, with 4.62 PTO hours due; Correction g/l code: Budget Coding 321-606-1117; effective July 15,

2021.

c. Pama Hencerling, Chief Probation Officer - Juvenile Detention:

1. TJJD Salary Adjustment Certification for Joseph Black, Juvenile Detention Officer (JSO), to be paid \$46.42 per pay period, effective July 9, 2021. Certification date for Joseph Black is July 2, 2021. Budget Coding: Post-Adj Secure (JSO) 231-578-1135. Remarks: Joseph Black became a certified JSO on 7/2/2021. The 2021 salary adjustment of \$46.42 should begin on pay date 7/9/2021. One payment of \$139.26 should be paid on 8/6/2021 and \$46.42 thereafter.
2. TJJD Salary Adjustment Certification for Celeste Garcia, Juvenile Detention Officer (JSO), to be paid \$46.42 per pay period, effective July 9, 2021. Certification date for Celeste Garcia is February 25, 2021. Budget Coding: Post-Adj Secure (JSO) 231-578-1135. Other Remarks: C. Garcia moved to full time on June 19, 2021. Remarks: Celeste Garcia became a certified JSO on 2/25/2021. The 2021 salary adjustment of \$46.42 should begin on pay date 7/9/2021. One payment of \$139.26 should be paid on 8/6/2021 and \$46.42 thereafter.
3. TJJD Salary Adjustment Certification for Norman Simmang, Juvenile Detention Officer (JSO), to be paid \$46.42 per pay period, effective July 9, 2021. Certification date for Norman Simmang is June 10, 2021. Budget Coding: Post-Adj Secure (JSO) 231-578-1135. Other Remarks: N. Simmang moved to full time on June 19, 2021. Remarks: Norman Simmang became a certified JSO on 6/10/2021. The 2021 salary adjustment of \$46.42 should begin on pay date 7/9/2021. One payment of \$139.26 should be paid on 8/6/2021 and \$46.42 thereafter.
4. TJJD Salary Adjustment Certification for Jennifer Cantrell, Juvenile Detention Officer (JSO), to be paid \$46.42 per pay period, effective August 6, 2021. Certification date for Jennifer Cantrell is June 10, 2021. Budget Coding: Post-Adj Secure (JSO) 231-578-1135. Other Remarks: J. Cantrell will move to full time on July 17, 2021. Remarks: Jennifer Cantrell became a certified JSO on 6/10/2021. The 2021 salary adjustment of \$46.42 should begin on pay date 8/6/2021. One payment of \$46.42 should be paid on 8/6/2021 and \$46.42 thereafter.

Commissioner Kevin Janak mentioned Lisa Seger, Marvin Bryant, Kristy Compean, and Valarie McGuill are retiring from the Victoria County Sheriff's Office. Commissioner Janak stated they will be missed and appreciates their service. Commissioner Janak and Sheriff Justin Marr wished them good luck. Motion adopted.

19. Adjourn.

(19-56:46)

19. July 26, 2021. The Commissioners Court adjourned the meeting of July 26, 2021.