

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **15th day of November A.D., 2021**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Kevin M. Janak,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Clint C. Ives,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

MONDAY, NOVEMBER 15, 2021, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. November 15, 2021. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, November 15, 2021 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. November 15, 2021. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:09)

3. November 15, 2021. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Rick McBrayer, Emergency Management Coordinator, spoke on behalf of Fire Chief Robert Fox from the Victoria Fire Department regarding the COVID-19 Vaccine Booster Clinic. Mr. McBrayer stated the clinic will be held on November 19, 2021 from 9:00 a.m. to 5:00 p.m. at the Victoria Community Center Annex and will be for City and County employees only.

Commissioner Clint Ives mentioned the Cobra Litter Cleanup in Inez this weekend was a success and appreciates all the volunteers that came out to help.

Commissioner Danny Garcia stated that Oscar Pulido with Gulf Bend through the Veterans Center held an event called Vet Fest at Son Valley on Veterans Day and it was a phenomenal event.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-3:35)

4. November 15, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meeting held on November 8, 2021. Motion adopted.

5. Consider approval of accounts payable for Victoria County and take appropriate

action.

(5-3:47)

5. November 15, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	11/15/2021	\$199,491.33
Supplemental Accounts	11/5/2021 – 11/10/2021	\$130,221.97

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-4:16)

6. November 15, 2021. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the monthly reports from Constables, Precincts Nos. 1 and 4 and the Victoria County Extension Agent-4-H Youth Development. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-4:39)

7. November 15, 2021. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-4:44)

8. November 15, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated November 11, 2021 in the amount of \$862,775.49 and the ACH report dated November 11, 2021 in the amount of \$2,576,782.36. Motion adopted.

9. Consider approval of Resolution No. 2021-0110 in support of the Texas Term Sheet and participation in the Texas Opioid Settlement and take appropriate action.

(9-5:27)

9. November 15, 2021. County Judge Zeller explained the Texas Opioid Settlement to the Court and answered questions from the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved Resolution No. 2021-0110 in support of the Texas Term Sheet and participation in the Texas Opioid Settlement. Motion adopted.

10. Receive a fully executed service agreement between the Victoria County Public Health Department and MGT of America Consulting, LLC. and take appropriate action.

(10-14:00)

10. November 15, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received the fully executed Consulting Service Agreement to complete the Indirect Cost Rate Proposal (ICRP) between MGT of America Consulting, LLC and Victoria County, Texas for the Victoria County Public Health Department. Motion adopted.

11. Consider approval of an Amended Service Agreement between Victoria County District Court and Courthouse Technologies, Ltd. and take appropriate action.

(11-14:47)

11. November 15, 2021. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court approved the amended service agreement between Tyler Technologies, Inc. and the Victoria County District Court for the Jury Management System. Motion adopted.

12. Consider approval of a request for plat exemption from Donna L. Lemke on 000 Berger Rd., in Precinct No. 2, and take appropriate action.

(12-16:19)

12. November 15, 2021. County Engineer John Johnston provided information to the Court and answered the Courts questions. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved a request for plat exemption from Donna L. Lemke on 000 Berger Rd., in Victoria County, Precinct No. 2. Motion adopted.

13. Discuss and consider approval of a budget for the Administrative Service's Office Relocation and Renovation Project, located at 311 E. Constitution St., and take appropriate action.

(13-19:35)

13. November 15, 2021. John Johnston, County Engineer, explained his request for the \$50,000.00 budget to complete the renovation project for the Administrative Service's Office. Mr. Johnston and County Auditor Michelle Samford answered questions from the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved a budget of \$50,000.00 for the Administrative Service's Office Relocation and Renovation Project, located at 311 E. Constitution St. Motion adopted.

14. Consider extension and/or rollover of the Flexible Spending Account for 2021 to 2022 authorized under IRS Notice 2021-15 and take appropriate action.

(14-22:56)

14. November 15, 2021. Human Resources Director Gina Howard provided information to the Court. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the increase of rollover limit to 100% for the Flexible Spending Account plan years 2020 and 2021, as authorized under IRS Notice 2021-15 in connection with the COVID-19 pandemic. Motion adopted.

15. Consider approval of the Psychoeducational/Counseling Services Contract between Ellen Vallejo, M.Ed., LPC for the Victoria Juvenile Justice Center, and take appropriate action.

(15-24:49)

15. November 15, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the Psychoeducational/Counseling Services Contract between Ellen Vallejo, M.Ed., LPC and Victoria County for the Victoria Juvenile Justice Center. Motion adopted.

16. Consider approval of the following Detention and Residential contracts between Victoria Regional Juvenile Justice Center/Detention Facility and take appropriate action:

a. Bowie County

(16a-25:25)

16a. November 15, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the Detention and Residential contracts between Victoria County Regional Juvenile Justice Detention Facility and Bowie County. Motion adopted.

Consider approval of the following Detention and Residential contracts between Victoria Regional Juvenile Justice Center/Detention Facility and take appropriate action:

b. Karnes/Wilson Counties

(16b-25:25)

16b. November 15, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the Detention and Residential contracts between Victoria County Regional Juvenile Justice Detention Facility and Karnes/Wilson Counties. Motion adopted.

17. Receive the record 2021 Discretionary Fund Budget Amendment for Sheriff's Forfeiture Fund No. 360 and take appropriate action.

(17-25:46)

17. November 15, 2021. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court received for the record the 2021 Discretionary Fund Budget Amendment for Sheriff's Forfeiture Fund No. 360 as an Increase for Expenditures. Motion adopted.

18. Consider approval of the following 2021 budget amendments and take appropriate actions:

(18-26:32)

18. November 15, 2021. Moved by Clint Ives and seconded by Danny Garcia, the Commissioners Court approved the following 2021 budget amendments:

- a. General Fund, Various Departments, Expenditures- Line Item Transfer
- b. General Fund, Sheriff's Office, Expenditures- Line Item Transfer
- c. Emergency Management, Expenditures- Line Item Transfer
- d. Road & Bridge Precinct No. 1, Revenues & Expenditures- Line Item Transfer
- e. Road & Bridge Precinct No. 2, Revenues & Expenditures- Line Item Transfer
- f. Road & Bridge Precinct No. 3, Revenues & Expenditures- Line Item Transfer
- g. Road & Bridge Precinct No. 4 Revenues & Expenditures- Line Item Transfer
- h. Health Department, Expenditures- Line Item Transfer

Motion adopted.

19. Consider approval of personnel changes and take appropriate action.

(19-27:27)

19. November 15, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved that payroll be processed in compliance with policy and

personnel changes:

- a. Justin Marr, Sheriff – Sheriff's Office:
 - 1. Salary and position change for David Parma, from Patrol Deputy, at a rate of \$23.57 per hour, Budget Codes 100-563-1109 - 22.57 and 100-563-1136 - 1.00 to Sr. Patrol Deputy, at a rate of \$24.66 per hour, Budget Codes 100-563-1109 - 23.66 and 100-563-1136 - 1.00, effective November 6, 2021. Other Remarks: Only a change from regular deputy to Sr. Patrol Deputy pay.
- b. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 - 1. Employment of Vonda Rene Hicks, Control Room Officer/Extra Help, at a rate of \$12.75 per hour, Budget Code 100-573-1130, effective November 16, 2021.
 - 2. Employment of Sonia Lorena Olguin, Extra Help-Rover, at a rate of \$14.50 per hour, Budget Code 100-573-1130, effective November 16, 2021.
- c. Kevin Janak, Commissioner, Precinct No. 2 - Road and Bridge, Precinct No. 2:
 - 1. Salary and position change for Benjamin Sarlls, from Sr. Equipment Operator, at a rate of \$23.35 per hour, Budget Code 202-612-1108 to Road Crew Foreman, at a rate of \$25.44 per hour, Budget Code 202-612-1109, effective November 6, 2021. Other Remarks: Cell Phone Allowance \$1080.04 G/L 202-612-1139.
- d. Clint Ives, Commissioner, Precinct No. 4 - Road and Bridge, Precinct No. 4:
 - 1. Resignation of Austin Alkek, Extra Help PRN, effective November 8, 2021.

Motion adopted.

20. Closed meeting pursuant to V.T.C.A. Government Code §551.072 to discuss real property.

(20-28:06)

20. November 15, 2021. The Commissioners Court went into closed session at 10:29 a.m., pursuant to V.T.C.A. Government Code §551.072, to discuss real property.

21. Pursuant to V.T.C.A. Government Code §551.102, return to an open meeting and take any action deemed necessary based upon discussion in the closed meeting.

(21-51:51)

21. November 15, 2021. The Commissioners Court returned to open meeting at 10:51 a.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

22. Adjourn.

(22-52:03)

22. November 15, 2021. The Commissioners Court adjourned the meeting of November 15, 2021.