

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **29th day of November A.D., 2021**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Kevin Janak, County Judge Pro Tem, presiding and the following Commissioners attending:

Ben Zeller,	County Judge	Absent
Danny Garcia,	Commissioner Precinct No. 1	
Kevin M. Janak,	Commissioner Precinct No. 2	
Gary Burns,	Commissioner Precinct No. 3	
Clint C. Ives,	Commissioner Precinct No. 4	
and		
Heidi Easley,	County Clerk and Ex-Officio Clerk	

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

MONDAY, NOVEMBER 29, 2021, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. November 29, 2021. Kevin Janak, County Judge Pro Tem, called to order the Commissioners Court Special Term for Monday, November 29, 2021 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. November 29, 2021. Judge Pro Tem Kevin Janak opened the meeting with prayer by Commissioner Clint Ives and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:14)

3. November 29, 2021. Judge Pro Tem Kevin Janak opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Diana Rhodes with the Victoria County Historical Commission presented a copy of the new 2021 Texas State Historical Markers Victoria, County, Texas book to the Court. Ms. Rhodes stated you may contact her to purchase a book for \$5.00.

Hearing no further comments, Judge Pro Tem Kevin Janak continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-3:33)

4. November 29, 2021. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the minutes of the Commissioners Court meeting held on November 22, 2021. Motion adopted.

5. Consider approval of accounts payable for Victoria County and take appropriate action.

(5-3:53)

5. November 29, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	11/29/2021	\$832,012.38
Supplemental Accounts	11/19/2021 – 11/23/2021	\$49,951.16

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-4:19)

6. November 29, 2021. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the monthly reports from County Extension Agent Family and Community Health and County Extension Agent Ag/Natural Resources. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-4:51)

7. November 29, 2021. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-5:10)

8. November 29, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated November 24, 2021 in the amount of \$373,607.26 and the ACH report dated November 24, 2021 in the amount of \$1,799,977.19. Motion adopted.

9. Ratify FY22 Feral Hog Grant Award from the Texas Agrilife Extension Service and take appropriate action.

(9-6:16)

9. November 29, 2021. Grant Administrator Robin Knipling and County Judge Pro Tem Janak provided information to the Court. Moved by Clint Ives and seconded by Danny Garcia, the Commissioners Court ratified the FY22 Feral Hog Grant Award from the Texas Agrilife Extension Service. Motion adopted.

10. Consider letters of engagement from Harrison, Waldrop & Uherek for Victoria County and Victoria County Juvenile Probation Department audits and take appropriate action.

(10-8:51)

10. November 29, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the letters of engagement from Harrison, Waldrop and Uherek for the County of Victoria, Texas and the Victoria County Juvenile Probation Department audits. Motion adopted.

11. Discuss and consider the County Assistance Program allocation from the Texas Department of Transportation for the fiscal year 2022 and take appropriate action.

(11-9:19)

11. November 29, 2021. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the County Assistance Program allocation from the Texas Department of Transportation for the fiscal year 2022. Motion adopted.

12. Consider CK Newberry, LLC for reworking Franz Road proposal for PCT No. 4 and

take appropriate action

(12-11:51)

12. November 29, 2021. Commissioner Ives stated this is a 2022 project. Moved by Clint Ives and seconded by Danny Garcia, the Commissioners Court approved CK Newberry, LLC for reworking Franz Road proposal for Precinct No. 4. Motion adopted.

13. Consider approval of the plat exemption form for Charlotte Koehler at 3279 Old Highway Road located in Precinct 4 and take appropriate action.

(13-13:06)

13. November 29, 2021. John Johnston, County Engineer, provided the Court with information. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the request for plat exemption from Charlotte Koehler at 3279 Old Highway Road in Precinct No. 4. Motion adopted.

14. Consider approval of Resolution No. 2021-0115 for road donation in PCT No. 4 from David Wheeley for installation of a driveway and pipe culvert to improve drainage at 794 Hollybrook Dr. Inez, TX in the amount of \$2,000 and take appropriate action.

(14-14:24)

14. November 29, 2021. Commissioner Ives provided information to the Court. Moved by Clint Ives and seconded by Danny Garcia, the Commissioners Court approved Resolution No. 2021-0115 for road donation in the amount of \$2,000.00 from David Wheeley of 794 Hollybrook Drive, Inez, Texas, in Precinct No. 4 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

15. Receive for the record a 2021 Discretionary Funds (370) Budget Amendment for CDA Contraband Forfeiture Funds and take appropriate action.

(15-15:19)

15. November 29, 2021 Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received for the record the 2021 Discretionary Funds (370) Budget Amendment for CDA Contraband Forfeiture Funds as an Increase to Expenditures. Motion adopted.

16. Consider approval of the following 2021 budget amendments and take appropriate action:

(16-15:53)

16. November 29, 2021. Moved by Danny Garcia and seconded by Gary Burns , the Commissioners Court approved the following 2021 budget amendments:

- a. General Fund, Various Departments, Expenditures – Line Item Transfer
- b. General Fund, Sheriff's Office, Expenditures- Line Item Transfer
- c. Courthouse Security Fund, Revenues and Expenditures- Line Item Transfer
- d. Road and Bridge, Precinct No. 1, Expenditures- Line Item Transfer
- e. County and District Technology Fund, Expenditures- Line Item Transfer
- f. Emergency Management, Expenditures - Line item transfer

Motion adopted.

17. Consider approval of personnel changes and take appropriate action.

(17-17:16)

17. November 29, 2021. Moved by Gary Burns and seconded by Danny Garcia, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Employment of Tymothy Budd, Detention Officer Tier 1, at a rate of \$17.99 per hour, Budget Code 100-565-1116, effective November 30, 2021.
 - 2. Resignation of Ian Jarvis, Detention Officer Tier 1, with 24.01 Compensatory hours due, effective November 25, 2021.
 - 3. Resignation of Jordan Trevino, Detention Deputy, with 80.0 PTO and 52.52 Compensatory hours due, effective December 8, 2021.
- b. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 - 1. Resignation of Vonda Rene Hicks, Control Room Officer, effective November 22, 2021.
- c. Constance Filley Johnson, Criminal District Attorney - Victoria County Criminal District Attorney's Office:
 - 1. Employment of Alexander Mansker, Misdemeanor Assistant DA, at a rate of \$33.66 per hour, Budget Code 100-475-1105, effective December 7, 2021. Remarks: 2021 Float/2022 Fund 370 (overage).
 - 2. Employment of Erin Zarosky, Misdemeanor Juvenile Assistant DA, at a rate of \$36.07 per hour, Budget Code 370-475-1160, effective November 30, 2021. Remarks: Budget Amendment 11-29-21.
- d. Vinicio Llerena, Airport Manager - Victoria Regional Airport:
 - 1. Employment of Devlin Flanary, Line Attendant, at a rate of \$15.75 per hour, Budget Code 321-606-1110, effective November 30, 2021.
- e. David Gonzales, Public Health Director - Victoria County Public Health Department:
 - 1. Employment of Emmanuel Opada, Epidemiologist, at a rate of \$28.91 per hour, Budget Code 800-642-1104, effective November 30, 2021. Other Remarks: Cell Phone Allowance 800-642-1139 \$41.54 per pay period.

Motion adopted.

18. Adjourn.

(18-17:34)

18. November 29, 2021. The Commissioners Court adjourned the meeting of November 29, 2021.