

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **13th day of December A.D., 2021**, the Commissioners Court convened in **Regular Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Kevin M. Janak,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Clint C. Ives,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

MONDAY, DECEMBER 13, 2021, 10:00 AM, REGULAR TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. December 13, 2021. Ben Zeller, County Judge, called to order the Commissioners Court Regular Term for Monday, December 13, 2021 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. December 13, 2021. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:08)

3. December 13, 2021. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Elections Administrator Margetta Hill spoke to the Court regarding consolidating voting precincts. She gave her recommendations and the time frame for the consolidations.

Michael Vonderau of 2204 E. North Street thanked Animal Control, Commissioners Court, and Commissioner Garcia for helping with the dog abuse cases at the East North Street Mobile Home Park and provided additional information.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-8:17)

4. December 13, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meeting held on December 6, 2021. Motion adopted.

5. Consider approval of accounts payable for Victoria County and take appropriate

action.

(5-8:33)

5. December 13, 2021. Moved by Clint Ives and seconded by Kevin Janak, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	12/13/2021	\$365,319.23
Supplemental Accounts	12/3/2021 – 12/9/2021	\$166,883.23

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-9:07)

6. December 13, 2021. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the monthly reports from the County Commissioner, Precinct No. 2; County Treasurer; Criminal District Attorney; Tax Assessor Collector; County Auditor; Sheriff; Fire Marshal; Justice of the Peace, Precinct No. 4; Constables, Precincts Nos. 1 and 4; County Extension Family and Community Health; County Extension 4-H Youth Development; and County Extension Ag/Natural Resources. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-9:55)

7. December 13, 2021. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-10:16)

8. December 13, 2021. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated December 9, 2021 in the amount of \$698,562.47 and the ACH report dated December 9, 2021 in the amount of \$2,172,633.72. Motion adopted.

9. Consider approval and authorization to advertise a request for proposals to conduct a classification and compensation study and analysis and take appropriate action.

(9-10:57)

9. December 13, 2021. County Judge's Chief of Staff Giani Cantu stated that after contacting the Sheriff's Office and Juvenile Detention, both agencies agreed with the RFP as written and once a company is selected they will be working with individual departments to gather additional information. She stated Juvenile Services would like to be compared to other counties that have detention facilities and they provided a list of counties and one of the counties will be selected for the Juvenile Detention study. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved and authorized to advertise a request for proposals to conduct a classification and compensation study and analysis. Motion adopted.

10. Consider approval of payment of interest on the property tax refund by Victoria County for Victoria WLE in the amount of \$34,622.72 and take appropriate action.

(10-12:23)

10. December 13, 2021. Victoria County Appraisal Districts Chief Appraiser John Haliburton reviewed the property tax refund with the Court and answered questions from the Court. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved the payment of interest on the property tax refund by Victoria County for Victoria WLE in the amount of \$34,622.72. Motion adopted.

11. Hear and discuss the Victoria County Public Assistance/Discretionary Funding Report and take appropriate action.

(11-20:51)

11. December 13, 2021. Emergency Management Coordinator Rick McBrayer gave an overview of the Victoria County Public Assistance/Discretionary Funding Report. Commissioner Janak spoke about Winter Storm Uri, tax dollars and grants. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received the Victoria County Public Assistance/Discretionary Funding Report. Motion adopted.

12. Receive Law Enforcement Officer (LEO) Reimbursement Program, Contract Number 70T02021T6114N288-Modification No. 00002, and take appropriate action.

(12-37:30)

12. December 13, 2021. Robin Knipling, Grant Administrator, provided the Court with information. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received the Law Enforcement Officer (LEO) Reimbursement Program, Contract Number 70T02021T6114N288-Modification No. 00002. Motion adopted.

13. Discuss and take action to approve the following procurement to provide appraisal services for the Victoria County CDBG-DR Voluntary Buyout Program GLO Contract No. 20-066-004-C033. Bids collected under 2 CFR 200 Small Purchase rules.

a. The Ambrose Group.

(13a-39:02)

13a. December 13, 2021. Grant Administrator Robin Knipling provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the procurement of The Ambrose Group to provide appraisal services for the Victoria County CDBG-DR Voluntary Buyout Program GLO Contract No. 20-066-004-C003. Motion adopted.

Discuss and take action to approve the following procurement to provide appraisal services for the Victoria County CDBG-DR Voluntary Buyout Program GLO Contract No. 20-066-004-C033. Bids collected under 2 CFR 200 Small Purchase rules.

b. JLL Valuation.

(13b-39:02)

13b. December 13, 2021. Robin Knipling, Grant Administrator, provided the Court with information. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the procurement of JLL Valuation to provide appraisal review services for the Victoria County CDBG-DR Voluntary Buyout Program GLO Contract No. 20-066-004-C003. Motion adopted.

14. Consider approval of the following items for the Victoria County Public Health Department and take appropriate action:

a. Request for the changes to existing Shelter Care Tech and Adoption Coordinator positions in Animal Control for the 2021 and 2022 Budgets.

(14a-40:21)

14a. December 13, 2021. Delilah Perez with the Victoria County Public Health Department provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the request to change the Adoption Coordinator position in Animal Control to full time and to change one of the two positions for Shelter Care Tech to part time for the remainder of 2021 and going forward into Budget 2022 for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items for the Victoria County Public Health Department and take appropriate action:

b. Department of Family and Protective Services Notice of Grant Award for Contract No. 24550133.

(14b-40:21)

14b. December 13, 2021. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the Texas Department of Family and Protective Services Notice of Grant Award for Contract No. 24550133 for Texas Home Visiting MIECHV services for the Victoria County Public Health Department. Motion adopted.

15. Consider approval of Resolution no. 2021-0119 to conduct and supervise the Victoria County Joint Primary Election on March 1, 2022, and the Victoria County Joint Primary Runoff Election on May 24, 2022, and take appropriate action.

(15-42:20)

15. December 13, 2021. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the Resolution No. 2021-0119 to conduct and supervise the Victoria County Joint Primary Election on March 1, 2022, and the Victoria County Joint Primary Runoff Election on May 24, 2022. Motion adopted.

16. Consider approval of the Psychoeducational/Counseling Services Contract between D. Ross Braune M.A., L.P.C. for the Victoria Juvenile Justice Center, and take appropriate action.

(16-43:03)

16. December 13, 2021. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the Psychoeducational/Counseling Services Contract with D. Ross Braune M.A. L.P.C. concerning mental health counseling and assessment services provided at the Victoria County Juvenile Justice Center by the Victoria County Juvenile Services. Motion adopted.

17. Consider approval of Bi-Annual Food/ Annual Coffee Bids for Victoria County Sheriff's Office and take appropriate action.

(17-43:32)

17. December 13, 2021. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court awarded the following Bi-Annual Food Bids for the Victoria County Sheriff's Office:

Dairy, Eggs & Meat	Performance Food Service (PFG)
Fruit & Vegetables	Performance Food Service (PFG)
Staple Items	Performance Food Service (PFG)
Miscellaneous Food Items	Performance Food Service (PFG)
Milk/Juice	Hill Country Dairies
Bread	Bimbo Bakeries

for the period of January 1, 2022 through June 30, 2022, and the following Annual Food Bid for Coffee to Performance Food Service (PFG) for the period of January 1, 2022 through December 31, 2022, as recommended by the Victoria County Sheriff's Office. Motion adopted. All per bids as filed in the minutes of this Court.

18. Consider approval of and authorization to advertise a Request for Qualifications (RFQ) for Professional Consulting Services for Airport Governance and Management and take appropriate action.

(18-44:03)

18. December 13, 2021. Lenny Llerena, Victoria Regional Airport Manager, provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved and authorized to advertise a Request for Qualifications (RFQ) for Professional Consulting Services for Airport Governance and Management and the Victoria Regional Airport. Motion adopted.

19. Hear discussion and possible action concerning the transfer of replacement cost value funds to the Victoria Regional Airport.

(19-30:27)

19. December 13, 2021. Becky Smiley, First Assistant Auditor, provided information to the Court. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the transfer of replacement cost value funds to the Victoria Regional Airport, with the additional \$4,000.00 transferred from the Cares Act Funds. Motion adopted.

20. Consider approval of the renewal addendum agreement with TechShare LGC and take appropriate action.

(20-46:35)

20. December 13, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the renewal addendum for the Interlocal Agreement between Victoria County and TechShare Local Government Corporation and renew the software as a servicer addenda for the Pre-Trial Services Department. Motion adopted.

21. Consider approval of payment no. 2 to Rexco Construction Services in connection to the Rehabilitate and Widen Roadway Project for McCoy Road and Bayer Road in Precinct No. 1 and take appropriate action.

(21-47:18)

21. December 13, 2021. County Engineer John Johnston provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved payment No. 2 in the amount of \$128,461.46 to Rexco Construction Services in connection to the Rehabilitate and Widen Roadway Project for McCoy Road and Bayer Road in Precinct No. 1. Motion adopted.

- 22. Consider approval of Resolution No. 2021-0117 for road donation in PCT No. 1 from Stanley King for installation of a driveway and pipe culvert to improve drainage at 17 S. Colorado Bloomington, Texas in the amount \$400.00 and take appropriate action.**
(22-48:05)

22. December 13, 2021. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved Resolution No. 2021-0117 for road donation in the amount of \$400.00 from Stanley King of 17 S. Colorado, Bloomington, Texas, in Precinct No. 1 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

- 23. Consider approval of Resolution No. 2021-0118 for road donation in PCT No. 4 from Michael Maraggia for installation of a driveway and pipe culvert to improve drainage at 529 Mill Lane, Inez, Texas in the amount of \$1,570.00 and take appropriate action.**
(23-48:34)

23. December 13, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved Resolution No. 2021-0118 for road donation in the amount of \$1,570.00 from Michael Maraggia of 529 Mill Lane, Inez, Texas, in Precinct No. 4 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

- 24. Receive for the record, 2021 Discretionary Funds Budget Amendment for CDA Contraband Forfeiture Funds and take appropriate action.**
(24-49:07)

24. December 13, 2021. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received for the record the 2021 Discretionary Fund Budget Amendment for CDA Contraband Forfeiture Funds as an Increase for Expenditures. Motion adopted.

- 25. Consider approval of the following 2021 budget amendments and take appropriate action:**
(25-49:36)

25. December 13, 2021. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the following 2021 budget amendments:

- a. General Fund, Various Departments, Revenues and Expenditures – Line item transfer
- b. General Fund/Sheriff's Office, Expenditures - Line item transfer
- c. Road and Bridge, Precinct No. 1, Expenditures - Line item transfer
- d. Road and Bridge, Precinct No. 3, Expenditures - Line item transfer

- CONTINUED -

- e. Family Protection Fee Fund, Revenues and Expenditures - Increase
- f. Child Welfare Board, Revenues and Expenditures - Increase
- g. Health Department, Expenditures - Line item transfer

Motion adopted.

26. Consider approval of personnel changes and take appropriate action.

(26-50:42)

26. December 13, 2021. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Pama Herncerling, Chief Probation Officer - Juvenile Detention:
 - 1. Resignation of Ashlee Dellen Guerrero, Extra Help - PRN, effective December 6, 2021.
- b. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Retirement of Roy Compean, Lt., Enforcement, with 80.0 PTO and 335.63 Compensatory hours due, effective December 17, 2021.
 - 2. Employment of Antonio Acosta, Detention Deputy, at a rate of \$23.57 per hour, Budget Codes 100-565-1114-\$22.57 and 100-565-1136-\$1.00, effective December 14, 2021.
 - 3. Employment of Jacob Basaldua, Detention Deputy, at a rate of \$23.57 per hour, Budget Codes 100-565-1114-\$22.57 and 100-565-1136-\$1.00, effective December 14, 2021.
 - 4. Employment of Johnny Amador, Detention Deputy, at a rate of \$23.57 per hour, Budget Codes 100-565-1114-\$22.57 and 100-565-1136-\$1.00, effective December 14, 2021.
 - 5. Correction: Resignation of Jordan Trevino, School Resource Officer, effective December 8, 2021.
- c. David Gonzales, Public Health Director - Victoria County Public Health Department:
 - 1. Employment of Dean Hazlewood, Animal Control Officer, at a rate of \$14.00 per hour, Budget Code 800-630-1107, effective December 14, 2021.

Motion adopted.

27. Adjourn.

(27-51:04)

27. December 13, 2021. County Judge Zeller stated that December 20, 2021 will be the last Commissioners Court meeting for this year. Commissioner Garcia wished Roy Compean good luck on his retirement from the Victoria County Sheriff's Office. Commissioner Gary Burns spoke on his flight at the Victoria Regional Airport. The Commissioners Court adjourned the meeting of December 13, 2021.