

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **24th day of January A.D., 2022**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Kevin M. Janak,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Clint C. Ives,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA
MINUTES
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS
MONDAY, JANUARY 24, 2022, 10:00 AM, SPECIAL TERM
VICTORIA COUNTY COURTHOUSE
115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. January 24, 2022. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, January 24, 2022 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. January 24, 2022. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:14)

3. January 24, 2022. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Will Martin, chairman of the charities at Palace Bingo, spoke on behalf of the American Legion Post 166, Warriors Weekend, Victoria Association of Citizens with Disabilities, Children's Discovery Museum, Boys and Girls Club of Victoria, Bach Festival of Victoria, and Kiwanis Club of Victoria, informing the Court of how much money these charities pay out to Victoria County, City of Victoria and State of Texas, and stated when these charities ask for something to be done with the illegal game rooms that are hurting their business, the only ones that pay any attention to them is the Sheriff's Department. He commended the Sheriff's Office for their work regarding the illegal game rooms. Mr. Martin delivered the fourth quarter check from these charities to Victoria County.

Michael Vonderau of 2204 E. North Street, Victoria, Texas, asked the Court to hold a fundraiser for the daughter of Deputy Simons with the Victoria County Sheriff's Office for her immunocompromised illness. Mr. Vonderau also thanked Commissioner Garcia and Public Health Director David Gonzales for getting him an animal trap. Mr. Vonderau also voiced his concerns regarding Animal Control staff.

Paul Janda, 1601 Travis Avenue, introduced himself and stated he took over as chair for the County Historical Commission after Gary Hall needed to resign.

Public Health Director David Gonzales updated the Court on the Shelter Advisory Committee that was discussed last year and answered Judge Zeller's question. Mr. Gonzales also answered Commissioner Burn's question regarding outdoor dogs and the Victoria Police Department's and Sheriff's Department's responsibilities.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-11:05)

4. January 24, 2022. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meeting held on January 18, 2022. Motion adopted.

5. Consider approval of accounts payable for Victoria County and take appropriate action.

(5-11:23)

5. January 24, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	1/24/2022	\$237,329.82
Supplemental Accounts	1/14/2022 – 1/20/2022	\$28,771.87

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-11:55)

6. January 24, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the quarterly and monthly reports from the County Treasurer and the monthly reports from the District Clerk and Justice of the Peace, Precinct No. 1. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-12:20)

7. January 24, 2022. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-12:29)

8. January 24, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated January 20, 2022 in the amount of \$874,504.89 and the ACH report dated January 20, 2022 in the amount of \$2,766,250.04. Motion adopted.

9. Ratify enacting the burn ban in Victoria County and consider approval of an Order Prohibiting Outdoor Burning In Unincorporated Areas of Victoria County and take appropriate action.

(9-13:10)

9. January 24, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved Order No. 2022-0015 enacting a burn ban in Victoria County. Motion adopted.

- 10. Consider approval of letter of request for assistance for the Victoria Livestock Show and take appropriate action.**

(10-14:12)

10. January 24, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the letter of request for assistance at the annual Victoria Livestock Show for the “Set Up” and the “Knock Down”. Motion adopted.

- 11. Receive for the record and open submitted responses to the Request for Proposals for a Compensation Study & Analysis and take appropriate action.**

(11-15:28)

11. January 24, 2022. County Judge Zeller stated there were no proposals received for a Compensation Study and Analysis and passed on receiving proposals. After the Court’s discussion, the decision was made to advertise once again. Moved by Kevin Janak, and seconded by Clint Ives, the Commissioners Court authorized to advertise again for Request for Proposals for a Compensation Study and Analysis. Motion adopted.

- 12. Consider approval of the following items for the Victoria County Public Health Department and take appropriate action:**

a. Amended State-R Grant, Contract No. 5608/SR3-565-03.

(12a-17:41)

12a. January 24, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the amendment to reallocate funds within service categories in the State-R Grant, Contract No. 5608/SR3-565-03 for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items for the Victoria County Public Health Department and take appropriate action:

b. Receive fully executed revised IDCU/COVID-19, Contract No. HHS000812700032 Amendment No. 3.

(12b-17:41)

12b. January 24, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received the fully executed revised IDCU/COVID-19, Contract No. HHS000812700032 Amendment No. 3 for the Victoria County Public Health Department. Motion adopted.

- 13. Consider approval of Resolution No. 2022-0014 accepting the following donations for the Victoria County Animal Control to assist in animal adoptions and take appropriate action:**

a. The Pet Resort on Main, LLC in the amount of \$300.00.

b. Wal-Mart in the amount of \$20.00.

(13-19:06)

13. January 24, 2022. Public Health Director David Gonzales thanked the entities for the donations. Moved by Clint Ives and seconded by Gary Burns, pursuant to Local Government Code §81.032, the Commissioners Court approved Resolution No. 2022-0014 for donations from Pet Resort on Main, LLC in the amount of \$300.00 and from Wal-Mart in the amount of \$20.00 to be utilized for and dedicated to the Victoria County Animal Control. Motion adopted.

14. Consider in regard to EOC Stair Enclosure construction competitive bids for DR 4332-0356 and take appropriate action.

a. Receive bid proposals as received sealed on January 20, 2022.

(14a-19:44)

14a. January 24, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received bid proposals as received sealed on January 20, 2022 for the EOC Stair Enclosure construction competitive bids for DR 4332-0356 from A & A Constructors, Inc. of Victoria, Texas and Lauger Companies, Inc., of Victoria, Texas. Motion adopted.

Consider in regard to EOC Stair Enclosure construction competitive bids for DR 4332-0356 and take appropriate action.

b. Approval of appointment of bid proposal review committee.

(14b-19:44)

14b. January 24, 2022. Grant Administrator Robin Knipling provided information to the Court. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved the appointment of bid proposal review committee of Grant Administrator Robin Knipling, County Engineer John Johnston, Facilities Manager Kelly Hubert, Paul Bonnette with PGAL, Deputy Emergency Management Jena West, Emergency Management Coordinator Rick McBrayer, Commissioner Gary Burns, and Commissioner Clint Ives for the EOC Stair Enclosure project. Motion adopted.

15. Hear an update from the Victoria County Regional Airport Executive Director regarding flight schedules and take appropriate action.

(15-26:38)

15. January 24, 2022. Lenny Llerena, Victoria County Regional Airport Executive Director, provided a background on the airport and updated the Court on the flight schedules for the Victoria County Regional Airport and answered the Courts questions. No action taken.

16. Consider approval of the following items regarding the Victoria Regional Airport and take appropriate action:

a. Sky Restaurant lease extension as stated in the original lease dated January 1, 2015.

(16a-53:24)

16a. January 24, 2022. Airport Manager Lenny Llerena provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the Sky Restaurant lease extension as stated in the original lease dated January 1, 2015 for the Victoria Regional Airport. Motion adopted.

Consider approval of the following items regarding the Victoria Regional Airport and take appropriate action:

b. Receive for the record Steve Baldwin & Associates proposal for Professional Services for Airport Governance and Management.

(16b-53:24)

16b. January 24, 2022. Lenny Llerena, Airport Manager, provided the Court with information. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received for the record the Steve Baldwin and Associates proposal for Professional Services for Airport Governance and Management for the Victoria Regional Airport. Motion adopted.

- 17. Discuss and consider approval of RMA's proposal to produce demolition documents and specifications for Competitive Seal proposals for the Airport Maintenance Shop. The proposed fee structure is hourly, "Not-to-exceed" \$15,000.00.**

(17-1:03:03)

17. January 24, 2022. Airport Manager Lenny Llerena and County Engineer John Johnston provided information to the Court. Moved by Clint Ives and seconded by Kevin Janak, the Commissioners Court approved the RMA's proposal to produce demolition documents and specifications for Competitive Seal proposals for the Airport Maintenance Shop with the proposed fee structure is hourly and not-to-exceed \$15,000.00. Motion adopted.

- 18. Consider approval and authorization to advertise a request for proposals for the Victoria County Sheriff's Office Record Management System and take appropriate action.**

(18-1:06:56)

18. January 24, 2022. John Sestak, IT Director, and Justin Marr, Sheriff, explained the record management system and answered questions from the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved and authorized to advertise a request for proposals for the Victoria County Sheriff's Office Record Management System. Motion adopted.

- 19. Consider approval of Plat Exemption Form from Warren Quinn at 142 Osage Road, located in Precinct No. 2, and take appropriate action.**

(19-1:12:08)

19. January 24, 2022. County Engineer John Johnston addressed the court on the request for plat exemption. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the request for plat exemption from Warren Quinn at 142 Osage Road in Precinct No. 2. Motion adopted.

- 20. Receive for the record, 2022 Discretionary Funds Budget Amendment for Sheriff's Forfeiture Fund No. 360 and take appropriate action.**

(20-1:13:49)

20. January 24, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court received for the record the 2022 Discretionary Funds Budget Amendment for the Sheriff's Forfeiture Fund No. 360 as an Increase to Expenditures. Motion adopted.

- 21. Receive for the record, 2022 Discretionary Funds Budget Amendment for Sheriff's Commissary Fund No. 380 and take appropriate action.**

(21-1:14:03)

21. January 24, 2022. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court received for the record the 2022 Discretionary Funds Budget Amendment for the Sheriff's Commissary Fund No. 380 as an Increase to Expenditures. Motion adopted.

22. Consider approval of the following 2022 budget amendments and take appropriate action.

(22-1:14:23)

22. January 24, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the 2022 budget amendments for:

- a. General Fund/Sheriff's Office, Revenues and Expenditures – Line item transfer
- b. Health Department, Expenditures - Line item transfer

Motion adopted.

23. Consider approval of personnel changes and take appropriate action.

(23-1:15:02)

23. January 24, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Retirement of Samuel Helmer, Court/Extradition-Tier 2, effective February 25, 2022.
- b. Vinicio Llerena, Airport Manager - Victoria Regional Airport:
 - 1. Correction Rate and Resignation of Devlin Flanary, Line Attendant, with 4.51 Compensatory hours due, effective January 12, 2022.
 - 2. Correction Date and Retirement of Victor Bodkin, Oper/Maint Spec IV, with 80.0 PTO and 2.74 Compensatory hours due, effective January 7, 2022.
- c. Kim Plummer, District Clerk - District Clerk's Office:
 - 1: Certificate of continuing education from County and District Clerk's Association of Texas for Kim Plummer, District Clerk.
- d. Heidi Easley, County Clerk - County Clerk's Office:
 - 1. Certificate of continuing education from County and District Clerk's Association of Texas for Heidi Easley, County Clerk.

Motion adopted.

24. Adjourn.

(24-1:15:29)

24. January 24, 2022. The Commissioners Court adjourned the meeting of January 24, 2022.