

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **28th day of February A.D., 2022**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Kevin M. Janak,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Clint C. Ives,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk Absent

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, February 28, 2022, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. February 28, 2022. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, February 28, 2022 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:05)

2. February 28, 2022. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:20)

3. February 28, 2022. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 E. North Street, Victoria, Texas, wanted to ask everyone to get out and vote from 7AM - 7PM for Commissioners and others in the race. Mr. Vonderau also stated that February is Warrant Resolution Month and provided information to the Court. Mr. Vonderau also watched the debates that were located at the Victoria College and thought one of the candidates had a good idea about the Sheriff's Office taking over Animal Control and wanted to see if someone would discuss it. He also wanted to thank David Gonzalez, Public Health Director, for the work he has done with COVID Center.

Commissioner Kevin Janak wanted to invite everyone to the Victoria Livestock Show Auction tonight. It will start at 4PM.

Judge Zeller announced that tomorrow is Election Day and that the polls are open from 7:00 AM - 7:00 PM. Judge Zeller also stated that Thursday, March 3, 2022, will be an Employee Appreciate BBQ. The County will be offering a BBQ lunch for its employees at DeLeon Plaza from 11:30 AM - 1:30 PM.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-5:33)

4. February 28, 2022. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meeting held on February 22, 2022. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-5:45)

5. February 28, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	2/28/2022	\$356,615.64
Supplemental Accounts	2/18/2022 – 2/24/2022	\$269,482.43

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-6:20)

6. February 28, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the monthly reports from the Sheriff's Office. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-6:36)

7. February 28, 2022. None. No action taken.

8. Consider approval of CMC Interim vendor payments and accounts payable and take appropriate action.

(8-6:52)

8. February 28, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved interim vendor payments for Citizens Medical Center dated February 24, 2022 in the amount of \$565,546.96 and the ACH report dated February 24, 2022 in the amount of \$3,373,841.36. Motion adopted.

9. Receive notice of Transparency Star Award from the Texas Comptroller of Public Accounts for exemplary efforts in creating financial transparency in the area of Public Pensions and take appropriate action.

(9-7:33)

9. February 28, 2022. Commissioner Clint Ives stated that a big piece of the award revolves around the information on our website and wanted to thank Giani Cantu, County Judge's Chief of Staff, for her diligence. Moved by Clint Ives and seconded by Danny Garcia, the Commissioners Court received notice of Transparency Star Award from the Texas Comptroller of Public Accounts for exemplary efforts in creating financial transparency in the area of Public Pensions. Motion adopted.

10. Discuss effort to compile an inventory of Victoria County buildings/properties to

assess uses, needs and maintenance and take appropriate action.

(10-9:48)/(10-46:14)

10. February 28, 2022. County Engineer John Johnston provided information to the Court and the Court held a discussion. It was stated that the following members will be involved in the committee: Commissioner Clint Ives, Commissioner Danny Garcia, Facilities Manager Kelly Hubert, Emergency Management Coordinator Rick McBrayer, County Engineer John Johnston and Compliance Specialist Sarah Hammond. It was later amended that Matthew Schneider from the IT Department be added to the committee. Moved by Danny Garcia and seconded by Clint Ives. The Commissioners Court discussed, proceeded and appointed a committee in effort to compile an inventory of Victoria County buildings/properties to assess uses, needs and maintenance.

Motion adopted.

11. Consider approval of plat exemption request from Robley Dugas II for 00 Old Hwy Rd. in Precinct #4 and take appropriate action.

(11-21:59)

11. February 28, 2022. County Engineer John Johnston spoke to the Court about an existing 45 acre tract. Commissioner Danny Garcia asked Mr. Johnston a question and it was answered. Moved by Clint Ives and seconded by Kevin Janak, the Commissioners Court approved plat exemption request from Robley Dugas II for 00 Old Hwy Rd. in Precinct #4.

Motion adopted.

12. Consider approval of Victoria County's enrollment in the Texas Association of Counties (TAC) Cyber Security Training Program for FY 2022 and take appropriate action.

(12-24:58)

12. February 28, 2022. Judge Ben Zeller asked Compliance Specialist, Sarah Hammond a question in regards to the 2021 Security Training and Mrs. Hammond responded. Commissioner Danny Garcia asked a question and it was answered. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved of Victoria County's enrollment in the Texas Association of Counties (TAC) Cyber Security Training Program for FY 2022.

Motion adopted.

13. Receive for the record the contract scope of work from Steven Baldwin Associates for the Airport governance and take appropriate action.

(13-26:47)

13. February 28, 2022. Vinicio Lenny Llerena, Airport Manager, spoke to the Court. Michelle Samford, County Auditor, asked a question in regards to payment and it was answered. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received for the record the contract scope of work from Steven Baldwin Associates for the Airport governance.

Motion adopted.

14. Receive for the record proposals received for the Sheriff's Record Management Software and take appropriate action.

(14-28:45)

14. February 28, 2022. John Johnston, County Engineer, spoke to the Court and opened the proposals along with John Sestak, IT Director, who assisted. One of the proposals was received past the deadline and will be sent back. The following proposals were received by the Court: 365 Labs Public Safety Cloud, CentralSquare Technologies, ProPhoenix Corporation and Tyler Technologies. The Court also received a no proposal from Motorola Solutions, Inc. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received for the record proposals for the Sheriff's Record Management Software. Motion adopted.

- 15. Receive for the record Victoria County Sheriff's Office Texas Statewide Interoperability Channel Plan Memorandum of Understanding (MOU) with the Texas Department of Public Safety (DPS) Statewide Interoperability Coordinator (SWIC) and take appropriate action.**

(15-36:38)

15. February 28, 2022. Sheriff Justin Marr and Grant Administrator Robin Knipling, approached and spoke to the Court. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court received for the record Victoria County Sheriff's Office Texas Statewide Interoperability Channel Plan Memorandum of Understanding (MOU) with the Texas Department of Public Safety (DPS) Statewide Interoperability Coordinator (SWIC). Motion adopted.

- 16. Consider approval of the following items regarding the creation of a Regional Adult Sexual Assault Response Team (SART) and take appropriate action.**

- a. Resolution 2022-0023 Establishing the Golden Crescent Regional SART and its guidelines**

(16a-37:39)

16a. February 28, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the following item regarding the creation of a Regional Adult Sexual Assault Response Team (SART) Resolution 2022-0023 Establishing the Golden Crescent Regional SART and its guidelines. Motion adopted.

Consider approval of the following items regarding the creation of a Regional Adult Sexual Assault Response Team (SART) and take appropriate action.

- b. Interlocal agreement between Victoria, Lavaca, DeWitt, Calhoun, Jackson and Goliad Counties**

(16b-37:39)

16b. February 28, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the following item regarding the creation of a Regional Adult Sexual Assault Response Team (SART) Interlocal agreement between Victoria, Lavaca, DeWitt, Calhoun, Jackson and Goliad Counties. Motion adopted.

- 17. Consider approval of the Psychoeducational/Counseling Services Contract with Hope of South Texas, Inc./Hope Child Advocacy Center and the Victoria Juvenile Justice Center and take appropriate action.**

(17-40:01)

17. February 28, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the Psychoeducational/Counseling Services Contract with Hope of South Texas, Inc./Hope Child Advocacy Center and the Victoria Juvenile Justice Center.

Motion adopted.

18. Consider approval of Citizens Medical Center Emergency Department Expansion & Renovation AIA Document G702 Application for Payment #16 and take appropriate action.

(18-40:57)

18. February 28, 2022. Commissioner Kevin Janak stated the amount of payment is \$674,912.47. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved Citizens Medical Center Emergency Department Expansion & Renovation AIA Document G702 Application for Payment #16.

Motion adopted.

19. Receive for the record a fully executed agreement with the University of Houston - Victoria regarding Innovation Collective and take appropriate action.

(19-41:58)

19. February 28, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court ratified a fully executed agreement with the University of Houston - Victoria regarding Innovation Collective.

Motion adopted.

20. Consider approval of the following 2022 budget amendments and take appropriate action:

(20-43:26)

20. February 28, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the following 2022 budget amendments:

- a. General Fund, Various Departments, Expenditures- Line Item Transfer
- b. Road & Bridge Precinct #1, Expenditures- Line Item Transfer

Motion adopted.

21. Consider approval of personnel changes and take appropriate action.

(21-43:57)

21. February 28, 2022. Moved by Kevin Janak and seconded by Danny Garcia, the

Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Justin Marr, Sheriff – Sheriff’s Office
 - 1. Correction: Salary and position change for Ashley Black, from Telecommunications Operator Tier 1 at a rate of \$21.76 per hour, Budget Code 100-562-1153 to Extra Help at a rate of \$17.00 per hour, Budget Code 100-562-1130 effective February 26, 2022. Remarks: Resend resignation, requested transfer to PRN category.
- b. David Gonzales, Public Health Director- Victoria County Public Health Department:
 - 1. Salary and position change for Carrie Fagg, from Prog Spec III, at a rate of \$21.04 per hour, Budget Code 800-667-1106, \$20.01, 802-631-1106, \$1.03, to Immunization Program Manager at a rate of \$22.50 per hour, Budget Code 800-667-1104, \$20.01, 802-631-1104- \$2.49, effective February 12, 2022. Other Remarks: Title Change, G/L code change, salary change.
- c. Will Franklin, Chief Deputy – Sheriff’s Office:
 - 1. VCSO Salary Adjustment Certification for Laurel Patton, to be paid Advanced Certificate Pay of \$46.15 per pay period, effective March 4, 2022. Certification date for Laurel Patton is February 7, 2022. Budget Coding: Detention Certificate Pay 100-565-1137.
- d. Ben Zeller, County Judge- County Judge’s Office:
 - 1. Correction: (2022 Rate Error): Salary Change for Kelly Hubert, Facilities Manager, from a rate of \$37.06 per hour, Budget Code 100-510-1102, to a rate of \$38.46 per hour, effective December 18, 2021. Other Remarks: Cell Phone \$1080.04 Annual 100-510-1139.

Motion adopted.

22. Adjourn.

(22-46:46)

22. February 28, 2022. The Commissioners Court adjourned the meeting of February 28, 2022.