

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **25th day of April A.D., 2022**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1	Absent from 10:02 to 10:29 a.m.
Kevin M. Janak,	Commissioner Precinct No. 2	
Gary Burns,	Commissioner Precinct No. 3	
Clint C. Ives,	Commissioner Precinct No. 4	Absent
and		
Heidi Easley,	County Clerk and Ex-Officio Clerk	

and the following orders were passed:



COUNTY OF VICTORIA
MINUTES
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS
MONDAY, APRIL 25, 2022, 10:00 AM, SPECIAL TERM
VICTORIA COUNTY COURTHOUSE
115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. April 25, 2022. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, April 25, 2022 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. April 25, 2022. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:01)

3. April 25, 2022. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 E. North Street, Victoria, Texas, spoke about the drug bust on Meyers Street and pit bull dogs running loose on his property at the East North Mobile Home Park.

Fire Marshal Richard Castillo reviewed the current KBDI numbers and stated a possible burn ban may be required later this week.

County Judge Ben Zeller reminded the public that early voting starts today for the City and School Board Elections. Judge Zeller also mentioned there were a couple of 4 x 8 campaign signs at the Patti Dodson Building, which were removed due to the Court changing the policy to only small yard signs at the Patti Dodson Building.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-6:13)

4. April 25, 2022. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved the minutes of the Commissioners Court meeting held on April 18, 2022. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-6:30)

5. April 25, 2022. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	4/25/2022	\$507,535.82
Supplemental Accounts	4/14/2022 – 4/21/2022	\$159,179.66

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-6:57)

6. April 25, 2022. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved the monthly reports from the Sheriff and Pre-Trial Services. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-7:14)

7. April 25, 2022. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-7:23)

8. April 25, 2022. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated April 21, 2022 in the amount of \$656,697.86 and the ACH report dated April 21, 2022 in the amount of \$2,366,057.21. Motion adopted.

9. Consider Proclamation designating April 24th through May 1st as Soil and Water Stewardship Week and take appropriate action.

(9-8:07)

9. April 25, 2022. Stephen Diebel, Chairman of Soil and Water Conservation District, introduced directors, Sherilyn Arnecke, Brett Huegele, Charles White, and Rob Angerstein (not present). Mr. Diebel thanked the Court for their support and donation and provided the court with a Soil and Water Conservation newsletter. County Judge Zeller read the Proclamation. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved a Proclamation designating April 24, 2022 to May 1, 2022 as Soil and Water Stewardship Week. Motion adopted.

10. Consider approval of the following regarding an application to the Texas Indigent Defense Commission (TIDC) for Indigent Defense Program funding and take

appropriate action:

a. Receive for the record a letter of support from the 24th, 135th, and 377th District Court Judges.

(10a-12:14)

10a. April 25, 2022. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court received for the record a letter of support from the 24th, 135th, and 377th District Court Judges regarding an application to the Texas Indigent Defense Commission (TIDC) for Indigent Defense Program funding. Motion adopted.

Consider approval of the following regarding an application to the Texas Indigent Defense Commission (TIDC) for Indigent Defense Program funding and take appropriate action:

b. Receive for the record a letter of support from the Victoria County Courts at Law and Juvenile Board.

(10b-12:14)

10b. April 25, 2022. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court received for the record a letter of support from the Victoria County Courts at Law and Juvenile Board regarding an application to the Texas Indigent Defense Commission (TIDC) for Indigent Defense Program funding. Motion adopted.

Consider approval of the following regarding an application to the Texas Indigent Defense Commission (TIDC) for Indigent Defense Program funding and take appropriate action:

c. Resolution designating the Authorized Official, Program Director, and Financial Officer; and authorizing the submission of the grant application.

(10c-12:14)

10c. April 25, 2022. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court approved the Resolution designating the Authorized Official, Program Director, and Financial Officer, and authorized the submission of the grant application regarding an application to the Texas Indigent Defense Commission (TIDC) for Indigent Defense Program funding. Motion adopted.

11. Consider approval of the following items related to the Request for Proposals for Professional Administration Services related to American Rescue Plan Act funds and take appropriate action:

a. Receive submitted responses.

(11a-17:26)

11a. April 25, 2022. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court received the submitted responses related to the Request for Proposals for Professional Administration Services related to American Rescue Plan Act funds. Motion adopted.

- CONTINUED -

Consider approval of the following items related to the Request for Proposals for Professional Administration Services related to American Rescue Plan Act funds and

take appropriate action:

b. Receive the Selection Committee Scoring Summary and hear the recommendation of the ARPA Committee as to award.

(11b-17:26)

11b. April 25, 2022. County Judge's Chief of Staff Giani Cantu explained the cost and scoring for the firms. Commissioner Janak voiced his concerns about being audited after the fact and making sure the project meets the qualifications. Grant Administrator Robin Knipling stated there should be an opportunity to reduce the cost due to already expended funds and an opportunity to interview the top two due to scoring being close to ensure what is being received for the cost. County Engineer John Johnston suggested completing negotiations with CSRS and when the contract is complete, then rejecting all other proposals. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court received the Selection Committee Scoring Summary and approved the recommendation of the ARPA Committee to award CSRS for the Request for Proposals for Professional Administration Services related to American Rescue Plan Act funds pending negotiations. Motion adopted.

Consider approval of the following items related to the Request for Proposals for Professional Administration Services related to American Rescue Plan Act funds and take appropriate action:

c. Authorize the County Judge to enter into negotiations for an agreement with the recommended firm.

(11c-17:26)

11c. April 25, 2022. Moved by Gary Burns and seconded by Kevin Janak, the Commissioners Court authorized the County Judge to enter into negotiations for an agreement with the recommended firm, CSRS, related to the Request for Proposals for Professional Administration Services related to American Rescue Plan Act funds. Motion adopted.

12. Consider approval of the addition of a Grant Specialist and take appropriate action.

(12-27:59)

12. April 25, 2022. John Johnston, County Engineer, reviewed the funding and job description for the Grant Specialist. Robin Knipling, Grant Administrator, explained the workload and how this position would benefit Victoria County. Moved by Gary Burns and seconded by Danny Garcia, the Commissioners Court approved the addition of a Grant Specialist. Motion adopted.

13. Receive for the record notice of award of Routine Airport Maintenance Program (RAMP) Grant for the Victoria Regional Airport and take appropriate action.

(13-32:35)

13. April 25, 2022. Airport Executive Director Lenny Llerena provided information to the Court. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court received for the record the notice of award of the Routine Airport Maintenance Program (RAMP) Grant for the Victoria Regional Airport. Motion adopted.

14. Consider approval of the following items regarding the Victoria County Public Health Department and take appropriate action:

a. Ryan White Service Delivery Grant contract number change from contract No. 5608/6-565-01 to No. 5610/1-565-02 due to BVCOG System Requirements.

(14a-33:32)

14a. April 25, 2022. Public Health Director David Gonzales provided information to the Court. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the Ryan White Service Delivery Grant contract number change from Contract No. 5608/6-565-01 to No. 5610/1-565-02 due to BVCOG System Requirements for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items regarding the Victoria County Public Health Department and take appropriate action:

b. HIV Health and Social Services Supplemental (HSS-R) Grant contract number change from No. 5608/SR4-565-01 to No. 5610/SR1-565-02 due to BVCOG System Requirements.

(14b-33:32)

14b. April 25, 2022. David Gonzales, Public Health Director, provided the Court with information. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the HIV Health and Social Services Supplemental (HSS-R) Grant contract number change from No. 5608/SR4-565-01 to No. 5610/SR1-565-02 due to BVCOG System Requirements for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items regarding the Victoria County Public Health Department and take appropriate action:

c. Texas Healthy Communities Grant No. HHS000438400007 - Amendment No. 3 contract amendment for a revised termination date of August 31, 2023.

(14c-33:32)

14c. April 25, 2022. Public Health Director David Gonzales provided information to the Court. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the Texas Healthy Communities Grant No. HHS000438400007 - Amendment No. 3 contract amendment for a revised termination date of August 31, 2023 for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items regarding the Victoria County Public Health Department and take appropriate action:

d. Tuberculosis Prevention and Control-State Grant Program Contract No. HHS001182200025.

(14d-33:32)

14d. April 25, 2022. David Gonzales, Public Health Director, provided the Court with information. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the Tuberculosis Prevention and Control-State Grant Program Contract No. HHS001182200025 for the Victoria County Public Health Department. Motion adopted.

15. Consider approval of the request for additional funding for purchases of Animal Control vehicles and take appropriate action.

(15-36:10)

15. April 25, 2022. Public Health Director David Gonzales provided the Court with information. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners

Court approved the request for additional funding for purchases of Animal Control vehicles. Motion adopted.

- 16. Consider approval and authorization of payment to PGAL for invoice No. 10055494 for Professional Services in connection to Victoria County Emergency Operations Center Stair Enclosure Project and take appropriate action.**

(16-38:03)

16. April 25, 2022. County Engineer John Johnston provided information along with the status of this project to the Court. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved and authorized payment in the amount of \$121.65 to PGAL for Invoice No. 10055494 for Professional Services in connection to the Victoria County Emergency Operations Center Stair Enclosure Project. Motion adopted.

- 17. Consider approval of the following in connection to Trevino Water Engineering LLC, and take appropriate action:**

a. Mutual termination of contract for Development Standards Manual Revisions.

(17a-39:36)

17a. April 25, 2022. John Johnston, County Engineer, provided information to the Court. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the mutual termination of contract for Development Standards Manual Revisions in connection to Trevino Water Engineering, LLC. Motion adopted.

Consider approval of the following in connection to Trevino Water Engineering LLC, and take appropriate action:

b. Payment of invoice No. 465.

(17b-39:36)

17b. April 25, 2022. County Engineer John Johnston provided the Court with information. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved payment for Invoice No. 465 in connection to Trevino Water Engineering LLC. Motion adopted.

- 18. Receive the Annual Fire Safety Inspection Report for the Victoria Regional Juvenile Justice Center and take appropriate action.**

(18-41:07)

18. April 25, 2022. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court received the Annual Fire Safety Inspection Report for the Victoria Regional Juvenile Justice Center. Motion adopted.

- 19. Pursuant to V.T.C.A. Transportation Code §251.152, to hold a public hearing for traffic regulation to install reduced speed limit signs and traffic control devices near the Nursery Independent School District school zone and to install Stop Signs at Intersections of Oliver Rd. at Levi Sloan, Russell Rd. at Haynes Rd., Church Ln. at Berger Rd., Springwood Dr. at Church Ln., Essence Dr. at Bliss Dr., Paradise Dr., at Essence Dr., Forest View Dr. at Woodlawn Way, Edgewood Dr. at Post Oak Dr.,**

Chaparral Rd. at Berger Rd., Basswood Dr. at Cottonwood Dr., and Hickory Dr. at Cottonwood Dr. in Precinct NO. 2 and take appropriate action.

(19-41:53)

19. April 25, 2022. County Judge Ben Zeller declared a public hearing open, pursuant to V.T.C.A. Transportation Code §251.152, prior to the adoption of traffic regulations. Lisa Barr of 115 Crawford Drive, Victoria, Texas, supports the addition of a flashing school zone light and signage in the existing school zones. Mrs. Barr mentioned reasons that the flashing light and signage are needed for Nursery ISD. Mrs. Barr requested that the court vote, support and approve the flashing light for the school. County Judge Zeller closed the public hearing. Commissioner Janak stated the flashing light was not able to be purchased and installed in the school zone until a couple of months ago. Commissioner Janak stated Victoria County will purchase, install, and maintain this flashing light. He also mentioned he would be working with the school district, including the principal and school board, on the times to reduce the speed limit to 20 mph. Due to this light, other changes will be made to intersections in the area in regards to stop signs. Commissioner Janak stated an Order Approving Installation of Reduced Speed Limit Signs and Traffic Control Devices on Nursery Drive will be signed with a letter from the Nursery ISD's Superintendent Dr. Larry Gajewsky attached. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court adopted the following traffic regulation change:

PRECINCT NO. 2 - INSTALL REDUCED SPEED LIMIT SIGNS AND TRAFFIC CONTROL DEVICES ON NURSERY DRIVE NEAR THE NURSERY INDEPENDENT SCHOOL DISTRICT SCHOOL ZONE.

PRECINCT NO. 2 - INSTALL STOP SIGNS AT THE FOLLOWING INTERSECTIONS:

1. Oliver Road stops @
Levi Sloan Road
2. Russell Road stops @
Haynes Road
3. Church Lane stops @
Berger Road
4. Springwood Drive stops @
Church Lane
5. Essence Drive stops @
Bliss Drive
- CONTINUED -
6. Paradise Drive stops @
Essence Drive
7. Forest View Drive stops @
Woodlawn Way

8. Edgewood Drive stops @
Post Oak Drive

9. Chaparral Road stops @
Berger Road

10. Basswood Drive stops @
Cottonwood Drive

11. Hickory Drive stops @
Cottonwood Drive

Motion adopted.

- 20. Consider approval of a request for payment to Rexco Construction Services in the amount of \$232,440.82 in connection to the Rehabilitate and Widen Roadway Project for McCoy Road and Bayer Road in Precinct No. 1 and take appropriate action.**
(20-49:29)

20. April 25, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the request for payment to Rexco Construction Services in the amount of \$232,440.82 in connection to the Rehabilitate and Widen Roadway Project for McCoy Road and Bayer Road in Precinct No. 1. Motion adopted.

- 21. Consider approval of the following 2022 budget amendments and take appropriate action.**
(21-50:03)

21. April 25, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the 2022 budget amendments for:

- a. General Fund, Various Departments, Expenditures – Line item transfer
- b. Road and Bridge, Precinct No. 2, Expenditures – Line item transfer
- c. Road and Bridge, Precinct No. 4, Expenditures - Increase
- d. Airport Capital Projects Fund, Revenues and Expenditures - Increase
- e. Sheriff's Donation Fund, Revenues and Expenditures - Increase

Motion adopted.

- 22. Consider approval of personnel changes and take appropriate action.**
(22-50:45)

22. April 25, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Constance Filley Johnson, Criminal District Attorney - District Attorney's Office:

1. Resignation of Jordan Fries, Felony Assistant CDA, with 80.0 PTO hours due, effective April 22, 2022.
2. Resignation of Tammy L. Deyton, Misd. Assistant CDA, with 80.0 PTO hours due, effective April 27, 2022.
3. Salary change for Selena Ortiz, Asst. Chief Clerks, from a rate of \$24.79 per hour, Budget Codes 100-475-1110 \$18.83 and 303-475-1110 \$5.96 to a rate of \$24.97 per hour, Budget Codes 100-475-1110 \$18.83 and 303-475-1110 \$6.14, effective April 23, 2022.
4. Salary change for Kwana Williams, Clerk III, from a rate of \$18.76 per hour, Budget Codes 100-475-1108 \$16.58 and 303-475-1108 \$2.18 to a rate of \$18.83 per hour, Budget Codes 100-475-1108 \$16.58 and 303-475-1108 \$2.25, effective April 23, 2022.
- b. Gina Howard, HR Director - Human Resources Department:
 1. Retirement of Esmeralda Ann Trevino, Clerk III, with 80.0 PTO and 8.41 Compensatory hours due, effective April 22, 2022.
- c. Justin Marr, Sheriff - Sheriff's Office:
 1. Salary and position change for Chantal Wall, from Classification Officer, at a rate of \$18.53 per hour, Budget Code 100-565-1119 to Records Administrator, at a rate of \$25.82 per hour, Budget Code 100-562-1147, effective April 23, 2022.
 2. Salary and position change for Jose Pena, II, from Patrol Corporals, at a rate of \$27.60 per hour, Budget Codes 100-563-1112 - \$26.60, 100-563-1136 - \$1.00, and 100-563-1137 - Cert Pay to SCU Investigators, at a rate of \$29.14 per hour, Budget Codes 100-564-1106 - \$28.14, 100-564-1136 - \$1.00, and 100-564-1137 - Cert Pay, effective April 23, 2022.
 3. Salary and position change for Bryan Simons, from SRO's-Tier 3, at a rate of \$26.36 per hour, Budget Codes 395-560-1309 - \$25.36, 395-560-1136 - \$1.00, and 395-560-1137 - Cert Pay to Cpl Grant Writer/Foren, at a rate of \$27.60 per hour, Budget Codes 100-562-1143 - \$26.60, 100-562-1136 - \$1.00, and 100-562-1137 - Cert Pay, effective April 23, 2022.
 4. Salary and position change for Jonathan Billman, from Patrol Dep – Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-563-1209 – \$24.86, 100-563-1136 - \$1.00, and 100-563-1137 - Cert Pay to Patrol Corporals, at a rate of \$27.60 per hour, Budget Codes 100-563-1112 – \$26.60, 100-563-1136 - \$1.00, and 100-563-1137 - Cert Pay, effective April 23, 2022.

- CONTINUED -

- d. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 1. Salary and position change for Jennifer Cantrell, from JSO, at a rate of \$16.14 per hour, Budget Codes 100-573-1156 and TJPC 231-578-1135 to JPO, at a rate of \$19.64 per hour, Budget Code 231-571-1107, effective April 23, 2022. Other Remarks: TJPC ends 4/22/22.
 2. Employment of Marina Del Rae Moya, Extra Help, at a rate of \$16.58 per hour, Budget Code 100-573-1130, effective April 26, 2022.
 3. Salary and position change for Daisy Monik Contreras, from Extra

- Help - PRN, at a rate of \$13.75 per hour, Budget Code 100-573-1130 to JSO, at a rate of \$16.14 per hour, Budget Code 100-573-1156, effective April 23, 2022.
4. Salary and position change for Tacara Di-Ann Garcia, from Extra Help - Rover, at a rate of \$14.75 per hour, Budget Code 100-573-1130 to JSO, at a rate of \$16.14 per hour, Budget Code 100-573-1156, effective April 23, 2022.
 5. Salary and position change for Johnny Polk, from JSO I, at a rate of \$17.57 per hour, Budget Codes 100-573-1155 and TJPC 231-578-1135 to JSO II, at a rate of \$19.22 per hour, Budget Codes 100-573-1154 and TJPC 231-578-1135, effective April 23, 2022.
 6. Salary and position change for Elexis Crump, from JSO, at a rate of \$16.14 per hour, Budget Codes 100-573-1156 and TJPC 231-578-1135 to JSO I, at a rate of \$17.57 per hour, Budget Codes 100-573-1155 and TJPC 231-578-1135, effective April 23, 2022.
 7. Resignation of Samuel Constancio, Extra Help - Rover, effective April 18, 2022.
- e. Justin Marr/Gina Howard, Sheriff/Human Resources Director - Sheriff's Office/Human Resources Office:
1. Salary and position change for Peggy West, from Nurse (Sheriff – Detention), at a rate of \$23.33 per hour, Budget Code 100-565-1128 to Clerk III (Human Resources), at a rate of \$16.58 per hour, Budget Code 100-505-1105, effective April 23, 2022. Other Remarks: Transfer of Departments.

Motion adopted.

23. Adjourn.

(23-51:23)

23. April 25, 2022. The Commissioners Court adjourned the meeting of April 25, 2022.