

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **2nd day of May A.D., 2022**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Kevin Janak, County Judge Pro Tem, presiding and the following Commissioners attending:

Ben Zeller,	County Judge	Absent
Danny Garcia,	Commissioner Precinct No. 1	
Kevin M. Janak,	Commissioner Precinct No. 2	
Gary Burns,	Commissioner Precinct No. 3	
Clint C. Ives,	Commissioner Precinct No. 4	
and		
Heidi Easley,	County Clerk and Ex-Officio Clerk	

and the following orders were passed:



COUNTY OF VICTORIA
MINUTES
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS
MONDAY, MAY 2, 2022, 10:00 AM, SPECIAL TERM
VICTORIA COUNTY COURTHOUSE
115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. May 2, 2022. Kevin Janak, County Judge Pro Tem, called to order the Commissioners Court Special Term for Monday, May 2, 2022 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. May 2, 2022. Judge Pro Tem Kevin Janak opened the meeting with Commissioner Clint Ives saying the prayer and reciting the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:04)

3. May 2, 2022. Judge Pro Tem Kevin Janak opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 E. North Street, Victoria, Texas, would like to promote pickle ball in Victoria and stated Animal Control and Victoria Police Department will be at Meals on Wheels, 603 East Murray Street, on May 16, 2022 from 6:00 p.m. to 8:00 p.m. Commissioner Burns commented on Pickle Ball.

Rick McBrayer, Emergency Management Coordinator, stated the Regional Infusion Center is now closed. Mr. McBrayer thanked the Commissioners Court, City of Victoria, VISD, and Ash Britt for their support. He stated if anyone needs an infusion now, they will have to contact their primary care person or health care professional. Mr. McBrayer also mentioned it is Natural Hurricane Preparedness Week and he will be sending information from his office within the next week or so. Commissioner Janak asked Mr. McBrayer about terminating the contract with VISD for the Regional Infusion Center and Mr. McBrayer responded.

Fire Marshal Richard Castillo reviewed the current KBDI numbers and stated a possible burn ban may be required later this week.

County Engineer John Johnston provided an update on the facilities inventory to the Court. He stated that he has received 23 responses from department heads/elected officials and will start in person interviews this week. He hopes to have a preliminary report before the budget begins.

County Judge Pro Tem Janak asked for prayers for the American citizens left behind enemy lines in Afghanistan.

Hearing no further comments, Judge Pro Tem Kevin Janak continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-7:17)

4. May 2, 2022. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the minutes of the Commissioners Court meeting held on April 25, 2022. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-7:32)

5. May 2, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	5/2/2022	\$657,384.13
Supplemental Accounts	4/22/2022 – 4/28/2022	\$163,916.97

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-8:05)

6. May 2, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the monthly reports from the District Clerk; Fire Marshal; and Constable, Precinct No. 3. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-8:34)

7. May 2, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the release of the following bond forfeiture judgment from the Court:

- a. Cause No. CIV2-20728: The State of Texas vs. John Christopher Peuttus, Defendant and A & A Bail Bonds, Surety.

Motion adopted.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-9:13)

8. May 2, 2022. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated April 28, 2022 in the amount of \$516,386.52 and the ACH report dated April 28, 2022 in the amount of \$2,437,996.87 Motion adopted.

9. Hear an update on and consider the following regarding the Compensation Study and

take appropriate action.

a. Identify and approve comparative entities for the market survey.

(9a-10:00)

9a. May 2, 2022. County Judge's Chief of Staff, Giani Cantu, provided the Court with an update on the process for the Compensation Study from Baker Tilly. Mrs. Cantu stated the market survey would analyze data from public entities and the private sector. The Court will consider which public entities to compare and the private sector information will be obtained from the Bureau of Labor Statistics, Compensation Analyst via Salary.com, and the Economic Research Institute. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved Nueces, San Patricio, Calhoun, DeWitt, Jackson, Angelina, and Hunt counties, the City of Victoria, Victoria Independent School District, University of Houston – Victoria, Texas Department of Transportation, and the Texas Department of Juvenile Justice as the twelve comparative public entities for the market survey regarding the Compensation Study with Baker Tilly. Motion adopted.

Hear an update on and consider the following regarding the Compensation Study and take appropriate action.

b. Review and approve Baker Tilly's market survey questions.

(9b-10:00)

9b. May 2, 2022. County Judge's Chief of Staff, Giani Cantu, reviewed the market survey information that Baker Tilly. The survey will seek to obtain information such as background, pay plan information, pay practices, paid time off, health benefits, retirement, and pay/salary data for each comparative entity. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved Baker Tilly's market survey questions regarding the Compensation Study. Motion adopted.

10. Receive fully executed Employer H-1B Contract for legal services as authorized on April 11, 2022 and take appropriate action.

(10-21:15)

10. May 2, 2022. Human Resources Director Gina Howard provided information to the Court and answered Commissioner Garcia's question. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court received the fully executed Employer H-1B Contract for legal services as authorized on April 11, 2022. Motion adopted.

11. Consider approval of the Service and Support Agreement and the Hosting Agreement from ACT (Appraisal and Collection Technologies, LLC) for the Victoria County Tax Assessor-Collector and take appropriate action.

(11-22:42)

11. May 2, 2022. County Tax Assessor Ashley Hernandez and IT Director John Sestak provided the Court with information. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the Service and Support Agreement and the Hosting Agreement from ACT (Appraisal and Collection Technologies, LLC) for the Victoria County Tax Assessor-Collector. Motion adopted.

12. Authorize County Judge to Execute construction contract with Lauger Companies, Inc. for EOC Stair Enclosure subject to legal counsel recommendations, Hazard

Mitigation Grant Program Contract No. DR-4332-0356 and take appropriate action.

(12-25:36)

12. May 2, 2022. John Johnston, County Engineer, stated that he had not received the executed contract from Lauger Companies, Inc. Mr. Johnston provided two options to the Court, to either authorize the County Judge to execute the construction contract with Lauger Companies, Inc. once the contract is received, or postpone and receive the contract after Lauger Companies, Inc. provides Victoria County with the contract. The Court passed on this agenda item for the EOC Stair Enclosure, Hazard Mitigation Grant Program Contract No. DR-4332-0356, due to wanting to review the contract. No action taken.

13. Receive Law Enforcement Officer (LEO) Reimbursement Program 70T02021T6114N288 Modification 00003, Transportation Security Administration (TSA) Contract No. 70T02021T6114N288 and take appropriate action.

(13-27:40)

13. May 2, 2022. Grant Administrator Robin Knipling provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received the Law Enforcement Officer (LEO) Reimbursement Program 70T02021T6114N288 Modification 00003, Transportation Security Administration (TSA) Contract No. 70T02021T6114N288. Motion adopted.

14. Consider approval and authorization of payment to Rawley McCoy & Associates, PLLC for Architectural Services on the Victoria County Courthouse Entry Steps & Repair Project and take appropriate action.

(14-29:20)

14. May 2, 2022. County Engineer John Johnston provided information to the Court. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the payment in the amount of \$4,422.50 to Rawley McCoy and Associates, PLLC for Architectural Services on the Victoria County Courthouse Entry Steps and Repair Project. Motion adopted.

15. Consider approval of the following items for the Victoria County Health Department and take appropriate action.

a. Authorization to sign an Extra Duty Memorandum of Understanding (MOU) with Victoria Independent School District and Adrianna Uribe in relation to the Texas Home Visiting Grant.

(15a-30:29)

15a. May 2, 2022. David Gonzales, Public Health Director, provided information to the Court. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court authorized to sign an Extra Duty Memorandum of Understanding (MOU) with Victoria Independent School District and Adrianna Uribe with Texas Home Visiting Parents as Teachers Supervisor for the Victoria County Public Health Department. Motion adopted.

- CONTINUED -

Consider approval of the following items for the Victoria County Health Department and take appropriate action.

b. Receive fully executed renewal of CPS/Hazards Contract No. 537-18-0181-00001 Amendment No. 06.

(15b-30:29)

15b. May 2, 2022. Public Health Director David Gonzales provided the Court with information. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received the fully executed renewal CPS/Hazards Contract No. 537-18-0181-00001 Amendment No. 06 for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items for the Victoria County Health Department and take appropriate action.

c. Receive fully executed amendment for the HIV Health and Social Services Supplemental (State Services R) Contract No. 5610/SR1-565-02.

(15c-30:29)

15c. May 2, 2022. David Gonzales, Public Health Director, provided information to the Court. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received the fully executed amendment for the HIV Health and Social Services Supplemental (State Services R) Contract No. 5610/SR1-565-02 for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items for the Victoria County Health Department and take appropriate action.

d. Receive fully executed Ryan White Service Delivery (Ryan White) Contract No. 5610/1-565-02.

(15d-30:29)

15d. May 2, 2022. Public Health Director David Gonzales provided the Court with information. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received the fully executed Ryan White Service Delivery (Ryan White) Contract No. 5610/1-565-02 for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items for the Victoria County Health Department and take appropriate action.

e. Receive fully executed Texas Healthy Communities Grant Contract No. HHS000438400007-Amendment No. 3.

(15e-30:29)

15e. May 2, 2022. David Gonzales, Public Health Director, provided information to the Court. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received the fully executed Texas Healthy Communities Grant Contract No. HHS000438400007-Amendment No. 3 for the Victoria County Public Health Department. Motion adopted.

16. Receive for the record a sub-award from the Southwest Border (SWB) Rural Law Enforcement Assistance Program and take appropriate action.

(16-33:36)

16. May 2, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court received for the record a sub-award from the Southwest Border (SWB) Rural Law Enforcement Assistance Program for the Victoria County Sheriff's Office. Motion adopted.

17. Pursuant to V.T.C.A. Transportation Code §251.152, to hold a public hearing for traffic regulation to install Stop Signs at Intersections of Paradise Dr. at Bliss Dr. and

Live Oak Ln. at Woodlawn Way in Precinct No. 2 and take appropriate action.

(17-34:20)

17. May 2, 2022. County Judge Pro Tem Kevin Janak declared a public hearing open, pursuant to V.T.C.A. Transportation Code §251.152, prior to the adoption of traffic regulations. With no public comments, County Judge Pro Tem Kevin Janak closed the public hearing. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court adopted the following traffic regulation changes:

PRECINCT NO. 2 - INSTALL STOP SIGNS AT THE FOLLOWING INTERSECTIONS:

1. Paradise Drive stops @
Bliss Drive
2. Live Oak Lane stops @
Woodlawn Way

Motion adopted.

18. Consider approval of the following requests for payment in connection to the Rehabilitate and Widen Roadway Project for McCoy Road and Bayer Road in Precinct No. 1 and take appropriate action:

a. Union Pacific Railroad Company in the amount of \$65,607.02.

(18a-35:48)

18a. May 2, 2022. Commissioner Garcia provided the Court with information. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the request for payment to Union Pacific Railroad Company in the amount of \$65,607.02 in connection to the Rehabilitate and Widen Roadway Project for McCoy Road and Bayer Road in Precinct No. 1. Motion adopted.

Consider approval of the following requests for payment in connection to the Rehabilitate and Widen Roadway Project for McCoy Road and Bayer Road in Precinct No. 1 and take appropriate action:

b. Rexco Construction Services in the amount of \$379,070.61.

(18b-35:48)

18b. May 2, 2022. Commissioner Garcia provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the request for payment to Rexco Construction Services in the amount of \$379,070.61 in connection to the Rehabilitate and Widen Roadway Project for McCoy Road and Bayer Road in Precinct No. 1. Motion adopted.

19. Consider approval of minutes for February 9, 2022 from Victoria Regional Airport Commission and take appropriate action.

(19-37:10)

19. May 2, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the Victoria Regional Airport Commission Meeting minutes for February 9, 2022. Motion adopted.

20. Receive for the record 2022 Discretionary Funds Budget Amendment for CDA Contraband Forfeiture and take appropriate action.

(20-37:42)

20. May 2, 2022. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court received for the record the 2022 Discretionary Funds Budget Amendment for the CDA Contraband Forfeiture as an Increase to Expenditures. Motion adopted.

21. Consider approval of the following 2022 budget amendments and take appropriate action:

(21-38:11)

21. May 2, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the 2022 budget amendments for:

- a. General Fund, Various Departments, Expenditures – Line item transfer
- b. Health Department, Revenues and Expenditures - Decrease

Motion adopted.

22. Consider approval of personnel changes and take appropriate action.

(22-38:52)

22. May 2, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Matt Bochat, Extension Agent - Extension Service:
 - 1. Employment of Kaitlyn Taylor Hessler, Asst. Chief Clerk, at a rate of \$18.83 per hour, Budget Code 100-665-1109, effective May 3, 2022.
- b. Ashley Hernandez, Tax Assessor Collector - County Tax Office:
 - 1. Salary change for Chelsea Rivas, Clerk III, from a rate of \$13.82 per hour, Budget Code 100-499-1106 to a rate of \$14.50 per hour, effective May 7, 2022.
- c. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Employment of Annick Johnson, Financial Officer, at a rate of \$25.71 per hour, Budget Code 100-562-1122, effective May 3, 2022.
 - 2. Salary and position change for Brandy Schustereit, from Clerk III, at a rate of \$16.58 per hour, Budget Code 100-562-1148 to Asst Financial Officer, at a rate of \$19.54 per hour, Budget Code 100-562-1123, effective May 7, 2022.
- d. David Gonzales, Public Health Director - Victoria County Public Health Department:
 - 1. Salary and position change for Brittany Deen, from CSA III, at a rate of \$15.55 per hour, Budget Code 808-631-1108 to CMA, at a rate of \$16.50 per hour, Budget Code 808-631-1113, effective April 23, 2022.
 - 2. Employment of Lori Marroquin, CSA III, at a rate of \$15.00 per hour, Budget Code 808-631-1108, effective May 3, 2022.

Motion adopted.

23. Adjourn.

(23-39:20)

23. May 2, 2022. The Commissioners Court adjourned the meeting of May 2, 2022.