

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **31st day of May A.D., 2022**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Kevin Janak, County Judge Pro Tem, presiding and the following Commissioners attending:

Ben Zeller,	County Judge	Absent
Danny Garcia,	Commissioner Precinct No. 1	
Kevin M. Janak,	Commissioner Precinct No. 2	
Gary Burns,	Commissioner Precinct No. 3	
Clint C. Ives,	Commissioner Precinct No. 4	
and		
Heidi Easley,	County Clerk and Ex-Officio Clerk	

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

TUESDAY, MAY 31, 2022, 10:00 AM, SPECIAL SESSION

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. May 31, 2022. Kevin Janak, County Judge Pro Tem, called to order the Commissioners Court Special Term for Tuesday, May 31, 2022 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. May 31, 2022. Judge Pro Tem Kevin Janak opened the meeting with Commissioner Ives saying the prayer and reciting the Pledges of Allegiance of the United States of America and the State of Texas. County Judge Pro-Tem Janak asked for a moment of silence for the tragedy that occurred in Uvalde, Texas.

3. Citizens Communication.

(3-1:54)

3. May 31, 2022. Judge Pro Tem Kevin Janak opened the meeting for anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 E. North Street, Victoria, Texas, spoke about a Hazmat program called At Your Door. Mr. Vonderau also spoke about Disabled American Veterans and the VFW (Veterans of Foreign Wars).

Fire Marshal Deputy Marshall Frazier spoke in regards to the KBDI numbers and the current rainfall for Victoria County and stated the current burn ban should remain in effect. Deputy Frazier also asked individuals to keep their water resources available if they are using a burn barrel.

Hearing no further comments, Judge Pro Tem Kevin Janak continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-5:17)

4. May 31, 2022. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the minutes of the Commissioners Court meeting held on May 23, 2022. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-5:35)

5. May 31, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	5/31/2022	\$386,692.08
Supplemental Accounts	5/20/2022 – 5/26/2022	\$177,499.75

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-6:15)

6. May 31, 2022. Moved by Gary Burns and seconded by Danny Garcia, the Commissioners Court approved the monthly reports from the Sheriff and Pre-Trial Services. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-6:39)

7. May 31, 2022. None. No action taken.

8. Ratify payroll and personnel changes dated November 2021 through April 2022 and consider approval of CMC Interim vendor payments and accounts payable for March 2022 and April 2022, and take appropriate action.

(8-6:48)

8. May 31, 2022. The Commissioners Court passed ratifying the payroll and personnel changes dated November 2021 through April 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable and interim vendor payments for Citizens Medical Center dated May 26, 2022 in the amount of \$454,093.03 and the ACH report dated May 26, 2022 in the amount of \$2,928,549.97. Motion adopted.

9. Consider approval of the Annual Texas LESO Surplus Property Program Application and take appropriate action.

(9-8:16)

9. May 31, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the Annual Texas LESO Surplus Property Program Application for the Victoria County Sheriff's Office. Motion adopted.

10. Consider approval of a consulting agreement with HHM & Associates, Inc. in connection with the FY 2021 Certified Local Government (CLG) Grant Contract TX-21-001 and take appropriate action.

(10-9:04)

10. May 31, 2022. Grant Administrator Robin Knipling provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the Consulting Agreement with HHM and Associates, Inc. in connection with the FY 2021 Certified Local Government (CLG) Grant Contract TX-21-001. Motion adopted.

11. Consider approval of Final Design Plans and Authorization to Advertise Invitations to Bid for the following projects funded by the Community Development Block

Grant-Disaster Recovery Program (CDBG-DR) administered by Texas General Land Office through Grant Contract No. 20-065-094-C262 and take appropriate action:

a. Placedo Drainage and Paving Improvements in Precinct No. 1.

(11a-10:45)

11a. May 31, 2022. Grant Administrator Robin Knipling provided information to the Court. County Judge Pro Tem thanked Mrs. Knipling for her work on this project. John Johnston, County Engineer, answered Commissioners Garcia's and Judge Pro Tem Kevin Janak's questions regarding the receiving, opening, and advertising of the bids.

Commissioner Ives stated Precinct No. 4 is not on this list due to the Precinct No. 4 project already being completed and closed out. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the Final Design Plans and Authorization to Advertise Invitations to Bid for the Placedo Drainage and Paving Improvements in Precinct No. 1 funded by the Community Development Block Grant Disaster Recovery Program (CDBG-DR) administered by Texas General Land Office through Grant Contract No. 20-065-094-C262. Motion adopted.

Consider approval of Final Design Plans and Authorization to Advertise Invitations to Bid for the following projects funded by the Community Development Block Grant-Disaster Recovery Program (CDBG-DR) administered by Texas General Land Office through Grant Contract No. 20-065-094-C262 and take appropriate action:

b. Nursery Road Drainage and Paving Improvements in Precinct No. 2.

(11b-10:45)

11b. May 31, 2022. Grant Administrator Robin Knipling provided information to the Court. County Judge Pro Tem thanked Mrs. Knipling for her work on this project. John Johnston, County Engineer, answered Commissioners Garcia's and Judge Pro Tem Kevin Janak's questions regarding the receiving, opening, and advertising of the bids.

Commissioner Ives stated Precinct No. 4 is not on this list due to the Precinct No. 4 project already being completed and closed out. County Judge Pro Tem Janak stated this project would complete the remaining portions of Nursery Road that have not been paved between Highway 87 and Highway 77. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the Final Design Plans and Authorization to Advertise Invitations to Bid for the Nursery Road Drainage and Paving Improvements in Precinct No. 2 funded by the Community Development Block Grant Disaster Recovery Program (CDBG-DR) administered by Texas General Land Office through Grant Contract No. 20-065-094-C262. Motion adopted.

Consider approval of Final Design Plans and Authorization to Advertise Invitations to Bid for the following projects funded by the Community Development Block Grant-Disaster Recovery Program (CDBG-DR) administered by Texas General Land Office through Grant Contract No. 20-065-094-C262 and take appropriate action:

c. Fordyce Road Drainage Improvements in Precinct No. 3.

(11c-10:45)

11c. May 31, 2022. Grant Administrator Robin Knipling provided information to the Court. County Judge Pro Tem thanked Mrs. Knipling for her work on this project. John Johnston, County Engineer, answered Commissioners Garcia's and Judge Pro Tem Kevin Janak's questions regarding the receiving, opening, and advertising of the bids.

- CONTINUED -

Commissioner Ives stated Precinct No. 4 is not on this list due to the Precinct No. 4 project already being completed and closed out. Moved by Danny Garcia and seconded by Clint

Ives, the Commissioners Court approved the Final Design Plans and Authorization to Advertise Invitations to Bid for the Fordyce Road Drainage Improvements in Precinct No. 3 funded by the Community Development Block Grant Disaster Recovery Program (CDBG-DR) administered by Texas General Land Office through Grant Contract No. 20-065-094-C262. Motion adopted.

12. Consider approval of an Interlocal Agreement between the Victoria County Sheriff's Office and Wharton County Sheriff's Office for jail services and take appropriate action.

(12-16:39)

12. May 31, 2022. Sheriff Justin Marr provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved an Interlocal Agreement between the Victoria County Sheriff's Office and Wharton County Sheriff's Office for jail services. Motion adopted.

13. Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

a. Residential contract with McLennan County.

(13a-17:27)

13a. May 31, 2022. The Commissioners Court passed on the Residential Contract between Victoria Regional Juvenile Justice Center and McLennan County. No action taken.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

b. Detention and Residential contracts with Refugio County.

(13b-17:27)

13b. May 31, 2022. The Commissioners Court passed on the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Refugio County. No action taken.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

c. Detention and Residential contracts with Nueces County.

(13c-17:27)

13c. May 31, 2022. The Commissioners Court passed on the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Nueces County. No action taken.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

d. Detention and Residential contracts with Bowie County.

(13d-17:27)

13d. May 31, 2022. The Commissioners Court passed on the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Bowie County. No action taken.

- CONTINUED -

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

e. Residential contract with the 2nd & 25th Judicial District counties (Colorado, Lavaca, & Gonzales Counties).

(13e-17:27)

13e. May 31, 2022. The Commissioners Court passed on the Residential Contract between Victoria Regional Juvenile Justice Center and the 2nd and 25th Judicial District Counties (Colorado, Lavaca and Gonzales Counties). No action taken.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

f. Detention contract with Colorado County.

(13f-17:27)

13f. May 31, 2022. The Commissioners Court passed on the Detention Contract between Victoria Regional Juvenile Justice Center and Colorado County. No action taken.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

g. Detention contract with Lavaca County.

(13g-17:27)

13g. May 31, 2022. The Commissioners Court passed on the Detention Contract between Victoria Regional Juvenile Justice Center and Lavaca County. No action taken.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

h. Detention contract with Gonzales County.

(13h-17:27)

13h. May 31, 2022. The Commissioners Court passed on the Detention Contract between Victoria Regional Juvenile Justice Center and Gonzales County. No action taken.

14. Receive for the record development authorization for Mustang Valley Subdivision Construction Plans in Precinct No. 2 and take appropriate action.

(14-17:35)

14. May 31, 2022. John Johnston, County Engineer, provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received for the record the Development Authorization for Mustang Valley Subdivision Construction Plans in Precinct No. 2. Motion adopted.

15. Consider approval of a request for plat exemption from Joey Barrett at 222 Miller Rd. in Precinct No. 4 and take appropriate action.

(15-18:53)

15. May 31, 2022. County Engineer John Johnston spoke to the Court regarding the plat exemption request. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the plat exemption request from Joey Barrett at 222 Miller Road in Precinct No. 4. Motion adopted.

16. Consider approval of a proposal from Staff Concrete Construction for Precinct No. 2 and take appropriate action.

(16-19:53)

16. May 31, 2022. County Judge Pro Tem Kevin Janak provided information to the Court. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the proposal from Staff Concrete Construction to remove and replace culvert pipes and head walls in Precinct No. 2. Motion adopted.

17. Consider approval of the following 2022 budget amendments and take appropriate action:

(17-20:54)

17. May 31, 2022. Moved by Clint Ives and seconded by Danny Garcia, the Commissioners Court approved the 2022 budget amendments for:

- a. General Fund/Various Departments, Expenditures - Line item transfer
- b. Road and Bridge, Precinct No. 4, Expenditures - Line item transfer
- c. Health Insurance Fund, Revenues and Expenditures - Line item transfer
- d. General Fund/Sheriff's Office, Expenditures - Line item transfer

Motion adopted.

18. Consider approval of personnel changes and take appropriate action.

(18-1:04:17)

18. May 31, 2022. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Kelly Hubert, Facilities Manager - Facilities Management:
 - 1. Resignation of Lydia A. Wright, Maintenance I, with 15.67 PTO and 0.45 Compensatory hours due, effective June 3, 2022.
- b. Kevin Janak, Commissioner, Precinct No. 2 - Road and Bridge, Precinct No. 2:
 - 1. Salary change for James K. Rosenquest, Sr. Equip Operators, from a rate of \$22.69 per hour, Budget Code 202-612-1108 to a rate of \$23.69 per hour, effective May 21, 2022.
- c. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Employment of Maribel Cano, Clerk III, at a rate of \$16.58 per hour, Budget Code 100-562-1148, effective June 1, 2022.
- d. Ashley Hernandez, County Tax Assessor-Collector - County Tax Office:
 - 1. A certificate of completion for Truth-In-Taxation, Course 28, including 12 continuing education units from McCreary, Veselka, Bragg and Allen, P.C. for Ashley Hernandez, Tax Assessor-Collector.
- e. Matt Bochat, Extension Agent - Extension Service:
 - 1. Employment of Jennifer Janssen, Agent FCS, at a rate of \$16.25 per hour, Budget Code 100-665-1103, effective May 31, 2022. Other Remarks: Cell Phone Allowance 100-665-1139 \$480.00 Annual.
- f. Ben Zeller, County Judge – County Judge's Office and Commissioners Court:
 - 1. Employment of Avery Flessner, Extra Help (Intern), at a rate of \$31.25 per hour, Budget Code 100-401-1130, effective May 31, 2022.

Motion adopted.

19. Closed meeting pursuant to V.T.C.A. Government Code §551.074 regarding personnel matters to discuss/deliberate on Administrative Services personnel.

(19-21:55)

19. May 31, 2022. The Commissioners Court went into closed session at 10:22 a.m., pursuant to V.T.C.A. Government Code §551.074, regarding personnel matters to discuss/deliberate on Administrative Services personnel.

20. Pursuant to V.T.C.A. Government Code §551.102, return to open meeting and take any action deemed necessary based upon discussion in closed meeting.

(20-1:04:11)

20. May 31, 2022. The Commissioners Court returned to open meeting at 11:04 a.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

21. Adjourn.

(21-1:04:33)

21. May 31, 2022. The Commissioners Court adjourned the meeting of May 31, 2022.