

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **6th day of June A.D., 2022**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1	Absent
Kevin M. Janak,	Commissioner Precinct No. 2	
Gary Burns,	Commissioner Precinct No. 3	
Clint C. Ives,	Commissioner Precinct No. 4	
and		
Heidi Easley,	County Clerk and Ex-Officio Clerk	Absent

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

MONDAY, JUNE 6, 2022, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. June 6, 2022. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, June 6, 2022 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. June 6, 2022. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:11)

3. June 6, 2022. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 E. North Street, Victoria, Texas, spoke about VA Benefits and thanked the Crossroads Task Force for the recent bust.

Fire Marshal Deputy Marshall Frazier reviewed the KBDI numbers and the current rainfall for Victoria County and stated the current burn ban should remain in effect. He also answered Commissioner Burns' question regarding July 4, 2022. He requested that if citizens are burning to please call the non-emergency number at 361-573-3221 to find out if Victoria County is under a burn ban.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-7:04)

4. June 6, 2022. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved the minutes of the Commissioners Court meeting held on May 31, 2022. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-7:15)

5. June 6, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	6/6/2022	\$499,114.87
Supplemental Accounts	5/27/2022 – 6/2/2022	\$29,462.21

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-7:46)

6. June 6, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the monthly reports from the County Judge; County Commissioners, Precincts Nos. 1 - 4; County Treasurer; District Clerk; Tax Assessor Collector; County Auditor; and Justices of the Peace, Precincts Nos. 2 and 3. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-8:11)

7. June 6, 2022. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-8:23)

8. June 6, 2022. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated June 2, 2022 in the amount of \$261,490.82 and the ACH report dated June 2, 2022 in the amount of \$2,024,372.08. Motion adopted.

9. Consider Proclamation designating the month of June as Elder Abuse Prevention Month and take appropriate action.

(9-9:02)

9. June 6, 2022. Tabitha Villarreal and Tony Villegas with Texas Department of Family and Protective Services were present. County Judge Zeller read the Proclamation. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the Proclamation designating the month of June as Elder Abuse Prevention Month. Motion adopted.

10. Receive and consider approval of Victoria County TAC RMP Property Insurance Coverage Renewal and Invoice No. 36325 for coverage period July 1, 2022 to July 1, 2023 and take appropriate action.

(10-12:46)

10. June 6, 2022. Administrative Assistant Maddison Heibel provided information to the Court. Lisa McCaig, Risk Management Consultant with Texas Association of Counties, reviewed the renewal Victoria County's Risk Management Pool Property Insurance Coverage. Ms. McCaig answered questions from the Court. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court received and approved the Texas Association of Counties Risk Management Pool (TAC RMP) Property Insurance Coverage Renewal for Victoria County and Invoice No. 36325 in the amount of \$407,076.00 for the coverage period from July 1, 2022 to July 1, 2023. Motion adopted.

- 11. Consider approval of the road improvements of the Valle Vista Subdivision, Phase II as public roadway infrastructure in Precinct No. 3 and take appropriate action.**
(11-16:55)
11. June 6, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved and accepts the maintenance of the public roadway infrastructure for the Valle Vista Subdivision, Phase II. Motion adopted.
- 12. Ratify Contract Extension for Community Development Block Grant (CDBG) Grant No. 7219451 and take appropriate action.**
(12-18:21)
12. June 6, 2022. Grant Administrator Robin Knipling provided information to the Court. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court ratified the contract extension for Community Development Block Grant (CDBG) Grant No. 7219451. Motion adopted.
- 13. Ratify Operation Lonestar Budget Adjustment for Office of the Governor Grant No. 4381001 and take appropriate action.**
(13-19:03)
13. June 6, 2022. Robin Knipling, Grant Administrator, provided information to the Court. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court ratified the Operation Lonestar Budget Adjustment for Office of the Governor Grant No. 4381001. Motion adopted.
- 14. Consider approval of a request for payment from Rexco Construction Services in the amount of \$104,774.36 in connection to the Rehabilitate and Widen Roadway Project for McCoy Road and Bayer Road in Precinct No. 1 and take appropriate action.**
(14-19:39)
14. June 6, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the request for payment from Rexco Construction Services in the amount of \$104,774.36 in connection to the Rehabilitate and Widen Roadway Project for McCoy Road and Bayer Road in Precinct No. 1. Motion adopted.
- 15. Consider approval of a request from the Victoria Public Health Department in regards to additional funding for Mosquito Control Chemicals and take appropriate action.**
(15-20:28)
15. June 6, 2022. Public Health Director David Gonzales provided information to the Court. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the request from the Victoria County Public Health Department for additional funding to purchase three additional barrels of chemicals for mosquito control. Motion adopted.
- 16. Hear a presentation from City of Victoria regarding the Downtown Tax Increment**

Reinvestment Zone and take appropriate action.

(16-22:03)

16. June 6, 2022. City Manager Jesus Garza was present and introduced Kate Garcia, the new Main Street Manager, and Kesha Smith, the new Special Projects Manager with the City of Victoria. Mr. Garza gave an overview of the Downtown Tax Increment Reinvestment Zone. He discussed some impacts, easy wins, and incentives funding sources. The TIRZ and process was discussed with the Court. County Judge Zeller responded to the presentation from Mr. Garza. Commissioner Janak voiced his concerns about other County departments resolutions and a future County Jail being built on downtown property and parking being available as a part of this project. Mr. Garza responded to Commissioner Janak. No action taken.

17. Consider the purchase of two chillers from Trane in the amount of \$181,465.00 and take appropriate action.

(17-47:02)

17. June 6, 2022. County Engineer John Johnston provided information to the Court. County Auditor Michelle Samford discussed how this would be funded with the Court. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the purchase of two chillers for the Victoria County Courthouse in the amount of \$181,465.00 from Trane. Motion adopted.

**18. Consider the following regarding the request for proposals for air service marketing and advertising for the Victoria Regional Airport and take appropriate action:
a. Receive submitted responses.**

(18a-51:23)

18a. June 6, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received the submitted responses from Building Brands Marketing, ArkStar, and BQR Advertising regarding the request for proposals for air service marketing and advertising for the Victoria Regional Airport. Motion adopted.

Consider the following regarding the request for proposals for air service marketing and advertising for the Victoria Regional Airport and take appropriate action:

b. Receive the Selection Committee Scoring Summary and hear recommendation as to award.

(18b-51:23)

18b. June 6, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received the Selection Committee Scoring Summary and approved the recommendation to award ArkStar for the request for proposals for air service marketing and advertising for the Victoria Regional Airport. Motion adopted.

Consider the following regarding the request for proposals for air service marketing and advertising for the Victoria Regional Airport and take appropriate action:

c. Authorize the County Judge to enter into an agreement with the recommended firm, contingent on legal review and approval.

(18c-51:23)

18c. June 6, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court authorized the County Judge to enter into an agreement with the recommended firm, contingent on legal review regarding the request for proposals for air service marketing and advertising for the Victoria Regional Airport. Motion adopted.

19. Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

a. Residential contracts with 2nd & 25th Judicial District Counties (Colorado, Lavaca, & Gonzales Counties).

(19a-1:00:25)

19a. June 6, 2022. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the Residential Contracts between Victoria Regional Juvenile Justice Center and the 2nd and 25th Judicial District Counties (Colorado, Lavaca, and Gonzales Counties). Motion adopted.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

b. Detention contract with Colorado County.

(19b-1:00:25)

19b. June 6, 2022. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the Detention Contract between Victoria Regional Juvenile Justice Center and Colorado County. Motion adopted.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

c. Detention contract with Lavaca County.

(19c-1:00:25)

19c. June 6, 2022. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the Detention Contract between Victoria Regional Juvenile Justice Center and Lavaca County. Motion adopted.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

d. Detention contract with Gonzales County.

(19d-1:00:25)

19d. June 6, 2022. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the Detention Contract between Victoria Regional Juvenile Justice Center and Gonzales County. Motion adopted.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

e. Residential contract with McLennan County.

(19e-1:00:25)

19e. June 6, 2022. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved the Residential Contract between Victoria Regional Juvenile Justice Center and McLennan County. Motion adopted.

20. Consider approval of Resolution No. 2022-0048 for road donation in Pct. No. 1 from Ruben Rodriguez for installation of a driveway and pipe culvert to improve drainage at Serene Dr. East, Victoria, Texas 77901 in the amount of \$540.00 and take appropriate action.

(20-1:01:23)

20. June 6, 2022. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved Resolution No. 2022-0048 for road donation in the amount of \$540.00 from Ruben Rodriguez at Serene Drive East, Victoria, Texas, in Precinct No. 1 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

- 21. Receive the following letters of permission to enter and work on private property for the purpose of cleaning ditches and underbrush for drainage improvement in the County ROW in Precinct No. 2 and take appropriate action:**

a. Deborah Spiegel located at 474 Forest View Drive.

(21a-1:01:49)

21a. June 6, 2022. Commissioner Janak provided information to the Court. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court received the letter of permission to enter and work on private property from Deborah Spiegel of 474 Forest View Drive in Victoria County, Texas, for the purpose of cleaning ditches and underbrush for drainage improvement purposes on county maintained roads in Precinct No. 2. Motion adopted.

Receive the following letters of permission to enter and work on private property for the purpose of cleaning ditches and underbrush for drainage improvement in the County ROW in Precinct No. 2 and take appropriate action:

b. Joseph E. Sarlls located at 453 WoodSprite.

(21b-1:01:49)

21b. June 6, 2022. Commissioner Janak provided information to the Court. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court received the letter of permission to enter and work on private property from Joseph E. Sarlls of 453 WoodSprite in Victoria County, Texas, for the purpose of cleaning ditches and underbrush for drainage improvement purposes on county maintained roads in Precinct No. 2. Motion adopted.

Receive the following letters of permission to enter and work on private property for the purpose of cleaning ditches and underbrush for drainage improvement in the County ROW in Precinct No. 2 and take appropriate action:

c. Daylan Gwosdz located at 354 Forest View Drive.

(21c-1:01:49)

21c. June 6, 2022. Commissioner Janak provided information to the Court. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court received the letter of permission to enter and work on private property from Daylan Gwosdz of 354 Forest View Drive in Victoria County, Texas, for the purpose of cleaning ditches and underbrush for drainage improvement purposes on county maintained roads in Precinct No. 2. Motion adopted.

Receive the following letters of permission to enter and work on private property for the purpose of cleaning ditches and underbrush for drainage improvement in the County ROW in Precinct No. 2 and take appropriate action:

d. Barret Jacob located at 410 Raab Road.

(21d-1:01:49)

21d. June 6, 2022. Commissioner Janak provided information to the Court. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court received the letter of permission to enter and work on private property from Barrett Jacob of 410 Raab Road in Victoria County, Texas, for the purpose of cleaning ditches and underbrush for drainage improvement purposes on county maintained roads in Precinct No. 2. Motion adopted.

- 22. Consider approval of the following 2022 budget amendments and take appropriate**

action:

(22-1:03:25)

22. June 6, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the 2022 budget amendments for:

- a. General Fund/Various Departments, Expenditures - Line item transfer
- b. Gulf of Mexico Energy Security Act, Revenues and Expenditures – Line item transfer
- c. Elections Administrators Special, Revenues and Expenditures - Increase
- d. General Fund/Sheriff's Office, Expenditures - Line item transfer
- e. Health Department, Revenues and Expenditures - Line item transfer

Motion adopted.

23. Consider approval of personnel changes and take appropriate action.

(23-1:04:05)

23. June 6, 2022. Moved by Kevin Janak and seconded by Clint Ives, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. David Gonzales, Public Health Director - Victoria County Public Health Department:
 1. Salary change for Sarah Cann, Comm Engag/Public Rlt, from a rate of \$20.60 per hour, Budget Code 808-631-1112 to a rate of \$21.35 per hour, effective May 21, 2022. Other Remarks: KEEP-CELL PHONE ALLOWANCE: \$1080.00 - 808-631-1139.
 2. Salary change for Kemberley Calk, Comm. Hlth Wker II, from a rate of \$17.51 per hour, Budget Code 804-631-1105 to a rate of \$18.01 per hour, effective May 21, 2022. Other Remarks: KEEP-Cell Phone Allowance: \$1080.00 - 804-631-1139.
 3. Salary change for Sarrah Beaver, Community Hlth Wker I, from a rate of \$17.00 per hour, Budget Code 804-631-1104 to a rate of \$17.50 per hour, effective May 21, 2022. Other Remarks: KEEP-Cell Phone Allowance: \$1080.00 - 804-631-1139.
 4. Salary change for Gail Wright, Community Health Wk, from a rate of \$16.48 per hour, Budget Code 807-631-1101 to a rate of \$16.98 per hour, effective May 21, 2022. Other Remarks: KEEP-Cell Phone Allowance: \$1080.00 - 807-631-1139.
 5. Salary change for Audrey Sierra, Community Health Wk, from a rate of \$15.97 per hour, Budget Code 807-631-1101 to a rate of \$16.47 per hour, effective May 21, 2022. Other Remarks: KEEP-Cell Phone Allowance: \$1080.00 - 807-631-1139.
 6. Salary change for Alexander Garza, Animal Control Officer, from a rate of \$15.45 per hour, Budget Code 800-630-1107 to a rate of \$16.50 per hour, effective May 21, 2022.
 7. Employment of Autumn White, Nurse, at a rate of \$21.00 per hour, Budget Codes 800-631-1163 (54.85%) \$11.52, 800-679-1140 (20.50%) \$4.30, and 800-645-1140 (24.65%) \$5.18, effective June 7, 2022.

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- b. Ashley Hernandez, Tax Assessor Collector - County Tax Office:

1. Employment of Julie Marie Briones, Clerk III, at a rate of \$14.50 per hour, Budget Code 100-499-1106, effective June 7, 2022.
- c. Margetta Hill, Elections Administrator - Elections Office:
 1. Separation of Employment (Other- Lack of Work) for Deborah Hawkins-Ramey, Extra Help, effective June 3, 2022.
 2. Resignation of Kristen Gonzales, Clerk III, with 80.0 PTO and 249.69 Compensatory hours due, effective June 10, 2022.
- d. Matt Bochat, Extension Agent - Extension Service:
 1. Correction (Hire Date): Employment of Jennifer Janssen, Agent FCS, at a rate of \$16.25 per hour, Budget Code 100-665-1103, effective June 6, 2022. Other Remarks: Cell Phone Allowance 100-665-1139 \$480.00 Annual.
- e. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 1. Resignation of Rosalinda Hinojosa, Clerk III, with 6.75 PTO and 2.16 Compensatory hours due, effective June 3, 2022.
 2. Salary and position change for Marina Del Rae Moya, from Extra Help, at a rate of \$16.58 per hour, Budget Code 100-573-1130 to Clerk III, at a rate of \$17.42 per hour, Budget Code 100-573-1147, effective June 4, 2022.
- f. Justin Marr, Sheriff - Sheriff's Office:
 1. Salary and position change for Connor Patterson, from Detention Tier 2, at a rate of \$20.48 per hour, Budget Code 100-565-1117 to Detention Dep - Tier I, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00, effective June 18, 2022.
 2. Salary and position change for Cullen Machac, from Detention Tier 2, at a rate of \$20.48 per hour, Budget Code 100-565-1117 to Detention Dep-Tier I, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00, effective June 18, 2022.
 3. Salary and position change for Trenton Little, from Detention Tier 2, at a rate of \$20.48 per hour, Budget Code 100-565-1117 to Detention Dep-Tier I, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00, effective June 18, 2022.
 4. Salary and position change for Leathia Ellis, from Detention Tier 2, at a rate of \$20.48 per hour, Budget Code 100-565-1117 to Detention Dep-Tier I, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00, effective June 18, 2022.
 5. Salary and position change for Collin Hopkins, from Detention Dep (Jailer)-Tier I, at a rate of \$18.53 per hour, Budget Code 100-565-1114-18.53 to Detention Dep-Tier I, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00, effective June 18, 2022.
 6. Salary and position change for Morgan Trevino, from Detention Dep (Jailer)-Tier I, at a rate of \$18.53 per hour, Budget Code 100-565-1114-18.53 to Detention Dep-Tier I, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00, effective June 18, 2022.

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7. Salary and position change for David Hinojosa, from Detention Dep

- (Jailer)-Tier I, at a rate of \$18.53 per hour, Budget Code 100-565-1114-18.53 to Detention Dep-Tier I, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00, effective June 18, 2022.
8. Position change for Jonathan West, from Detention Dep-Tier I, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00 to Patrol Dep-Tier I, Budget Codes 100-563-1109-23.25 and 100-563-1136-1.00, effective June 18, 2022.
 9. Position change for Brianna Garcia, from Detention Dep-Tier I, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00 to Patrol Dep-Tier I, Budget Codes 100-563-1109-23.25 and 100-563-1136-1.00, effective June 18, 2022.
 10. Position change for Samantha Partida, from Detention Dep-Tier I, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00 to Patrol Dep-Tier I, Budget Codes 100-563-1109-23.25 and 100-563-1136-1.00, effective June 18, 2022.

Motion adopted.

24. Closed meeting pursuant to V.T.C.A. Government Code §551.074 to discuss personnel matters regarding Victoria County Health Department and various department personnel.

(24-1:04:38)

24. June 6, 2022. The Commissioners Court went into closed session at 11:05 a.m., pursuant to V.T.C.A. Government Code §551.074, to discuss personnel matters regarding Victoria County Health Department and various department personnel.

25. Pursuant to V.T.C.A. Government Code §551.102, return to open meeting and take any action deemed necessary based upon discussion in closed meeting.

(25-1:56:00)

25. June 6, 2022. The Commissioners Court returned to open meeting at 11:57 a.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

26. Adjourn.

(26-1:56:17)

26. June 6, 2022. The Commissioners Court adjourned the meeting of June 6, 2022.