

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **13th day of June A.D., 2022**, the Commissioners Court convened in **Regular Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Kevin M. Janak,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Clint C. Ives,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA
MINUTES
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS
MONDAY, JUNE 13, 2022, 10:00 AM, REGULAR TERM
VICTORIA COUNTY COURTHOUSE
115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. June 13, 2022. Ben Zeller, County Judge, called to order the Commissioners Court Regular Term for Monday, June 13, 2022 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. June 13, 2022. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas. The Court held a moment of silence in memory of Wayne Dierlam, a former Victoria County Commissioner.

3. Citizens Communication.

(3-3:29)

3. June 13, 2022. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

County Judge's Chief of Staff Giani Cantu gave an update regarding the Baker Tilly compensation study. Mrs. Cantu stated that Baker Tilly held a leadership workshop last Thursday and around 22 elected officials and department heads reviewed nine compensable factors for each position title at the workshop. She also mentioned that Baker Tilly has started the market assessment and job evaluation portion of the compensation study and they are still on track for preliminary data by July.

Michael Vonderau of 2204 E. North Street, Victoria, Texas, informed the court about someone calling by phone and impersonating law enforcement officers to try and get money from individuals. He also stated that the contractors did an excellent job on demolishing William Offer School and believes that will reduce crime in that area.

Ralph Montez with the Victoria County Public Health Department and the Public Health Emergency Preparedness Coordinator, talked about his position and duties. He stated his goals he wants to bring to the community are preparedness, prevent, and respond to public health emergencies. Mr. Montez spoke about programs he has initiated with the Health Department, one being the Stop the Bleed program. He stated he is working to become a certified CPR First Aid and AED Instructor to be able to get out into the community to educate the public on what they need to know to be prepared for a disaster.

He has written two articles for the Victoria Advocate and partners with many different types of agencies within our community.

Fire Marshal Richard Castillo reviewed the KBDI numbers and spoke about the drought situation in Victoria County. He asked everyone to take caution and no ground burning of any type at all. Also, if burning in a barrel, please have a screen and water supply available.

Emergency Management Coordinator, Rick McBrayer stated that Victoria County was recognized as a Storm Ready Warning community once again. He explained the storm ready program. Jena West, Office of Emergency Management Coordinator, mentioned Victoria County and the Office of Emergency Management has been recognized as a Weather Ready Nation Ambassador. Ms. West provided information on being a storm ready supporter and the application.

Public Health Director David Gonzales announced that Animal Control will have extended hours twice a month. They will extend the hours on the first and third Wednesdays of the month, by extending two hours in the evenings. Saturdays will be on a monthly basis, depending on events.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-17:01)

4. June 13, 2022. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meeting held on June 6, 2022. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-17:16)

5. June 13, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	6/13/2022	\$1,865,593.56
Supplemental Accounts	6/3/2022 – 6/9/2022	\$239,273.99

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-17:46)

6. June 13, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the monthly reports from the Criminal District Attorney; Fire Marshal; Justices of the Peace, Precincts Nos. 1 and 4; Constables, Precincts Nos. 1 – 4; and County Extension Agent-Ag/Natural Resources. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-18:20)

7. June 13, 2022. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-18:24)

8. June 13, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated June 9, 2022 in the amount of \$712,058.55 and the ACH report dated June 9, 2022 in the amount of \$1,574,634.15. Motion adopted.

9. Consider approval of the reappointments of Luis A. Guerra and James F. Neumann, MD to the Citizens Medical Board of Managers and take appropriate action.

(9-19:27)

9. June 13, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the reappointments of Luis A. Guerra and James F. Neumann, M.D. to the Citizens Medical Board of Managers. Motion adopted.

10. Consider approval of the following items from the Victoria County Health Department and take appropriate action:

a. Hear a presentation regarding departmental duties.

(10a-20:32)

10a. June 13, 2022. Public Health Director David Gonzales informed the Court that he would like to highlight the work of the staff at the Victoria County Public Health Department. He mentioned there will be presentations in the next few weeks from employees. He introduced Ashley Cano who works under the Texas Healthy Communities Grant for the Victoria County Public Health Department. Ms. Cano stated that her grant does not stay the same and is based on public health needs. Every year she does a community assessment of Victoria and based on what is lacking, she creates education programs. Texas Health Communities covers physical activity, healthy food access, healthy work sites, environmental health, healthcare quality and access, healthy aging, mental health efforts, and emergency preparedness. Ms. Cano stated they provided free yoga classes and an emergency preparedness drive-thru last year. She stated this year they are working with Healthy Aging and informed the Court of the resources and programs they will have available this year. They will also be working on Environmental Health to update smoking ordinances and promote tobacco cessation to include vaping. She mentioned the projected projects for next year. They will be working on mental health, suicide prevention, substance abuse, and increasing physical activity. She named some of the organizations that they partner and work with to meet public health needs. No action taken.

Consider approval of the following items from the Victoria County Health Department and take appropriate action:

b. Resolution No. 2022-0051 accepting donations from the Food Bank of the Golden Crescent to the Victoria County Animal Control in the amount of \$2,552.00.

(10b-20:32)

10b. June 13, 2022. Public Health Director David Gonzales extended a huge thank you to the Food Bank of the Golden Crescent for their donations. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved Resolution No. 2022-0051 accepting a donation in the amount of \$2,552.00 from the Food Bank of the Golden Crescent to be utilized for and dedicated to the Victoria County Animal Control. Motion adopted.

11. Consider approval of the following regarding the request for Qualifications for

Professional On-Call Airport Planning, Engineering, Environmental & Construction Inspection/Administration Consultant Services for the Victoria Regional Airport and take appropriate action:

a. Receive submitted responses.

(11a-31:02)

11a. June 13, 2022. Airport Executive Director Lenny Llerena provided information to the court and answered the court's questions. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received submitted responses from Centurion Planning and Design and The Solco Group for Professional On-Call Airport Planning, Engineering, Environmental and Construction Inspection/Administration Consultant Services for the Victoria Regional Airport. Motion adopted.

Consider approval of the following regarding the request for Qualifications for Professional On-Call Airport Planning, Engineering, Environmental & Construction Inspection/Administration Consultant Services for the Victoria Regional Airport and take appropriate action:

b. Receive the Selection Committee Scoring Summary and hear recommendations as to award.

(11b-31:02)

11b. June 13, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received the selection committee scoring summary and awarded the Professional On-Call Airport Planning, Engineering, Environmental and Construction Inspection/Administration Consultant Services for the Victoria Regional Airport to Centurion Planning and Design. Motion adopted.

Consider approval of the following regarding the request for Qualifications for Professional On-Call Airport Planning, Engineering, Environmental & Construction Inspection/Administration Consultant Services for the Victoria Regional Airport and take appropriate action:

c. Authorize the County Judge to enter into an agreement with the recommended firm, contingent on legal review and approval.

(11c-31:02)

11c. June 13, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court authorized the County Judge to enter into an agreement with Centurion Planning and Design, contingent on legal review and approval for Professional On-Call Airport Planning, Engineering, Environmental and Construction Inspection/Administration Consultant Services for the Victoria Regional Airport. Motion adopted.

12. Consider approval of the following Software and Services Contracts for the Victoria County Sheriff Department Records and Jail Management System project.

a. Contract with ProPhoenix Corporation for the Victoria County Sheriff Records and Jail Management System.

(12a-36:33)

12a. June 13, 2022. Sheriff Justin Marr provided information to the Court. Jack Justus with the Victoria County Sheriff's Office reviewed the need for new software and services. IT Director John Sestak reviewed the contract. County Auditor Michelle Samford and

- CONTINUED -

Grant Administrator Robin Knipling responded to Judge Zeller's questions regarding the

funding. Judge Zeller stated ARPA funding would be used. Mr. Sestak responded to Commissioner Janak's and Commissioner Garcia's questions regarding the annual cost and annual support fee. Mrs. Samford responded to the annual cost payment. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the contract with ProPhoenix Corporation for the Victoria County Sheriff Records and Jail Management System. Motion adopted.

Consider approval of the following Software and Services Contracts for the Victoria County Sheriff Department Records and Jail Management System project.

b. Authorize IT Director to purchase the required Microsoft Database Licensing for the ProPhoenix System through the Texas DIR contract DIR-TSO-4092 vendor Software House International.

(12b-36:33)

12b. June 13, 2022. John Sestak, IT Director, provided information to the Court. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court authorized IT Director to purchase the required Microsoft Database Licensing for the ProPhoenix System through the Texas DIR contract DIR-TSO-409 vendor Software House International. Motion adopted.

Consider approval of the following Software and Services Contracts for the Victoria County Sheriff Department Records and Jail Management System project.

c. Authorize IT Director to purchase the Integration Toolkit through Sourcewell Purchasing Co-op contract 090320-TTI from vendor Tyler Technologies.

(12c-36:33)

12c. June 13, 2022. IT Director John Sestak provided information to the Court. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court authorized IT Director to purchase the Integration Toolkit through Sourcewell Purchasing Co-op contract 090320-TTI from vendor Tyler Technologies. Motion adopted.

Consider approval of the following Software and Services Contracts for the Victoria County Sheriff Department Records and Jail Management System project.

d. Authorize IT Director to purchase GlobalProtect Mobility add-on through Texas DIR Contract TSO-4095 vendor Solid Border.

(12d-36:33)

12d. June 13, 2022. John Sestak, IT Director, provided the Court with information. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court authorized IT Director to purchase GlobalProtect Mobility add-on through Texas DIR Contract TSO-4095 vendor Solid Border. Motion adopted.

13. Discuss and analyze road material contracts and take appropriate action.

(13-47:50)

13. June 13, 2022. Commissioner Gary Burns spoke to the Court about the availability of road materials and their contracts regarding prices. Commissioner Garcia asked about the surcharge increase on the fuel. County Engineer John Johnston responded to Commissioner Garcia. Commissioner Kevin Janak reminded the court of the purchasing policy in place. After a short discussion, the Court decided that this item will be on next week's agenda. No action taken.

14. Consider approval of Citizens Medical Center Emergency Department Expansion & Renovation AIA Document G702 Application for Payment No. 20 and take

appropriate action.

(14-50:57)

14. June 13, 2022. Moved by Clint Ives and seconded by Danny Garcia, the Commissioners Court approved the Citizens Medical Center Emergency Department Expansion and Renovation AIA Document G702 Application for Payment No. 20 in the amount of \$414,728.22. County Judge Zeller stated the grand opening for Citizens Medical Center's new Emergency Room Department will be tomorrow at 11:00 a.m. Motion adopted.

- 15. Receive for the record the submitted Competitive Sealed Proposals for the Pattie Dodson Public Health Center Signage Replacement Project and take appropriate action.**

(15-51:24)

15. June 13, 2022. County Engineer John Johnston provided information to the Court. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received for the record the submitted Competitive Sealed Proposal from United Signs Architectural Signage for the Pattie Dodson Public Health Center Signage Replacement Project. Motion adopted.

- 16. Consider approval of road improvements of the Valle Vista Subdivision, Phase III as public roadway infrastructure in Precinct No. 3 and take appropriate action.**

(16-53:37)

16. June 13, 2022. County Engineer John Johnston provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the road improvements of the Valle Vista Subdivision, Phase III as public roadway infrastructure in Precinct No. 3. Motion adopted.

- 17. Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:**

a. Refugio County.

(17a-54:23)

17a. June 13, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Refugio County. Motion adopted.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

b. Nueces County.

(17b-54:23)

17b. June 13, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Nueces County. Motion adopted.

- CONTINUED -

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

c. Jefferson County.

(17c-54:23)

17c. June 13, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Jefferson County. Motion adopted.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

d. Orange County.

(17d-54:23)

17d. June 13, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Orange County. Motion adopted.

Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

e. Lampasas County.

(17e-54:23)

17e. June 13, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Lampasas County. Motion adopted.

18. Consider approval of the following proposals from Harrison & Son for Precinct No. 2 and take appropriate action:

a. Proposal No. EST0233 in the amount of \$2,500.00.

(18a-55:34)

18a. June 13, 2022. Commissioner Janak provided information to the Court. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved Proposal No. EST0233 in the amount of \$2,500.00 from Harrison and Son for Oliver Road bridge brush removal in Precinct No. 2. Motion adopted.

Consider approval of the following proposals from Harrison & Son for Precinct No. 2 and take appropriate action:

b. Proposal No. EST0235 in the amount of \$24,900.00.

(18b-55:34)

18b. June 13, 2022. Commissioner Janak provided the Court with information. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved Proposal No. EST0235 in the amount of \$24,900.00 from Harrison and Son for a drainage project off Woodsprite Road in Precinct No. 2. Motion adopted.

19. Consider approval of the following Resolutions for Road Donations in Precinct No. 3 for the installation of a driveway and pipe culvert to improve drainage and take appropriate action:

a. Resolution No. 2022-0049 for Miranda Stone at 421 Winding Way Drive, Victoria, in the amount of \$879.00.

(19a-57:05)

19a. June 13, 2022. Moved by Clint Ives and seconded by Kevin Janak, the Commissioners Court approved Resolution No. 2022-0049 for road donation in the amount of \$879.00 from Miranda Stone at 421 Winding Way Drive, Victoria, Texas, in Precinct No. 3 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

Consider approval of the following Resolutions for Road Donations in Precinct No. 3 for the installation of a driveway and pipe culvert to improve drainage and take appropriate action:

b. Resolution No. 2022-0050 for M.B. Presly at 802 Duck Drive, Victoria, in the amount of \$436.00.

(19b-57:05)

19b. June 13, 2022. Moved by Clint Ives and seconded by Kevin Janak, the Commissioners Court approved Resolution No. 2022-0050 for road donation in the amount of \$436.00 from M.B. Presly at 802 Duck Drive, Victoria, Texas, in Precinct No. 3 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

20. Consider approval of the following 2022 budget amendments and take appropriate action:

(20-57:49)

20. June 13, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the 2022 budget amendments for:

- a. General Fund/Various Departments, Expenditures - Line item transfer
- b. Historical Commission, Expenditures – Increase
- c. Health Department, Revenues and Expenditures - Line item transfer

Motion adopted.

21. Consider approval of personnel changes and take appropriate action.

(21-58:15)

21. June 13, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Pama Hencerling, Chief Probation Officer - Juvenile Probation:
 - 1. TJJD Salary Adjustment Certification for Jennifer Cantrell as Juvenile Detention Officer (JSO) at \$46.42 per pay period, effective August 6, 2022. Remarks: Jennifer Cantrell became a certified JSO on 6/10/2021. The 2022 salary adjustment of \$46.42 should begin on pay date 5/13/22. One payment of \$185.68 should be paid on 6/24/2022 and \$46.42 thereafter.

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- b. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Employment of Christopher Marquis, Certified Med Aide (CMA/EMT/EMT-P), at a rate of \$18.42 per hour, Budget Code 100-

- 565-1126, effective June 14, 2022.
2. Resignation of Courtney Williams, Detention Deputy (Tier 1), with 32.26 Compensatory hours due, effective June 5, 2022.
 3. Resignation of Antonio Acosta, Detention Deputies, with 2.63 Compensatory hours due, effective June 16, 2022.
 4. Salary and position change for Allen Martinez, from Sergeant, at a rate of \$29.14 per hour, Budget Codes 100-565-1108-28.14, 100-565-1136-1.00, and 100-565-1137 Cert Pay to Courts/Extradition – Tier 2 (Tier 1), at a rate of \$24.25 per hour, Budget Codes 100-565-1210-23.25, 100-565-1136-1.00, and 100-565-1137 Cert Pay, effective June 18, 2022.
- c. David Gonzales, Public Health Director - Victoria County Public Health Department:
1. Salary change for Jennifer Poncio, ADAP Eligibility Worker, from a rate of \$17.00 per hour, Budget Code 800-640-1105 to a rate of \$17.50 per hour, effective June 4, 2022.

Motion adopted.

22. Closed meeting pursuant to V.T.C.A. Government Code §551.087 to discuss economic development.

(22-58:54)

22. June 13, 2022. The Commissioners Court went into closed session at 10:59 a.m., pursuant to V.T.C.A. Government Code §551.087, to discuss economic development.

23. Pursuant to V.T.C.A. Government Code §551.102, return to open meeting and take action deemed necessary based upon discussion in the closed meeting.

(23-1:31:50)

23. June 13, 2022. The Commissioners Court returned to open meeting at 11:32 a.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

24. Adjourn.

(24-1:32:08)

24. June 13, 2022. The Commissioners Court adjourned the meeting of June 13, 2022.