

**THE STATE OF TEXAS   §**

**COUNTY OF VICTORIA   §**

Be it remembered that on this the **5th day of July A.D., 2022**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Kevin Janak, County Judge Pro Tem, presiding and the following Commissioners attending:

|                 |                                   |                       |
|-----------------|-----------------------------------|-----------------------|
| Danny Garcia,   | Commissioner Precinct No. 1       | Arrived at 10:23 a.m. |
| Kevin M. Janak, | Commissioner Precinct No. 2       |                       |
| Gary Burns,     | Commissioner Precinct No. 3       |                       |
| Clint C. Ives,  | Commissioner Precinct No. 4       |                       |
| and             |                                   |                       |
| Heidi Easley,   | County Clerk and Ex-Officio Clerk |                       |

and the following orders were passed:



**COUNTY OF VICTORIA  
MINUTES  
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS  
TUESDAY, JULY 5, 2022, 10:00 AM,  
VICTORIA COUNTY COURTHOUSE  
115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX**

**1. Call to Order.**

(1-0:00)

1. July 5, 2022. Kevin Janak, County Judge Pro Tem, called to order the Commissioners Court Special Term for Tuesday, July 5, 2022 at 10:00 a.m.

**2. Invocation and Pledges.**

(2-0:00)

2. July 5, 2022. Judge Pro Tem Kevin Janak opened the meeting with Commissioner Ives saying the prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

**3. Citizens Communication.**

(3-1:44)

3. July 5, 2022. Judge Pro Tem Kevin Janak opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 E. North Street, Victoria, Texas, thanked Dr. Young for providing services to the Veterans.

Commissioner Gary Burns asked for prayers for Sean Kennedy.

Kelly Hubert, Facilities Manager, provided an update on the Victoria County Courthouse chillers.

County Judge Pro Tem Janak asked for prayers for the American citizens trapped behind enemy lines in Afghanistan.

Commissioner Burns thanked the volunteer fire departments for helping with the Veterans event at Patriot Park yesterday.

Hearing no further comments, Judge Pro Tem Janak continued with the next agenda item.

**4. Consider approval of minutes and take appropriate action.**

(4-5:37)

4. July 5, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the minutes of the Commissioners Court meeting held on June 27, 2022. Motion adopted.

**5. Consider approval of accounts payable and take appropriate action.**

(5-5:45)

5. July 5, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

|                       |                       |              |
|-----------------------|-----------------------|--------------|
| Regular Accounts      | 7/5/2022              | \$484,867.60 |
| Supplemental Accounts | 6/24/2022 – 6/30/2022 | \$233,409.26 |

Motion adopted.

**6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.**

(6-6:11)

6. July 5, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received the monthly report from the Fire Marshal. Motion adopted.

**7. Consider approval of bond forfeiture releases and take appropriate action.**

(7-6:33)

7. July 5, 2022. None. No action taken.

**8. Consider approval of CMC Interim vendor payments and take appropriate action.**

(8-6:42)

8. July 5, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated June 30, 2022 in the amount of \$487,407.37 and the ACH report dated June 30, 2022 in the amount of \$2,597,550.92. Motion adopted.

**9. Consider approval of the following items by the Victoria County Public Health Department and take appropriate action:**

**a. Presentation by Community Engagement Division.**

(9a-7:24)

9a. July 5, 2022. Sarah Cann, Community Engagement and Public Relations Director, for the Victoria County Public Health Department gave a presentation on the Be Well Victoria and Health Disparities programs. No action taken.

**Consider approval of the following items by the Victoria County Public Health Department and take appropriate action:**

**b. Request for consent to assignment of Family Connects Program Agreement Amendment No. 1 FY22.**

(9b-7:24)

9b. July 5, 2022. David Gonzales, Public Health Director, provided the Court with information. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the request for consent to assignment of Family Connects Program Agreement Amendment No. 1 FY22 between The Center for Child and Family Health, Inc. and Victoria County Public Health Department. Motion adopted.

- CONTINUED -

**Consider approval of the following items by the Victoria County Public Health**

**Department and take appropriate action:**

**c. Amendment to the Housing Opportunities for persons with AIDS (HOPWA) Grant Contract 5607/5-565-02.**

(9c-7:24)

9c. July 5, 2022. Public Health Director David Gonzales provided information to the Court. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the amendment to the Housing Opportunities for Persons with AIDS (HOPWA) Grant Contract 5607/5-565-02 for the Victoria County Public Health Department. Motion adopted.

- 10. Receive for the record the submitted competitive sealed proposals for the Community Development Block Grant Programs Disaster Recovery Projects in Precincts 1, 2 and 3 and take appropriate action.**

(10-16:35)

10. July 5, 2022. Grant Administrator Robin Knipling provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received for the record the submitted competitive sealed proposals for the Community Development Block Grant Programs Disaster Recovery Projects in Precincts No. 1, 2, and 3. Motion adopted.

- 11. Consider approval and authorization of payment for the following invoices to Rawley McCoy & Associates, PLLC and take appropriate action:**

**a. Invoice No. 778-006, Pattie Dodson Signage Replacement Project Services.**

(11a-17:26)

11a. July 5, 2022. County Engineer John Johnston provided information to the Court. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved Invoice No. 778-006 in the amount of \$1,305.00 to Rawley McCoy and Associates, PLLC for the Pattie Dodson Signage Replacement Project Services. Motion adopted.

**Consider approval and authorization of payment for the following invoices to Rawley McCoy & Associates, PLLC and take appropriate action:**

**b. Invoice No. 778-007, General Services.**

(11b-17:26)

11b. July 5, 2022. John Johnston, County Engineer, provided the Court with information. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved Invoice No. 778-007 in the amount of \$1,342.50 to Rawley McCoy and Associates, PLLC for General Services. Motion adopted.

- 12. Consider approval and authorization of payment to PGAL for invoice No. 10056095 for Professional Services in connection to Victoria County Emergency Operations Center Stair Enclosure Project and take appropriate action.**

(12-18:40)

12. July 5, 2022. County Engineer John Johnston provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the payment to PGAL for Invoice No. 10056095 in the amount of \$992.29 for Professional Services in connection to the Victoria County Emergency Operations Center Stair Enclosure Project. Motion adopted.

- 13. Consider approval of plat exemption request from Ray Alex and Gene Schilhab for 5209 FM 447 in Precinct No. 2 and take appropriate action.**

(13-19:36)

13. July 5, 2022. John Johnston, County Engineer, provided information to the Court. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved the plat exemption request from Ray Alex and Gene Schilhab for 5209 FM 447, Victoria, Texas, in Precinct No. 2. Motion adopted

**14. Consider approval of the following regarding Texas Cooperative Liquid Assets Securities System Trust (CLASS) and take appropriate action:**

**a. Resolution No. authorizing participation.**

(14a-20:30)

14a. July 5, 2022. The Commissioners Court passed on the Resolution authorizing participation in the Texas Cooperative Liquid Assets Securities System Trust (CLASS). No action taken.

**Consider approval of the following regarding Texas Cooperative Liquid Assets Securities System Trust (CLASS) and take appropriate action:**

**b. Participation Certificate.**

(14b-20:30)

14b. July 5, 2022. The Commissioners Court passed on the Participation Certificate regarding the Texas Cooperative Liquid Assets Securities System Trust (CLASS). No action taken.

**Consider approval of the following regarding Texas Cooperative Liquid Assets Securities System Trust (CLASS) and take appropriate action:**

**c. Trust Registration.**

(14c-20:30)

14c. July 5, 2022. The Commissioners Court passed on the Trust Registration regarding the Texas Cooperative Liquid Assets Securities System Trust (CLASS). No action taken.

**Consider approval of the following regarding Texas Cooperative Liquid Assets Securities System Trust (CLASS) and take appropriate action:**

**d. Authorized Contacts.**

(14d-20:30)

14d. July 5, 2022. The Commissioners Court passed on the Authorized Contacts regarding the Texas Cooperative Liquid Assets Securities System Trust (CLASS). No action taken.

**Consider approval of the following regarding Texas Cooperative Liquid Assets Securities System Trust (CLASS) and take appropriate action:**

**e. Accounts to be Established.**

(14e-20:30)

14e. July 5, 2022. The Commissioners Court passed on the accounts to be established regarding the Texas Cooperative Liquid Assets Securities System Trust (CLASS). No action taken.

**15. Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:**

**a. Wise and Jack County.**

(15a-20:46)

15a. July 5, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Wise and Jack County. Motion adopted.

**Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:**

**b. Val Verde County for 2021 & 2022 (Detention only).**

(15b-20:46)

15b. July 5, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the Detention Contracts for 2021 and 2022 between Victoria Regional Juvenile Justice Center and Val Verde County. Motion adopted.

**Consider approval of the following Detention and Residential Contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:**

**c. Hunt County.**

(15c-20:46)

15c. July 5, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Hunt County. Motion adopted.

- 16. Receive for the record a fully executed professional agreement with Centurion Planning & Design for on-call airport planning, engineering, environmental and construction inspection and administration consultant services and take appropriate action.**

(16-22:41)

16. July 5, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received for the record the fully executed professional agreement with Centurion Planning and Design for on-call airport planning, engineering, environmental and construction inspection and administration consultant services for the Victoria Regional Airport. Motion adopted.

- 17. Receive for the record fully executed agreement with ArkStar for Air Service Marketing and Advertising at the Victoria Regional Airport and take appropriate action**

(17-23:16)

17. July 5, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received for the record the fully executed agreement with ArkStar for Air Service Marketing and Advertising at the Victoria Regional Airport. Motion adopted.

- 18. Consider approval of the following Resolutions for road donations in Precinct No. 3 for the installation of a driveway and pipe culvert to improve drainage and take appropriate action:**

**a. Resolution No. 2022-0057 for Sterling Kocian at 106 Sandpiper Dr. in Victoria, in**

**the amount of \$512.00.**

(18a-23:34)

18a. July 5, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved Resolution No. 2022-0057 for road donation in the amount of \$512.00 from Sterling Kocian at 106 Sandpiper Drive in Victoria, Texas, in Precinct No. 3 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

**Consider approval of the following Resolutions for road donations in Precinct No. 3 for the installation of a driveway and pipe culvert to improve drainage and take appropriate action:**

**b. Resolution No. 2022-0058 for Mary Hewitt at Warburton Rd. in Victoria, in the amount of \$1,631.00.**

(18b-23:34)

18b. July 5, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved Resolution No. 2022-0058 for road donation in the amount of \$1,631.00 from Mary Hewitt at Warburton Road, Victoria, Texas, in Precinct No. 3 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

**19. Receive for the record 2022 discretionary fund budget amendment for Sheriff's DOT Federal Forfeiture Fund 372 and take appropriate action.**

(19-25:03)

19. July 5, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court received for the record the 2022 Discretionary Fund Budget Amendment for the Sheriff's DOT Federal Forfeiture Fund 372 as a line item transfer to expenditures. Motion adopted.

**20. Consider approval of the following 2022 budget amendments and take appropriate action.**

(20-25:34)

20. July 5, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the 2022 budget amendments for:

- a. General Fund, Sheriff's Office, Expenditures – Line item transfer
- b. General Fund, Various Departments, Expenditures - Line item transfer
- c. Court-Initiated Guardians Fund, Revenues and Expenditures - Line item transfer
- d. Road and Bridge, Precinct No. 2, Revenues and Expenditures - Line item transfer
- e. Elections Administrators Special, Revenues and Expenditures - Decrease

Motion adopted.

**21. Consider approval of personnel changes and take appropriate action.**

(21-26:29)

21. July 5, 2022. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved that payroll be processed in compliance with policy and

personnel changes:

- a. David Gonzales, Public Health Director - Victoria County Public Health Department:
  1. Resignation of Joshua Rodgers, Sanitation Inspector, effective June 30, 2022.
  2. Employment of Rebecca Mahan, Nurse, at a rate of \$18.25 per hour, Budget Code 810-633-1106, effective July 12, 2022.
  3. Resignation of Teresa Hurtado, LVN, Nurse, with 12.78 PTO hours due, effective July 1, 2022.
- b. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
  1. Salary change for Nikkita Mascorro, from Extra Help (Rover), at a rate of \$14.75 per hour, Budget Code 100-573-1130 to Extra Help (PRN), at a rate of \$13.75 per hour, Budget Code 100-573-1130, effective July 2, 2022.
  2. Salary change for Jason Drane, from Extra Help (PRN), at a rate of \$13.75 per hour, Budget Code 100-573-1130 to Extra Help (Rover), at a rate of \$14.75 per hour, Budget Code 100-573-1130, effective July 2, 2022.
- c. Justin Marr, Sheriff - Sheriff's Office:
  1. Employment of Brianna Dunn, Detention Tier 1, at a rate of \$18.53 per hour, Budget Code 100-565-1116, effective July 12, 2022.
  2. Salary and position change for Christopher Carter, from Corporal-SRG, at a rate of \$27.60 per hour, Budget Codes 395-560-1107-26.60, 395-560-1136-1.00, and 395-560-1137 Cert Pay to Sgt.-SRO, at a rate of \$29.14 per hour, Budget Codes 395-560-1108-28.14, 395-560-1136-1.00, and 395-560-1137 Cert Pay, effective July 16, 2022.
  3. VCSO Salary Adjustment Certification for Mark Flores, to be paid Master Certificate Pay of \$69.23 per pay period, effective July 22, 2022. Certification date for Mark Flores is June 27, 2022. Budget Coding: Admin. Certificate Pay 100-562-1137. Remarks: Deputy Flores received his Master's Peace Officer's License.
  4. VCSO Salary Adjustment Certification for Allen Martinez, to be paid Master Certificate Pay of \$69.23 per pay period, effective July 22, 2022. Certification date for Allen Martinez is June 21, 2022. Budget Coding: Detention Certificate Pay 100-565-1137. Remarks: Deputy Martinez received his Master's Jailer License.
  5. VCSO Salary Adjustment Certification for Jason Boyd, to be paid Master Certificate Pay of \$69.23 per pay period, effective July 8, 2022. Certification date for Jason Boyd is April 15, 2022. Budget Coding: Special Crimes Certificate Pay 100-564-1137. Remarks: Sergeant Boyd has obtained his Master's Peace Office Certificate through TCOLE.

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- d. Ashley Hernandez, Tax Assessor Collector - Tax Office:
  1. Resignation of Karen Whiteley, Clerk III, with 45.66 PTO and 16.02 Compensatory hours due, effective July 8, 2022.
  2. Certificate of Professional Achievement, designation of County Tax

- Office Professional for Ashley Hernandez, Tax Assessor-Collector,  
from the Tax Assessor-Collectors Association of the State of Texas.
3. Certificate of Professional Achievement, designation of County Tax  
Office Professional for Kamryn Rodriguez from the Tax Assessor-  
Collectors Association of the State of Texas.

Motion adopted.

**22. Adjourn.**

(22-26:59)

22. July 5, 2022. The Commissioners Court adjourned the meeting of July 5, 2022.