

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **3rd day of October A.D., 2022**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Kevin Janak, County Judge Pro Tem, presiding and the following Commissioners attending:

Ben Zeller,	County Judge	Absent
Danny Garcia,	Commissioner Precinct No. 1	
Kevin M. Janak,	Commissioner Precinct No. 2	
Gary Burns,	Commissioner Precinct No. 3	
Clint C. Ives,	Commissioner Precinct No. 4	
and		
Heidi Easley,	County Clerk and Ex-Officio Clerk	



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

MONDAY, OCTOBER 3, 2022, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. October 3, 2022. Kevin Janak, County Judge Pro Tem, called to order the Commissioners Court Special Term for Monday, October 3, 2022 at 10:01 a.m.

2. Invocation and Pledges.

(2-0:00)

2. October 3, 2022. Judge Pro Tem Kevin Janak opened the meeting with Commissioner Ives saying a prayer and reciting the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-3:24)

3. October 3, 2022. Judge Pro Tem Kevin Janak opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Republican Chair Bill Pozzi reminded the public they can register to vote until October 12, 2022 and early voting starts on October 24, 2022 and will go through November 8, 2022. Mr. Pozzi stated that Sendero Power went to help the people in Florida.

County Engineer John Johnston updated the Court on the FEMA Map revisions.

Commissioner Janak spoke about the assistance that electric companies provide after a hurricane and asked the public to stop and thank them when they see them out working.

Hearing no further comments, Judge Pro Tem Kevin Janak continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-7:29)

4. October 3, 2022. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the minutes of the Commissioners Court meeting held on September 26, 2022. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-7:43)

5. October 3, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	10/3/2022	\$361,408.95
Supplemental Accounts	9/23/2022 – 9/29/2022	\$133,215.22

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-8:28)

6. October 3, 2022. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court received the monthly report from Constable, Precinct No. 3 . Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-8:39)

7. October 3, 2022. None. No action taken.

8. Consider approval of CMC Interim vendor payments, payroll, accounts payable, and personnel changes and take appropriate action.

(8-8:50)

8. October 3, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the payroll, accounts payable, personnel changes and the interim vendor payments for Citizens Medical Center dated September 29, 2022 in the amount of \$537,421.95 and the ACH report dated September 29, 2022 in the amount of \$1,700,874.91. Motion adopted.

9. Consider approval of a Proclamation for National 4-H Week for 2022 and take appropriate action.

(9-9:49)

9. October 3, 2022. County Judge Pro Tem Kevin Janak read the Proclamation for National 4-H Week. Paige Melton, Victoria County 4-H Extension Agent, thanked the Court for their support to the 4-H Program and stated this week is National 4-H week. Mrs. Melton introduced 4-H Ambassadors Layton Depine, Noah Rung, Thomas Rung, Hailey Urban, Karley John, Mattie Garret, Laney Akin, Cody Nunez, Bo Neill, and Maddie Nunez. Ambassadors Laney Akin, Maddie Nunez, Hailey Urban and Noah Rung informed the Court about the 4-H Program and National 4-H Week. County Judge Pro Tem Kevin Janak commended Mrs. Melton for her great leadership. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the Proclamation designating October 2-8, 2022 as National 4-H Week in Texas. Motion adopted. All per resolution as filed in the minutes of this Court.

10. Consider approval of the following items by the Victoria County Public Health

Department and take appropriate action:

a. HIPAA Compliance Software Agreement with Compliancy Group LLC - The Guard User Software (EULA).

(10a-19:02)

10a. October 3, 2022. Public Health Director David Gonzales provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the Compliancy Group LLC HIPAA Compliance Solution and The Guard User Agreement (EULA) for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items by the Victoria County Public Health Department and take appropriate action:

b. Memorandum of Understanding (MOU) with the Parents as Teachers National Center (PATNC).

(10b-19:02)

10b. October 3, 2022. David Gonzales, Public Health Director, provided the Court with information. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the Memorandum of Understanding (MOU) with the Parents as Teachers National Center for the Victoria County Public Health Department. Motion adopted.

11. Consider approval of the Professional Service Agreement and Attachment 1 with Corrections Software Solutions, LP (CSS), and take appropriate action.

(11-20:20)

11. October 3, 2022. Pre-Trial Services Director Nora Kucera provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the Professional Service Agreement and Attachment 1 with Corrections Software Solutions, L.P. for the Victoria County Pre-Trial Services Department. Motion adopted.

12. Consider approval of the Victoria County Sheriff's Office 2022 Bulletproof Vest Partnership (BVP) Grant Award and take appropriate action.

(12-21:36)

12. October 3, 2022. Grant Administrator Robin Knipling provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the Victoria County Sheriff's Office 2022 Bulletproof Vest Partnership (BVP) Grant Award. Motion adopted.

13. Consider the following in relation to the Edward Byrne Memorial Assistance Grant (JAG) FY2022 Solicitation and take appropriate action:

a. Approval of Grant Award No. 15PBJA-22-GG-02660-JAGX.

(13a-22:40)

13a. October 3, 2022. Robin Knipling, Grant Administrator, provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the Grant Award No. 15PBJA-22-GG-02660-JAGX in connection to the Edward Byrne Memorial Assistance Grant (JAG) FY2022 Solicitation. Motion adopted.

- CONTINUED -

Consider the following in relation to the Edward Byrne Memorial Assistance Grant

(JAG) FY2022 Solicitation and take appropriate action:

b. Receive a fully executed copy of the City/County Memorandum of Understanding.
(13b-22:40)

13b. October 3, 2022. Grant Administrator Robin Knipling provided the Court with information. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received the fully executed copy of the City/County Memorandum of Understanding in connection to the Edward Byrne Memorial Assistance Grant (JAG) FY2022 Solicitation. Motion adopted.

14. Consider approval of the following in relation to the Community Development Block Grant Mitigation (MIT) Regional COG Method of Distribution (CDBG-MIT COG MOD) and grant program administered through the Texas General Land Office (GLO) for Victoria County and take appropriate action:

a. Approve Resolution No. 2022-0085 submitting no opposition to the proposed GCRPC MOD related to the CDBM-MIT grant allocations.

(14a-24:29)

14a. October 3, 2022. Grant Administrator Robin Knipling provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved Resolution 2022-0085 submitting no opposition to the proposed GCRPC MOD related to the CDBM-MIT grant allocations in relation to the Community Development Block Grant Mitigation (MIT) Regional COG Method of Distribution (CDBG-MIT COG MOD) and grant program administered through the Texas General Land Office (GLO) for Victoria County. Motion adopted.

Consider approval of the following in relation to the Community Development Block Grant Mitigation (MIT) Regional COG Method of Distribution (CDBG-MIT COG MOD) and grant program administered through the Texas General Land Office (GLO) for Victoria County and take appropriate action:

b. Authorize to advertise for Requests for Proposals (RFPs) for Administrative Services.

(14b-24:29)

14b. October 3, 2022. Robin Knipling, Grant Administrator, provided information to the Court. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court authorized to advertise for Requests for Proposals (RFPs) for Administrative Services related to the CDBM-MIT grant allocations in relation to the Community Development Block Grant Mitigation (MIT) Regional COG Method of Distribution (CDBG-MIT COG MOD) and grant program administered through the Texas General Land Office (GLO) for Victoria County. Motion adopted.

- CONTINUED -

Consider approval of the following in relation to the Community Development Block

Grant Mitigation (MIT) Regional COG Method of Distribution (CDBG-MIT COG MOD) and grant program administered through the Texas General Land Office (GLO) for Victoria County and take appropriate action:

c. Administrative Services Selection Committee Appointments.

(14c-24:29)

14c. October 3, 2022. Grant Administrator Robin Knipling provided information to the Court. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the Administrative Services Selection Committee Appointments of Commissioner Danny Garcia, Grant Administrator Robin Knipling, County Auditor Michelle Samford, and Emergency Management Director Rick McBrayer for the CDBM-MIT grant allocations in relation to the Community Development Block Grant Mitigation (MIT) Regional COG Method of Distribution (CDBG-MIT COG MOD) and grant program administered through the Texas General Land Office (GLO) for Victoria County. Motion adopted.

Consider approval of the following in relation to the Community Development Block Grant Mitigation (MIT) Regional COG Method of Distribution (CDBG-MIT COG MOD) and grant program administered through the Texas General Land Office (GLO) for Victoria County and take appropriate action:

d. Authorize to advertise for Requests for Qualifications (RFQs) for Engineering Services.

(14d-24:29)

14d. October 3, 2022. Robin Knipling, Grant Administrator, provided the Court with information. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court authorized to advertise for Requests for Qualifications (RFQs) for Engineering Services related to the CDBM-MIT grant allocations in relation to the Community Development Block Grant Mitigation (MIT) Regional COG Method of Distribution (CDBG-MIT COG MOD) and grant program administered through the Texas General Land Office (GLO) for Victoria County. Motion adopted.

Consider approval of the following in relation to the Community Development Block Grant Mitigation (MIT) Regional COG Method of Distribution (CDBG-MIT COG MOD) and grant program administered through the Texas General Land Office (GLO) for Victoria County and take appropriate action:

e. Engineering Services Selection Committee Appointments.

(14e-24:29)

14e. October 3, 2022. Grant Administrator Robin Knipling provided the Court with information. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the Engineering Services Selection Committee Appointments of Commissioner Danny Garcia, County Engineer John Johnston, and Grant Administrator Robin Knipling for the CDBM-MIT grant allocations in relation to the Community Development Block Grant Mitigation (MIT) Regional COG Method of Distribution (CDBG-MIT COG MOD) and grant program administered through the Texas General Land Office (GLO) for Victoria County. Motion adopted.

- 15. Consider approval of 2023 Indigent Defense Formula Grant Program Resolution No. 2022-0086 and take appropriate action.**

(15-29:34)

15. October 3, 2022. Grant Administrator Robin Knipling provided information to the Court. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the 2023 Indigent Defense Formula Grant Program Resolution No. 2022-0086. Motion adopted.

- 16. Consider approval of the following plat exemption requests for Nancy Oliver at 12617 US HWY 87 N. Victoria, Texas in Precinct No. 2 and take appropriate action:**
a. Creation of Tract 1 & 2.

(16a-30:37)

16a. October 3, 2022. John Johnston, County Engineer, provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the plat exemption request for Nancy Oliver at 12617 US Hwy 87N, Victoria, Texas in Precinct No. 2 for the Creation of Tract 1 and 2. Motion adopted.

Consider approval of the following plat exemption requests for Nancy Oliver at 12617 US HWY 87 N. Victoria, Texas in Precinct No. 2 and take appropriate action:

b. Adjusting Property Lines.

(16b-30:37)

16b. October 3, 2022. County Engineer John Johnston provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the plat exemption request for Nancy Oliver at 12617 US Hwy 87N, Victoria, Texas in Precinct No. 2 for adjusting property lines. Motion adopted.

- 17. Receive fully executed Master Interlocal Agreement between 791 Purchasing Cooperative (791 COOP) and Victoria County Sheriff's Office and take appropriate action.**

(17-35:00)

17. October 3, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court received the fully executed Master Interlocal Agreement between 791 Purchasing Cooperative (791 COOP) and Victoria County Sheriff's Office. Motion adopted.

- 18. Consider approval of the HIPPA Business Associate Agreement (BAA) with Open Text Inc. and take appropriate action.**

(18-35:22)

18. October 3, 2022. Matt Schneider, Assistant IT Director, provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the HIPPA Business Associate Agreement (BAA) with Open Text Inc. Motion adopted.

- 19. Consider approval of the following Detention and Residential contracts for the**

Victoria Regional Justice Center and take appropriate action:

a. Cass County.

(19a-36:10)

19a. October 3, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Cass County. Motion adopted.

Consider approval of the following Detention and Residential contracts for the Victoria Regional Justice Center and take appropriate action:

b. Caldwell County.

(19b-36:10)

19b. October 3, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Caldwell County. Motion adopted.

20. Receive for the record the Local Public Agency Real Estate Acquisition Report submitted to TxDot, and take appropriate action.

(20-36:38)

20. October 3, 2022. County Judge's Chief of Staff Giani Cantu provided information to the Court. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court received for the record the Texas Department of Transportation, Yoakum District-Federal Highway Administration Local Public Agency Real Estate Acquisition Report. Motion adopted.

21. Consider approval of the following 2022 budget amendments and take appropriate action:

(21-37:47)

21. October 3, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the 2022 budget amendments for:

- a. General Fund/Various Departments, Revenues and Expenditures – Line item transfer
- b. Road and Bridge, Precinct No. 3, Expenditures - Line item transfer
- c. Road and Bridge, Precinct No. 4, Expenditures - Line item transfer

Commissioner Danny Garcia recognized American Legion for the \$1,000.00 donation to the Crossroads Area Veterans Center. Motion adopted.

22. Consider approval of personnel changes and take appropriate action.

(22-38:12)

22. October 3, 2022. Moved by Clint Ives and seconded by Gary Burns, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Vinicio Llerena, Executive Director - Victoria Regional Airport:
 - 1. Resignation of Edward Tyree, II, Oper/Maint spec II, effective September 30, 2022.
- b. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 - 1. Resignation of Tammy Jo Herron, Extra Help-Rover, effective September 28, 2022.
- c. Heidi Easley, County Clerk - County Clerk's Office:
 - 1. Employment of Sarita De La Garza, Clerk III, at a rate of \$17.25 per hour, Budget Codes 100-403-1105 (\$16.58) and 120-403-1105 (\$0.67), effective October 4, 2022.

Motion adopted.

23. Adjourn.

(23-39:00)

23. October 3, 2022. The Commissioners Court adjourned the meeting of October 3, 2022.