

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **28th day of November A.D., 2022**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Kevin M. Janak,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Clint C. Ives,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

MONDAY, NOVEMBER 28, 2022, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. November 28, 2022. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, November 28, 2022 at 10:01 a.m.

2. Invocation and Pledges.

(2-0:00)

2. November 28, 2022. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:19)

3. November 28, 2022. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Emergency Management Coordinator Rick McBrayer informed the Court of the activities that will be held this Friday and Saturday in downtown Victoria.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-2:56)

4. November 28, 2022. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meeting held on November 21, 2022. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-3:09)

5. November 28, 2022. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	11/28/2022	\$471,837.34
Supplemental Accounts	11/18/2022 – 11/22/2022	\$10,560.35

Motion adopted.

- 6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.**
(6-3:37)
6. November 28, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court received the monthly report from the Sheriff. Motion adopted.
- 7. Consider approval of bond forfeiture releases and take appropriate action.**
(7-3:56)
7. November 28, 2022. None. No action taken.
- 8. Consider approval of CMC Interim vendor payments and take appropriate action.**
(8-4:05)
8. November 28, 2022. Moved by Danny Garcia and seconded by Kevin Janak, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated November 23, 2022 in the amount of \$619,850.21 and the ACH report dated November 23, 2022 in the amount of \$1,965,394.95. Motion adopted.
- 9. Consider approval of letters of engagement from Harrison, Waldrop & Uherek for Victoria County and Victoria County Juvenile Probation Department audits and take appropriate action.**
(9-4:40)
9. November 28, 2022. County Auditor Michelle Samford provided information to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the letters of engagement from Harrison, Waldrop and Uherek for Victoria County and Victoria County Juvenile Probation Department audits. Motion adopted.
- 10. Consider approval of a request to pay down the Paid Time Off (PTO) balance of the Elections Administrator and take appropriate action.**
(10-5:30)
10. November 28, 2022. County Auditor Michelle Samford provided information to the Court. Commissioner Gary Burns also spoke to the Court. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved the request to pay 121 hours of the Paid Time Off (PTO) balance to Margetta Hill, Elections Administrator, in the amount of \$3,509.00. Motion adopted.
- 11. Consider approval of a contract with Patterson and Associates for consulting services regarding the County's bank depository and take appropriate action.**
(11-7:12)
11. November 28, 2022. County Treasurer Paige Foster provided the Court with information. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the contract with Patterson and Associates for consulting services regarding the County's bank depository. Motion adopted.

12. Consider approval of the following requests for plat exemptions and take appropriate action:

a. Seth Cooper for 924 Tipton Road - Pct. No. 4.

(12a-9:44)

12a. November 28, 2022. County Engineer John Johnston addressed the Court on the request for plat exemption. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the request for plat exemption from Seth Cooper at 924 Tipton Road in Precinct No. 4. Motion adopted.

Consider approval of the following requests for plat exemptions and take appropriate action:

b. Lloyd Allen & Rhonda Livingston II for 1470 Kemper City Road South - Pct. No. 3.

(12b-9:44)

12b. November 28, 2022. County Engineer John Johnston addressed the Court on the request for plat exemption. Moved by Gary Burns and seconded by Clint Ives, the Commissioners Court approved the request for plat exemption from Lloyd Allen Livingston II and Rhonda Livingston at 1470 Kemper City Road South in Precinct No. 3. Motion adopted.

13. Consider approval of the Detention contract between the 33rd and 424th Judicial Districts (Blanco, Burnet, Gillespie, Llano, and San Saba Counties) and the Victoria Regional Juvenile Justice/Detention Facility, and take appropriate action.

(13-11:47)

13. November 28, 2022. Moved by Kevin Janak and seconded by Gary Burns, the Commissioners Court approved the Detention Contract between Victoria Regional Juvenile Justice Center and the 33rd and 424th Judicial Districts (Blanco, Burnet, Gillespie, Llano, and San Saba Counties). Motion adopted.

14. Consider approval of the following 2022 budget amendments and take appropriate action:

(14-12:17)

14. November 28, 2022. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the 2022 budget amendments for:

- a. General Fund/Various Departments, Revenues and Expenditures - Line item transfer
- b. National School Lunch Program, Revenues and Expenditures - Line item transfer
- c. Emergency Management, Expenditures - Line item transfer
- d. Road and Bridge, Precinct No. 1, Expenditures - Line item transfer
- e. General Fund Sheriff's Office, Expenditures – Line item transfer

Motion adopted.

15. Consider approval of personnel changes and take appropriate action.

(15-12:58)

15. November 28, 2022. Moved by Danny Garcia and seconded by Clint Ives, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 - 1. Correction - Retirement of Vince Johnson, Supervision Officer II, with 80.0 PTO and 119.13 Compensatory hours due, effective November 18, 2022.
 - 2. Resignation of Marina Del Rae Moya, Clerk III, effective November 18, 2022.
- b. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Employment of Jordan Trevino, Detention Deputy - Tier 1, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00, effective November 29, 2022.

Motion adopted.

16. Adjourn.

(16-13:34)

16. November 28, 2022. The Commissioners Court adjourned the meeting of November 28, 2022.