

**THE STATE OF TEXAS   §**

**COUNTY OF VICTORIA   §**

Be it remembered that on this the **19th day of December A.D., 2022**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

|                 |                                   |        |
|-----------------|-----------------------------------|--------|
| Danny Garcia,   | Commissioner Precinct No. 1       |        |
| Kevin M. Janak, | Commissioner Precinct No. 2       |        |
| Gary Burns,     | Commissioner Precinct No. 3       | Absent |
| Clint C. Ives,  | Commissioner Precinct No. 4       | Absent |
| and             |                                   |        |
| Heidi Easley,   | County Clerk and Ex-Officio Clerk |        |

and the following orders were passed:



**COUNTY OF VICTORIA**

**MINUTES**

**COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS**

**MONDAY, DECEMBER 19, 2022, 10:00 AM, SPECIAL TERM**

**VICTORIA COUNTY COURTHOUSE**

**115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX**

**1. Call to Order.**

(1-0:00)

1. December 19, 2022. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, December 19, 2022 at 10:00 a.m.

**2. Invocation and Pledges.**

(2-0:00)

2. December 19, 2022. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

**3. Citizens Communication.**

(3-1:24)

3. December 19, 2022. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Paul Janda, Chair of the Victoria County Historical Commission, stated there has been a second printing of the Historical Markers booklet and provided information on a State Commission Project they are involved in. Mr. Janda thanked the County Commissioners and County Judge for their support by presenting them with Certificates of Appreciation. Commissioner Janak commented on the Historical Markers booklet. Mr. Janda mentioned the books are \$10.00 and can be purchased at the Victoria Historical Commission Office.

County Judge Zeller shared the farewell video from County Commissioner Clint Ives.

County Commissioner Kevin Janak spoke about some of his experiences with Victoria County and thanked the staff and Victoria County.

County Judge Zeller spoke about Commissioner Ives and Commissioners Janak's accomplishments and thanked them for their many years of service by presenting Commissioner Kevin Janak with a shadow box. County Judge Zeller will present Commissioner Clint Ives with his shadow box later, due to his absence.

County Engineer John Johnston commented that his journey with Victoria County began with conversations with Commissioner Janak and spoke about their relationship and thanked Commissioner Janak. Commissioner Janak responded to Mr. Johnston's comments and stated how Mr. Johnston tutored him and thanked Mr. Johnston.

Kenneth Sexton, incoming Commissioner, Precinct No. 4, thanked Commissioner Janak and Commissioner Ives for their years of service with Victoria County and stated that Commissioner Ives has really worked with him. Mr. Sexton stated he is looking forward to next year.

Jason Ohrt, incoming Commissioner, Precinct No. 2, thanked Commissioner Janak for his years of service with Victoria County and for everything he has done. Mr. Ohrt also thanked Commissioner Ives and wished both Commissioners much success.

Rick McBrayer, Emergency Management Office Director, informed the public of the winter weather that will be here from Thursday through Saturday. Mr. McBrayer also commended and thanked Commissioner Janak and Commissioner Ives for their service with Victoria County.

Commissioner Janak mentioned that last Wednesday he received an email from TxDot regarding the double bridges on the Lower Mission Valley Road. He stated the load rate will be lowered and the signs would go up as soon as Victoria County receives them. Mr. Janak also asked the public to keep the soldiers and Americans left behind enemy lines in their prayers and keep an eye on the border and support law enforcement.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

**4. Consider approval of minutes and take appropriate action.**

(4-18:44)

4. December 19, 2022. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meeting held on December 12, 2022. Motion adopted.

**5. Consider approval of accounts payable and take appropriate action.**

(5-19:01)

5. December 19, 2022. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

|                       |                        |                |
|-----------------------|------------------------|----------------|
| Regular Accounts      | 12/19/2022             | \$1,061,750.48 |
| Supplemental Accounts | 12/9/2022 – 12/15/2022 | \$70,199.82    |

Motion adopted.

**6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.**

(6-19:23)

6. December 19, 2022. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court received the monthly reports from the County Treasurer; County Clerk; Justice of the Peace, Precinct No. 1; County Extension Agent-Ag/Natural Resources. Motion adopted.

**7. Consider approval of bond forfeiture releases and take appropriate action.**

(7-19:46)

7. December 19, 2022. None. No action taken.

8. **Consider approval of CMC Interim vendor payments and take appropriate action.**  
(8-19:54)  
8. December 19, 2022. Moved by Kevin Janak and seconded by Danny Garcia, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated December 15, 2022 in the amount of \$740,111.41 and the ACH report dated December 15, 2022 in the amount of \$2,259,655.60. Motion adopted.
9. **Consider approval of an application to the Helping Hands Program for a brush truck for the Victoria County Fire Department and take appropriate action.**  
(9-20:38)  
9. December 19, 2022. The Commissioners Court passed on the application to the Helping Hands Program for a brush truck for the Victoria County Fire Department. No action taken.
10. **Hear a status report from Victoria County's representative(s) on the Victoria Public Library Advisory Board and take appropriate action.**  
(10-21:09)  
10. December 19, 2022. Victoria Public Library Advisory Board Member La Shaundrea Harris spoke to the Court about the collection policies and amendments that are being discussed for the Victoria Public Library. No action taken.
11. **Consider approval of the following documents for Hallmark Subdivision, located in Pct. 2 and take appropriate action:**  
**a. Preliminary Plat.**  
(11a-29:20)  
11a. December 19, 2022. County Engineer John Johnston provided information to the Court. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved the Preliminary Plat for Hallmark Subdivision located in Precinct No. 2. Motion adopted.
- Consider approval of the following documents for Hallmark Subdivision, located in Pct. 2 and take appropriate action:**  
**b. Final Plat.**  
(11b-29:20)  
11b. December 19, 2022. John Johnston, County Engineer, provided information to the Court. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved the Final Plat for Hallmark Subdivision located in Precinct No. 2. Motion adopted.
12. **Consider approval of the following request for plat exemption and take appropriate action:**  
**a. Joe Rouse at 489 Berger Road in Pct. 2.**  
(12a-30:40)  
12a. December 19, 2022. John Johnston, County Engineer, provided the Court with information. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved the request for plat exemption from Joe Rouse at 489 Berger Road in Precinct No. 2. Motion adopted.

**Consider approval of the following request for plat exemption and take appropriate action:**

**b. William Sciba at 19655 US Highway 77 N. in Pct. 2.**

(12b-30:40)

12b. December 19, 2022. John Johnston, County Engineer, provided the Court with information. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved the request for plat exemption from William Sciba at 19655 US Highway 77 N in Precinct No. 2. Motion adopted.

- 13. Consider approval and authorization of payment to PGAL for invoice No. 10057489 for Professional Services in connection to the Victoria County Emergency Operations Stair Enclosure Project and take appropriate action.**

(13-32:51)

13. December 19, 2022. County Engineer John Johnston provided information to the Court. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved and authorized the payment to PGAL for Invoice No. 10057489 for Professional Services in connection to the Victoria County Emergency Operations Stair Enclosure Project. Motion adopted.

- 14. Consider approval of Change Order No. 1 for Brannan Paving Co. LTD in relation to Community Development Block Grant-Disaster Recovery Program Contract No. 20-065-094-C262 and take appropriate action.**

(14-33:37)

14. December 19, 2022. Grant Administrator Robin Knipling provided information to the Court. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved the Change Order No. 1 for Brannan Paving Co. LTD in relation to the Community Development Block Grant-Disaster Recovery Program Contract No. 20-065-094-C262. Motion adopted.

- 15. Receive for the record the Court Appointed Attorney Fee Schedule adopted by Victoria, Calhoun, Refugio, Goliad, DeWitt, and Jackson counties effective January 1, 2023, and take appropriate action.**

(15-35:18)

15. December 19, 2022. Pre-Trial Services Director Nora Kucera provided the Court with information. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court received for the record the Court Appointed Attorney Fee Schedule adopted by Victoria, Calhoun, Refugio, Goliad, DeWitt, and Jackson counties effective January 1, 2023. Motion adopted.

- 16. Consider approval of Resolution No. 2022-0108 for a road donation in Pct. 1 from Sarah Sendejo for the installation of a driveway and pipe culvert to improve drainage at 295 Indiana St. Victoria, TX 77905, in the amount of \$200.00 and take appropriate action.**

(16-41:10)

16. December 19, 2022. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved Resolution No. 2022-0108 for a road donation in the amount of \$200.00 from Sarah Sendejo at 295 Indiana Street in Victoria, Texas, 77905 in Precinct No. 1 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

- 17. Consider approval of the Aha! Process, Inc. Consulting Services Agreement with Be Well Victoria/Victoria County Public Health Department and take appropriate action.**

(17-41:47)

17. December 19, 2022. Public Health Director David Gonzales provided information to the Court. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved the Aha! Process, Inc. Consulting Services Agreement with Be Well Victoria/Victoria County Public Health Department. Motion adopted.

- 18. Consider approval of Bi-Annual Food Bids for Victoria County Sheriff's Office and take appropriate action.**

(18-43:03)

18. December 19, 2022. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved the following Bi-Annual Food Bids for the Victoria County Sheriff's Office:

|                          |                                |
|--------------------------|--------------------------------|
| Dairy, Eggs & Meat       | Performance Food Service (PFG) |
| Fruit & Vegetables       | Performance Food Service (PFG) |
| Staple Items             | Performance Food Service (PFG) |
| Miscellaneous Food Items | Performance Food Service (PFG) |
| Milk/Juice               | Hill Country Dairies           |
| Bread                    | Bimbo Bakeries                 |

for the period of January 1, 2023 through June 30, 2023, and the following Annual Food Bid for Coffee to Performance Food Service (PFG) for the period of January 1, 2023 through December 31, 2023, as recommended by the Victoria County Sheriff's Office. Motion adopted. All per bids as filed in the minutes of this Court.

- 19. Consider appointments to the Victoria County Historical Commission and take appropriate action.**

(19-43:29)

19. December 19, 2022. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved the appointments to the Victoria County Historical Commission. Motion adopted.

- 20. Consider approval of the following Detention and Residential contracts with the Victoria Regional Juvenile Justice Center/Detention Facility and take appropriate action:**

**a. Coryell County.**

(20a-45:32)

20a. December 19, 2022. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved the Detention and Residential contracts between the Victoria Regional Juvenile Justice Center and Coryell County. Motion adopted.

**Consider approval of the following Detention and Residential contracts with the Victoria Regional Juvenile Justice Center/Detention Facility and take appropriate action:**

**b. Ector County (Residential Only).**

(20b-45:32)

20b. December 19, 2022. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved the Residential contract between the Victoria Regional Juvenile Justice Center and Ector County. Motion adopted.

- 21. Pursuant to Local Government Code §81.005, designate the day of the week of each month for Regular Term for Commissioners' Court for 2023, and all other meetings to be Special Term meetings and take appropriate action.**

(21-46:01)

21. December 19, 2022. Moved by Kevin Janak and seconded by Ben Zeller, pursuant to Local Government Code §81.005, the Commissioners Court approved the second Monday of the month as Regular Term and all other meetings as Special Term of Commissioners Court in 2023. Motion adopted.

- 22. Consider approval of Order No. 2022-0106 authorizing Victoria County, including Citizens Medical Center, to issue payments for payroll, withholding, social security, retirement, insurance, unemployment compensation, Credit Union, United Way, CMC Health Plex, out-of-county fines, fees, cash bonds, postage, utilities, bond fees, and jury services payment and take appropriate action.**

(22-47:35)

22. December 19, 2022. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved Order No. 2022-0106 authorizing Victoria County, including Citizens Medical Center, to issue payments for payroll, withholding, social security, retirement, insurance, unemployment compensation, Credit Union, United Way, CMC Healthplex, out of county fines, fees, cash bonds, postage, utilities, bond fees, and jury service payments. Motion adopted.

- 23. Consider approval of Order 2022-0107 affixing the 2023 Victoria County officials and employee salaries and take appropriate action.**

(23-48:19)

23. December 19, 2022. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved Order No. 2022-0107 settings salaries, allowances, etc. for elected officials, department heads, deputies, and their employees for 2023 and the following salary changes:

a. Ben Zeller, County Judge - Commissioner's Court:

1. Salary and position/other code change for Giani Cantu, Chief of Staff, at a rate of \$27.78 per hour, Budget Codes 100-400-1103 and 100-439-1139 Cell Phone \$479.96 to Budget Codes 100-400-1103 and 100-400-1139-1080.04 Cell Allowance, effective December 17, 2022. Other Remarks: Increase cell phone allowance (Annual).
2. Salary and position/other code change for Lisa Ramirez, Administrative Assistant, at a rate of \$21.15 per hour, from Budget Code 100-401-1103 to Budget Codes 100-401-1103 and 100-401-1139 - \$479.96 Cell Allowance, effective December 17, 2022. Other Remarks: Cell phone allowance – annual.

3. Salary and position/other code change for Loria Rose, Administrative Assistant, from a rate of \$18.50 per hour, Budget Code 100-401-1106 to a rate of \$20.00 per hour, Budget Codes 100-401-1103 and 100-401-1139 – \$479.96 Cell Allowance, effective December 17, 2022. Other Remarks: add cell phone allowance - annual.
- b. Heidi Easley, County Clerk - County Clerk's Office:
  1. Position/Other code change for Madison Dolezal, Deputy Clerk, at a rate of \$17.73 per hour, Budget Codes 100-403-1105 (95.04%), 120-403-1105 (1.41%), and 124-403-1105 (3.55%) to Budget Codes 100-403-1105 (93.51%), 120-403-1105 (1.41%), and 124-403-1105 (5.08%), effective December 17, 2022.
- c. Ben Zeller, County Judge - County Judge's Office:
  1. Position/Other code change for Jeffrey Wright, Heritage Director, at a rate of \$29.30 per hour, from Budget Code 215-407-1102 to Budget Code 100-407-1102, effective December 17, 2022. Other Remarks: g/l code change.
- d. Kim Plummer, District Clerk - District Clerk's Office:
  1. Salary and position change for Rhonda Stone, Chief Deputy, from a rate of \$25.71 per hour, Budget Code 100-450-1103 (\$25.71) to a rate of \$27.71 per hour, Budget Codes 100-450-1103 (\$25.71), 125-450-1103 (\$1.50), 123-450-1103 (\$.50), effective December 17, 2022.
  2. Salary and position change for Bobbi Ellinger, Assistant Chief Deputy, from a rate of \$19.94 per hour, Budget Codes 100-450-1104 (\$18.83) and 125-450-1105 (\$1.11) to a rate of \$22.26 per hour, Budget Codes 100-450-1104 (\$18.83), 125-450-1104 (\$1.50), and 123-450-1104 (\$1.93), effective December 17, 2022.
  3. Salary and position change for Kirstie Dillard, Assistant Chief Deputy, from a rate of \$18.83 per hour, Budget Code 100-450-1104 (\$18.83) to a rate of \$20.83 per hour, Budget Codes 100-450-1104 (\$18.83), 125-450-1104 (\$1.50), and 123-450-1104 (\$.50), effective December 17, 2022.
  4. Salary and position change for Danielle Jimenez, Collections Supervisor, from a rate of \$18.83 per hour, Budget Code 100-450-1109 (\$18.83) to a rate of \$20.83 per hour, Budget Codes 100-450-1109 (\$18.83), 125-450-1109 (\$1.50), and 123-450-1109 (\$.50), effective December 17, 2022.
  5. Salary and position change for Anna Ramirez, Collections Clerk, from a rate of \$16.58 per hour, Budget Code 100-450-1110 to a rate of \$17.83 per hour, Budget Codes 100-450-1110 (\$16.58), 125-450-1110 (\$1.00), and 123-450-1110 (\$.25), effective December 17, 2022.
  6. Salary and position change for David Waller, Clerk, III, from a rate of \$16.58 per hour, Budget Code 100-450-1105 to a rate of \$17.83 per hour, Budget Codes 100-450-1105 (\$16.58), 125-450-1105 (\$1.00), and 123-450-1105 (\$.25), effective December 17, 2022.
  7. Salary and position change for Ashley Lemmons, Clerk, III, from a rate of \$16.58 per hour, Budget Code 100-450-1105 to a rate of \$17.83 per hour, Budget Codes 100-450-1105 (\$16.58), 125-450-1105 (\$1.00), and 123-450-1105 (\$.25), effective December 17, 2022.
  8. Salary and position change for Kesha Ross, Clerk, III, from a rate of \$16.58 per hour, Budget Code 100-450-1105 to a rate of \$17.83 per hour, Budget Codes 100-450-1105 (\$16.58), 125-450-1105 (\$1.00), and 123-450-1105 (\$.25), effective December 17, 2022.

9. Salary and position change for Linda Richards, Clerk, III, from a rate of \$16.58 per hour, Budget Code 100-450-1105 to a rate of \$17.83 per hour, Budget Codes 100-450-1105 (\$16.58), 125-450-1105 (\$1.00), and 123-450-1105 (\$.25), effective December 17, 2022.
10. Salary and position change for Hannah Davis, Clerk, III, from a rate of \$16.73 per hour, Budget Code 100-450-1105 (\$16.73) to a rate of \$18.23 per hour, Budget Codes 100-450-1105 (\$16.73), 125-450-1105 (\$1.00), and 123-450-1105 (\$.50), effective December 17, 2022.
11. Salary and position change for Laura Dolezal, Clerk, III, from a rate of \$16.73 per hour, Budget Code 100-450-1105 (\$16.73) to a rate of \$18.23 per hour, Budget Codes 100-450-1105 (\$16.73), 125-450-1105 (\$1.00), and 123-450-1105 (\$.50), effective December 17, 2022.
12. Salary and position change for Laura Longoria, Clerk, III, from a rate of \$16.73 per hour, Budget Code 100-450-1105 (16.73) to a rate of \$18.23 per hour, Budget Codes 100-450-1105 (\$16.73), 125-450-1105 (\$1.00), and 123-450-1105 (\$.50), effective December 17, 2022.
- e. John Miller, Justice of the Peace, Precinct No. 4 - Justice of the Peace, Precinct No. 4 Office:
  1. Salary change for Arianna Conchola, PT Clerk III, from a rate of \$13.00 per hour, Budget Code 100-458-1106 to a rate of \$14.57 per hour, effective December 17, 2022.
- f. Constance Filley Johnson, Criminal District Attorney - Criminal District Attorney's Office:
  1. Salary and position/other code change for Arnold Hayden, from Felony Assistant CDA, at a rate of \$44.50 per hour, Budget Codes 100-475-1104 \$42.11 and 370-475-1104 \$2.39 to First Assistant/Appellate CDA, at a rate of \$46.64 per hour, Budget Code 100-475-1140, effective December 17, 2022.
  2. Salary and position/other code change for Andrea Harvey, Felony Assistant CDA, from a rate of \$39.55 per hour, Budget Codes 100-475-1104 \$37.15 and 370-475-1104 \$2.40 to a rate of \$40.87 per hour, Budget Code 100-475-1104, effective, December 17, 2022.
  3. Salary and position/other code change for Zachary Miles, from First Assistant/Appellate CDA, at a rate of \$39.62 per hour, Budget Code 100-475-1140 to Felony Assistant CDA, at a rate of \$40.87 per hour, Budget Code 100-475-1104, effective December 17, 2022.
  4. Salary and position/other code change for Alexander Mansker, Misd. Assistant CDA, from a rate of \$34.67 per hour, Budget Codes 100-475-1105 \$33.22 and 370-475-1105 \$1.45 to a rate of \$36.06 per hour, Budget Code 100-475-1105, effective December 17, 2022.
  5. Salary and position/other code change for Corian Johnson, Misd. Assistant CDA, from a rate of \$34.67 per hour, Budget Codes 100-475-1105 \$33.22 and 370-475-1105 \$1.45 to a rate of \$36.06 per hour, Budget Code 100-475-1105, effective December 17, 2022.
  6. Salary change for Luis Martinez, Misd. Assistant CDA, from a rate of \$37.15 per hour, Budget Code 100-475-1105 to a rate of \$38.47 per hour, effective December 17, 2022.

7. Salary change for Erin Zarosky, Misd. Juvenile CDA, from a rate of \$36.07 per hour, Budget Code 100-475-1160 to a rate of \$37.02 per hour, effective December 17, 2022.
8. Salary change for Ernest Guterrez, Administration Chief, from a rate of \$29.73 per hour, Budget Code 100-475-1180 to a rate of \$31.25 per hour, effective December 17, 2022.
9. Salary and position/other code change for Robert Bianchi, Investigator, at a rate of \$27.94 per hour, from Budget Code 100-475-1185 to Budget Codes 100-475-1185 and 100-475-1137 \$69.23 Bi-Weekly Cert. Pay, effective December 17, 2022.
10. Salary and position/other code change for Don Chacon, Investigator, at a rate of \$27.94 per hour, from Budget Code 100-475-1185 to Budget Codes 100-475-1185 and 100-475-1137 \$69.23 Bi-Weekly Cert. Pay, effective December 17, 2022.
11. Salary and position/other code change for Roman Goodwine, Investigator, at a rate of \$27.94 per hour, from Budget Code 100-475-1185 to Budget Codes 100-475-1185 and 100-475-1137 \$69.23 Bi-Weekly Cert. Pay, effective December 17, 2022.
- g. John Johnston, County Engineer - Administrative Services:
  1. Salary and position/other code change for Robin Knipling, Grant Administrator, at a rate of \$29.00 per hour, Budget Code 100-501-1110, effective December 17, 2022. Other Remarks: Add annual cell phone allowance for 2023 (100-501-1139) \$1080.04.
  2. Salary and position/other code change for Sarah Hamman, Compliance Specialist, at a rate of \$25.71 per hour, Budget Code 100-501-1106, effective December 17, 2022. Other Remarks: Add annual cell phone allowance for 2023 (100-501-1139) \$1080.04.
- h. Gina Howard, HR Director - Human Resources Department:
  1. Salary change for Stacy Nunez, HR Specialist, from a rate of \$24.00 per hour, Budget Code 100-505-1102 to a rate of \$25.71 per hour, effective December 17, 2022.
- i. Kelly Hubert, Facilities Manager - Facilities Department:
  1. Salary change for Russel Tripp, Facilities Foreman, from a rate of \$25.00 per hour, Budget Code 100-510-1103 to a rate of \$25.60 per hour, effective December 17, 2022.
  2. Salary change for Enedelia Guerrero, Maintenance I, from a rate of \$14.75 per hour, Budget Code 100-510-1104 to a rate of \$15.50 per hour, effective December 17, 2022.
  3. Salary change for Herlinda Gayton, Maintenance I, from a rate of \$15.25 per hour, Budget Code 100-510-1104 to a rate of \$15.50 per hour, effective December 17, 2022.
  4. Salary change for Claudia Mireles, Maintenance I, from a rate of \$14.00 per hour, Budget Code 100-510-1104 to a rate of \$14.50 per hour, effective December 17, 2022.
  5. Salary change for Shamisha Rogers, Maintenance I, from a rate of \$15.00 per hour, Budget Code 100-510-1104 to a rate of \$15.25 per hour, effective December 17, 2022.

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6. Salary change for Antonio Rodriguez, Facilities Tech, from a rate of \$16.50 per hour, Budget Code 100-510-1105 to a rate of \$17.10 per hour, effective December 17, 2022.
- j. Richard Castillo, Fire Marshal/Chief - Fire Marshal's Office:
  1. Salary change for Richard Castillo, Fire Marshal/Chief, from a rate of \$34.97 per hour, 72738 (annual), Budget Code 100-550-1104 to a rate of \$39.43 per hour, 82015 (annual), effective January 1, 2023.
- k. Clint Ives, Commissioner, Precinct No. 4 - Road and Bridge, Precinct No. 4:
  1. Salary change for Dennis Cano, Sr. Equipment Operator, from a rate of \$21.67 per hour, Budget Code 204-614-1108 to a rate of \$24.05 per hour, effective December 17, 2022.
  2. Salary change for Luis Acuna, Equipment Operator, from a rate of \$19.57 per hour, Budget Code 204-614-1105 to a rate of \$21.67 per hour, effective December 17, 2022.
  3. Salary change for Thorbin Briones, Courtesy Station Operator, from a rate of \$16.00 per hour, Budget Code 204-614-1120 to a rate of \$18.15 per hour, effective December 17, 2022.
- l. David Gonzales, Public Health Director - Victoria County Public Health Department:
  1. Salary change for Gail Wright, Community Health Worker, from a rate of \$16.98 per hour, Budget Code 807-631-1101 to a rate of \$18.50 per hour, effective December 17, 2022. Other Remarks: KEEP-Cell Phone Allowance: \$1080.00 - 807-631-1139.
- m. Justin Marr, Sheriff - Sheriff's Department:
  1. Salary and position/other change for Hank Cunningham, from Admin Deputy Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-562-1225-24.86 and 100-562-1136-1.00 to Admin Deputy Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-562-1325-25.36 and 100-562-1136-1.00, effective December 17, 2022.
  2. Salary and position/other change for Jeff Thomas, from Background Investigator - Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-562-1360-24.20, 100-562-1136-1.00, and 360-560-1314-1.16 to Sgt. Background Investigator-Tier 2, at a rate of \$29.70 per hour, Budget Codes 100-562-1260-28.70 and 100-562-1136-1.00, effective December 17, 2022.
  3. Salary and position/other change for Jeremy Marshall, from Fleet Corporal-Tier 2, at a rate of \$28.13 per hour, Budget Codes 100-562-1265-27.13 and 100-562-1136-1.00 to Fleet Corporal-Tier 3, at a rate of \$28.67 per hour, Budget Codes 100-562-1365-27.67 and 100-562-1136-1.00, effective December 17, 2022.
  4. Salary and position/other change for Jennifer Wright, from Investigator, at a rate of \$29.14 per hour, Budget Codes 100-563-1106-28.14 and 100-563-1136-1.00 to Investigator-Tier 2, at a rate of \$29.70 per hour, Budget Codes 100-563-1206-28.70 and 100-563-1136-1.00, effective December 17, 2022.
  5. Salary and position/other change for Rigoberto Robles, from Sgt. Enforcement, at a rate of \$29.14 per hour, Budget Codes 100-563-1108-28.14 and 100-563-1136-1.00 to Sgt. Enforcement-Tier 3, at a rate of \$30.27 per hour, Budget Codes 100-563-1308-29.27 and 100-563-1136-1.00, effective December 17, 2022.

6. Salary and position/other change for Abraham Alhamzawi, from Patrol Dep.-Tier 1, at a rate of \$24.25 per hour, Budget Codes 100-563-1109-23.25 and 100-563-1136-1.00 to Patrol Dep-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-563-1209-24.86 and 100-563-1136-1.00, effective December 17, 2022.
7. Salary and position/other change for Edward Briseno, from Patrol Dep.-Tier 1, at a rate of \$24.25 per hour, Budget Codes 100-563-1109-23.25 and 100-563-1136-1.00 to Patrol Dep.-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-563-1209-24.86 and 100-563-1136-1.00, effective December 17, 2022.
8. Salary and position/other change for Alexander Garcia, from Patrol Dep.-Tier 1, at a rate of \$24.25 per hour, Budget Codes 100-563-1109-23.25 and 100-563-1136-1.00 to Patrol Dep.-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-563-1209-24.86 and 100-563-1136-1.00, effective December 17, 2022.
9. Salary and position/other change for Brianna Garcia, from Patrol Dep.-Tier 1, at a rate of \$24.25 per hour, Budget Codes 100-563-1109-23.25 and 100-563-1136-1.00 to Patrol Dep.-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-563-1209-24.86 and 100-563-1136-1.00, effective December 17, 2022.
10. Salary and position/other change for Marty Lonis, from Patrol Dep.-Tier 1, at a rate of \$24.25 per hour, Budget Codes 100-563-1109-23.25 and 100-563-1136-1.00 to Patrol Dep.-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-563-1209-24.86 and 100-563-1136-1.00, effective December 17, 2022.
11. Salary and position/other change for Amber Hume, from Patrol Dep.-Tier 1, at a rate of \$24.25 per hour, Budget Codes 100-563-1109-23.25 and 100-563-1136-1.00 to Patrol Dep.-Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-563-1309-25.36 and 100-563-1136-1.00, effective December 17, 2022.
12. Salary and position/other change for Esau Lopez, from Patrol Dep.-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-563-1209-24.86 and 100-563-1136-1.00 to Patrol Dep.-Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-563-1309-25.36 and 100-563-1136-1.00, effective December 17, 2022.
13. Salary and position/other change for Jacob Lopez, from Patrol Dep.-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-563-1209-24.86 and 100-563-1136-1.00 to Patrol Dep.-Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-563-1309-25.36 and 100-563-1136-1.00, effective December 17, 2022.
14. Salary and position/other change for David Parma, from Patrol Dep.-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-563-1209-24.86 and 100-563-1136-1.00 to Patrol Dep.-Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-563-1309-25.36 and 100-563-1136-1.00, effective December 17, 2022.
15. Salary and position/other change for Jason Carroll, from Civil Deputy-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-563-1211-24.86 and 100-563-1136-1.00 to Civil Deputy-Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-563-1311-25.36 and 100-563-1136-1.00, effective December 17, 2022.
16. Salary and position/other change for Marion Hetherington, from Sergeant SCU, at a rate of \$29.14 per hour, Budget Codes 100-564-1107-28.14 and 100-564-1136-1.00 to a rate of \$29.70 per hour, Budget Codes 100-564-1207-28.70 and 100-564-1136-1.00, effective December 17, 2022.

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17. Salary and position/other change for Jason Boyd, from Interdiction Sergeant, at a rate of \$29.14 per hour, Budget Codes 100-564-1110-28.14 and 100-564-1136-1.00 to a rate of \$29.70 per hour, Budget Codes 100-564-1210-28.70 and 100-564-1136-1.00, effective December 17, 2022.
18. Salary and position/other change for Andrew Carrizales, Interdiction Corporal, from a rate of \$27.60 per hour, Budget Codes 100-564-1111-26.60 and 100-564-1136-1.00 to a rate of \$28.67 per hour, Budget Codes 100-564-1311-27.67 and 100-564-1136-1.00, effective December 17, 2022.
19. Salary and position/other change for Jason Ellis, from Interdiction Deputy-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-564-1212-24.86 and 100-564-1136-1.00 to Interdiction Deputy-Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-564-1312-25.36 and 100-564-1136-1.00, effective December 17, 2022.
20. Salary and position/other change for Ricardo Montemayor, from Interdiction Deputy-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-564-1212-24.86 and 100-564-1136-1.00 to Interdiction Deputy-Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-564-1312-25.36 and 100-564-1136-1.00, effective December 17, 2022.
21. Salary and position/other change for Joshua Vaclavik, from Interdiction Deputy-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-564-1212-24.86 and 100-564-1136-1.00 to Interdiction Deputy-Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-564-1312-25.36 and 100-564-1136-1.00, effective December 17, 2022.
22. Salary and position/other change for Brandey Davis, Sergeants, from a rate of \$28.14 per hour, Budget Code 100-565-1108-28.14 to a rate of \$29.14 per hour, Budget Codes 100-565-1108-28.14 and 100-565-1136-1.00, effective December 17, 2022.
23. Salary and position/other change for Matthew Hitt, from Courts/Extrad Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-565-1210-24.86 and 100-565-1136-1.00 to Courts/Extrad Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-565-1310-25.36 and 100-565-1136-1.00, effective December 17, 2022.
24. Salary and position/other change for Harbour Holliday, from Courts/Extrad Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-565-1210-24.86 and 100-565-1136-1.00 to Courts/Extrad Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-565-1310-25.36 and 100-565-1136-1.00, effective December 17, 2022.
25. Salary and position/other change for Allen Martinez, from Courts/Extrad Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-565-1210-24.86 and 100-565-1136-1.00 to Courts/Extrad Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-565-1310-25.36 and 100-565-1136-1.00, effective December 17, 2022.
26. Salary and position/other change for Laurel Patton, from Courts/Extrad Tier 1, at a rate of \$25.37 per hour, Budget Codes 100-565-1110-24.37 and 100-565-1136-1.00 to Courts/Extrad Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-565-1310-25.36 and 100-565-1136-1.00, effective December 17, 2022.
27. Salary and position/other change for Kevin Ullman, from Courts/Extrad Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-565-1210-24.86 and 100-565-1136-1.00 to Courts/Extrad Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-565-1310-25.36 and 100-565-1136-1.00, effective December 17, 2022.

28. Salary and position/other change for Luke Wright, from Courts/Extrad Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-565-1210-24.86 and 100-565-1136-1.00 to Courts/Extrad Tier 3, at a rate of \$26.36 per hour, Budget Codes 100-565-1310-25.36 and 100-565-1136-1.00, effective December 17, 2022.
29. Salary and position/other change for Angelica Hernandez, from Detention Dep.-Tier 1 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1114-18.53 to Detention Dep.-Tier 1, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00, effective December 17, 2022.
30. Salary and position/other change for Blake Eschenburg, from Detention Tier 2, at a rate of \$20.48 per hour, Budget Code 100-565-1117-20.48 to Detention Dep.-Tier 1, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00, effective December 17, 2022.
31. Salary and position/other change for Shane Carver, from Detention Deputy-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-565-1214-24.86 and 100-565-1136-1.00 to Detention Dep-Tier 1 (Tier 2), Budget Codes 100-565-1114-23.25, 100-565-1136-1.00, and 360-560-1114-1.61, effective December 17, 2022.
32. Salary and position/other change for Walker Baylor, from Detention Dep.-Tier 1, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00 to Detention Dep.-Tier 2, at a rate of \$25.86 per hour, Budget Codes 100-565-1214-24.86 and 100-565-1136-1.00, effective December 17, 2022.
33. Salary and position/other change for Steven Ross, from Detention Dep.-Tier 1, at a rate of \$24.25 per hour, Budget Codes 100-565-1114-23.25 and 100-565-1136-1.00 to Detention Dep.-Tier 2, at a rate of \$25.86 pr hour, Budget Codes 100-565-1214-24.86 and 100-565-1136-1.00, effective December 17, 2022.
34. Postion/other change for Priscilla Barboza, from Detention Dep.-Tier 1 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1114-18.53 to Detention-Tier 2 (DO Tier 1), Budget Code 100-565-1117-18.53, effective December 17, 2022.
35. Position/other change for Kyle Emrick-Smith, from Detention Dep.-Tier 1 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1114-18.53 to Detention-Tier 2 (DO Tier 1), Budget Code 100-565-1117-18.53, effective December 17, 2022.
36. Position/other change for Gabriel Guajardo, from Detention Dep.-Tier 1 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1114-18.53 to Detention-Tier 2 (DO Tier 1), Budget Code 100-565-1117-18.53, effective December 17, 2022.
37. Position/other change for Kayla Lemke, from Detention Dep.-Tier 1 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1114-18.53 to Detention - Tier 2 (DO Tier 1), Budget Code 100-565-1117-18.53, effective December 17, 2022.
38. Position/other change for Rachel Miller, from Detention Dep.-Tier 1 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1114-18.53 to Detention - Tier 2 (DO Tier 1), Budget Code 100-565-1117-18.53, effective December 17, 2022.

39. Position/other change for Carlaliget Moreno, from Detention Dep.-Tier 1 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1114-18.53 to Detention - Tier 2 (DO Tier 1), Budget Code 100-565-1117-18.53, effective December 17, 2022.
40. Position/other change for Jared Sepulveda, from Detention Dep.-Tier 1 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1114-18.53 to Detention-Tier 2 (DO Tier 1), Budget Code 100-565-1117-18.53, effective December 17, 2022.
41. Salary and position/other change for Brandon Schustereit, from Mental Health Supervisor, at a rate of \$29.14 per hour, Budget Codes 356-560-1107-28.14 and 356-560-1136-1.00 to Mental Health Supervisor-Tier 3, at a rate of \$30.27 per hour, Budget Codes 356-560-1307-29.27 and 356-560-1136-1.00, effective December 17, 2022.
42. Salary and position/other change for Christian Martinez, from Mental Health Officer - Tier 2, at a rate of \$25.86 per hour, Budget Codes 356-560-1208-24.86 and 356-560-1136-1.00 to Mental Health Officer - Tier 3, at a rate of \$26.36 per hour, Budget Codes 356-560-1308-25.36 and 356-560-1136-1.00, effective December 17, 2022.
43. Salary and position/other change for Michael Ellisor, from SRO's-Tier 2, at a rate of \$25.86 per hour, Budget Codes 395-560-1209-24.86 and 395-560-1136-1.00 to SRO's-Tier 3, at a rate of \$26.36 per hour, Budget Codes 395-560-1309-25.36 and 395-560-1136-1.00, effective December 17, 2022.
- n. Mark Sloat, Animal Services Director - Victoria County Animal Services:
  1. Salary change for Scott Buchannan, Assistant Supervisor, from a rate of \$18.50 per hour, Budget Code 100-630-1106 to a rate of \$19.51 per hour, effective December 17, 2022.
  2. Salary change for Ashley Moreno, Clerk III, from a rate of \$15.42 per hour, Budget Code 100-630-1108 to a rate of \$16.58 per hour, effective December 17, 2022.

Motion adopted.

**24. Consider approval of the following 2022 budget amendments and take appropriate action:**  
(24-49:40)

24. December 19, 2022. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved the 2022 budget amendments for:

- a. General Fund, Various Departments, Expenditures - Line item transfer
- b. General Fund, Sheriff's Office, Expenditures - Line item transfer
- c. District Clerk Record Management, Expenditures - Line item transfer
- d. Road and Bridge, Precinct No. 1, Expenditures - Line item transfer
- e. Road and Bridge, Precinct No. 3, Expenditures - Line item transfer
- f. Road and Bridge, Precinct No. 4, Expenditures - Increase
- g. Airport Fund, Expenditures - Line item transfer
- h. National School Lunch Program, Expenditures - Line item transfer
- i. Law Library Fund, Expenditures - Increase
- j. Health Department, Revenues and Expenditures - Line item transfer

Motion adopted.

**25. Consider approval of personnel changes and take appropriate action.**

(25-50:53)

25. December 19, 2022. Moved by Kevin Janak and seconded by Ben Zeller, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. David Gonzales, Public Health Director - Victoria County Public Health Department:
  - 1. Resignation of Michelle M. Vasquez, Community Outreach Coordinator, with 2.01 Compensatory hours due, effective December 13, 2022.
  - 2. Resignation of Ashley Cavazos, THV PAT Parent Educator, effective December 16, 2022.
- b. Pama Hencerling/Justin Marr, Chief Probation Officer/Sheriff - Juvenile Detention/Sheriff's Office:
  - 1. Salary and position/other change for Shyrone Moore, from JSO 1 (Juvenile Detention), at a rate of \$17.57 per hour, Budget Codes 100-573-1155 and 231-578-1135 Salary Supp. \$46.42 to Detention Officer Tier 3 (DO Tier 1) (Sheriff's Office), at a rate of \$18.53 per hour, Budget Code 100-565-1115, effective December 31, 2022.
- c. Justin Marr, Sheriff - Sheriff's Office:
  - 1. Employment of Sherry Ficklen, Nurse, at a rate of \$23.33 per hour, Budget Code 100-565-1128, effective December 27, 2022.
  - 2. Employment of Kaitlyn Baker, Detention Officer - Tier 3 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1115, effective December 27, 2022.
  - 3. Employment of Liam McCain, Detention Officer - Tier 3 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1115-18.53, effective December 13, 2022.
  - 4. Employment of Zackery Ozuna, Detention Officer - Tier 3 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1115-18.53, effective December 13, 2022.
- d. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
  - 1. Correction: Employment of Jenna Rae Newport, Clerk III, at a rate of \$16.58 per hour, Budget Code 100-573-1147, effective December 9, 2022.
- e. Ashley Hernandez, Tax Assessor Collector - County Tax Office:
  - 1. Retirement of Donna Laurence, Chief Deputy, effective December 30, 2022.

Motion adopted.

**26. Adjourn.**

(26-51:37)

26. December 19, 2022. The Commissioners Court adjourned the meeting of December 19, 2022.