

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **13th day of March A.D., 2023**, the Commissioners Court convened in **Regular Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Jason Ohrt,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Kenneth Sexton,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, March 13, 2023, 10:00 AM, REGULAR TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. March 13, 2023. Ben Zeller, County Judge, called to order the Commissioners Court Regular Term for Monday, March 13, 2023 at 10:00 a.m.

2. Invocation and Pledges.

(2.0:00)

2. March 13, 2023. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:40)

3. March 13, 2023. Judge Ben Zeller opened the meeting to anyone wishing to address general County Business which was not on the meeting agenda.

Gary Burns, Commissioner Precinct No. 3 apologized to court for terminology,

Heidi Easley, County Clerk welcomed Calhoun County Clerk,

Kenneth Sexton, Commissioner Precinct No.4 and Danny Garcia, Commissioner Precinct No. 1 spoke about Animal Services.

4. Consider approval of minutes and take appropriate action.

(4-4:18)

4. March 13, 2023. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the minutes of the Commissioners Court meetings held on March 6, 2023. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-4:40)

5. March 13, 2023. Moved by Gary Burns and seconded by Jason Ohrt, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	3/13/2023	\$ 505,229.21
Supplemental Accounts	3/3/2023 – 3/9/2023	\$ 228,697.50

Motion adopted.

- 6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.**

(6-5:07)

6. March 13, 2023. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received the monthly reports from the County Judge; County Commissioners; Precincts Nos. 2 and 3; County Treasurer; County Clerk; Tax Assessor Collector; Auditor; Constable, Precinct.1; Pre-Trial Services; County Extension Agent-Ag/Natural Resources; Family Community Health and 4-H Youth Development. Motion adopted.

- 7. Consider approval of bond forfeiture releases and take appropriate action.**

(7-5:44)

7. March 13, 2023. None. No action taken.

- 8. Consider approval of CMC Interim vendor payments and take appropriate action.**

(8-6:02)

8. March 13, 2023. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated March 9, 2023 in the amount of \$763,610.13 and the ACH report dated March 9, 2023 in the amount of \$1,999,964.67. Motion adopted.

- 9. Consider the following items regarding The University of Houston - Victoria and take appropriate action:**

a. Hear a presentation from UHV President Dr. Bob Glenn and Provost Dr. Chance Glenn regarding a proposed Aviation Program.

(9a-6:41)

9a. March 13, 2023. UHV President Dr. Bob Glenn and Provost Dr. Chance Glenn, spoke about the proposed Aviation Program. Dr. Bob Glenn and Provost Dr. Chance Glenn answered questions and held a discussion with the Court. No action taken.

Consider the following items regarding The University of Houston - Victoria and take appropriate action:

Consider approval of Resolution No. 2023-0037 in Support of the development of the UHV Aviation Program.

(9b-6:41)

9b. March 13, 2023 Moved by Kenneth Sexton and seconded by Jason Ohrt the Commissioners Court approved Resolution No. 2023-0037 in support of the development of the UHV Aviation Program. Motion adopted.

- 10. Consider support of the Gulf Bend Regional Community Collaborative plan to address mental illness in Victoria County and take appropriate action.**

(10-39:44)

10. March 13, 2023. Jeff Tunnell, Executive Director for Gulf Bend discussed the Regional Community Collaborative plan with the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the support of the Gulf Bend Regional Community Collaborative plan to address mental illness. Motion adopted.

- 11. Receive the District Judge's Order appointing Michelle Samford, County Auditor, and take appropriate action.**

(11-52:25)

11. March 13, 2023. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court received the District Judges's order appointing Michelle Samford Victoria County Auditor. Motion adopted.

- 12. Consider approval of the Family Connects Program Agreement FY23 Amendment No. 1 for the Victoria County Public Health Department and take appropriate action.**

(12-53:12)

12. March 13, 2023. David Gonzales, Public Health Director spoke. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the Family Connects Program Agreement FY23 Amendment No.1 for the Victoria County Public Health Department. Motion adopted

- 13. Consider approval of Victoria County's enrollment in the Texas Association of Counties (TAC) Cyber Security Training Program for FY23 and take appropriate action.**

(13-53:39)

13. March 13, 2023. County Judge, Ben Zeller, Sarah Hamman, Admin Services; Compliance Specialist and John Sestak, IT Director; spoke. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved, Victoria County's enrollment in the Texas Association of Counties (TAC) Cyber Security Training Program for FY23.. Motion adopted.

- 14. Consider adoption of the following in connection to the 2023-24 Texas Community Development Block Grant Program (TxCDBG):**

a. Resolution No. 2023-0039 to designate authorized signatories for the Texas Community Development Block Grant Program

(14a-55:06)

14a. March 13, 2023. Robin Knipling, Grant Administrator, Kevin Carruth GrantWorks spoke..Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved Resolution No. 2023-0039 to designate authorized signatories for the Texas Community Development Block Grant Program. Motion adopted.

Consider adoption of the following in connection to the 2023-24 Texas Community Development Block Grant Program (TxCDBG):

b. Resolution No. 2023-0040 authorizing the submission of a Texas Community Development Block Grant program application and adopting required CDBG Civil Rights policies.

(14b-55:06)

14b. March 13, 2023. Robin Knipling, Grant Administrator, Kevin Carruth with GrantWorks spoke. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved Resolution No. 2023-0040 authorizing the submission of a Texas Community Development Block Grant program application and adopting required CDBG Civil Rights policies. Motion adopted.

Consider adoption of the following in connection to the 2023-24 Texas Community Development Block Grant Program (TxCDBG):

c. Community-wide housing analysis performed regarding impediments to fair housing for Victoria County.

(14c-55:06)

14c. March 13, 2023. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved the Community-wide housing analysis performed regarding impediments to fair housing for Victoria County. Robin Knipling, Grant Administrator and Kevin Carruth with GrantWorks spoke. Motion adopted.

15. Consider approval of the Residential and Detention contracts between Victoria Regional Juvenile Justice Center and Brooks County and take appropriate action.

(15-57:21)

15. March 13, 2023 Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Residential and Detention contracts between Victoria Regional Juvenile Justice Center and Brooks County. Motion adopted.

16. Consider approval of Citizens Medical Center Emergency Department Expansion & Renovation AIA Document G702 Application for Payment No. 29 and take appropriate action.

(16-1:01:35)

16. March 13, 2023. Danny Garcia Commissioner Precinct No. 4 spoke. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the Citizens Medical Center Emergency Department Expansion & Renovation AIA Document G702 Application for Payment No. 29 in the amount of \$39,830.26. Motion adopted

17. Consider approval of Resolution No. 2023-0038 for a road donation in Pct. 1 from King Ranch turfgrass for the installation of a pipe culvert to improve drainage at the Intersection of Boehm Rd. and F.M. 2615 Victoria, Texas in the amount of \$3,600 and take appropriate action.

(17-1:02:27)

17. March 13, 2023. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2023-0038 for a road donation from King Ranch turfgrass in the amount of \$3,600.00 for installation of a pipe culvert at the intersection of Boehm Road and F.M. 2615, Victoria, Texas, in Precinct No. 3 to improve drainage. Motion adopted.

18. Receive a letter of permission to enter and work on the private property of Mark S. Weinberg, located at 275 Baass Ln. Victoria, Texas for the purpose of cleaning ditches and underbrush for drainage improvement in the County ROW in Pct. 2 and take appropriate action.

(18-1:03:01)

18. March 13, 2023. Commissioners Jason Ohrt and Kenneth Sexton, spoke Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court received a letter of permission from Mark S. Weinberg to Victoria County, Precinct No. 2 to enter and work on his property located at 275 Baass Lane. for the purpose of cleaning ditches and underbrush for drainage improvement purposes on county maintained roads. Motion adopted.

- 19. Consider approval of Resolution No. 2023-0041 for a road donation in Pct. 4 from Shayln Adame for the installation of a pipe culvert to improve drainage on 86 Dawn Dr. Victoria, Texas in the amount of \$1,064 and take appropriate action.**

(19-1:03:53)

19. March 13, 2023. Moved by Kenneth Sexton and seconded by Danny Garcia the Commissioners Court approved Resolution No. 2023-0041 for a road donation from Shayln Adame in the amount of \$1,064.00 for installation of a pipe culvert on 86 Dawn Drive Victoria, Texas to improve drainage. Motion adopted.

- 20. Consider approval of Resolution 2023-0042 for the recall of a member of the board of directors of the appraisal district, approval in favor of the recall, and nomination and/or appointment of a member of the board of directors of the appraisal district to fill the position of the recalled board member pursuant to Texas Tax Code, section 6.033, and take appropriate action.**

(20-1:04:24)

20. March 13, 2023 Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved Resolution No. 2023-0042 recalling Kevin Janak former Victoria County Commissioner Precinct No.2 as a member of the board of directors of the Victoria County Appraisal Districts and appoint Commissioner Precinct No. 2 Jason Ohrt to fill the vacancy of the member of the board of directors of the Victoria County Appraisal District. Commissioner Gary Burns spoke. Motion adopted

- 21. Receive for the record 2023 Discretionary Fund Budget Amendment for CDA Contraband Forfeiture Fund (370) and take appropriate action.**

(21-1:06:39)

21. March 13, 2023. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received the 2023 Discretionary Fund Budget Amendment for CDA Contraband Forfeiture Fund (370) as a line item transfer to revenues and expenditures. Motion adopted.

- 22. Consider approval of the following 2023 budget amendments and take appropriate action:**

(22-1:06:50)

22. March 13, 2023. Commissioner Gary Burns and Airport Executive Director Lenny Llerena spoke Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the 2023 budget amendments:

- a. Airport Fund-Expenditures-Line item transfer
- b. Airport Capital Projects Fund-Expenditures- Increase

Motion adopted.

- 23. Consider approval of personnel changes and take appropriate action.**

(23-1:08:38)

23. March 13, 2023. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Kenneth Sexton, Commissioner, Precinct No. 4-Road and Ridge, Precinct No.4:
 - 1. Resignation of Douglas W. Frenzel, as Sr. Equipment Operator, with 30.90 PTO hours due, effective March 7, 2023.
- b. Rick McBrayer, Emergency Management Coordinator- Emergency Management Office:
 - 1. Resignation of Alexander Esparza, Disaster Recovery Coordinator, with 42.26 PTO and 2.38 Compensatory hours due, effective March 7, 2023.
- c. Mark Sloat, Director of Animal Services-Animal Services:
 - 1. Employment of Nicolas Bennett, Animal Control Officer, at a rate of \$15.00 per hour, Budget Code 100-630-1107, effective March 14, 2023.
 - 2. Salary Change for Dean Hazelwood, Animal Control Officer, at a rate of \$15.50 per hour , Budget Code 100-630-1107 to 17.00 per hour, effective March 1, 2023.
- d. David Gonzales, Public Health Director- Victoria County Public Health Department:
 - 1. Salary Change for Teresa Gonzales, RN Nurse, \$26.00 per hour, Budget Codes 800-631-1105 \$8.20 and 800-643-1105 \$12.34 and 800-651-1105 \$6.46 to a rate of \$27.50 per hour, Budget Code 800-631-1105 \$8.67 and 800-643-1105 \$13.05 and 800-651-1105 \$5.78.
 - 2. Employment of Alexandria Torres, Community Outreach Coordinator, at a rate of \$16.00 per hour, Budget Code 803-631-1143, effective March 14, 2023.
 - 3. Employment of Cindy Benoit, PAT Parent Educator, at a rate of \$18.00 per hour, Budget Code 803-631-1150, effective March 14, 2023.
- e. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Retirement of Sherri Kuecker, Medical Clerk, with 80.0 PTO and 6.41 Compensatory hours due, effective March 10, 2023.
 - 2. VCSO Salary Adjustment Certification for Amber Hume, to be paid Advanced Certificate Pay of \$46.15 per pay period, effective March 17, 2023. Certification date for Amber Hume is February 21, 2023. Budget Coding: Enforcement/CID Certificate Pay 100-563-1137. Remarks: Amber Hume received her Advanced Jailer Certificate on 2/21/2023.
 - 3. Employment of Martin Miller, Detention Tier 3 (DO Tier 1), at a rate of \$18.53 per hour, Budget Code 100-565-1115, effective March 28, 2023
- f. Pama Hencerling, Auditor Probation Officer- Juvenile Detention;
 - 1. Employment of Rocky Yabarro Salinas, (Juvenile Supervision Officer) JSO at a rate of \$16.14 per hour, Budget Code 100-573-1156, effective March 14, 2023.

Motion adopted.

24. Adjourn.

(24-1:08:59)

24. March 13, 2023. The Commissioners Court adjourned the meeting of March 13, 2023.