

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **26th day of June A.D., 2023**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1	Absent
Jason Ohrt,	Commissioner Precinct No. 2	
Gary Burns,	Commissioner Precinct No. 3	
Kenneth Sexton,	Commissioner Precinct No. 4	
and		
Heidi Easley,	County Clerk and Ex-Officio Clerk	

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, June 26, 2023, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. June 26, 2023. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, June 26, 2023 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. June 26, 2023. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-0:58)

3. June 26, 2023. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 E. North Street spoke to the Court about squatters and panhandlers in Victoria County. Commissioner Sexton asked Mr. Vonderau for suggestions on how to handle these situations and Mr. Vonderau responded. Commissioner Burns responded to Mr. Vonderau.

Commissioner Gary Burns acknowledged his employee, Glenn Charbula, on his retirement and service to Victoria County. Commissioner Burns read a Proclamation proclaiming June 26, 2023 as Glenn Charbula Day in Victoria County. Mr. Glen Charbula thanked Victoria County and Commissioner Burns.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-12:35)

4. June 26, 2023. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the minutes of the Commissioners Court meeting held on June 19, 2023. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-12:46)

5. June 26, 2023. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	6/26/2023	\$901,716.83
Supplemental Accounts	6/16/2023 – 6/22/2023	\$109,527.90

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-13:11)

6. June 26, 2023. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received the monthly reports from the County Treasurer and Sheriff. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-13:28)

7. June 26, 2023. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-13:35)

8. June 26, 2023. Moved by Jason Ohrt and seconded by Gary Burns, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated June 22, 2023 in the amount of \$1,101,263.13 and the ACH report dated June 22, 2023 in the amount of \$2,392,658.70. Motion adopted.

9. Consider approval of an amendment to the lease agreement with Texas Parks and Wildlife and take appropriate action.

(9-14:16)

9. June 26, 2023. Public Health Director David Gonzales provided information to the Court. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the amendment and the edited deadline to the lease agreement with the Texas Parks and Wildlife Department. Motion adopted.

10. Consider the following items for the Elections Department and take appropriate action.

a. Purchase of voting equipment.

(10a-17:26)

10a. June 26, 2023. Elections Administrator Margetta Hill provided information to the Court. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the purchase of voting equipment for the Elections Department. Motion adopted.

Consider the following items for the Elections Department and take appropriate action.

b. Closing/Consolidating polling locations with low voter turnout.

(10b-17:26)

10b. June 26, 2023. Elections Administrator Margetta Hill discussed the number of voters at certain polling centers and additional information with the Court. The Commissioners Court passed on the closing/consolidating polling locations with low voter turnout for the Elections Department at this time. No action taken.

11. Consider approval of the following items by the Public Health Department and take appropriate action:

a. Fully executed agreement with the Department of State Health Services for the Texas Epidemiology Capacity Expansion Grant Program.

(11a-38:40)

11a. June 26, 2023. Public Health Director David Gonzales provided information to the Court and answered Commissioner Ohrt's questions. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the fully executed Grant Agreement, Contract No. HHS001315700028 under the Texas Epidemiology Capacity Expansion Grant Program for the Department of State Health Services and the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items by the Public Health Department and take appropriate action:

b. Fully executed agreement with the Department of State Health Services for the Immunization Locals Grant Program.

(11b-38:40)

11b. June 26, 2023. David Gonzales, Public Health Director, provided the Court with information. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the fully executed Grant Agreement, Contract No. HHS001331300049 under the Immunization Locals Grant Program for the Department of State Health Services and the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items by the Public Health Department and take appropriate action:

c. Regional Local Services System LPHS Contract HHS00132490053.

(11c-38:40)

11c. June 26, 2023. Public Health Director David Gonzales provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the Grant Agreement Contract No. HHS001324900053 under the Regional and Local Services System/Local Public Health Services Grant Program (LPHS) for Texas Department of State Health Services and the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items by the Public Health Department and take appropriate action:

d. Agreement for Professional Services for Medicaid Administrative Claiming with Justice Benefits Incorporated.

(11d-38:40)

11d. June 26, 2023. David Gonzales, Public Health Director, provided the Court with information. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the agreement for Professional Services for Medicaid Administrative Claiming between the Justice Benefits Incorporated, as the general partner of JBI, LTD, and the Victoria County Public Health Department. Motion adopted.

- 12. Consider approval of the following request for payment in connection to CDBG Hurricane Harvey Disaster Recovery Program Contract No. 20-065-094-C262 and take appropriate action:**

a. CivilCorp, Inc. in the amount of \$9,690.00 in Grant funds.

(12a-42:13)

12a. June 26, 2023. Robin Knipling, Grant Administrator, provided information to the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the request for payment from CivilCorp, Inc. in the amount of \$9,690.00 in Grant Funds in connection to CDBG Hurricane Harvey Disaster Recovery Program Contract No. 20-065-094-C262. Motion adopted.

Consider approval of the following request for payment in connection to CDBG Hurricane Harvey Disaster Recovery Program Contract No. 20-065-094-C262 and take appropriate action:

b. GrantWorks, Inc. in the amount of \$2,413.90 in Grant funds.

(12b-42:13)

12b. June 26, 2023. Grant Administrator Robin Knipling provided information to the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the request for payment from GrantWorks, Inc. in the amount of \$2,413.90 in Grant Funds in connection to CDBG Hurricane Harvey Disaster Recovery Program Contract No. 20-065-094-C262. Motion adopted.

- 13. Ratify FY21 Operation Stonegarden Budget Adjustment, Grant No. 3186207 and take appropriate action.**

(13-43:08)

13. June 26, 2023. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court ratified the FY21 Operation Stonegarden Budget Adjustment, Grant No. 3186207. Motion adopted.

- 14. Ratify resolution to participate in Texas Cooperative Liquid Assets Securities System Trust for Citizens Medical Center and take appropriate action.**

(14-43:34)

14. June 26, 2023. County Treasurer Paige Foster provided information to the Court. Moved by Gary Burns and seconded by Jason Ohrt, the Commissioners Court ratified the Resolution to Participate in Texas Cooperative Liquid Assets Securities System Trust for Citizens Medical Center. Motion adopted.

- 15. Consider approval of an amended agreement with Centurion Planning and Design for taxiway improvements at the Victoria Regional Airport and take appropriate action.**

(15-45:17)

15. June 26, 2023. Executive Director Lenny Llerena provided the Court with information. Moved by Gary Burns and seconded by Jason Ohrt, the Commissioners Court approved the amended agreement with Centurion Planning and Design for taxiway improvements at the Victoria Regional Airport. Motion adopted.

- 16. Consider approval of the detention and residential contracts between Victoria Regional Juvenile Justice Center and Cameron County and take appropriate action.**

(16-49:33)

16. June 26, 2023. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Cameron County. Motion adopted.

- 17. Consider approval of the Bi-Annual Food Bids for the Victoria County Sheriff's Office and take appropriate action.**

(17-49:46)

17. June 26, 2023. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court awarded the following Bi-Annual Food Bids for the Victoria County Sheriff's Office:

Dairy, Eggs & Meat	Performance Food Service (PFG)
Fruit & Vegetables	Performance Food Service (PFG)
Staple Items	Performance Food Service (PFG)
Miscellaneous Food Items	Performance Food Service (PFG)
Milk/Juice	Performance Food Service (PFG)
Bread	Performance Food Service (PFG)

for the period of July 1, 2023 through December 31, 2023. Motion adopted. All per bids as filed in the minutes of this Court.

- 18. Consider the following related to the 1967 Victoria County – HVAC, BAS, and Electrical Distribution Improvements and take appropriate action.**

a. Receive the bid summary and recommendation from the review committee.

(18a-50:24)

18a. June 26, 2023. Facilities Manager Kelly Hubert provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court received the bid summary and recommendation from the review committee related to the 1967 Victoria County - HVAC, BAS, and Electrical Distribution Improvements. Motion adopted.

Consider the following related to the 1967 Victoria County – HVAC, BAS, and Electrical Distribution Improvements and take appropriate action.

b. Award bids to the recommended providers and approve the project costs not to exceed \$1,651,510.00.

(18b-50:24)

18b. June 26, 2023. Kelly Hubert, Facilities Manager, provided the Court with information. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court awarded the bids to Hall Electric, Lauger Companies, Inc., Victoria Air Conditioning, Ltd., and G.W. Wheeler and Sons Plumbers and approved the project costs not to exceed \$1,651,510.00 related to the 1967 Victoria County - HVAC, BAS, and Electrical Distribution Improvements. Motion adopted.

Consider the following related to the 1967 Victoria County – HVAC, BAS, and Electrical Distribution Improvements and take appropriate action.

c. Approve contract affirmations with the awarded providers.

(18c-50:24)

18c. June 26, 2023. Facilities Manager Kelly Hubert provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the contract affirmations with the awarded providers related to the 1967 Victoria County - HVAC, BAS, and Electrical Distribution Improvements. Motion adopted.

19. Consider approval of the following 2023 budget amendments and take appropriate action:

(19-53:18)

19. June 26, 2023. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the 2023 budget amendments for:

- a. General Fund, Various Departments, Revenues and Expenditures - Line item transfer
- b. Road and Bridge, Precinct No. 1, Expenditures - Line item transfer
- c. Road and Bridge, Precinct No. 3, Expenditures - Line item transfer
- d. Road and Bridge, Precinct No. 4, Expenditures - Line item transfer
- e. General Fund/Sheriff's Office, Expenditures - Line item transfer

Motion adopted.

20. Consider approval of personnel changes and take appropriate action.

(20-54:03)

20. June 26, 2023. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 - 1. Employment of Frantell Barefield, JSO - P/T (Juvenile Supervision Officer - Part Time), at a rate of \$18.74 per hour, Budget Code 100-573-1157, effective June 27, 2023.
 - 2. Employment of Daniel Galarza, (Juvenile Detention Officer) JSO, at a rate of \$18.74 per hour, Budget Code 100-573-1156, effective June 27, 2023.
- Remarks: Range: 6 LE.

3. Employment of Kimberly Wagner, Control Room Officer - PT, at a rate of \$14.75 per hour, Budget Code 100-573-1149, effective July 5, 2023.
Remarks: Grade: 2 General.
4. Resignation of Eric English, (Juvenile Detention Officer) JSO, effective June 17, 2023.
- b. Mark Sloat, Animal Services Director - Victoria County Animal Services:
 1. Salary and position/other code change for Chauna Ordower, from Adoption Coordinator, at a rate of \$14.75 per hour, Budget Code 100-630-1113 to Animal Control Officer, at a rate of \$16.57 per hour, Budget Code 100-630-1107, effective June 17, 2023. Remarks: Grade 2 to 4, General.
- c. Justin Marr, Sheriff - Sheriff's Office:
 1. Resignation of Kenneth Gerloff, Kitchen Officer, with 80.0 PTO and 133.14 Compensatory hours due, effective June 30, 2023.
- d. Commissioners Court:
 1. Baker Tilly Salary Adjustments/Position Changes for the following departments:
 - * Justice of the Peace, Precinct No.1
 - * Facilities Management
 - * Road and Bridge, Precinct No. 2
 - * Animal Services

Motion adopted.

21. Adjourn.

(21-54:34)

21. June 26, 2023. The Commissioners Court adjourned the meeting of June 26, 2023.