



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, July 24, 2023, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. July 24, 2023. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, July 17, 2023 at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. July 24, 2023. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-0:44)

3. July 24, 2023. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 E. North Street, thanked Victoria Animal Services Director, Mark Sloat, for handling a recent animal abuse case.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-2:17)

4. July 24, 2023. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the minutes of the Commissioners Court meeting held on July 17, 2023. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-2:33)

5. July 24, 2023. Moved by Gary Burns and seconded by Jason Ohrt, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	7/24/2023	\$517,190.28
Supplemental Accounts	7/14/2023 – 7/20/2023	\$69,097.89

Motion adopted.

- 6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.**

(6-3:01)

6. July 24, 2023. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court received the monthly reports from the County Treasurer; County Clerk; Sheriff; Constable, Precinct No.3; and Pre-Trial Services. Motion adopted.

- 7. Consider approval of bond forfeiture releases and take appropriate action.**

(7-3:25)

7. July 24, 2023. None. No action taken.

- 8. Consider approval of CMC Interim vendor payments and take appropriate action.**

(8-3:33)

8. July 24, 2023. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated July 20, 2023 in the amount of \$889,266.70 and the ACH report dated July 20, 2023 in the amount of \$4,755,581.89 Motion adopted.

- 9. Hear an update on the Victoria County Regional Emergency Operations Center Grant Application and take appropriate action.**

(9-4:08)

9. July 24, 2023. Emergency Management Director Rick McBrayer gave an update and answered the Courts' questions regarding the Safe Room for the Victoria County Regional Emergency Operations Center. Mr. McBrayer spoke about the funding sources, purpose of the project, partnerships, location, layout drawing and the timeline for the Safe Room. Grant Administrator Robin Knipling answered questions from the Court. No action taken.

- 10. Consider approval of a selection review committee for the Request for Proposals (RFP) for management services for upcoming hazard mitigation contracts, if awarded, from the Texas Division of Emergency Management (TDEM), Texas Water Development Board (TWDB), or other funding sources and take appropriate action.**

(10-13:43)

10. July 24, 2023. Grant Administrator Robin Knipling provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the selection review committee of Danny Garcia, Commissioner, Precinct No. 1; Robin Knipling, Grant Administrator; Rick McBrayer, Emergency Management Coordinator; Michelle Samford, County Auditor; and Amanda Reyes, Procurement Specialist for the hazard mitigation Request for Proposals (RFP) for management services, if awarded, from the Texas Division of Emergency Management (TDEM), Texas Water Development Board (TWDB), or other funding sources. Motion adopted.

- 11. Consider a lease agreement for Representative Geanie Morrison for the space located at 311 Constitution Bldg. Space and take appropriate action.**

(11-15:34)

11. July 24, 2023. County Engineer John Johnston provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved a lease agreement for Representative Geanie Morrison for the space located at 311 Constitution Building Space. Motion adopted.

- 12. Consider appointing County Tax Assessor-Collector to calculate no new revenue and voter approval rates and take appropriate action.**

(12-17:51)

12. July 24, 2023. County Tax Assessor Ashley Hernandez provided information to the Court. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved appointing the County Tax Assessor-Collector to calculate the no new revenue and voter approval rates. Motion adopted.;

- 13. Consider approval of the following items by the Public Health Department and take appropriate action:**

- a. Educational Media Blitz Contract with Building Brands Marketing (BBM)**
- b. Business Associate Agreement with Citizens Medical Center**

(13a-19:58)

13a. July 24, 2023. David Gonzales, Public Health Director, provided information to the Court. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Educational Media Blitz Contract with Building Brands Marketing (BBM) for the Victoria County Public Health Department. Motion adopted.

(13b-19:58)

13b. July 24, 2023. Public Health Director David Gonzales provided information to the Court. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Business Associate Agreement with Citizens Medical Center for the Victoria County Public Health Department. Motion adopted.

- 14. Consider approval of the detention contract with the Victoria Regional Juvenile Justice Center and Montgomery County and take appropriate action.**

(14-21:26)

14. July 24, 2023. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Detention Contract between Victoria Regional Juvenile Justice Center and Montgomery County. Motion adopted.

- 15. Have a discussion regarding capital projects and take appropriate action.**

(15-21:56)

15. July 24, 2023. County Engineer John Johnston spoke about two contracts he would have next week for the Court. Mr. Johnston stated one contract would be for the 205 parking lot, Sheriff's Office parking lot, 311 parking lot, and the Constitution parking lot. The other contract will be for the architect for the demolition of the jail and the parking lot adjacent to the 1892 Courthouse. Commissioner Sexton questioned the pavilion for the Farmer's Market at the Victoria County Public Health Department. Commissioner Burns and Animal Services Director, Mark Sloat, spoke about the needs at Victoria Animal Services. County Engineer John Johnston reviewed a list of project priorities. No action taken.

- 16. Receive the following letters of permission to enter and work on private property for the purpose of cleaning ditches and underbrush for drainage improvement in the County ROW in Precinct No. 2 and take appropriate action:**

- a. Andrew Ureste located at 153 Post Oak Dr.**

b. Harris Hall located at 217 Post Oak Dr.

(16a-35:00)

16a. July 24, 2023. Commissioner Ohrt provided information to the Court. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court received the letter of permission to enter and work on private property from Andrew Ureste of 153 Post Oak Drive in Victoria County, Texas, for the purpose of cleaning ditches and underbrush for drainage improvement purposes on county maintained roads. Motion adopted.

(16b-35:00)

16b. July 24, 2023. Commissioner Ohrt provided information to the Court. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court received the letter of permission to enter and work on private property from Harris Hall of 217 Post Oak Drive in Victoria County, Texas, for the purpose of cleaning ditches and underbrush for drainage improvement purposes on county maintained roads. Motion adopted.

17. Discuss and consider procurement options for road materials and take appropriate action.

(17-35:53)

17. July 24, 2023. The Commissioners Court discussed different options for notifying bidders for road materials. Amanda Reyes, Procurement Specialist, explained the electronic process to notify bidders. No action taken.

18. Consider approval of the following 2023 budget amendments and take appropriate action:

a. General Fund, Various Departments, Revenues & Expenditures

b. Road & Bridge Precinct #1, Expenditures

c. Road & Bridge Precinct #2, Expenditures

d. General Fund, Sheriff's Office, Expenditures

(18-43:52)

18. July 24, 2023. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the 2023 budget amendments for:

a. General Fund, Various Departments, Revenues and Expenditures - Increase

b. Road and Bridge, Precinct No. 1, Expenditures - Line item transfer

c. Road and Bridge, Precinct No. 2, Expenditures - Line item transfer

d. General Fund, Sheriff's Office, Expenditures - Line item transfer

Motion adopted.

19. Consider approval of personnel changes and take appropriate action.

(19-44:19)

19. July 24, 2023. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

a. Heidi Easley, County Clerk - County Clerk's Office:

1. Salary and other code change for Belinda Sepulveda, Chief Deputy Clerk, from a rate of \$25.96 per hour, Budget Codes 100-403-1103 \$25.71 and 124-403-

1105 \$0.25 to a rate of \$27.75 per hour, Budget Codes 100-403-1103 \$25.71, 124-403-1105 \$1.75, and 120-403-1105 \$0.29, effective July 15, 2023.

2. Salary and position change for Stefanie Tumlinson, from Clerk III, at a rate of \$18.48 per hour, Budget Codes 100-403-1105 (\$16.58) and 120-403-1105 (\$1.90) to Assistant Chief Deputy, at a rate of \$19.00 per hour, Budget Codes 100-403-1106 (\$18.83) and 120-403-1105 (\$1.7), effective July 15, 2023. Remarks: Move GE Grade 6.

b. Ashley Hernandez, County Tax Assessor - Tax Assessor Collector's Office:

1. Resignation of Darlene Blanton, Chief Deputy (Tax), with 80.0 PTO and 154.76 Compensatory hours due, effective August 18, 2023.

c. Mark Sloat, Animal Services Director - Victoria County Animal Services:

1. Resignation of Scott Buchanan, Animal Control Asst. Supervisor, with 35.16 PTO and 114.51 Compensatory hours due, effective July 21, 2023.

2. Resignation of Chauna Ordower, Animal Control Officer, with 2.87 PTO and 16.43 Compensatory hours due, effective July 28, 2023.

d. Justin Marr, Sheriff - Sheriff's Office:

1. Employment of Paul Higdon, Patrol Deputy, at a rate of \$24.29 per hour, Budget Codes 100-563-1109-23.29 and 100-563-1136-1.00, effective July 25, 2023. Remarks: LE, Grade 9.

2. Resignation of Wendy Monroy, Telecommunications Operator-Tier 2, with 80.0 PTO and 148.66 Compensatory hours due, effective August 4, 2023.

e. Pama Hencerling, Chief Probation Officer - Juvenile Detention:

1. Employment of Braylee Fauth, JSO-FT, at a rate of \$18.74 per hour, Budget Code 100-573-1156, effective July 25, 2023. Remarks: LE, Grade 6.

2. Employment of Isabella Renee Martinez, JSO-PT, at a rate of \$18.74 per hour, Budget Code 100-573-1157, effective July 25, 2023. Remarks: LE, Grade 6.

3. Employment of Kimberly Marie Jones, JSO-PT, at a rate of \$18.74 per hour, Budget Code 100-573-1157, effective July 25, 2023. Remarks: LE, Grade 6.

f. Vinicio Llerena, Executive Director - Victoria Regional Airport:

1. Resignation of Dalton Blanton, Line Attendant, with 1.88 Compensatory hours due, effective July 12, 2023.

2. Salary change for Kaitlen Flenner, Clerk III, from a rate of \$16.50 per hour, Budget Code 321-606-1120 to a rate of \$16.58 per hour, effective July 15, 2023.

Motion adopted.

20. Closed meeting pursuant to V.T.C.A. Government Code §551.074 to discuss various department personnel.

(20-44:44)

20. July 24, 2023. The Commissioners Court went into closed session at 10:46 a.m., pursuant to V.T.C.A. Government Code §551.074 to discuss various department personnel.

21. Pursuant to V.T.C.A. Government Code §551.102, return to an open meeting and take any action deemed necessary based upon discussion in the closed meeting.

(21-45:07)

21. July 24, 2023. The Commissioners Court returned to open meeting at 12:11 p.m., pursuant to V.T.C.A. Government Code §551.102 with no action taken.

22. Adjourn.

(22-45:31)

22. July 24, 2023. The Commissioners Court adjourned the meeting of July 24, 2023.

