



COUNTY OF VICTORIA
MINUTES
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS
Monday, January 29, 2024, 10:00 AM, SPECIAL TERM
VICTORIA COUNTY COURTHOUSE
115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. January 29, 2024. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, January 29, 2024, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. January 29, 2024. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:12)

3. January 29, 2024. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Bill Possi, Republican Chair, spoke about hours and dates for early voting and the Mayoral Special Election race Michael Vonderau of 2204 E. North Street, spoke about low Early Voting turnout and Election day in Mayoral Race and voting hours. Mr. Vonderau spoke about the sewer leak in his trailer park.

Hearing no further comments, Judge Ben Zeller continued to the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-4:49)

4. January 29, 2024. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved the minutes of the Commissioners Court meeting held on January 22, 2024. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-5:44)

5. January 29, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	1/29/2024	\$565,477.10
Supplemental Accounts	1/19/2024 – 1/25/2024	\$198,202.95

Motion adopted.

6. **Receive monthly and quarterly reports from various county officials and departments and take appropriate action.**
(6-6:07)
6. January 29, 2024. None. No action taken.
7. **Consider approval of bond forfeiture releases and take appropriate action.**
(7-6:20)
7. January 29, 2024. None. No action taken.
8. **Consider approval of CMC Interim vendor payments, board minutes, accounts payable, payroll, and personnel changes, and take appropriate action.**
(8-6:32)
8. January 29, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the board minutes, accounts payable, payroll, personnel changes, and interim vendor payment for Citizens Medical Center dated January 25, 2024, in the amount of \$730,185.45 and the ACH report dated January 25, 2024, in the amount of \$2,205,781.98. Motion adopted.
9. **Receive for the record a fully executed amended tax abatement agreement with Centerline Technologies, LLC and take appropriate action.**
(9-7:13)
9. January 29, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received for the record a fully executed amended tax abatement agreement with Centerline Technologies, LLC. Motion adopted.
10. **Consider approval and authorization to advertise a Request for Qualifications (RFQ) for Owner's Representative Services for an Inpatient Mental Health Facility and take appropriate action.**
(10-7:45)
10. January 29, 2024. Amanda Reyes, Procurement Specialist, answered questions. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved and authorized to advertise for Request for Qualifications (RFQ) for Owner's Representative Services for an Inpatient Mental Health facility. Motion adopted.
11. **Receive for the record the following items for the Fire Marshal's Office and take appropriate action:**
 - a. **2023 Chapter 59, Asset Forfeiture Report**
(11a-11:29)
11a. January 29, 2024. Richard Castillo, Fire Marshal, notified the Court the Fire Marshal's office did not have any information to report. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received the 2023 Chapter 59, Asset Forfeiture Report from the Fire Marshal's Office. Motion adopted.

- CONTINUE -

Receive for the record the following items for the Fire Marshal's Office and take appropriate action:

b. 2023 Racial Profiling Report

(11b-11:29)

11b. January 29, 2024. Richard Castillo Fire Marshal notified the Court that the Fire Marshal's office falls under the exempt filing. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received the 2023 Racial Profiling Report from the Fire Marshal's Office. Motion adopted.

12. Consider approval of the Department of Justice Equitable Sharing Agreement and Certification for the Victoria County Sheriff's Office and take appropriate action.

(12-12:35)

12. January 29, 2024. Michelle Samford, Auditor, provided information to court. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the Department of Justice Equitable Sharing Agreement and Certification for the Victoria County Sheriff's Office. Motion adopted.

13. Receive a quarterly investment report as presented by the County Treasurer and take appropriate action.

(13-13:39)

13. January 29, 2024. Paige Foster, Treasurer provided information to the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received the 2023 quarterly investment report. Motion adopted.

14. Consider approval of a service agreement with Smiths Detection, Inc. for the Victoria County Courthouse and Juvenile Detention Center X-Ray equipment and take appropriate action.

(14-22:15)

14. January 29, 2024. Michelle Samford, Auditor, provided information to Court. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved a service agreement with Smiths Detection, Inc. for the Victoria County Courthouse and Juvenile Detention Center X-Ray equipment. Motion Adopted

15. Consider approval of Resolution 2024-0012 for a road donation in Pct. 1 from Ernest Longoria for the installation of a driveway and pipe culvert to improve drainage at Ralston St., Bloomington, Texas 77951 for the value of \$540 and take appropriate action.

(15-0:23:46)

15. January 29, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2024-0012 for a road donation in the amount of \$540.00 from Ernest Longoria at Ralston St., Bloomington, Texas, 77951 in Precinct No. 1 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

- 16. Consider approval of Resolution 2024-0011 for a road donation in Pct. 4 from Herman Kliem for the installation of a driveway and pipe culvert to improve drainage at 111 Northridge Dr. Telferner, Texas 77988 for the value of \$600 and take appropriate action.**

(16-24:49)

16. January 29, 2024. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved Resolution No. 2024-0011 for a road donation in the amount of \$600.00 from Herman Kliem at 111 Northridge Dr. Telferner, Texas, 77988 in Precinct No. 4 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

- 17. Consider approval of the following 2024 budget amendment and take appropriate action:**

(17-26:28)

17. January 29, 2024. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the 2024 budget amendment for:

- a. Capital Credit Fund Expenditures-Increase

Motion adopted.

- 18. Consider approval of personnel changes and take appropriate action.**

(18-26:47)

18. January 29, 2024. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. David Gonzales, Public Health Director - Public Health Department:
 - 1. Resignation of Sarah Cann, Community Engagement/Public Relations Supervisor, with 38.59 PTO and 9.08 Compensatory hours due, effective January 26, 2024. Other Remarks Grade 7 Plan General.
- b. Kelly Hubert, Facilities Manager- Facilities Department:
 - 1. Correction (Signature) Employment of Alejandra Valle De Garcia, Custodian, at a rate of \$14.50 per hour, Budget Code 100-510-1104, effective January 17, 2024.
 - 2. Correction (Signature) of Barbara Ann Fillmore, Custodian, at a rate of \$15.00 per hour, Budget Code 100-510-1104, effective January 17, 2024.
- c. Pama Hencerling, Chief Probation Officer - Juvenile Services:
 - 1. Employment of Vera Marie LeBlanc-Abernathy, Clerk III, at a rate of \$16.00 per hour, Budget Code 231-588-1111, effective January 30, 2024. Grade 3 General.
 - 2. Employment of Jason Whiddon, JPO, Budget Code 231-571-1107 \$24.05 per hour, Inter.Agree \$1.00 per hour, Budget Code 231-577-1108, Salary Adjust.Direct \$115.38 bi-weekly, Budget Code 231-572-1135, effective January 30, 2024. Grade 9 Plan General.
 - 3. Position/ other code change for Gretchen Gaye Anderson from JSO PT, at a rate of \$20.76 Budget Code 100-573-1157, to JSO, Budget Codes 100-573-1156, 231-572-1136 FT @ \$115.38, effective January 27, 2024,

Grade 5 Plan Law Enforcement Tier 1.

- CONTINUE -

d. Justin Marr, Sheriff - Sheriff's Office:

1. Correction (Position) Employment of Savanah Patten, SRO, a rate of \$25.31 per hour, Budget Code 395-560-1109 \$25.31, effective January 17, 2024. Grade 7 Plan Law Enforcement Tier 1.
2. Employment of Jeffrey Rendon, SRO, at a rate of \$25.31 per hour, Budget Code 395-560-1109, effective January 30, 2024. Grade 7 Plan Law Enforcement Tier 1.
3. Correction Salary Order Tier for Keri Marshman, Crime Scene Tech, from a rate of \$22.86 per hour, Budget Codes 100-562-1161, Cert Pay 100-562-1137, \$23.08 biweekly to a rate of \$23.55 per hour, Budget Codes 100-562-1161 Cert Pay 100-562-1137 \$23.08 bi weekly, effective December 18, 2023. Grade 5 Plan Law Enforcement Tier 5.
4. Correction Salary Order tier for Samantha Carter, SCU Investigator, from a rate of \$28.14 per hour, Budget Codes 100-564-1106 28.14 100-564-1136 \$1.00 Cert Pay 100-564-1137= \$46.15 per pay roll, to a rate of \$31.16 per hour, Budget Codes 100-564-1106 \$31.16, Cert Pay 100-564-1137 \$46.15 per pay roll, effective December 18, 2023. Grade 9 Plan Law Enforcement Tier 2 VCSO Salary
5. Adjustment Certification for Kevin Ullman, to be paid Advanced Certificate Pay of \$48.15 per pay period, effective February 16, 2024. Certification date for Kevin Ullman is January 17, 2024. Budget Coding: 100-565-1137. Detention Certificate Pay 100-565-1137. Remarks: Deputy Ullman received his Advanced Peace Officer's Certificate on 01/17/2024.
6. VCSO Salary Adjustment Certification for Michele Valdez, to be paid Master Certificate Pay of \$69.23 per pay period, effective February 16, 2024. Certification date for Michele Valdez is. January 20, 2024. Budget Code's 100-563-1137.Enforcement/CID Certificate 100-563-1137 Pay. Remarks: Sergeant Valdez received her Master Peace Officer Certification on 01/20/2024

Motion adopted

19. Adjourn.

(19-27:08)

19. January 29, 2024. The Commissioners Court adjourned the meeting of January 29, 2024.