

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **26th day February A.D., 2024**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Jason Ohrt,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Kenneth Sexton,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, February 26, 2024, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. February 26, 2024. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, February 26, 2024, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. February 26, 2024. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-3:18)

3. February 26, 2024. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 E. North Street voiced his concerns about a dog attack and loose dogs. He also spoke about early voting.

County Judge Zeller stated early voting is from 7 a.m. to 7 p.m. all this week at the Pattie Dodson Public Health Center.

Kodie Foster invited the Court to the Victoria Livestock Show Sale today at 4:30 p.m. at the Victoria Community Center Dome.

Judge Zeller mentioned the a/c is not running due to repairs and discussed the location for next week's meeting.

Commissioner Kenneth Sexton spoke about the Keep Victoria Beautiful - Silver City clean up event.

Commissioner Danny Garcia stated a Bloomington clean-up event will be held on March 12, 2024.

(12:33) Commissioner Garcia also informed the Court about closing DuPont Bridge as soon as possible due to a similar bridge collapsing.

Hearing no further comments, Judge Ben Zeller continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-4:52)

4. February 26, 2024. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court, approved the minutes of the Commissioners Court meeting held on February 20, 2024. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-5:03)

5. February 26, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	2/26/2024	\$893,463.12
Supplemental Accounts	2/16/2024 – 2/22/2024	\$113,593.05

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-8:44)

6. February 26, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received the monthly report from the Sheriff. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-9:03)

7. February 26, 2024. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-9:12)

8. February 26, 2024. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the interim vendor payment for Citizens Medical Center dated February 22, 2024, in the amount of \$639,757.46 and the ACH report dated February 22, 2024, in the amount of \$1,925,823.36. Motion adopted.

9. Receive final as-builts from Constar Construction in connection with the Community Development Block Grant-Disaster Recovery (CDBG-DR) Grant Program Placedo Drainage Project, Contract No. 20-065-094-C262, and take appropriate action.

(9-9:48)

9. February 26, 2024. Commissioner Danny Garcia provided information to the Court. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received the final as-builts from Constar Construction in connection with the Community Development Block Grant-Disaster Recovery (CDBG-DR) Grant Program Placedo Drainage Project, Contract No. 20-065-094-C262. Motion adopted.

10. Consider approval of the following items for the Victoria County Public Health Department and take appropriate action:

a. Lamar Contract 4465353 (Texas Home Visiting Grant).

(10a-10:27)

10a. February 26, 2024. Public Health Director David Gonzales provided information to the Court. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the Lamar Contract 4465353 (Texas Home Visiting Grant) for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items for the Victoria County Public Health Department and take appropriate action:

b. Receive for the record a fully executed Family Connects Program Agreement FY24 & Family Connects International Non-Disclosure, Confidentiality, and Non-Competition Agreement.

(10b-10:27)

10b. February 26, 2024. David Gonzales, Public Health Director, provided the Court with information. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court received for the record the fully executed Family Connects Program Agreement FY24 and Family Connects International Non-Disclosure, Confidentiality, and Non-Competition Agreement for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items for the Victoria County Public Health Department and take appropriate action:

c. Receive for the record a fully executed Independent Contractor Agreement for Community Outreach Assistant/Hogg Foundation for a Mental Health Grant.

(10c-10:27)

10c. February 26, 2024. Public Health Director David Gonzales provided information to the Court. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court received for the record the fully executed Independent Contractor Agreement for Community Outreach Assistant/Hogg Foundation for a Mental Health Grant for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following items for the Victoria County Public Health Department and take appropriate action:

d. Receive for the record a fully executed Service Agreement with Sarah Cann for website content design services.

(10d-10:27)

10d. February 26, 2024. David Gonzales, Public Health Director, provided the Court with information. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court received for the record the fully executed Service Agreement with Sarah Cann for website content design services for the Victoria County Public Health Department. Motion adopted.

- 11. Consider approval of a Buyboard quotation for an Automatic Transfer Switch in relation to the Victoria County Jail Electrical Service Modifications and take appropriate action.**

(11-12:00)

11. February 26, 2024. Facilities Manager Kelly Hubert provided information and answered questions from the Court. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the Buyboard quotation for an Automatic Transfer Switch in relation to the Victoria County Jail Electrical Service Modifications. Motion adopted.

- 12. Consider approval of Task Order 018-2023 for 311 E. Constitution Switchgear**

Replacement provided under the existing Master Services Agreement and take appropriate action.

(12-15:31)

12. February 26, 2024. Kelly Hubert, Facilities Manager, provided the Court with information. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved Task Order 018-2023 for the 311 E. Constitution Switchgear Replacement provided under the existing Master Services Agreement. Motion adopted.

13. Consider approval of Task Order 019-2023 from SCA Inc. for Fire Marshall Office Finish Out provided under the existing Master Services Agreement and take appropriate action.

(13-19:05)

13. February 26, 2024. Facilities Manager Kelly Hubert provided information to the Court. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved Task Order 019-2023 from SCA, Inc. for the Fire Marshal's Office Finish Out provided under the existing Master Services Agreement. Motion adopted.

14. Consider approval of Resolution 2024-0017 for a road donation in Pct. 4 from Kliem Construction for the installation of a driveway and pipe culvert to improve drainage at 619 Hollybrook Drive, Victoria, Texas 77968 for the value of \$600 and take appropriate action.

(14-20:24)

14. February 26, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2024-0017 for a road donation in the amount of \$600.00 from Kliem Construction at 619 Hollybrook Drive, Victoria, Texas, 77968 in Precinct No. 4 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

15. Consider approval of the following regarding bond paying agent changes paying for the Victoria County Treasurer and take appropriate action.

a. 2014 Paying Agent Agreement with U.S. Bank Trust Company.

(15a-21:04)

15a. February 26, 2024. County Treasurer Paige Foster provided information to the Court. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the 2014 Paying Agent Agreement with U.S. Bank Trust Company regarding the bond paying agent changes paying for the Victoria County Treasurer. Motion adopted.

Consider approval of the following regarding bond paying agent changes paying for the Victoria County Treasurer and take appropriate action.

b. 2017 Paying Agent Agreement with U.S. Bank Trust Company.

(15b-21:04)

15b. February 26, 2024. Paige Foster, County Treasurer, provided the Court with information. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the 2017 Paying Agent Agreement with U.S. Bank Trust Company regarding the bond paying agent changes paying for the Victoria County Treasurer. Motion adopted.

16. Consider approval of Order 2024-0018 for the 2024 appropriation for fire, rescue, and emergency services and take appropriate action.

(16-23:51)

16. February 26, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved Order No. 2024-0018 for the 2024 appropriation for fire, rescue, and emergency services. Motion adopted.

17. Discuss a maintenance request at the Victoria Educational Gardens located at 333 Bachelor Dr. and take appropriate action.

(17-23:31)

17. February 26, 2024. Master Gardener President-Elect Mark David explained the request. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the maintenance request at the Victoria Educational Gardens located at 333 Bachelor Drive. Motion adopted.

18. Discuss and consider restructuring the Fire Marshal's Office and take appropriate action.

(18-31:30)

18. February 26, 2024. Fire Marshal Richard Castillo discussed the restructuring of personnel in the Fire Marshal's office. Mr. Castillo also answered the Court's questions. Human Resource Director Gina Howard and County Auditor Michelle Samford answered questions from the Court. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the restructure of the Fire Marshal's office as follows:

- Reclassification of the Assistant Fire Marshal position from General Plan (Grade 15) to Fire Plan (Grade 8)
- Title Change – Lt. ARFF to Deputy Fire Marshal and reclassification from Fire Plan (Grade 6) to General Plan (Grade 14)

Motion adopted.

19. Consider approval of the following 2024 budget amendments and take appropriate action:

(19-48:01)

19. February 26, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the 2024 budget amendments for:

- a. General Fund, Various Departments, Revenues and Expenditures – Line item transfer
- b. Road and Bridge, Precinct No 1, Expenditures - Line item transfer
- c. Historical Commission, Expenditures - Line item transfer
- d. Capital Projects Fund, Expenditures - Increase
- e. Health Department, Expenditures - Line item transfer

Motion adopted.

20. Consider approval of personnel changes and take appropriate action.

(20-48:46)

20. February 26, 2024. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. David Gonzales, Public Health Director - Victoria County Public Health Department:
 - 1. Salary change for Delilah Perez, Assistant Director (Public Health), from a rate of \$41.39 per hour, Budget Codes 800-631-1141 (87.39%) \$36.17, 800-628-1141 (4.83%) \$2.00, and 803-631-1141 (7.78%) \$3.22 to a rate of \$45.00 per hour, Budget Codes 800-631-1141 (80.38%) \$36.17, 800-628-1141 (12.47%) \$5.61, and 803-631-1141 (7.15%) \$3.22, effective February 24, 2024. Other Remarks: Cell Phone Allowance \$1080.04 Annual (\$41.54 bi-weekly) 800-631-1139. Remarks: Budget amendment pending 800-628-1141/ over mid point. Grade 16 Plan General.
- b. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Retirement of Joe Ben Garcia, SCU Investigator, with 80.0 PTO and 255.75 Compensatory hours due, effective March 1, 2024.
 - 2. Employment of Austin Hamer, Detention Officer, at a rate of \$20.76 per hour, Budget Codes 100-565-1116-18.74 and 288-565-1116-2.02 State Grant LGC 130.911, effective February 27, 2024. Grade 5 Plan Law Enforcement Tier 1.
- c. Vinicio Llerena, Executive Director - Victoria Regional Airport:
 - 1. Correction: (Pay) Employment of Shelbi Land, Clerk III, at a rate of \$17.50 per hour, Budget Code 321-606-1120, effective February 21, 2024. Grade 3 Plan General.

Motion adopted.

21. Adjourn.

(21-49:12)

21. February 26, 2024. The Commissioners Court adjourned the meeting of February 26, 2024.