

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **22nd day April A.D., 2024**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Jason Ohrt,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Kenneth Sexton,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, April 22, 2024, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. April 22, 2024. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, April 22, 2024, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. April 22, 2024. County Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:13)

3. April 22, 2024. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 E. North Street voiced his concerns regarding squatters in Victoria County.

Mike Hessong, of the Victoria Skeet and Trap Club Board of Directors, questioned their lease agreement for the gun club located on Perimeter Road at the Victoria Regional Airport.

Keri Wickliffe of the Victoria Central Appraisal District gave an update on the appraisal notices. Ms. Wickliffe also informed the Court about the third Public Education Seminar that will be held tomorrow at 6:00 p.m. at their office in the Pattie Dodson Public Health Center.

Jena West, Deputy Emergency Management Coordinator, updated the Court on the outcome of the Mid-Coast Hurricane and Disaster Conference this past week.

County Judge Zeller congratulated Jena West for receiving the 2024 Mid-Coast Hurricane and Disaster Conference Emergency Manager award and commended her for her hard work.

County Judge Zeller stated early voting starts today for the City Council and School Board election.

Commissioner Sexton mentioned Wood- Hi was recognized with a State Historical Marker this weekend.

Hearing no further comments, Judge Ben Zeller continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-17:34)

4. April 22, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the minutes of the Commissioners Court meeting held on April 15, 2024. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-17:47)

5. April 22, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	4/22/2024	\$431,358.48
Supplemental Accounts	4/12/2024 – 4/18/2024	\$48,106.66

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-18:13)

6. April 22, 2024. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court received the monthly reports from the District Clerk; County Clerk; and Sheriff. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-18:30)

7. April 22, 2024. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-18:40)

8. April 22, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the interim vendor payment for Citizens Medical Center dated April 18, 2024, in the amount of \$616,342.16 and the ACH report dated April 18, 2024, in the amount of \$3,089,567.15. Motion adopted.

9. Hold a discussion regarding real property for the Inpatient Mental Health Facility and take appropriate action.

(9-19:18)

9. April 22, 2024. County Judge's Chief of Staff, Giani Cantu, stated that two potential tracts of land have been located on Perimeter Road and Progress Drive at the Victoria Regional Airport for the Inpatient Mental Health Facility. Mrs. Cantu also stated the final report from Centurion should be received in about 3 weeks. They are 100% complete with the Environmental Assessment, 95% complete on the surveying, and still working on the geo-technical insite drainage analysis. County Judge Zeller stated the final report on the Delmar tract should be received in the third week of May from CivilCorp. Judge Zeller responded to Commissioners Garcia's question regarding how the two tracts at the airport were selected and answered Commissioner Burns question regarding the old animal control facility. No action taken.

10. Hear a 2024 first-quarter operational update from Victoria County Animal Services

(VCAS) and take appropriate action.

(10-22:14)

10. April 22, 2024. Animal Services Director Mark Sloat gave a 2024 first-quarter operational update for the Victoria County Animal Services (VCAS). Mr. Sloat spoke about the 2023/2024 Outcomes, 2023/2024 Intakes, adoptions, euthanasia, returns to owners, transfers out, calls for service, Doggy Day Out, foster care, social media, Petsmart Charities, Best Friends Animal Society, and the Bloomington Elementary Education classes. Commissioner Garcia thanked Mr. Sloat for his work. Mr. Sloat answered Judge Zeller's question regarding the status of the new building for Victoria Animal Services. No action taken.

11. Consider approval of a Hazard Mitigation Grant Program (HMPG) COVID-19 Pandemic Award for the Victoria County Regional Juvenile Justice Center Generator Project, Grant # DR-4485-0040, and take appropriate action.

(11-45:11)

11. April 22, 2024. Assistant Chief Kelly Arnecke provided information to the Court. A brief discussion was held by the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved a Hazard Mitigation Grant Program (HMPG) COVID-19 Pandemic Award for the Victoria County Regional Juvenile Justice Center Generator Project, Grant No. DR-4485-0040. Motion adopted.

12. Consider approval of and authorization to advertise Invitation for Bids (IFB) of the annual supply of road materials for all Victoria County Precincts and take appropriate action.

(12-49:16)

12. April 22, 2024. Procurement Specialist Amanda Reyes provided information to the Court. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the authorization to advertise Invitation for Bids (IFB) for the annual supply of the following road materials for all Victoria County Precincts:

- Asphaltic Materials
- ASPPM 9202 Grade IV Cold Mix
- Cold Mix Limestone Rock Asphalt
- Hot Mix Cold Laid Asphalt
- Processed Base, Crushed Limestone Base, Type II Portland Cement and Aggregate for Surface Treatment

Motion adopted.

13. Consider authorization of the sale of Right of Way located on FM 236 at the Citizen Medical Center's Mission Valley Clinic, TxDOT Parcel ID: P00071289 (187) in Pct. 2 to the State of Texas, acting by and through the Texas Transportation Commission, and take appropriate action.

(13-50:59)

13. April 22, 2024. Procurement Specialist Amanda Reyes provided information to the Court. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved to authorize the sale of the Right of Way located on FM 236 at the Citizen Medical Center's Mission Valley Clinic, TxDOT Parcel ID: P00071289 (187) in Precinct No. 2 to the State of Texas, acting by and through the Texas Transportation Commission and authorized the County Judge to execute any closing documents. Motion adopted.

14. Consider approval of a contract with Correct Solutions for the Juvenile Justice/Detention Facility Juvenile Services and take appropriate action.

(14-55:00)

14. April 22, 2024. Chief Deputy Kelly Arnecke provided information to the Court. Moved by Kenneth Sexton and seconded by Danny Garcia, the Commissioners Court approved the contract with Correct Solutions for Juvenile Justice/Detention Facility Juvenile Services. Motion adopted.

15. Consider approval of the following items in connection with the Victoria County Courthouse Entry Steps & Repair Project and take appropriate action:

a. Application and Certificate for payment no. 3 to A&A Constructors, Inc.

(15a-56:12)

15a. April 22, 2024. County Engineer John Johnston provided the Court with information. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the Application and Certificate for payment no. 3 in the amount of \$40,470.00 to A&A Constructors, Inc. in connection to the Victoria County Courthouse Entry Steps and Repair Project. Motion adopted.

Consider approval of the following items in connection with the Victoria County Courthouse Entry Steps & Repair Project and take appropriate action:

b. Authorization of payment for invoice no. 947-006 to Rawley McCoy & Associates, PLLC for Architectural Services.

(15b-56:12)

15b. April 22, 2024. John Johnston, County Engineer, provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court authorized the payment for invoice no. 947-006 in the amount of \$1,430.00 to Rawley McCoy and Associates, PLLC for Architectural Services in connection to the Victoria County Courthouse Entry Steps and Repair Project. Motion adopted.

16. Consider approval of Resolution No. 2024-0030 for a road donation in Pct. 1 from Juan Coronado for the installation of a pipe culvert to improve drainage on Crouch Road, Victoria, Texas 77905 in the amount of \$825.00, and take appropriate action.

(16-57:23)

16. April 22, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2024-0030 for a road donation in the amount of \$825.00 from Juan Coronado on Crouch Road, Victoria, Texas, 77905, in Precinct No. 1 for installation of a pipe culvert to improve drainage. Motion adopted.

17. Consider approval of Resolution No. 2024-0029 for a road donation in Pct. 4 from Mike Dalton for the installation of a pipe culvert to improve drainage on 934 Midway Rd., Inez, Texas 77901 in the amount of \$750.00, and take appropriate action.

(17-57:53)

17. April 22, 2024. Moved by Kenneth Sexton and seconded by Danny Garcia, the Commissioners Court approved Resolution No. 2024-0029 for a road donation in the amount of \$750.00 from Mike Dalton at 934 Midway Road, Inez, Texas, 77901, in Precinct No. 4 for installation of a pipe culvert to improve drainage. Motion adopted.

18. Consider approval of the following 2024 budget amendments and take appropriate action:

(18-58:21)

18. April 22, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the 2024 budget amendments for:

- a. General Fund, Various Departments, Expenditures – Line item transfer
- b. General Fund, Sheriff's Office, Expenditures - Increase
- c. Elections Administrators Special Fund, Expenditures - Increase
- d. Capital Projects Fund, Expenditures – Increase

Motion adopted.

19. Consider approval of personnel changes and take appropriate action.

(19-58:47)

19. April 22, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Ben Zeller, County Judge, County Judge's Office:
 - 1. A High Performance Leadership Master Certificate for Giani Cantu, Chief Deputy, from the National Association of Counties (NACo).
 - 2. A High Performance Leadership Master Certificate for Loria Proctor, Project and Planning Assistant, from the National Association of Counties (NACo).
 - 3. A Certificate of Completion for Amanda Reyes from North Central Texas Council of Governments (NCTCG) for completing 8 of 8 sessions for the 2023-2024 New and Emerging Procurement Officers Program.
- b. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 - 1. Employment of Carolyn Hernandez, Cook, at a rate of \$15.00 per hour, Budget Codes 100-573-1174 \$5.00 (33.33%) and 392-573-1174 \$10.00 (66.67%), effective April 23, 2024. Grade 1 Plan General.
- c. Kelly Hubert, Facilities Manager - Facilities Department:
 - 1. Retirement of Louis Mendoza, Custodian, with 18.26 PTO and 15.88 + Compensatory hours due, effective April 15, 2024.
 - 2. Dismissal of Claudia Mireles, Custodian, with 48.24 PTO and 9.86 Compensatory hours due, effective April 15, 2024.
- d. David Gonzales, Public Health Director - Victoria County Public Health Department:
 - 1. Correction: Other Code Change for Reuben Ybarra, Nurse (LVN), at a rate of \$23.54 per hour, from Budget Codes 800-648-1114 (21.86%) \$5.15; 800-641-1114 (70.62%) \$16.62; and 800-676-1105 (7.52%) \$1.77 to Budget Codes 800-648-1114 (21.86%) \$5.15; 800-641-1114 (70.62%) \$16.62 and 800-671-1105 (7.52%) \$1.77, effective April 6, 2024. Other Remarks: G/L CODE CHANGE.
 - 2. Other Code Change for Kimberly Kirbo, Program Manager (HIV/Health Services), at a rate of \$25.50 per hour, from Budget Codes 800-676-1102 (70%) \$16.54 and 800-673-1102 (30%) \$7.09 to Budget Codes 800-671-1102 (70%) \$16.54 and 800-673-1102 (30%) \$7.09, effective April 6, 2024. Other Remarks: G/L CODE CHANGE. Cell phone allowance 800-628-1139 \$18.46 per pay period.

- CONTINUED -

3. Other Code Change for Veronica Cuellar, Medical Case Manager, at a rate of \$19.00 per hour, from Budget Code 800-676-1113 to Budget Code 800-671-1113, effective April 6, 2024. Other Remarks: G/L CODE CHANGE. Cell phone allowance 800-628-1139 \$18.46 per pay period.
4. Employment of Lucinda Sandoval, Environmental Administrative Secretary, at a rate of \$15.50 per hour, Budget Code 800-631-1173, effective April 23, 2024. Grade 2 Plan General.
5. Salary change for Bryce Keith, Stormwater Inspector, from a rate of \$19.57 per hour, Budget Code 800-631-1155 to a rate of \$21.87 per hour, effective April 6, 2024.
6. Salary change for Scott Buchanan, Sanitation Inspector, from a rate of \$19.06 per hour, Budget Code 800-631-1154 to a rate of \$21.87 per hour, effective April 6, 2024.

Motion adopted.

20. Adjourn.

(20-59:38)

20. April 22, 2024. The Commissioners Court adjourned the meeting of April 22, 2024.