

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **6th day May A.D., 2024**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1	Present until 10:29 a.m.
Jason Ohrt,	Commissioner Precinct No. 2	
Gary Burns,	Commissioner Precinct No. 3	
Kenneth Sexton,	Commissioner Precinct No. 4	
and		
Heidi Easley,	County Clerk and Ex-Officio	

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, May 6, 2024, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. May 6, 2024. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, May 6, 2024, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. May 6, 2024. County Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:30)

3. May 6, 2024. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Michael Vonderau of 2204 E. North Street gave his condolences to Dr. Jill Fox who passed away unexpectedly. Mr. Vonderau thanked Navy SEAL Pozzi for his work with the Navy and stated the Cinco de Mayo event was a success. He also thanked Constable Jeff Meyer for serving the Writ of Possession at the East North Mobile Home Park.

Emergency Management Coordinator Rick McBrayer stated this week is Hurricane Preparedness Week 2024 and reviewed procedures and how to prepare for a hurricane situation.

Victoria Regional Airport Executor Director Lenny Llerena provided the enplanement numbers for April at the Victoria Regional Airport.

County Judge Zeller introduced Brian Watson, the new Chief Public Defender, who starts his position today. Mr. Watson spoke about his plans and benefits for the new Public Defender's Office.

Hearing no further comments, Judge Ben Zeller continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-13:02)

4. May 6, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the minutes of the Commissioners Court meeting held on April 29, 2024. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-13:20)

5. May 6, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	5/6/2024	\$604,236.73
Supplemental Accounts	4/26/2024 – 5/2/2024	\$302,943.14

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-13:49)

6. May 6, 2024. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court received the monthly reports from the County Judge; County Commissioners, Precincts Nos. 1 - 4; Fire Marshal; Justices of the Peace, Precincts Nos. 2 - 4 and Constable, Precinct No. 3. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-14:15)

7. May 6, 2024. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-14:21)

8. May 6, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the interim vendor payment for Citizens Medical Center dated May 2, 2024, in the amount of \$615,600.01 and the ACH report dated May 2, 2024, in the amount of \$1,818,409.43. Motion adopted.

9. Discuss and consider a new appointee to the Victoria Public Library Advisory Board and/or open the application process and take appropriate action.

(9-14:59)

9. May 6, 2024. The Commissioners Court passed on the new appointee to the Victoria Public Library Advisory Board and/or opened the application process. No action taken.

10. Receive and consider the Site Evaluation Assessment Report related to the SFP - Real Property for Inpatient Mental Health Facility and take appropriate action.

(10-16:09)

10. May 6, 2024. Judge Zeller mentioned that the Engineering Analysis Report showed a need for some sufficient drainage mitigation on the Delmar property. He stated that due to the results of the report, the Delmar property is not a feasible site for the Inpatient Mental Health Facility. Victoria Regional Airport Executive Director Lenny Llerena spoke about the FAA process. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court received the Site Evaluation Assessment Report from CivilCorp for the SFP - Real Property on Delmar for the Inpatient Mental Health Facility. Motion adopted.

11. Hear an update and hold a discussion on capital improvement projects and take appropriate action.

(11-21:47)

11. May 6, 2024. Grant Administrator Robin Knipling provided an update on the Victoria County Regional Emergency Operations Center. County Engineer John Johnston reviewed the list of capital improvement projects and the status of each project. No action taken.

12. Ratify a Shared Access and Parking Agreement for two tracts in the Gulf Coast Industrial Park Section II, and one tract in the Victoria Air Conditioning Subdivision No. 1, also known as the Profit and La Valliere properties and take appropriate action.

(12-32:05)

12. May 6, 2024. County Engineer John Johnston provided information to the Court. Moved by Gary Burns and seconded by Jason Ohrt, the Commissioners Court ratified a Shared Access and Parking Agreement for two tracts in the Gulf Coast Industrial Park Section II, and one tract in the Victoria Air Conditioning Subdivision No. 1, also known as, the Profit and La Valliere properties. Motion adopted.

**13. Consider approval of the following Hazard Mitigation Assistance (HMA) contracts for grant management services with GrantWorks, Inc. and take appropriate action:
a. Hazard Mitigation Grant Program-Disaster Recovery (HMGP-DR 4485-0005) Victoria County Regional Emergency Operations Community Safe Room.**

(13a-32:58)

13a. May 6, 2024. Grant Administrator Robin Knipling provided information to the Court. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the Hazard Mitigation Assistance (HMA) contract with GrantWorks, Inc. for grant management services of the Hazard Mitigation Grant Program-Disaster Recovery (HMGP-DR 4485-0005) for the Victoria County Regional Emergency Operations Community Safe Room. Motion adopted.

**Consider approval of the following Hazard Mitigation Assistance (HMA) contracts for grant management services with GrantWorks, Inc. and take appropriate action:
b. Hazard Mitigation Grant Program-Disaster Recovery (HMGP-DR 4485-0040) Victoria County Regional Juvenile Justice Center Generator.**

(13b-32:58)

13b. May 6, 2024. Robin Knipling, Grant Administrator, provided the Court with information. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the Hazard Mitigation Assistance (HMA) contract with GrantWorks, Inc. for grant management services of the Hazard Mitigation Grant Program-Disaster Recovery (HMGP-DR 4485-0040) for the Victoria County Regional Juvenile Justice Center Generator. Motion adopted.

14. Consider approval of the following in connection with the Central Fire Station

Renovation and take appropriate action:

a. Authorize John Johnston, County Engineer, to execute any future related project documents.

(14a-33:53)

14a. May 6, 2024. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court authorized John Johnston, County Engineer, to execute any future related project documents in connection with the Central Fire Station Renovation. Motion adopted.

Consider approval of the following in connection with the Central Fire Station Renovation and take appropriate action:

b. Ratify Geotechnical Survey, PSI Proposal No. 423983.

(14b-33:53)

14b. May 6, 2024. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court ratified the Geotechnical Survey, PSI Proposal No. 423983 in connection with the Central Fire Station Renovation. Motion adopted.

15. Consider approval of Payment Application No. 4 to A&A Constructors, Inc. for the Victoria County Courthouse Entry Steps & Repair Project and take appropriate action.

(15-34:19)

15. May 6, 2024. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the Payment Application No. 4 in the amount of \$28,500.00 to A&A Constructors, Inc. for the Victoria County Courthouse Entry Steps and Repair Project. Motion adopted.

16. Consider approval of the 2024 High-Intensity Drug Trafficking Areas (HIDTA) Grant Award, Grant No. G24HN0020A and take appropriate action.

(16-35:11)

16. May 6, 2024. Grant Administrator Robin Knipling provided the Court with information. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the 2024 High-Intensity Drug Trafficking Areas (HIDTA) Grant Award, Grant No. G24HN0020A for the Victoria County Sheriff's Office. Motion adopted.

17. Consider approval of the Texas LESO Surplus Property Program Application and take appropriate action.

(17-36:03)

17. May 6, 2024. Sheriff Justin Marr provided the Court with information. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the Texas LESO Surplus Property Program Application for the Victoria County Sheriff's Office. Motion adopted.

18. Consider the following items for the Victoria County Public Health Department and take appropriate action:

a. Approval of the DSHS Contract No. HHS001313500001 (Public Health Infrastructure Grant Amendment No. 2).

(18a-37:37)

18a. May 6, 2024. Public Health Director David Gonzales provided the Court with information. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the DSHS Contract No. HHS001313500001 (Public Health Infrastructure Grant Amendment No. 2) for the Victoria County Public Health Department. Motion adopted.

Consider the following items for the Victoria County Public Health Department and take appropriate action:

b. Approval of the Lamar Contract No. 4557582 (Texas Home Visiting Grant.

(18b-37:37)

18b. May 6, 2024. David Gonzales, Public Health Director, provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the Lamar Contract No. 4557582 (Texas Home Visiting Grant) for the Victoria County Public Health Department. Motion adopted.

Consider the following items for the Victoria County Public Health Department and take appropriate action:

c. Receive for the record a fully executed CPS/PHEP (CPS/Hazards) Contract No. HHS001439500032.

(18c-37:37)

18c. May 6, 2024. Public Health Director David Gonzales provided the Court with information. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court received for the record a fully executed CPS/PHEP (CPS/Hazards) Contract No. HHS001439500032 for the Victoria County Public Health Department. Motion adopted.

19. Consider the following items regarding the Victoria County Treasurer's Office and take appropriate action:

a. Order No. 2024-0034 Ratifying Purchase of Certificate of Deposits.

(19a-39:15)

19a. May 6, 2024. Paige Foster, County Treasurer, provided information to the Court. Moved by Gary Burns and seconded by Jason Ohrt, the Commissioners Court approved Order No. 2024-0034 ratifying purchase of the Certificate of Deposits for the Victoria County Treasurer's Office. Motion adopted.

Consider the following items regarding the Victoria County Treasurer's Office and take appropriate action:

b. Receive a Quarterly Investment Report

(19b-39:15)

19b. May 6, 2024. County Treasurer Paige Foster provided the Court with information. Moved by Gary Burns and seconded by Jason Ohrt, the Commissioners Court received a Quarterly Investment Report from the Victoria County Treasurer's Office. Motion adopted.

20. Receive for the record a retirement letter from John Sestak, IT Director, effective June 30, 2024, and take appropriate action.

(20-43:47)

20. May 6, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court received for the record a retirement letter from John Sestak, IT Director, effective June 30, 2024. Motion adopted.

21. Receive for the record a notice to terminate TJ Nails lease on April 30, 2024, from Tri Huynh located at 2604 Mockingbird Lane, Suite A, and take appropriate action.

(21-45:27)

21. May 6, 2024. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received for the record a notice from Tri Huynh to terminate the lease for TJ Nails at 2604 Mockingbird Lane, Suite A on April 30, 2024. Motion adopted.

22. Consider approval of the following 2024 budget amendments and take appropriate action.

(22-46:29)

22. May 6, 2024. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the 2024 budget amendments for:

- a. Patriot Park Donations Fund, Expenditures – Increase
- b. Airport Fund, Expenditures – Line item transfer
- c. Health Department, Expenditures - Line item transfer

Motion adopted.

23. Consider approval of personnel changes and take appropriate action.

(23-47:01)

23. May 6, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Margetta Hill, Elections Administrator - Election's Office:
 - 1. Request to pay Omar Garcia, Patrol Corporal, 4.5 hours of overtime (if any) for hours worked at the March 5, 2024 election. Omar Garcia to be paid (estimated) \$188.60 plus taxes from the Victoria County Election Fund 450-490-1120.
- b. Pama Hencerling, Chief Probation Officer - Juvenile Detention:
 - 1. Salary and position/other code change for Daisy Marie Vrana, from JSO-PRN at a rate of \$15.50 per hour, Budget Code 100-573-1130 to JSO-PT at a rate of \$20.76 per hour, Budget Code 100-573-1157, effective May 5, 2024. Grade 5 Plan Law Enforcement Tier 1. Remarks: Temp. to Reg. PT.
 - 2. Dismissal of Evan Diego Rodriguez, JSO, with 5.63 Compensatory hours due, effective April 29, 2024.
 - 3. Other Separation for Faith Marie Bannert, JSO-PT, effective May 1, 2024.
- c. Richard Castillo, Fire Marshal - Fire Marshal's Office:
 - 1. Salary (cell) and position/other code change for Drew E. Pilkington, Deputy Fire Marshal/ARFF, at a rate of \$21.22 per hour, Budget Code 100-550-1108, effective April 20, 2024. Grade 7 Plan Fire. Other Remarks: \$41.54 bi-weekly for cell phone 100-550-1139.

- CONTINUED -

- d. Justin Marr, Sheriff - Sheriff's Office:
 - 1. VCSO Salary Adjustment Certification for Jacob Ordonez, to be paid Intermediate Certificate Pay of \$23.08 per pay period, effective May 24,

2024. Budget Coding: Detention Certificate Pay 100-565-1137. Certification date for Jacob Ordonez is April 25, 2024. Remarks: Deputy Ordonez earned his Intermediate Peace Officer Certificate on 04/25/2024.

2. Resignation of Kaitlyn Baker, Detention Officer, with 10.75 PTO and 39.00 Compensatory hours due, effective April 26, 2024.

e. David Gonzales, Public Health Director - Victoria County Public Health Department:

1. Correction: Position/other code change for Kimberly Kirbo, Program Manager (HIV/Health Services), at a rate of \$25.50 per hour from Budget Codes 800-676-1102 (70%) \$17.85 and 800-673-1102 (30%) \$7.65 to Budget Codes 800-671-1102 (70%) \$17.85 and 800-673-1102 (30%) \$7.65, effective April 6, 2024. Other Remarks: G/L CODE CHANGE, Cell phone allowance 800-628-1139 \$18.46 per pay period.

Motion adopted.

24. Adjourn.

(24-47:46)

24. May 6, 2024. The Commissioners Court adjourned the meeting of May 6, 2024.