

**THE STATE OF TEXAS   §**

**COUNTY OF VICTORIA   §**

Be it remembered that on this the **10<sup>th</sup> day June A.D., 2024**, the Commissioners Court convened in **Regular Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Gary Burns, County Judge Pro Tem, presiding and the following Commissioners attending:

|                 |                                   |        |
|-----------------|-----------------------------------|--------|
| Ben Zeller,     | County Judge                      | Absent |
| Danny Garcia,   | Commissioner Precinct No. 1       |        |
| Jason Ohrt,     | Commissioner Precinct No. 2       |        |
| Gary Burns,     | Commissioner Precinct No. 3       |        |
| Kenneth Sexton, | Commissioner Precinct No. 4       |        |
| and             |                                   |        |
| Heidi Easley,   | County Clerk and Ex-Officio Clerk |        |

and the following orders were passed:



***COUNTY OF VICTORIA***

**MINUTES**

**COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS**

**Monday, June 10, 2024, 10:00 AM, REGULAR TERM**

**VICTORIA COUNTY COURTHOUSE**

**115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX**

**1. Call to Order.**

(1-0:00)

1. June 10, 2024. Gary Burns, County Judge Pro Tem, called to order the Commissioners Court Regular Term for Monday, June 10, 2024, at 10:00 a.m.

**2. Invocation and Pledges.**

(2-0:00)

2. June 10, 2024. County Judge Pro Tem Gary Burns opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

**3. Citizens Communication.**

(3-1:11)

3. June 10, 2024. Judge Pro Tem Gary Burns opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

County Commissioner Gary Burns stated an alligator at Patriot Park will be relocated.

Hearing no further comments, Judge Pro Tem Gary Burns continued with the next agenda item.

**4. Consider approval of minutes, including project and planning workshop minutes, and take appropriate action.**

(4-1:38)

4. June 10, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the minutes of the Commissioners Court meeting including the project and planning workshop, held on June 3, 2024. Motion adopted.

**5. Consider approval of accounts payable and take appropriate action.**

(5-1:53)

5. June 10, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

|                       |                      |              |
|-----------------------|----------------------|--------------|
| Regular Accounts      | 6/10/2024            | \$263,645.54 |
| Supplemental Accounts | 5/31/2024 – 6/6/2024 | \$142,961.83 |

Motion adopted.

**6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.**

(6-2:35)

6. June 10, 2024. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received the monthly reports from the County Judge; County Commissioners, Precincts Nos. 1 - 4; County Clerk; Criminal District Attorney; County Auditor; Justices of the Peace, Precincts Nos. 2-4; Constable, Precinct No. 3; Pre-Trial Services; County Extension Agent-Ag/Natural Resources; County Extension Agent-4-H Youth Development; and County Extension Agent-Family Community Health. Motion adopted.

**7. Consider approval of bond forfeiture releases and take appropriate action.**

(7-3:01)

7. June 10, 2024. None. No action taken.

**8. Consider approval of CMC Interim vendor payments and take appropriate action.**

(8-3:14)

8. June 10, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Citizens Medical Center interim vendor payments dated June 6, 2024, in the amount of \$667,119.01 and the ACH report dated June 6, 2024, in the amount of \$1,193,882.65. Motion adopted.

**9. Consider approval of a Task Order from Centurion Planning and Design regarding land release and sale of airport property at the Victoria Regional Airport, and take appropriate action.**

(9-3:51)

9. June 10, 2024. County Judge's Chief of Staff Giani Cantu stated that due to possible restrictions on the location of the mental health hospital and until a better determination is received, the Commissioners Court passed on the Task Order from Centurion Planning and Design regarding land release and sale of airport property at the Victoria Regional Airport. No action taken.

**10. Consider approval of the following items for the Victoria County Public Health Department and take appropriate action:**

**a. Contract No. 4599717 with LAMAR for promotion and outreach for the Texas Home Visiting program.**

(10a-4:28)

10a. June 10, 2024. David Gonzales, Public Health Director, provided the Court with information. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved Contract No. 4599717 with LAMAR for promotion and outreach for the Texas Home Visiting program for the Victoria County Public Health Department. Motion adopted.

**Consider approval of the following items for the Victoria County Public Health Department and take appropriate action:**

**b. Contract No. 5613/1-565-03 Housing Opportunities for Persons with AIDS (HOPWA) grant return of \$51,500 of unused funds.**

(10b-4:28)

10b. June 10, 2024. Public Health Director David Gonzales provided information to the Court. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved Contract No. 5613/1-565-03 Housing Opportunities for Persons with AIDS (HOPWA) grant return of \$51,500.00 of unused funds for the Victoria County Public Health Department. Motion adopted.

**11. Authorize to advertise a sealed bid proposal for the Downtown Parking Lot Projects and take appropriate action.**

(11-5:29)

11. June 10, 2024. County Engineer John Johnston provided information to the Court and answered questions. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved to authorize to advertise a sealed bid proposal for the Downtown Parking Lot Improvements for 311 E. Constitution Street, 205 N. Bridge Street, and 101 S. William Street. Motion adopted.

**12. Consider approval of Task Order No. 001-2024 with Rawley McCoy & Associates, PLLC, for Victoria County Animal Services Relocation and take appropriate action.**

(12-7:27)

12. June 10, 2024. John Johnston, County Engineer, provided information to the Court and answered questions. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved Task Order No. 001-2024 with Rawley McCoy and Associates, PLLC for Victoria County Animal Services Relocation. Motion adopted.

**13. Consider approval of Payment Application No. 5 to A&A Constructors Inc. for the Victoria County Courthouse Entry Steps & Repair project and take appropriate action.**

(13-10:03)

13. June 10, 2024. County Engineer John Johnston provided the Court with information. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved Payment Application No. 5 in the amount of \$56,145.00 to A&A Constructors, Inc. for the Victoria County Courthouse Entry Steps and Repair project. Motion adopted.

- 14. Receive and consider approval of Victoria County Texas Association of Counties (TAC) Risk Management Pool (RMP) Property Insurance Coverage Renewal and Invoice No. 00001243 for the coverage period from July 1, 2024, through July 1, 2025, and take appropriate action.**

(14-12:30)

14. June 10, 2024. Grant Specialist Maddison Heibel provided information to the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received and approved the Victoria County Texas Association of Counties (TAC) Risk Management Pool (RMP) Property Insurance Coverage Renewal and Invoice No. 00001243 for the coverage period from July 1, 2024, through July 1, 2025. Motion adopted.

- 15. Discuss and consider approval of matching funds for the Victoria County Fire Department 2024 Union Pacific Community Ties Giving Program, if awarded, and take appropriate action.**

(15-13:48)

15. June 10, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court tabled the matching funds for the Victoria County Fire Department 2024 Union Pacific Community Ties Giving Program until next Monday. No action taken.

- 16. Consider approval of the following residential and detention contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:**  
**a. Cameron County.**

(16a-20:25)

16a. June 10, 2024. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Cameron County. Motion adopted.

**Consider approval of the following residential and detention contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:**

**b. Wharton County.**

(16b-20:25)

16b. June 10, 2024. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Wharton County. Motion adopted.

- 17. Consider approval of Resolution No. 2024-0042 for a road donation in Pct. 3 from Melissa Dean for the installation of a driveway and pipe culvert to improve drainage on 306 Reiman Rd. Victoria, TX 77905, at the value of \$651.40, and take appropriate action.**

(17-20:47)

17. June 10, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2024-0042 for a road donation in the amount of \$651.40 from Melissa Dean at 306 Reiman Road, Victoria, Texas, 77905 in Precinct No. 3 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

- 18. Consider approval of Resolution No. 2024-0043 for a road donation in Pct. 4 from Klayton Koch for the installation of a driveway and pipe culvert to improve drainage on 853 Wischkemper Road. Victoria, Texas 77901, at the value of \$950., and take appropriate action.**

(18-21:15)

18. June 10, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2024-0043 for a road donation in the amount of \$950.00 from Klayton Koch at 853 Wischkemper Road, Victoria, Texas, 77901 in Precinct No. 4 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

- 19. Consider approval of the following 2024 budget amendments and take appropriate action:**

(19-23:26)

19. June 10, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the 2024 budget amendments for:

- a. General Fund, Various Departments, Expenditures – Line item transfer
- b. Emergency Management, Expenditures - Line item transfer
- c. Airport Fund, Expenditures - Line item transfer
- d. Elections Administrators Special, Expenditures – Increase
- e. Capital Projects Fund, Expenditures - Increase
- f. General Fund, Sheriff's Office, Expenditures - Line item transfer

Motion adopted.

- 20. Consider approval of personnel changes and take appropriate action.**

(20-24:31)

20. June 10, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Ben Zeller, County Judge - County Judge's Office:
  - 1. Retirement of John Sestak, IT Director, effective June 28, 2024. Other Remarks: End cellphone allowance of \$41.54 per pay period.
  - 2. Salary change and position/other code change for Matt Schneider, from Assistant IT Director, at a rate of \$37.86 per hour, Budget Code 100-503-1105 to IT Director, at a rate of \$45.72 per hour, Budget Code 100-503-1104, with 26.88 Compensatory hours due, effective June 29, 2024. Other Remarks: Cellphone allowance of \$41.54 per pay period (\$1080.04 annually). Remarks: Grade 18 General update - Payout comp balance before Transfer.
- b. Justin Marr, Sheriff - Sheriff's Office:
  - 1. Employment of Carol Shaw, Telecommunication Operator, at a rate of \$21.76 per hour, Budget Code 100-562-1153, effective June 11, 2024. Grade 5 Plan General. Unused salaries to cover shortage/overmidpoint.
  - 2. Employment of Scott Prause, Extra Help, at a rate of \$25.31 per hour, Budget Code 100-563-1130, effective June 11, 2024.

Motion adopted.

**21. Adjourn.**

(21-24:48)

21. June 10, 2024. The Commissioners Court adjourned the meeting of June 10, 2024.