

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **17th day June A.D., 2024**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Jason Ohrt,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Kenneth Sexton,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, June 17, 2024, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. June 17, 2024. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, June 17, 2024, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. June 17, 2024. County Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-2:20)

3. June 17, 2024. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Animal Services Director Mark Sloat updated the Court on the current animal adoptions and foster care for Victoria Animal Services.

Emergency Management Director Rick McBrayer reviewed the upcoming weather and rainfall for Victoria County due to a tropical disturbance.

Hearing no further comments, Judge Ben Zeller continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-7:53)

4. June 17, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the minutes of the Commissioners Court meeting held on June 10, 2024. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-8:07)

5. June 17, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	6/17/2024	\$1,022,824.39
Supplemental Accounts	6/7/2024 – 6/13/2024	\$157,173.72

Commissioner Jason Ohrt abstained. Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-8:58)

6. June 17, 2024. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received the monthly reports from the County Treasurer; District Clerk; Tax Assessor Collector; Justice of the Peace, Precinct No. 1; and Constables, Precincts Nos. 1 and 2. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-9:20)

7. June 17, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the release of the following bond forfeiture judgments from the Court:

- a. Cause No. CIV2-21086: The State of Texas vs. Feliciano Cervantes-Delatorre, Defendant and Bankers Ins. Co., Agent Lauren Alkek d/b/a A & A Bail Bonds as Surety.
- b. Cause No. CIV2-21087: The State of Texas vs. Feliciano Cervantes-Delatorre, Defendant and Bankers Ins. Co., Agent Lauren Alkek d/b/a A & A Bail Bonds as Surety.

Motion adopted.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-9:54)

8. June 17, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the Citizens Medical Center interim vendor payments dated June 13, 2024, in the amount of \$1,087,153.76 and the ACH report dated June 13, 2024, in the amount of \$2,102,296.13. Motion adopted.

9. Consider approval of the following items from the Victoria County Elections Office and take appropriate action:

a. A request to purchase ExpressPoll System Software and Electronic Pollbooks from ES&S.

(9a-10:35)

9a. June 17, 2024. Elections Administrator Margetta Hill provided information to the Court. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved a request to purchase ExpressPoll Systems Software and Electronic Pollbooks from ES&S Electronic Pollsbooks, a web-based check-in system approved by the State of Texas for the Victoria County Elections Office. Motion adopted.

Consider approval of the following items from the Victoria County Elections Office and take appropriate action:

b. Order 2024-0044 for appointment of Election Judges and Alternate Judges for a two-year term beginning September 1, 2024.

(9b-10:35)

9b. June 17, 2024. Margetta Hill, Elections Administrator, provided the Court with information. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved Order No. 2024-0044 for the appointment of Election Judges and Alternate Judges for a two-year term beginning September 1, 2024 from the Victoria County Elections Office. Motion adopted.

- 10. Receive for the record an agreement for the Transfer of Ownership of a Canine from the City of Victoria to the Victoria County Sheriff's Office and take appropriate action.**

(10-18:19)

10. June 17, 2024. Sheriff Justin Marr provided information to the Court. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved an Agreement for the Transfer of Ownership of a Canine from the Victoria City Police Department to the Victoria County Sheriff's Office. Motion adopted.

- 11. Discuss and consider approval of assistance funds to the Victoria County Volunteer Fire Department in an amount not to exceed \$55,000 for the purchase of a multi-terrain water truck through the 2024 Union Pacific Community Ties Giving Program, if awarded, and take appropriate action.**

(11-20:50)

11. June 17, 2024. Fire Marshal Richard Castillo provided the Court with information. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved the matching funds in an amount not to exceed \$55,000.00 for the purchase of a multi-terrain water truck for the Victoria County Volunteer Fire Department through the 2024 Union Pacific Community Ties Giving Program (if awarded). Motion adopted.

- 12. Consider authorization to advertise an Invitation for Bids (IFB) - Taxiway Charlie Relocation for the Victoria Regional Airport and take appropriate action.**

(12-25:40)

12. June 17, 2024. Executive Director Lenny Llerena provided information to the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved an authorization to advertise an Invitation for Bids (IFB) - Taxiway Charlie Relocation for the Victoria Regional Airport. Motion adopted.

- 13. Consider approval of the purchase of a 2024 Ford Expedition from Rockdale Country Ford for the Victoria Regional Juvenile Justice /Detention Facility and take appropriate action.**

(13-32:44)

13. June 17, 2024. Chief Probation Officer Pama Hencerling provided the Court with information. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court approved the purchase of a 2024 Ford Expedition from Rockdale Country Ford for the Victoria Regional Juvenile Justice/Detention Facility. Motion adopted.

- 14. Reject all bids received in response to the Limited Solicitation for Proposals (SFP) for**

Submittal of Real Property for an Inpatient Mental Health Facility in Victoria County and take appropriate action.

(14-34:17)

14. June 17, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court rejected the bid from Clara Fromme and Stephen and Lajuana Roth (Delmar Property) in response to the Limited Solicitation for Proposals (SFP) for Submittal of Real Property for an Inpatient Mental Health Facility in Victoria County. Motion adopted.

15. Reject all non-awarded bids received in response to the Invitations for Bids (IFB) for the Annual Supply of Road Materials and take appropriate action.

(15-35:20)

15. June 17, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court rejected all non-awarded bids received in response to the Invitations for Bids (IFB) for the Annual Supply of Road Materials for all precincts. Motion adopted.

16. Consider approval of the following regarding the Request for Proposals (RFP) - Pole Barn in Pct. 1 and take appropriate action:

a. Receive the executed contract from Golden Crescent Construction.

(16a-35:41)

16a. June 17, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received the executed contract from Golden Crescent Construction regarding the Request for Proposals (RFP) for the Pole Barn in Precinct No. 1. Motion adopted.

Consider approval of the following regarding the Request for Proposals (RFP) - Pole Barn in Pct. 1 and take appropriate action:

b. Receive and approve invoice for 50% down payment to GCC.

(16b-35:41)

16b. June 17, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received and approved the invoice for 50% down payment to Golden Crescent Construction for the Pole Barn in Precinct No. 1. Motion adopted.

Consider approval of the following regarding the Request for Proposals (RFP) - Pole Barn in Pct. 1 and take appropriate action:

c. Receive all proposals and reject all non-awarded bids.

(16c-35:41)

16c. June 17, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received all proposals and rejected all non-awarded bids regarding the Request for Proposals (RFP) for the Pole Barn in Precinct No. 1. Motion adopted.

17. Consider approval of the following Temporary Construction License Agreements for

proposed driveway improvements at Property ID No. 62953 located on Business 59 and Constitution St. with the Texas Department of Transportation (TxDOT) and take appropriate action.

(17-36:34)

17. June 17, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the Temporary Construction License Agreement for proposed driveway improvements at Property ID 62953 located on Business 59 and Constitution Street with the Texas Department of Transportation (TxDOT). Motion adopted.

18. Consider approval of the following 2024 budget amendments and take appropriate action:

(18-37:36)

18. June 17, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the 2024 budget amendments for:

- a. General Fund, Various Departments, Revenues and Expenditures - Line item transfer
- b. Road and Bridge, Precinct No. 1, Expenditures - Line item transfer
- c. Road and Bridge, Precinct No. 2, Expenditures - Line item transfer
- d. Road and Bridge, Precinct No. 3, Expenditures - Line item transfer
- e. Road and Bridge, Precinct No. 4, Expenditures - Line item transfer
- f. Airport Operating Fund, Revenues and Expenditures - Line item transfer
- g. Elections Administrators Special, Revenues and Expenditures - Line item transfer
- h. Health Department, Expenditures - Line item transfer

Motion adopted.

19. Consider approval of personnel changes and take appropriate action.

(19-38:34)

19. June 17, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Danny Garcia, Commissioner, Precinct No. 1 - Road and Bridge, Precinct No. 1:
 - 1. Request to pay 229.16 compensatory hours for Pedro Villarreal, Foreman, Precinct No. 1, in the amount of \$7,697.48, to be paid from Precinct No. 1 line item no. 201-611-1131.
- b. Richard Castillo/Vinicio Llerena, Fire Marshal/Airport Executive Director - Fire Marshal's Office/Victoria Regional Airport:
 - 1. Salary change and position change for Marshal Frazier, from Asst. Fire Marshal (Fire Marshal), at a rate of \$22.18 per hour, Budget Code 100-550-1107 to Director of Operations and Maintenance (Airport), at a rate of \$34.86 per hour, Budget Code 321-606-1103, with 136.89+ compensatory hours due, effective June 15, 2024. Other Remarks: Transfer of Dept's w/move

- CONTINUED -

from 2964 to 2080 Annual hrs (End Cert Pay 100-550-1137 \$46.15/Convert

Annual Cell Allowance 100-550-1139 to 321-606-1139 \$1080.04 –
Additionally payout comp balance from 100-550-1107 for 136.89 hours plus
PP ending 6/14/24 accrual before transfer to Airport. Remarks: Grade 14
General.

c. Justin Marr, Sheriff - Sheriff's Office:

1. Resignation of Emmitt Phillips, Extra Help (PRN), effective June 11, 2024.
2. Employment of Alexander Halepaska, Detention Officer, at a rate of \$20.76 per hour, Budget Codes 100-565-1116-\$18.74 and 288-565-1116-\$2.02, effective June 18, 2024. Grade 5 Plan Law Enforcement Tier 1.

d. David Gonzales, Public Health Director - Victoria County Public Health Department:

1. Correction: G/L804 Position/other code change for Lisa Kainer, Community Health Worker, at a rate of \$19.00 per hour, from Budget Code 807-631-1101 to Budget Code 804-631-1104, effective June 1, 2024. Other Remarks: BUDGET CODE CHANGE. Cell Phone Allowance 804-631-1139 (\$18.46 per pay period). Grade 5 Plan General. Remarks: Transfer from 1872 to 2080 annual hours.

e. Paige Foster, County Treasurer - Treasurer's Office:

1. Salary change for Rachel Deaton, Chief Deputy (Treas), from a rate of \$27.11 per hour, Budget Code 100-497-1103 to a rate of \$27.61 per hour, effective June 15, 2024.
2. Salary change for Shalee John, Payroll Coordinator, from a rate of \$23.08 per hour, Budget Code 100-497-1106 to a rate of \$23.83 per hour, effective June 15, 2024.
3. Salary change for Kaci Crawford, Payroll Assistant, from a rate of \$18.84 per hour, Budget Code 100-497-1104 to a rate of \$19.46 per hour, effective June 15, 2024.
4. Salary change for Maricella Mujica, Accounting Clerk II, from a rate of \$19.39 per hour, Budget Code 100-497-1105 to a rate of \$20.14 per hour, effective June 15, 2024.

Motion adopted.

20. Closed meeting pursuant to V.T.C.A. Government Code §551.087 to discuss economic development; §551.074 to discuss personnel matters in various departments; §551.071 to conduct a private consultation with the County's attorney regarding matters protected by Attorney-Client privilege, and §551.072 to discuss real property.

(20-39:04)

20. June 17, 2024. The Commissioners Court went into closed session at 10:39 a.m., pursuant to V.T.C.A. Government Code §551.087 to discuss economic development; §551.074 to discuss personnel matters in various departments; §551.071 to conduct a private consultation with the County's attorney regarding matters protected by Attorney-Client privilege; and §551.072 to discuss real property.

21. Pursuant to V.T.C.A. Government Code §551.102, return to an open meeting and take any action deemed necessary based upon discussion in the closed meeting.

(21-2:25:00)

21. June 17, 2024. The Commissioners Court returned to open meeting at 12:24 p.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

22. Adjourn.

(22-2:25:21)

22. June 17, 2024. The Commissioners Court adjourned the meeting of June 17, 2024.