

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **24th day June A.D., 2024**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Jason Ohrt,	Commissioner Precinct No. 2
Gary Burns,	Commissioner Precinct No. 3
Kenneth Sexton,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, June 24, 2024, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. June 24, 2024. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, June 24, 2024, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. June 24, 2024. County Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:34)

3. June 24, 2024. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Emergency Management Director Rick McBrayer thanked the agencies that came to assist Victoria County, if needed, during the tropical disturbance last week.

Fire Marshal Richard Castillo stated Patriot Park will be open from 5:00 p.m. to midnight on July 4, 2024, for fireworks.

Hearing no further comments, Judge Ben Zeller continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-5:07)

4. June 24, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the minutes of the Commissioners Court meeting held on June 17, 2024. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-5:23)

5. June 24, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	6/24/2024	\$739,560.61
Supplemental Accounts	6/14/2024 – 6/19/2024	\$167,310.93

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-5:51)

6. June 24, 2024. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received the monthly reports from the County Treasurer and Sheriff. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-6:19)

7. June 24, 2024. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-6:24)

8. June 24, 2024. Moved by Danny Garcia and seconded by Gary Burns, the Commissioners Court approved the Citizens Medical Center interim vendor payments dated June 20, 2024, in the amount of \$550,189.92 and the ACH report dated June 20, 2024, in the amount of \$1,910,033.46. Motion adopted.

9. Receive for the record a notice of vacancy on the Victoria Appraisal District Board of Directors from the Victoria Central Appraisal District, and take appropriate action.

(9-6:53)

9. June 24, 2024. Chief Appraiser Keri Wickliffe spoke about the vacant position on the Victoria Appraisal District Board of Directors and the process to fill the vacancy. Moved by Kenneth Sexton and seconded by Gary Burns, the Commissioners Court received for the record a notice of vacancy on the Victoria Appraisal District Board of Directors from the Victoria Central Appraisal District. Motion adopted.

10. Consider approval of a request for a plat exemption form from Brian H. Ferguson for 000 Vitek Ln. Inez, Texas 77698 in Pct. 4, and take appropriate action.

(10-9:47)

10. June 24, 2024. County Engineer John Johnston spoke to the Court about the plat exemption. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the plat exemption request from Brian H. Ferguson for 000 Vitek Lane in Inez, Texas, 77968 in Precinct No. 4 with the following conditions:

- * Shall secure and verify the 911 addresses for the tracts with the Golden Crescent Regional Planning Commission.
- * The tract conveyed must be greater than 10 acres.

- * All created/revised tracts, new property deeds and ingress/egress easement(s) must be created and filed in the Victoria County Clerk's Public Records.
- * Further subdivision of tracts shall comply with the requirements of the effective published version of the VCDSM at the time of subdivision.
- * No future tract created shall be less than 1-acre, excluding easements.
- * Each tract shall have public right of way frontage or access to a public right-of-way through an ingress/egress easement.
- * Each tract will have its own water well and Onsite Sanitary Sewer Facility (OSSF) (septic system).
- * Any private/public ingress/egress access easements to a public ROW shall be constructed and maintained as an all-weather roadway capable of supporting any/all emergency services vehicles as determined by the Sheriff and the Fire Marshal of Victoria County. Maintenance of the ingress/egress easement(s) shall be the sole responsibility of the developer and/or property owners. The developer/property owners shall install Knoxbox(es) at all gates across private/public access easements. The placement and installation of all Knoxbox(es) shall be approved by the Victoria County Fire Marshal.

Motion adopted.

11. Consider approval of the American Rescue Plan Act (ARPA) Victoria County Navigation District Subrecipient Agreement Amendment 01 and take appropriate action.

(11-12:55)

11. June 24, 2024. Grant Specialist Maddison Heibel provided information to the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the American Rescue Plan Act (ARPA) Victoria County Navigation District Subrecipient Agreement Amendment 01. Motion adopted.

12. Consider approval of the following proposals related to the 311 Constitution Building and take appropriate action:

a. WTSS, LLC in the amount of \$31,100.00.

(12a-13:49)

12a. June 24, 2024. Facilities Manager Kelly Hubert and County Engineer John Johnston provided information to the Court. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved the proposal from WTSS, LLC in the amount of \$31,100.00 related to the 311 Constitution Building. Motion adopted.

Consider approval of the following proposals related to the 311 Constitution Building and take appropriate action:

b. Camacho Demolition, LLC in the amount of \$35,000.00.

(12b-13:49)

12b. June 24, 2024. Kelly Hubert, Facilities Manager, provided the Court with information. The Commissioners Court passed on the proposal from Camacho Demolition, LLC in the amount of \$35,000.00 related to the 311 Constitution Building. No action taken.

Consider approval of the following proposals related to the 311 Constitution Building and take appropriate action:

c. Rain Seal Master in the amount of \$295,800.00.

(12c-13:49)

12c. June 24, 2024. Facilities Manager Kelly Hubert provided information to the Court. The Commissioners Court passed on the proposal from Rain Seal Master in the amount of \$295,800.00 related to the 311 Constitution Building. No action taken.

Consider approval of the following proposals related to the 311 Constitution Building and take appropriate action:

d. Texas Airsystems in the amount not to exceed \$55,000.00.

(12d-13:49)

12d. June 24, 2024. Kelly Hubert, Facilities Manager, provided the Court with information. The Commissioners Court passed on the proposal from Texas Airsystems in the amount not to exceed \$55,000.00 related to the 311 Constitution Building. No action taken.

Consider approval of the following proposals related to the 311 Constitution Building and take appropriate action:

e. Firetrol Protection Systems in the amount of \$69,724.63.

(12e-13:49)

12e. June 24, 2024. Facilities Manager Kelly Hubert provided information to the Court. The Commissioners Court passed on the proposal from Firetrol Protection Systems in the amount of \$69,724.63 related to the 311 Constitution Building. No action taken.

Consider approval of the following proposals related to the 311 Constitution Building and take appropriate action:

f. Rain Seal Master in the amount of \$246,400.00.

(12f-13:49)

12f. June 24, 2024. Kelly Hubert, Facilities Manager, provided the Court with information. The Commissioners Court passed on the proposal from Rain Seal Master in the amount of \$246,400.00 related to the 311 Constitution Building. No action taken.

Consider approval of the following proposals related to the 311 Constitution Building and take appropriate action:

g. Rain Seal Master in the amount of \$428,700.00.

(12g-13:49)

12g. June 24, 2024. Facilities Manager Kelly Hubert provided information to the Court. The Commissioners Court passed on the proposal from Rain Seal Master in the amount of \$428,700.00 related to the 311 Constitution Building. No action taken.

13. Consider approval of the reappointments of Luis A. Guerra and James F. Neumann, MD to the Citizens Medical Board of Managers and take appropriate action.

(13-25:48)

13. June 24, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the reappointments of Luis A. Guerra and James F. Neumann, MD to the Citizens Medical Board of Managers. Motion adopted.

14. Consider approval of the Bi-Annual Food Bids for the Victoria County Sheriff's

Office and take appropriate action.

(14-26:16)

14. June 24, 2024. Moved by Gary Burns and seconded by Kenneth Sexton, the Commissioners Court approved to award the following Bi-Annual Food Bids for the Victoria County Sheriff's Office:

Dairy, Eggs & Meat	Performance Food Service (PFG)
Fruit & Vegetables	Performance Food Service (PFG)
Staple Items	Performance Food Service (PFG)
Miscellaneous Food Items	Performance Food Service (PFG)
Milk/Juice	Hill Country Dairies
Bread	Performance Food Service (PFG)

for the period of July 1, 2024 through December 31, 2024. Motion adopted. All per bids as filed in the minutes of this Court.

15. Consider approval of an Amended Service Agreement between Victoria County District Court and Tyler Technologies, Inc., and take appropriate action.

(15-26:44)

15. June 24, 2024. County Treasurer Paige Foster provided the Court with information. The Court held a discussion. Moved by Gary Burns and seconded by Jason Ohrt, the Commissioners Court approved a Service Agreement Amendment between Tyler Technologies, Inc. and the Victoria County District Court. Motion adopted.

16. Record notice of retirement from Gina Howard, HR Director, effective July 31, 2024, and take appropriate action.

(16-31:49)

16. June 24, 2024. County Judge Zeller commended Human Resources Director Gina Howard for her many years of services with Victoria County. Commissioner Danny Garcia thanked Mrs. Howard for the great job she has done. Moved by Gary Burns and seconded by Jason Ohrt, the Commissioners Court received for record the notice of retirement from Gina Howard, HR Director, effective July 31, 2024. Motion adopted.

17. Consider approval of the following residential and detention contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

a. Upton/Reagan County.

(17a-34:19)

17a. June 24, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Upton/Reagan County. Motion adopted.

Consider approval of the following residential and detention contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

b. Moore County.

(17b-34:19)

17b. June 24, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Moore County. Motion adopted.

Consider approval of the following residential and detention contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

c. Ellis County.

(17c-34:19)

17c. June 24, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Ellis County. Motion adopted.

Consider approval of the following residential and detention contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

d. 33rd and 424th Judicial Districts (Burnet, Llano, Blanco, San Saba, and Gillespie Counties).

(17d-34:19)

17d. June 24, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and 33rd and 424th Judicial Districts (Burnet, Llano, Blanco, San Saba, and Gillespie Counties). Motion adopted.

Consider approval of the following residential and detention contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

e. Kerr County.

(17e-34:19)

17e. June 24, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Kerr County. Motion adopted.

Consider approval of the following residential contract for the Victoria Regional Juvenile Justice Center and take appropriate action:

f. Gaines County.

(17f-34:19)

17f. June 24, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Residential Contract between Victoria Regional Juvenile Justice Center and Gaines County. Motion adopted.

Consider approval of the following residential and detention contracts for the Victoria Regional Juvenile Justice Center and take appropriate action:

g. Matagorda County.

(17g-34:19)

17g. June 24, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Matagorda County. Motion adopted.

18. Consider approval of Resolution No. 2024-0047 for a road donation in Pct. 1 from

Elviz Salazar for the installation of a driveway and pipe culvert to improve drainage on 2710 Stevie St., Victoria, Texas 77901, at the value of \$1,100.00, and take appropriate action.

(18-34:55)

18. June 24, 2024. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2024-0047 for a road donation in the amount of \$1,100.00 from Elviz Salazar at 2710 Stevie Street, Victoria, Texas, 77901, in Precinct No. 1 for the installation of a driveway and pipe culvert to improve drainage. Motion adopted.

19. Receive for the record a 2024 Discretionary Fund Budget Amendment for Juvenile Commissary Fund No. 390 and take appropriate action.

(19-35:27)

19. June 24, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court received for the record the 2024 Discretionary Fund Budget Amendment for Juvenile Commissary Fund No. 390 as an Increase. Motion adopted.

20. Consider approval of the following 2024 budget amendments and take appropriate action:

(20-35:51)

20. June 24, 2024. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the 2024 budget amendments for:

- a. General Fund, Various Departments, Revenues and Expenditures - Line item transfer
- b. Courthouse Security Fund, Expenditures – Increase
- c. Elections Administrators Special Fund, Expenditures - Line item transfer
- d. Capital Projects Fund, Expenditures - Increase
- e. General Fund Sheriff's Office, Expenditures – Line item transfer

Motion adopted.

21. Consider approval of personnel changes and take appropriate action.

(21-36:30)

21. June 24, 2024. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. John Sestak, IT Director - IT Department:
 - 1. Resignation of Daniel Gutierrez, Senior Tech, with 0.13 Compensatory hours due, effective June 28, 2024.
- b. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Position/other code change for Kayla Lemke, from Detention Officer, at a rate of \$20.76 per hour, from Budget Codes 100-565-1116-\$18.74 and 288-565-1116-\$2.02 to Inmate Services Asst., at a rate of \$20.76 per hour, Budget Code 380-560-1104-\$20.76, effective June 15, 2024. Grade 5 Plan Law Enforcement Tier 1. Remarks: Position Description alternates between Grade 5 and Grade 7 depending on LE license.

2. VCSO Salary Adjustment Certification for Oscar Garcia, to be paid Intermediate Certificate Pay of \$23.08 per pay period, effective July 19, 2024. Certification date for Oscar Garcia is July 20, 2021. Budget Coding: Enforcement/CID Certificate Pay 100-563-1137. Remarks: Deputy Garcia came to work with the County with his Intermediate Peace Officer Certificate.
3. VCSO Salary Adjustment Certification for Connor Patterson, to be paid Intermediate Certificate Pay of \$23.08 per pay period, effective July 5, 2024. Certification date for Connor Patterson is May 30, 2024. Budget Coding: Enforcement/CID Certificate Pay 100-563-1137. Remarks: Deputy Patterson received his Intermediate Peace Officer Certificate on 05/30/2024. One payment of \$46.16 should be paid on 7/5/2024 and \$23.08 thereafter.
4. VCSO Salary Adjustment Certification for Jacob Valdez, to be paid Master Certificate Pay of \$69.23 per pay period, effective July 5, 2024. Certification date for Jacob Valdez is May 31, 2024. Budget Coding: Enforcement/CID Certificate Pay 100-563-1137. Remarks: Investigator Valdez received his Master Certificate for his Peace Officer's license on 05/31/2024.
5. VCSO Salary Adjustment Certification for Joshua Vaclavik, to be paid Master Certificate Pay of \$69.23 per pay period, effective July 19, 2024. Certification date for Joshua Vaclavik is June 5, 2024. Budget Coding: Special Crimes Certificate Pay 100-564-1137. Remarks: Deputy Vaclavik received his Master Peace Officer Certificate on 06/05/2024.
6. VCSO Salary Adjustment Certification for Jeffrey Rendon, to be paid Master Certificate Pay of \$69.23 per pay period, effective July 19, 2024. Certification date for Jeffrey Rendon is March 19, 2009. Budget Coding: SRO VISD Certificate Pay 395-560-1137. Remarks: Deputy Rendon came to work with the County with his Master Peace Officer certificate.
7. VCSO Salary Adjustment Certification for Savannah Patten, to be paid Intermediate Certificate Pay of \$23.08 per pay period, effective July 19, 2024. Certification date for Savannah Patten is January 26, 2023. Budget Coding: SRO VISD Certificate Pay 395-560-1137. Remarks: Deputy Patten came to work with the County with her Intermediate Peace Officer Certificate.
8. VCSO Salary Adjustment Certification for Jacob Ordonez, to be paid Advanced Certificate Pay of \$46.15 per pay period, effective July 19, 2024. Certification date for Jacob Ordonez is April 25, 2024. Budget Coding: Detention Certificate Pay 100-565-1137. Remarks: Deputy Ordonez received his Advanced Jailer's Certificate on 04/25/2024.
9. VCSO Salary Adjustment Certification for Alfred Garza, to be paid Master Certificate Pay of \$69.23 per pay period, effective July 19, 2024. Certification date for Alfred Garza is May 27, 2024. Budget Coding: SRO VISD Certificate Pay 395-560-1137. Remarks: Deputy Garza received his Master Peace Officer certificate on 05/27/2024.
10. Salary change and position/other code change for Omar Garcia, from Patrol Corporal, at a rate of \$27.94 per hour, Budget Codes 100-563-1112-\$27.60, 288-563-1112-\$.34, and 100-563-1137-\$23.08-Cert Pay to Sgt., Enforcement, at a rate of \$30.85 per hour, Budget Codes 100-563-1108-\$30.85 and 100-563-1137-\$23.08-Cert Pay, effective June 15, 2024. Grade 9 Plan Law Enforcement Tier 1.

- c. Mark Sloat, Animal Services Director - Animal Services:
 - 1. Employment of Selena Hernandez, Animal Services Adoption Coordinator, at a rate of \$15.50 per hour, Budget Code 560-630-1113, effective June 25, 2024. Other Remarks: This position is funded for 2080 hours via the PetSmart Charities adoption prep grant. Remarks: New grant - 1 year.
- d. Pama Hencerling, Chief Probation Officer - Juvenile Probation:
 - 1. Resignation of Amy Marie Vargas, JSO-PT, with 7.88 Compensatory hours due, effective June 13, 2024.
- e. Kenneth Sexton, Commissioner, Precinct No. 4 - Road and Bridge, Precinct No. 4:
 - 1. Resignation of Caleb Ellison, Extra Help, effective June 14, 2024.

Motion adopted.

- 22. Closed meeting pursuant to V.T.C.A. Government Code §551.074 to discuss personnel matters in various departments, and §551.072 to discuss real property.**
(22-36:57)

22. June 24, 2024. The Commissioners Court went into closed session at 10:37 a.m., pursuant to V.T.C.A. Government Code §551.074 to discuss personnel matters in various departments and §551.072 to discuss real property.

- 23. Pursuant to V.T.C.A. Government Code §551.102, return to an open meeting and take any action deemed necessary based upon discussion in the closed meeting.**
(23-1:18:30)

23. June 24, 2024. The Commissioners Court returned to open meeting at 11:20 a.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

- 24. Adjourn.**
(24-1:18:40)

24. June 24, 2024. The Commissioners Court adjourned the meeting of June 24, 2024.