

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **6th day January A.D., 2025**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Jason Ohrt,	Commissioner Precinct No. 2
Shannon Martin,	Commissioner Precinct No. 3
Kenneth Sexton,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, January 6, 2025, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. January 6, 2025. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, January 6, 2025, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. January 6, 2025. County Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas. County Judge Zeller welcomed Commissioner Shannon Martin as the new Commissioner for Precinct No. 3. Commissioner Martin thanked Victoria County residents for their votes and support.

3. Citizens Communication.

(3-2:51)

3. January 6, 2025. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Ernie Byrd, a Victoria Resident, asked questions of County Judge Zeller regarding his elected position.

Michael Vonderau, a Victoria Resident, thanked former Commissioner Gary Burns for his service and assistance with helicopter at Patriot Park and congratulated Commissioner Shannon Martin on his new position. Mr. Vonderau also spoke about trailer park issues.

Animal Services Director Mark Sloat welcomed Commissioner Shannon Martin and stated Victoria Animal Services had a total of 515 adoptions and spoke about distributing straw for animals during this cold spell.

Patrick Tipton of Precinct No. 3 questioned the ordinances for Victoria County Precinct No. 3. Commissioner Ohrt and Commissioner Sexton responded.

Hearing no further comments, Judge Ben Zeller continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-22:42)

4. January 6, 2025. Moved by Kenneth Sexton and seconded by Danny Garcia, the Commissioners Court approved the minutes of the Commissioners Court meeting held on

December 16, 2024. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-23:03)

5. January 6, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	1/6/2025	\$1,841,525.44
Supplemental Accounts	12/13/2024 – 1/2/2025	\$1,580,964.34

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-23:33)

6. January 6, 2025. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court received the monthly reports from the Fire Marshal; Constable, Precinct No. 3; and Pre-Trial Services. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-23:51)

7. January 6, 2025. None. No action taken.

**8. Consider the following from Citizens Medical Center and take appropriate action:
a. Ratify interim vendor payments dated December 19, 2024, November 20, 2024 board minutes, accounts payable, payroll and personnel changes.**

(8a-24:01)

8a. January 6, 2025. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court ratified the board minutes; accounts payable; payroll; personnel changes; and CMC interim vendor payments dated December 19, 2024, in the amount of \$470,194.74 and the ACH report dated December 19, 2024, in the amount of \$2,508,516.93. Motion adopted.

**Consider the following from Citizens Medical Center and take appropriate action:
b. Approval of December 26, 2024 vendor payment letter.**

(8b-24:01)

8b. January 6, 2025. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the CMC interim vendor payments dated December 26, 2024, in the amount of \$570,052.19 and the ACH report dated December 26, 2024, in the amount of \$2,022,965.04. Motion adopted.

**Consider the following from Citizens Medical Center and take appropriate action:
c. Approval of January 2, 2025 vendor payment letter.**

(8c-24:01)

8c. January 6, 2025. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the CMC interim vendor payments dated January 2, 2025, in the amount of \$775,474.54 and the ACH report dated January 2, 2025, in the amount of \$1,506,844.47. Motion adopted.

9. Hear a Proclamation for 2025 Law Enforcement Appreciation Day and take appropriate action.

(9-12:20)

9. January 6, 2025. County Judge Zeller read the Proclamation recognizing January 9, 2025 as Law Enforcement Appreciation Day in Victoria County. No action taken.

10. Consider reappointment of Dr. John McNeill as Public Health Authority and take appropriate action.

(10-18:14)

10. January 6, 2025. County Judge Zeller discussed the role of the Public Health Authority. Judge Zeller administered the Statement and Oath of Office for Dr. McNeill. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved the reappointment of Dr. John McNeill as Public Health Authority for Victoria County. Motion adopted.

11. Consider the appointment of County Judge Pro Tem and take appropriate action.

(11-24:38)

11. January 6, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved to appoint Commissioner Danny Garcia as the County Judge Pro Tem for the year 2025. Motion adopted.

12. Discuss and consider the Commissioners Court Liaison Program assignments for 2025 and take appropriate action.

(12-26:05)

12. January 6, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the Victoria County Commissioners Court Liaison Program assignments for 2025. Motion adopted.

13. Ratify the Order lifting the burn ban in Victoria County and take appropriate action.

(13-29:03)

13. January 6, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court ratified the Order lifting a burn ban in Victoria County. Motion adopted.

14. Ratify Order 2024-0096-A affixing the 2025 Victoria County officials and employee salaries and take appropriate action.

(14-31:35)

14. January 6, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court ratified Order No. 2024-0096-A affixing the 2025 Victoria County officials and employee's salaries. Motion adopted.

15. Consider approval of the following for the Victoria County Historical Commission and take appropriate action:

a. Proposed changes to the Bylaws.

(15a-32:44)

15a. January 6, 2025. Historical Commission Director Jeff Wright thanked Paul Janda for being the past Historical Commission Chair and welcomed the new Historical Commission Chair John Kisalus. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court approved the proposed changes to the bylaws for the Victoria County Historical Commission. Motion adopted.

Consider approval of the following for the Victoria County Historical Commission and take appropriate action:

b. Appointments to the Victoria County Historical Commission.

(15b-32:44)

15b. January 6, 2025. Historical Commission Director Jeff Wright provided information to the Court. Paul Janda and John Kisalus spoke to the Court. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court approved the appointments to the Victoria County Historical Commission. Motion adopted.

16. Receive the following in connection to the Mental Health Inpatient Facility project and take appropriate action:

a. Executed Environmental Phase 1 Site Assessment proposal with AD Environmental Services, LLC.

(16a-37:33)

16a. January 6, 2025. County Engineer John Johnston provided information to the Court. Moved by Kenneth Sexton and seconded by Danny Garcia, the Commissioners Court received the executed Environmental Phase I Site Assessment proposal with AD Environmental Services, LLC for the Mental Health Inpatient Facility project. Motion adopted.

Receive the following in connection to the Mental Health Inpatient Facility project and take appropriate action:

b. Executed Temporary Right of Entry to the Buhler Telferner Partnership property located on US 59B.

(16b-37:33)

16b. January 6, 2025. John Johnston, County Engineer, provided the Court with information. Moved by Kenneth Sexton and seconded by Danny Garcia, the Commissioners Court received the executed Temporary Right of Entry to the Buhler Telferner Partnership property located on US 59B for the Mental Health Inpatient Facility project. Motion adopted.

17. Receive the following in connection to the Victoria County Regional Emergency Operations Community Saferoom HMGP DR-4485 and take appropriate action:

a. Executed Environmental Phase 1 Site Assessment proposal with AD Environmental Services, LLC.

(17a-39:43)

17a. January 6, 2025. County Engineer John Johnston provided information to the Court. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received the executed Environmental Phase I Site Assessment proposal with AD Environmental Services, LLC in connection to the Victoria County Regional Emergency Operations Community Saferoom HMGP DR-4485. Motion adopted.

Receive the following in connection to the Victoria County Regional Emergency Operations Community Saferoom HMGP DR-4485 and take appropriate action:

b. Executed Agreement for Professional Services with Urban Surveying, Inc.

(17b-37:43)

17b. January 6, 2025. John Johnston, County Engineer, provided the Court with information. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received the executed Agreement for Professional Services with Urban Surveying, Inc. in connection to the Victoria County Regional Emergency Operations Community Saferoom HMGP DR-4485. Motion adopted.

18. Consider approval and authorization of the filing into the official records of the County Clerk's Office for the following plat exemption requests and take appropriate action:

a. Randolph Davis at 801 Treasure Oaks Road, located in Precinct 4.

(18a-41:14)

18a. January 6, 2025. County Engineer John Johnston spoke to the Court about the plat exemption. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved the plat exemption request from Randolph Davis at 801 Treasure Oaks Road in Victoria, Texas, in Precinct No. 4 with the following conditions:

- * Shall secure and verify the 911 addresses for the tracts with the Golden Crescent Regional Planning Commission.
- * No future tract created shall be less than 1-acre, excluding easements.
- * All created/revised tracts, new property deeds and ingress/egress easement(s) must be created and filed in the Victoria County Clerk's Public Records.
- * Further subdivision of tracts shall comply with the requirements of the effective published version of the VCDSM at the time of subdivision.
- * Each tract will have its own water well and Onsite Sanitary Sewer Facility (OSSF) (septic system).
- * Each tract shall have public right of way frontage or access to a public right-of-way through an ingress/egress easement with the following requirements:
 - ~Any private/public ingress/egress easements to a public ROW shall be constructed and maintained as an all-weather roadway capable of supporting any/all emergency services vehicles as determined by the Sheriff and the Fire Marshal of Victoria County.
 - ~Maintenance of ingress/egress easement(s) shall be the sole responsibility of the developer and/or property owners.
 - ~The developer/property owners shall install Knoxbox(es) at all gates across private/public access easements. The placement and installation of all Knoxbox(es) shall be approved by the Victoria County Fire Marshal.

Motion adopted.

Consider approval and authorization of the filing into the official records of the County Clerk's Office for the following plat exemption requests and take appropriate action:

b. Mallory Schaar at 504 Weber Road, located in Precinct 3.

(18b-41:14)

18b. January 6, 2025. County Engineer John Johnston spoke to the Court about the plat exemption. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved the plat exemption request from Mallory Schaar at 504 Weber Road in Victoria, Texas, in Precinct No. 3 with the following conditions:

- * Shall secure and verify the 911 addresses for the tracts with the Golden Crescent Regional Planning Commission.
- * No future tract created shall be less than 1-acre, excluding easements.
- * All created/revised tracts, new property deeds and ingress/egress easement(s) must be created and filed in the Victoria County Clerk's Public Records.
- * Further subdivision of tracts shall comply with the requirements of the effective published version of the VCDSM at the time of subdivision.

- * Each tract will have its own water well and Onsite Sanitary Sewer Facility (OSSF) (septic system).
- * Each tract shall have public right of away frontage or access to a public right-of-way through an ingress/egress easement with the following requirements:
 - ~Any private/public ingress/egress easements to a public ROW shall be constructed and maintained as an all-weather roadway capable of supporting any/all emergency services vehicles as determined by the Sheriff and the Fire Marshal of Victoria County.
 - ~Maintenance of ingress/egress easement(s) shall be the sole responsibility of the developer and/or property owners.
 - ~The developer/property owners shall install Knoxbox(es) at all gates across private/public access easements. The placement and installation of all Knoxbox(es) shall be approved by the Victoria County Fire Marshal.

Motion adopted.

Consider approval and authorization of the filing into the official records of the County Clerk's Office for the following plat exemption requests and take appropriate action:

c. Robert Puckett at 2776 Dentler Road, located in Precinct 2.

(18c-41:14)

18c. January 6, 2025. County Engineer John Johnston spoke to the Court about the plat exemption. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved the plat exemption request from Robert Puckett at 2776 Dentler Road in Meyersville, Texas, in Precinct No. 2 with the following conditions:

- * Shall secure and verify the 911 addresses for the tracts with the Golden Crescent Regional Planning Commission.
- * No future tract created shall be less than 1-acre, excluding easements.
- * All created/revised tracts, new property deeds and ingress/egress easement(s) must be created and filed in the Victoria County Clerk's Public Records.
- * Further subdivision of tracts shall comply with the requirements of the effective published version of the VCDSM at the time of subdivision.
- * Each tract will have its own water well and Onsite Sanitary Sewer Facility (OSSF) (septic system).
- * Each tract shall have public right of away frontage or access to a public right-of-way through an ingress/egress easement with the following requirements:
 - ~Any private/public ingress/egress easements to a public ROW shall be constructed and maintained as an all-weather roadway capable of supporting any/all emergency services vehicles as determined by the Sheriff and the Fire Marshal of Victoria County.
 - ~Maintenance of ingress/egress easement(s) shall be the sole responsibility of the developer and/or property owners.
 - ~The developer/property owners shall install Knoxbox(es) at all gates across private/public access easements. The placement and installation of all Knoxbox(es) shall be approved by the Victoria County Fire Marshal.

Motion adopted.

- 19. Receive for the record the fully executed Senate Bill 22 Rural Law Enforcement Salary Assistance Program Grant Agreement, Award No. IA-0000001279, for the Victoria County Criminal District Attorney and take appropriate action.**

(19-45:01)

19. January 6, 2025. Criminal District Attorney Constance Filley Johnson provided information to the Court. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received for the record the fully executed Senate Bill 22 Rural Law Enforcement Salary Assistance Program Grant Agreement, Award No. IA-0000001279, for the Victoria County Criminal District Attorney. Motion adopted.

- 20. Consider approval of PetSmart Charities Grant Award Contract including legal review changes and take appropriate action.**

(20-46:44)

20. January 6, 2025. Animal Services Director Mark Sloat provided information to the Court. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the PetSmart Charities Grant Award Agreement including legal review changes. Motion adopted.

- 21. Consider the following in relation to the Edward Byrne Memorial Assistance Grant (JAG) Program FY2024, Local Solicitation Application, Department of Justice and take appropriate action:**

a. Approval of award.

(21a-48:42)

21a. January 6, 2025. Grant Administrator Robin Knipling provided information to the Court. Moved by Kenneth Sexton and seconded by Danny Garcia, the Commissioners Court approved the award in relation to the Edward Byrne Memorial Assistance Grant (JAG) Program FY 2024, Local Solicitation Application, Department of Justice. Motion adopted.

Consider the following in relation to the Edward Byrne Memorial Assistance Grant (JAG) Program FY2024, Local Solicitation Application, Department of Justice and take appropriate action:

b. Approval of Certifications and Assurances by the Chief Executive.

(21b-48:42)

21b. January 6, 2025. Robin Knipling, Grant Administrator, provided the Court with information. Moved by Kenneth Sexton and seconded by Danny Garcia, the Commissioners Court approved the Certifications and Assurances by the Chief Executive in relation to the Edward Byrne Memorial Assistance Grant (JAG) Program FY 2024, Local Solicitation Application, Department of Justice. Motion adopted.

Consider the following in relation to the Edward Byrne Memorial Assistance Grant (JAG) Program FY2024, Local Solicitation Application, Department of Justice and take appropriate action:

c. Authorization of Grant Administrator to accept award in JustGrants.

(21c-48:42)

21c. January 6, 2025. Grant Administrator Robin Knipling provided information to the Court. Moved by Kenneth Sexton and seconded by Danny Garcia, the Commissioners Court authorized the Grant Administrator to accept award in JustGrants in relation to the Edward Byrne Memorial Assistance Grant (JAG) Program FY 2024, Local Solicitation Application, Department of Justice. Motion adopted.

- 22. Consider approval of the following agreements with Boon Chapman related to the health insurance plan and take appropriate action:**

a. Administrative Services Agreement.

(22a-49:54)

22a. January 6, 2025. The Commissioners Court passed on the Administrative Services Agreement between County of Victoria and Boon Chapman Benefit Administrators, Inc. related to the health insurance plan. No action taken.

Consider approval of the following agreements with Boon Chapman related to the health insurance plan and take appropriate action:

b. CERiS Plan Sponsor Agreement.

(22b-49:54)

22b. January 6, 2025. The Commissioners Court passed on the CERiS Plan Sponsor Agreement between County of Victoria and Boon Chapman Benefit Administrators, Inc. related to the health insurance plan. No action taken.

- 23. Consider approval of the mileage reimbursement rates beginning January 1, 2025, and take appropriate action.**

(23-50:10)

23. January 6, 2025. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the standard mileage reimbursement rates of 70 cents per mile for Victoria County, beginning January 1, 2025. Motion adopted.

- 24. Consider approval of Order 2025-0001 authorizing debt services payments for the fiscal year 2025 and take appropriate action.**

(24-50:45)

24. January 6, 2025. The Commissioners Court passed on Order 2025-0001 authorizing debt services payments for the fiscal year 2025. No action taken.

- 25. Consider approval of Resolution 2025-0002 determining the general prevailing wage for the year 2025 and take appropriate action.**

(25-50:54)

25. January 6, 2025. County Engineer John Johnston provided information to the Court. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2025-0002 setting the General Prevailing Wage Rate for the year 2025. Motion adopted.

- 26. Consider approval of Order 2025-0003 for the following 2025 Victoria County Appropriations and take appropriate action:**

(26-51:43)

26. January 6, 2025. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved Order No. 2025-0003 for the following 2025 Victoria County Appropriations:

a. Gulf Bend Center	\$ 50,000.00
b. Mid-Coast Family Services	\$ 5,000.00
c. Victoria Economic Development Corporation	\$ 75,000.00
d. Victoria County Senior Citizens Center	\$ 10,000.00
e. Victoria Soil and Water Conservation	\$ 1,500.00
f. Volunteer Fire Departments	\$ 50,000.00

Motion adopted.

27. Consider approval of allocation of 2025 Child Safety Fee Revenues and take appropriate action.

(27-53:11)

27. January 6, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the Order of Commissioners' Court regarding Imposition of the optional county fee in the amount of \$1.50 for registering a vehicle in Victoria County, Texas, pursuant to Section 502.403 of the Texas Transportation Code for child safety. Motion adopted.

28. Consider approval of a discretionary exemption pursuant to Local Government Code §262.024(a)(2) to upgrade the Victoria County Jail control system in the amount of \$364,690.80 and take appropriate action.

(28-54:37)

28. January 6, 2025. Sheriff Justin Marr provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, per the discretionary exemption, pursuant to Local Government Code §262.024(a)(2), the Commissioners Court approved the upgrade for the Victoria County Jail control system in the amount of \$364,690.80. Motion adopted.

29. Pursuant to Local Government code §262.024(a)(8), and (d) grant food bid exemptions at intervals of six months for the Victoria County Sheriff's Office and Victoria Regional Juvenile Justice Center and take appropriate action.

(29-58:07)

29. January 6, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, pursuant to Local Government Code §262.024 (a)(8), and (d), the Commissioners Court approved the grant food bid exemptions at intervals of six months for the Victoria County Sheriff's Office and Victoria Regional Juvenile Justice Center. Motion adopted.

30. Pursuant to Local Government Code §262.024(a)(9) grant discretionary bid exemption for Victoria County purchases through a state-licensed auctioneer and take appropriate action.

(30-58:50)

30. January 6, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, pursuant to Local Government Code §262.024 (a)(9), the Commissioners Court approved the grant discretionary bid exemption for Victoria County purchases through a state licensed auctioneer. Motion adopted.

31. Pursuant to Local Government Code §262.024(a)(11) grant discretionary bid exemption for Victoria County vehicle and equipment repairs and take appropriate action.

(31-59:38)

31. January 6, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, pursuant to Local Government Code §262.024(a)(11), the Commissioners Court approved the grant discretionary bid exemption for Victoria County vehicle and equipment repairs. Motion adopted.

32. Consider authorization for the Victoria County Auditor to conduct the Chapter §59 Asset Forfeiture Report required by Article §59.06 of the Code Criminal Procedure for all Victoria County law enforcement agencies, upon their request and take appropriate action

(32-59:55)

32. January 6, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court authorized the Victoria County Auditor to conduct the Chapter §59 Asset Forfeiture Report required by Article §59.06 of the Code of Criminal Procedure for all Victoria County law enforcement agencies, upon their request. Motion adopted.

33. Pursuant to Local Government Code §263.152, authorize the sales of surplus and salvage property of Victoria County and Citizens Medical Center and take appropriate action.

(33-1:00:24)

33. January 6, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, pursuant to Local Government Code §263.152, the Commissioners Court authorized the sales of surplus and salvage property of Victoria County and Citizens Medical Center. Motion adopted.

34. Consider approval of the following 2025 budget amendments and take appropriate action:

(34-1:01:01)

34. January 6, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the 2025 budget amendments for:

- a. General Fund, Various Departments, Expenditures - Line item transfer
- b. Road and Bridge, Precinct No. 1, Expenditures - Line item transfer
- c. Road and Bridge, Precinct No. 3, Expenditures - Line item transfer
- d. Road and Bridge, Precinct No. 4, Expenditures - Line item transfer

Motion adopted.

35. Consider approval of personnel changes and take appropriate action.

(35-1:04:54)

35. January 6, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Michelle Samford, County Auditor - County Auditor's Office:
 - 1. Employment of Dana Deckard, Accounting Clerk II, at a rate of \$18.00 per hour, Budget Code 100-495-1105, effective January 7, 2025. Grade 5 Plan General Tier n/a.
- b. David Gonzales, Public Health Director - Victoria County Public Health Department:
 - 1. Resignation of Taylor Nylin, CMA, effective December 18, 2024.
- c. Pama Hencerling, Juvenile Chief Probation Officer - Juvenile Detention:
 - 1. Dismissal of Nicolas Joseph Bennett, JSO, effective December 30, 2024.
 - 2. Salary change and position/other code change for Ashton Ellis, from JSO Supervisor, at a rate of \$27.94 per hour, Budget Codes 100-573-1150 and 231-572-1136 FT @ \$230.77 to Intake and Quality Assurance JPO, at a rate of \$26.83 per hour, Budget Codes 100-573-1162 and 231-585-1135 FT @ 230.77, effective December 30, 2024. Grade 9 Plan General Tier n/a.
 - 3. Retirement of Debra Tomas, Intake and Quality Assurance JPO, effective December 27, 2024. Other Due: payout PTO and Comp in accordance with policy.

4. Correction (Salary Amount) Resignation of Misty Green, Cook, effective December 29, 2024.
 5. Salary and position/other code change for Donovan Perez, from JSO-PT, at a rate of \$20.76 per hour, Budget Codes 100-573-1157 and 231-572-1136 PT @ \$86.53 to JSO, Budget Codes 100-573-1156 and 231-572-1136 FT @ 230.77, effective December 28, 2024.
- d. Stephen K. Williams, 135th Judicial District Judge - 135th Judicial District Court:
1. Retirement of Dorinda Norrell, Court Reporter, effective January 10, 2025. Other Due: payout PTO and Comp in accordance with policy.
- e. Justin Marr, Sheriff - Sheriff's Office:
1. VCSO Salary Adjustment Certification for Matthew Hitt, to be paid Master Certificate Pay of \$69.23 per pay period, effective January 3, 2025. Certification date for Matthew Hitt is November 26, 2024. Budget Coding: MHPO Certificate Pay 356-560-1137.
 2. Retirement of Donna Dreier, Telecommunication Operator, with 128.85 PTO and 246.63 Compensatory hours due, effective January 31, 2025.
 3. Retirement of Anthony Daniel, Investigator, with 158.68 PTO and 112.63 Compensatory hours due, effective December 31, 2024.
 4. Resignation of Joshua Vaclavik, SCU Investigator, with 243.26 PTO and 359.64 Compensatory hours due, effective December 31, 2024.
 5. Resignation of Esau Lopez, Patrol Deputy, with 428.75 PTO and 457.93 Compensatory hours due, effective January 24, 2025.
 6. Re-Hire of Peggy West, Clerk III, at a rate of \$17.08 per hour, Budget Code 100-565-1124, effective January 7, 2025. Grade 3 Plan General Tier n/a.
 7. Resignation of Tonette Meade, Clerk III, effective December 31, 2024. Other due: Payout PTO and Comp in accordance with policy.
- f. Michelle Samford/Giani Cantu, County Auditor/Human Resources Director – County Auditor's Office/Human Resources Department:
1. Salary and position change for Farrah Gamez, from Accounting Clerk II (County Auditor's Office), at a rate of \$21.26 per hour, Budget Code 100-495-1105 to Human Resources Specialist (Human Resources), at a rate of \$24.39 per hour, Budget Code 100-505-1102, effective January 6, 2025. Other Due: payout comp time from 100-495-1105 at \$21.26. Other Remarks: Transfer of Departments. Plan General.
- g. Giani Cantu, Human Resources Director - Human Resources:
1. Employment of Devin Hawes, HR Generalist, at a rate of \$19.32 per hour, Budget Code 100-505-1103, effective January 13, 2025. Grade 7 Plan General Tier n/a.
 2. Position/other code change for Loria Proctor, from HR Specialist, at a rate of \$27.00 per hour, Budget Code 100-505-1102 to Extra Help, Budget Code 100-505-1130 (NEW), effective January 3, 2025. Remarks: Stop insurance deductions.
- h. Brian Watson, Chief Public Defender - Public Defender's Office:
1. Correction (start date): Employment of Natalia Wallace, Case Worker, at a rate of \$20.64 per hour, Budget Code 525-401-1111, effective January 14, 2025. Grade 4 Plan General Tier n/a. Remarks: request is over midpoint. Budget avail in Grant per BW.
 2. Employment of Kayla Squyres, Legal Support Specialist, at a rate of \$21.11 per hour, Budget Code 525-401-1110, effective January 7, 2025. Grade 5 Plan General Tier n/a.

3. Employment of Evangelina Sanchez, Legal Support Specialist, at a rate of \$21.11 per hour, Budget Code 525-401-1110, effective January 7, 2025. Grade 5 Plan General Tier n/a.
4. Employment of Chyann Sammons, Senior Legal Support Specialist, at a rate of \$24.04 per hour, Budget Code 525-401-1109, effective January 7, 2025. Grade 7 Plan General Tier n/a.
- i. Michelle Samford/Maryann Rivera, County Auditor/Justice of the Peace Precinct No. 1 Judge - County Auditor's Office/Justice of the Peace Precinct No. 1:
 1. Salary and position change for Desirae Garcia, from Court Clerk (Justice of the Peace Precinct No. 1 Office), at a rate of \$20.05 per hour, Budget Code 100-455-1105 to Accounting Clerk II (County Auditor's Office), at a rate of \$20.50 per hour, Budget Code 100-495-1105, effective January 13, 2025. Grade 5 Plan General Tier n/a. Other Due Pay out Comp Time to 100-455-1105, Compensatory due: .54 hours. Other Remarks: Transfer of Departments.
- j. Lenny Llerena, Airport Executive Director - Victoria Regional Airport:
 1. Salary change for Aaron Slaughter, Line Attendant, from a rate of \$18.50 per hour, Budget Code 321-606-1103 to a rate of \$18.92 per hour, effective December 28, 2024.

Motion adopted.

- 36. Closed meeting pursuant to V.T.C.A Government Code §551.074 to discuss personnel in various departments; §551.072 to discuss real property; §551.087 to discuss economic development; §551.071 to conduct a private consultation with the County's attorney regarding matters protected by the attorney-client privilege.**

(36-1:05:35)

36. January 6, 2025. The Commissioners Court went into closed session at 11:12 a.m., pursuant to V.T.C.A. Government Code §551.074 to discuss personnel in various departments; §551.072 to discuss real property; §551.087 to discuss economic development; and §551.071 to conduct a private consultation with the County's attorney regarding matters protected by the attorney-client privilege.

- 37. Pursuant to V.T.C.A Government Code §551.102 return to open meeting and take any action deemed necessary based upon discussion in closed meeting.**

(37-1:06:13)

37. January 6, 2025. The Commissioners Court returned to open meeting at 2:19 p.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

- 38. Adjourn.**

(38-1:06:30)

38. January 6, 2025. The Commissioners Court adjourned the meeting of January 6, 2025.