

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **27th day January A.D., 2025**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Danny Garcia, County Judge Pro Tem, presiding and the following Commissioners attending:

Ben Zeller,	County Judge	Absent
Danny Garcia,	Commissioner Precinct No. 1	
Jason Ohrt,	Commissioner Precinct No. 2	
Shannon Martin,	Commissioner Precinct No. 3	
Kenneth Sexton,	Commissioner Precinct No. 4	
and		
Heidi Easley,	County Clerk and Ex-Officio Clerk	

and the following orders were passed:



COUNTY OF VICTORIA
MINUTES
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS
Monday, January 27, 2025, 10:00 AM,
VICTORIA COUNTY COURTHOUSE
115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. January 27, 2025. Danny Garcia, County Judge Pro Tem, called to order the Commissioners Court Special Term for Monday, January 27, 2025, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. January 27, 2025. County Judge Pro Tem Danny Garcia opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-2:16)

3. January 27, 2025. Judge Pro Tem Danny Garcia opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Republican Chair Bill Pozzi spoke about the upcoming City and School Board Elections.

County Clerk Heidi Easley informed the public the Clerk's Vault will be closed to the public this week due to the installation of new rolling shelves in the vault.

Emergency Management Coordinator Rick McBrayer introduced Lauren Meaux as the Communications Specialist and provided highlights of the recent Artic Blast in Victoria County.

Animal Services Director Mark Sloat spoke about pets left out in the cold and the fire investigation that took place during the Artic Blast.

Hearing no further comments, Judge Pro Tem Danny Garcia continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-8:29)

4. January 27, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the minutes of the Commissioners Court meetings held on January 13, 2025. Motion adopted.

5. Consider approval of the following accounts payable and take appropriate action:

(5a-8:45)

5a. January 27, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	1/16/2025	\$706,502.03
Supplemental Accounts	1/10/2025 – 1/16/2025	\$151,532.91

Motion adopted.

Consider approval of the following accounts payable and take appropriate action:

(5b-8:45)

5b. January 27, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	1/27/2025	\$377,964.36
Supplemental Accounts	1/17/2025 – 1/23/2025	\$233,380.92

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-9:44)

6. January 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court received the monthly reports from the County Commissioners, Precincts Nos. 1 - 4; County Treasurer; and Sheriff. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-10:06)

7. January 27, 2025. None. No action taken.

8. Consider approval of the following for Citizens Medical Center and take appropriate action:

a. Interim vendor payments dated January 16, 2025.

(8a-10:32)

8a. January 27, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the CMC interim vendor payments dated January 16, 2025, in the amount of \$355,917.20 and the ACH report dated January 16, 2025, in the amount of \$2,968,694.92. Motion adopted.

Consider approval of the following for Citizens Medical Center and take appropriate action:

b. January 18, 2025 Board minutes, accounts payable, payroll, and personnel changes.

(8b-10:32)

8b. January 27, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the CMC board minutes, accounts payable, payroll, and personnel changes dated January 18, 2025. Motion adopted.

Consider approval of the following for Citizens Medical Center and take appropriate action:

c. Interim vendor payments dated January 23, 2025.

(8c-10:32)

8c. January 27, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the CMC interim vendor payments dated January 23, 2025, in the amount of \$390,713.67 and the ACH report dated January 23, 2025, in the amount of \$2,073,404.73. Motion adopted.

9. Hear a presentation and overview of TAC Risk Management Services and take appropriate action.

(9-11:46)

9. January 27, 2025. Commissioners Court heard a presentation and overview of the TAC Risk Management Pool Services from Lisa Idais, Human Resources Consultant; Isaac Garcia, Senior Risk Control Consultant; Lisa McCaig, Risk Management Consultant; Darren Jackson, Law Enforcement Services Supervisor; and Nick Agorichas, Risk Control Consultant. No action taken.

10. Consider approval of Change Order No. 001 with Centurion Planning & Design, LLC in regard to the Victoria Regional Airport Taxiway Charlie Relocation, Project VCT2301D and take appropriate action.

(10-18:17)

10. January 27, 2025. Executive Director Lenny Llerena provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved Change Order No. 001 with Centurion Planning and Design, LLC in regard to the Victoria Regional Airport Taxiway Charlie Relocation, Project VCT2301D. Motion adopted.

11. Consider approval of an Agreement with Centurion Planning & Design, LLC for professional engineering services in regard to the terminal building parking lot design and take appropriate action.

(11-19:30)

11. January 27, 2025. Lenny Llerena, Executive Director, provided the Court with information. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the Agreement with Centurion Planning and Design, LLC for professional engineering services in regard to the terminal building parking lot design. Motion adopted.

12. Receive fully executed contract with Wolen, LLC to provide professional construction services for the Radio Tower Upgrade Project at the Victoria Regional Airport and take appropriate action.

(12-21:08)

12. January 27, 2025. Executive Director Lenny Llerena provided information to the Court and answered the Court's questions. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received the fully executed contract with Wolen, LLC to provide professional construction services for the Radio Tower Upgrade Project at the Victoria Regional Airport. Motion adopted.

13. Receive for the record the 2024 Indigent Defense and Pre-Trial Services Yearly Report and take appropriate action.

(13-25:54)

13. January 27, 2025. Pre-Trial Services Director Nora Kucera reviewed the services and the yearly report for the Pre-Trial Services Department. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court received for the record the 2024 Indigent Defense and Pre-Trial Services Yearly Report. Motion adopted.

14. Receive FEMA Public Assistance Grant Award 4798- Hurricane Beryl (PA) for Project No. 757919 and take appropriate action.

(14-38:18)

14. January 27, 2025. Grant Administrator Robin Knipling and Emergency Management Coordinator Rick McBrayer provided information to the Court. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court received the FEMA Public Assistance Grant Award 4798-Hurricane Beryl (PA) for Project No. 757919. Motion adopted.

15. Receive fully executed 2025 PetSmart Adoption Prep Grant Agreement and take appropriate action.

(15-40:35)

15. January 27, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court received the fully executed 2025 PetSmart Adoption Prep Grant Agreement. Motion adopted.

16. Consider approval of 2024 Homeland Security Grant Program (HSGP) Operation Stonegarden Grant Program (OPSG) Resolution, State of Texas eGrants No. 3186210 and take appropriate action.

(16-40:47)

16. January 27, 2025. Grant Administrator Robin Knipling provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the 2024 Homeland Security Grant Program (HSGP) Operation Stonegarden Grant Program (OPSG) Resolution, State of Texas eGrants No. 3186210. Motion adopted.

17. Receive executed Amendment to Task Order 005-2023: Victoria County Animal Services Relocation from Rawley McCoy & Associates, PLLC, and take appropriate action.

(17-41:55)

17. January 27, 2025. County Engineer John Johnston provided information to the Court. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court received the executed Amendment to Task Order 005-2023 for Victoria County Animal Services Relocation from Rawley McCoy and Associates, PLLC. Motion adopted.

18. Consider approval and authorization of the filing into the official records of the County Clerk's Office for the following plat exemption requests and take appropriate action:

a. Reid Schiffbauer at Black Bayou Road No. 1, located in Precinct 1.

(18a-42:48)

18a. January 27, 2025. County Engineer John Johnston spoke to the Court about the plat exemption. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the plat exemption request from Reid Schiffbauer at Black Bayou Road No. 1 in Precinct No. 1 with the following conditions:

* Shall secure and verify the 911 addresses for the tracts with the Golden

Crescent Regional Planning Commission.

- * No future tract created shall be less than 1-acre, excluding easements.
- * All created/revised tracts, new property deeds and ingress/egress easement(s) must be created and filed in the Victoria County Clerk's Public Records.
- * Further subdivision of tracts shall comply with the requirements of the effective published version of the VCDSM at the time of subdivision.
- * Each tract will have its own water well and Onsite Sanitary Sewer Facility (OSSF) (septic system).
- * Each tract shall have public right of way frontage or access to a public right-of-way through an ingress/egress easement with the following requirements:

Motion adopted.

Consider approval and authorization of the filing into the official records of the County Clerk's Office for the following plat exemption requests and take appropriate action:

b. Charles W Diefenbach at 1780 N Nursery Drive, located in Precinct 2.
(18b-42:48)

18b. January 27, 2025. County Engineer John Johnston spoke to the Court about the plat exemption. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the plat exemption request from Charles W. Diefenbach at 1780 N Nursery Drive in Precinct No. 2 with the following conditions:

- * Shall secure and verify the 911 addresses for the tracts with the Golden Crescent Regional Planning Commission.
- * No future tract created shall be less than 1-acre, excluding easements.
- * All created/revised tracts, new property deeds and ingress/egress easement(s) must be created and filed in the Victoria County Clerk's Public Records.
- * Further subdivision of tracts shall comply with the requirements of the effective published version of the VCDSM at the time of subdivision.
- * Each tract will have its own water well and Onsite Sanitary Sewer Facility (OSSF) (septic system).
- * Each tract shall have public right of way frontage or access to a public right-of-way through an ingress/egress easement with the following requirements:

~Any private/public ingress/egress easements to a public ROW shall be constructed and maintained as an all-weather roadway capable of supporting any/all emergency services vehicles as determined by the Sheriff and the Fire Marshal of Victoria County.

~Maintenance of ingress/egress easement(s) shall be the sole responsibility of the developer and/or property owners.

~The developer/property owners shall install Knoxbox(es) at all gates across private/public access easements. The placement and installation of all Knoxbox(es) shall be approved by the Victoria County Fire Marshal.

Motion adopted.

19. Consider approval of the following from the Victoria County Public Health Department and take appropriate action:

a. Ryan White Services Delivery Contract No. 5611/2-565-02.

(19a-44:43)

19a. January 27, 2025. David Gonzales, Public Health Director, provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the Ryan White Services Delivery Contract No. 5611/2-565-02 for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following from the Victoria County Public Health Department and take appropriate action:

b. Texas Health & Human Services Indirect Cost Rate Agreement.

(19b-44:43)

19b. January 27, 2025. Public Health Director David Gonzales provided the Court with information. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the Texas Health and Human Services Indirect Cost Rate Agreement for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following from the Victoria County Public Health Department and take appropriate action:

c. Master Services Agreement to complete Indirect Cost Rate Proposal with MGT Impact Solutions, LLC.

(19c-44:43)

19c. January 27, 2025. David Gonzales, Public Health Director, provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the Master Services Agreement to complete Indirect Cost Rate Proposal with MGT Impact Solutions, LLC for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following from the Victoria County Public Health Department and take appropriate action:

d. Memorandum of Understanding with Cheryl J. Green, LCSW for mental health counseling services regarding the HARP Program.

(19d-44:43)

19d. January 27, 2025. Public Health Director David Gonzales provided the Court with information. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the Memorandum of Understanding with Cheryl J. Green, LCSW for mental health counseling services regarding the HARP Program. Motion adopted.

Consider approval of the following from the Victoria County Public Health Department and take appropriate action:

e. Personal Services Agreement to provide outpatient ambulatory health services to HARP patients.

(19e-44:43)

19e. January 27, 2025. David Gonzales, Public Health Director, provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the Personal Services Agreement to provide outpatient ambulatory health services to HARP patients for the Victoria County Public Health Department. Motion adopted.

Consider approval of the following from the Victoria County Public Health Department and take appropriate action:

f. Health and Human Services Commission Contract No. HHS001503400024 under the Women, Infant and Children's Nutrition grant program.

(19f-44:43)

19f. January 27, 2025. Public Health Director David Gonzales provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the Health and Human Services Commission Contract No. HHS001503400024 under the Women, Infant and Children's Nutrition grant program for the Victoria County Public Health Department. Motion adopted.

20. Consider approval of Jaguar Software webRemit System Service Agreement for the Victoria County Tax Assessor and take appropriate action.

(20-48:27)

20. January 27, 2025. Matt Schneider, IT Director, provided the Court with information. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the Jaguar Software webRemit System Service Agreement for the Victoria County Tax Assessor. Motion adopted.

21. Consider approval of the 2024 Racial Profiling Report for the Victoria County Sheriff's Office and take appropriate action.

(21-49:16)

21. January 27, 2025. Administration Captain Charles Williamson provided the Court with information. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the 2024 Racial Profiling Report for the Victoria County Sheriff's Office. Motion adopted.

22. Consider approval of the 2024 Racial Profiling Report for the Victoria County Constable, Precinct 3 and take appropriate action.

(22-50:49)

22. January 27, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the 2024 Racial Profiling Report from Victoria County Constable, Precinct No. 3. Motion adopted.

23. Consider approval of the 2025 Investment Policy Broker Dealer List Resolution No. 2025-015 and take appropriate action.

(23-51:49)

23. January 27, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the 2025 Investment Policy Broker Dealer List Resolution No. 2025-015. Motion adopted.

**24. Consider approval of the following Resolutions for Road Donations for the installation of a driveway and pipe culvert and take appropriate action:
a. Resolution No. 2025-009 for Marvin Wagener at 13523 J-2 Ranch Rd. in Precinct 4.**

(24a-53:49)

24a. January 27, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved Resolution No. 2025-009 for a road donation in the amount of \$1,700.00 from Marvin Wagener at 13523 J-2 Ranch Road, Victoria, Texas, in Precinct No. 4 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

Consider approval of the following Resolutions for Road Donations for the installation of a driveway and pipe culvert and take appropriate action:

b. Resolution No. 2025-010 for John C. Kopecky at 150 Stehle in Precinct 3.
(24b-53:49)

24b. January 27, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved Resolution No. 2025-010 for a road donation in the amount of \$120.00 from John C. Kopecky at 150 Stehle, Victoria, Texas, in Precinct No. 3 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

Consider approval of the following Resolutions for Road Donations for the installation of a driveway and pipe culvert and take appropriate action:

c. Resolution No. 2025-011 for Gilberto Bucio at 223 Wood St., Placedo, TX in Precinct 1.
(24c-53:49)

24c. January 27, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved Resolution No. 2025-011 for a road donation in the amount of \$550.00 from Gilberto Bucio at 223 Wood Street, Placedo, Texas, in Precinct No. 1 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

Consider approval of the following Resolutions for Road Donations for the installation of a driveway and pipe culvert and take appropriate action:

d. Resolution No. 2025-012 for Adrianna Salinas at 4155 Old Goliad Rd. in Precinct 3.
(24d-53:49)

24d. January 27, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved Resolution No. 2025-012 for a road donation in the amount of \$729.84 from Adrianna Salinas at 4155 Old Goliad Road, in Precinct No. 3 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

Consider approval of the following Resolutions for Road Donations for the installation of a driveway and pipe culvert and take appropriate action:

e. Resolution No. 2025-013 for Camaron Cox at 8400 block, San Antonio River Rd. in Precinct 3.
(24e-53:49)

24e. January 27, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved Resolution No. 2025-013 for a road donation in the amount of \$1,126.50 from Camaron Cox at 8400 Block, San Antonio River Road in Precinct No. 3 for installation of a driveway and pipe culvert to improve drainage. Motion adopted.

25. Consider approval of the following final 2024 budget amendment and take appropriate action:

(25-56:37)

25. January 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the 2024 budget amendment for:

a. Health Department, Revenues and Expenditures - Line item transfer

Motion adopted.

26. Consider approval of the following 2025 budget amendments for the week of January 21, 2025 and take appropriate action:

(26-56:51)

26. January 27, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the 2025 budget amendments for the week of January 21, 2025:

- a. General Fund, Various Departments, Revenues and Expenditures - Increase
- b. Road and Bridge, Precinct No. 1, Expenditures - Line item transfer
- c. Road and Bridge, Precinct No. 2, Revenues and Expenditures - Line item transfer
- d. Road and Bridge, Precinct No. 3, Expenditures - Line item transfer
- e. Road and Bridge, Precinct No. 4, Expenditures - Line item transfer

Motion adopted.

27. Consider approval of the following 2025 budget amendments for the week of January 27, 2025 and take appropriate action:

(27-59:43)

27. January 27, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the 2025 budget amendments for the week of January 27, 2025:

- a. General Fund, Various Departments, Expenditures – Line item transfer
- b. Road and Bridge, Precinct No. 1, Expenditures - Line item transfer
- c. General Fund, Sheriff's Office, Expenditures – Line item transfer

Motion adopted.

28. Consider authorization of payment for hours worked related to the January 2025 Severe Weather Artic Blast and take appropriate action.

(28-1:00:17)

28. January 27, 2025. Human Resources Director Giani Cantu and County Auditor Michelle Samford provided the Court with information. Emergency Management Coordinator Rick McBrayer also spoke to the Court. The Court held a brief discussion on how to handle these situations and the possibility of a policy to be put in place in the future. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved to authorize overtime payment for hours worked related to the January 2025 Severe Weather Artic Blast. Motion adopted.

29. Ratify personnel changes for the week of January 21, 2025 and approve personnel changes for the week of January 27, 2025 and take appropriate action.

(29-1:12:52)

29. January 27, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court ratified personnel changes for the week of January 21, 2025 and approved that payroll be processed in compliance with policy and personnel changes for the week of January 27, 2025:

- a. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Resignation of Dillon Moreno, Detention Officer, with 188.96 PTO and 30.04 Compensatory hours due, effective January 27, 2025.

2. Correction: Position/other code change for Ricardo Montemayor, Interdiction Deputy, at a rate of \$27.39 per hour, Budget Codes 100-564-1112-\$27.39 and 100-564-1137-\$46.15, effective January 20, 2025. Other Remarks: No Longer Resigning.
3. VCSO Salary Adjustment Certification for Traylon Thomas, to be paid Intermediate Certificate Pay of \$23.08 per pay period, effective January 31, 2025. Certification date for Traylon Thomas is September 23, 2024. Budget Coding: Detention Certificate Pay 100-565-1137.
4. VCSO Salary Adjustment Certification for Tyler Neese, to be paid Intermediate Certificate Pay of \$23.08 per pay period, effective January 31, 2025. Certification date for Tyler Neese is September 18, 2024. Budget Coding: Detention Certificate Pay 100-565-1137.
- b. Pama Hencerling, Juvenile Chief Probation Officer - Juvenile Detention:
 1. Dismissal of Tasha Aniki Muguku, JSO, effective January 10, 2025.
 2. Resignation of Braylee Fauth, JSO, effective January 14, 2025.
 3. Employment of Donovan Nathaniel Orsak, JSO, at a rate of \$20.76 per hour, Budget Codes 100-573-1156 and 231-572-1136 FT@\$230.77, effective January 28, 2025. Grade 5 Plan Law Enforcement Tier 1.
 4. Employment of Alfred Devin Sanchez, JSO, at a rate of \$20.76 per hour, Budget Codes 100-573-1156 and 231-572-1136 FT@\$230.77, effective January 28, 2025. Grade 5 Plan Law Enforcement Tier 1.
- c. Shannon Martin, Commissioner, Precinct No. 3 - Road and Bridge, Precinct No. 3:
 1. Employment of Robert Brown, Jr., Sr. Equip. Operator, at a rate of \$25.00 per hour, Budget Codes 203-613-1108 and 203-613-1139 - \$18.46 PER PP, effective January 22, 2025. Grade 7 Plan General Tier n/a. Remarks: Using funds from vacant position.
 2. Certificates of Completion of Public Information Act (Government Code, Section 552.012) and Open Meetings Act (Government Code, Section 551.005) for Shannon Martin, County Commissioner, Precinct No. 3.
- d. Brian Watson, Chief Public Defender - Public Defender's Office:
 1. Other Separation of Employment for Natalia Wallace, Case Worker, due to unable to begin employment, effective January 14, 2025.
 2. Salary change for Miranda Baker, Investigator, from a rate of \$28.54 per hour, Budget Code 525-401-1108 to a rate of \$29.40 per hour, effective January 11, 2025.
- e. Rick McBrayer, Emergency Management Coordinator - Emergency Management Office:
 1. Correction (effective date): Employment of Lauren Meaux, Public Safety Communications Coordinator, at a rate of \$31.25 per hour, Budget Codes 108-599-1112 50% \$15.63, 100-401-1112 25% \$7.81, and 100-562-1112 25% \$7.81, effective January 20, 2025. Other Remarks: New hire date. Remarks: Grade 12 - General.
- f. Ben Zeller, County Judge - County Judge's Office:
 1. Resignation of Robin Harkey, Chief of Staff, effective January 29, 2025.
- g. Giani Cantu, Human Resources Director - Human Resources Office:
 1. Resignation of Loria Proctor, Extra Help, effective January 20, 2025.
- h. Commissioners Court:
 1. CORRECTION to 2025 Cell Phone Allowances for various employees.
- i. David Gonzales, Public Health Director - Victoria County Public Health Department:

1. Correction to 2025 Salary Order for Carrie Fagg, Immunization Prog Mngr.
- j. Heidi Easley, County Clerk - County Clerk's Office:
 1. Certificate of completion for completing 20 hours of continued education for 2024 (Section 51.605 of Texas Government Code) from the County and District Clerks' Association of Texas for Heidi Easley, County Clerk.
- k. Kim Plummer, District Clerk - District Clerk's Office:
 1. Certificate of completion for completing 20 hours of continued education for 2024 (Section 51.605 of Texas Government Code) from the County and District Clerks' Association of Texas for Kim Plummer, District Clerk.

Motion adopted.

- 30. Closed meeting pursuant to V.T.C.A Government Code §551.074 to discuss personnel in various departments; §551.071 to conduct a private consultation with the County's attorney regarding matters protected by the attorney-client privilege.**

(30-1:14:28)

30. January 27, 2025. The Commissioners Court went into closed session at 11:14 a.m., pursuant to V.T.C.A. Government Code §551.074 to discuss personnel in various departments and §551.071 to conduct a private consultation with the County's attorney regarding matters protected by the attorney-client privilege.

- 31. Pursuant to V.T.C.A. Government Code §551.102, return to an open meeting and take any action deemed necessary.**

(31-1:15:17)

31. January 27, 2025. The Commissioners Court returned to open meeting at 12:01 p.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

- 32. Consider transferring the payroll function from the office of the County Treasurer to the office of the County Auditor, effective March 1, 2025 and take appropriate action.**

(32-1:15:29)

32. January 27, 2025. Commissioners Court passed on transferring the payroll function from the office of the County Treasurer to the office of the County Auditor, effective March 1, 2025. No action taken.

- 33. Consider a budget amendment to transfer positions and funding for the payroll function from the budget of the County Treasurer to the budget of the County Auditor, effective March 1, 2025 and take appropriate action.**

(33-1:15:35)

33. January 27, 2025. Commissioners Court passed on the budget amendment to transfer positions and funding for the payroll function from the budget of the County Treasurer to the budget of the County Auditor, effective March 1, 2025. No action taken.

- 34. Adjourn.**

(34-1:15:37)

34. January 27, 2025. The Commissioners Court adjourned the meeting of January 27, 2025.