

**THE STATE OF TEXAS   §**

**COUNTY OF VICTORIA   §**

Be it remembered that on this the **18th day February A.D., 2025**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Danny Garcia, County Judge Pro-Tem, presiding and the following Commissioners attending:

|                 |                                   |        |
|-----------------|-----------------------------------|--------|
| Ben Zeller,     | County Judge                      | Absent |
| Danny Garcia,   | Commissioner Precinct No. 1       |        |
| Jason Ohrt,     | Commissioner Precinct No. 2       |        |
| Shannon Martin, | Commissioner Precinct No. 3       |        |
| Kenneth Sexton, | Commissioner Precinct No. 4       |        |
| and             |                                   |        |
| Heidi Easley,   | County Clerk and Ex-Officio Clerk |        |

and the following orders were passed:



**COUNTY OF VICTORIA**

**MINUTES**

**COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS**

**Tuesday, February 18, 2025, 10:00 AM, SPECIAL TERM**

**VICTORIA COUNTY COURTHOUSE**

**115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX**

**1. Call to Order.**

(1-0:00)

1. February 18, 2025. Danny Garcia, County Judge Pro Tem, called to order the Commissioners Court Special Term for Tuesday, February 18, 2025, at 10:00 a.m.

**2. Invocation and Pledges.**

(2-0:00)

2. February 18, 2025. County Judge Pro Tem Danny Garcia opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

**3. Citizens Communication.**

(3-2:14)

3. February 18, 2025. Judge Pro Tem Danny Garcia opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

County Clerk Heidi Easley informed the public of the Recording Notification System (RNS) available on the County Clerk's website, which allows individuals to register their information to monitor for fraudulent documents being filed and recorded in her office. Mrs. Easley also stated the rolling shelves in the County Clerk's vault have been completed.

Hearing no further comments, Judge Pro Tem Danny Garcia continued with the next agenda item.

**4. Consider approval of minutes and take appropriate action.**

(4-4:52)

4. February 18, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the minutes of the Commissioners Court meeting held on February 10, 2025. Motion adopted.

**5. Consider approval of accounts payable and take appropriate action.**

(5-5:04)

5. February 18, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

|                       |                      |              |
|-----------------------|----------------------|--------------|
| Regular Accounts      | 2/18/2025            | \$608,571.86 |
| Supplemental Accounts | 2/7/2025 – 2/13/2025 | \$122,097.81 |

Motion adopted.

**6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.**

(6-5:44)

6. February 18, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received the monthly reports from the County Judge; County Commissioners, Precincts Nos. 2 and 3; County Tax Assessor Collector; County Extension Agent-Family Community Health; and County Extension Agent-4-H Youth Development. Motion adopted.

**7. Consider approval of bond forfeiture releases and take appropriate action.**

(7-6:12)

7. February 18, 2025. None. No action taken.

**8. Consider approval of CMC Interim vendor payments and take appropriate action.**

(8-6:21)

8. February 18, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the CMC interim vendor payments dated February 12, 2025, in the amount of \$373,165.03 and the ACH report dated February 12, 2025, in the amount of \$1,203,766.99. Motion adopted.

**9. Consider and approve a lease agreement between Victoria County, Texas and Bloomington Volunteer Fire Department for the occupation of space by the Victoria County Sheriff's Office at 51 West Second Street, Bloomington, Texas and take appropriate action.**

(9-7:07)

9. February 18, 2025. Sheriff Justin Marr provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the lease agreement between Victoria County, Texas and Bloomington Volunteer Fire Department for the occupation of space by the Victoria County Sheriff's Office at 51 West Second Street, Bloomington, Texas. Motion adopted.

**10. Consider approval of Professional Services Agreement with the Texas PACE Authority to provide administrative and collection services for the Victoria County TxPACE Program and take appropriate action.**

(10-8:35)

10. February 18, 2025. Dub Taylor with PACE responded to Commissioner Ohrt's questions. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the Professional Services Agreement with the Texas PACE Authority to provide administrative and collection services for the Victoria County TxPACE Program. Motion adopted.

**11. Consider approval of Senate Bill 22, Rural Sheriff's Office Salary Assistance FY25 Grant Program Agreement for the Victoria County Sheriff's Office and take appropriate action.**

(11-10:03)

11. February 18, 2025. Grant Administrator Robin Knipling provided information to the

Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved Senate Bill 22, Rural Sheriff's Office Salary Assistance FY25 Grant Program Agreement for the Victoria County Sheriff's Office. Motion adopted.

- 12. Authorize the Grant Administrator to execute all future related documents in regard to the High Intensity Drug Trafficking Act (HIDTA) grant program for the Victoria County Sheriff's Office and take appropriate action.**

(12-11:28)

12. February 18, 2025. Grant Administrator Robin Knipling provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court authorized the Grant Administrator to execute all future related documents in regard to the High Intensity Drug Trafficking Act (HIDTA) grant program for the Victoria County Sheriff's Office. Motion adopted.

- 13. Consider approval of FY26 Operation Lone Star Grant Program (OLS), Application No. 4381004 and take appropriate action.**

(13-13:21)

13. February 18, 2025. Grant Administrator Robin Knipling and Sheriff Justin Marr provided information to the Court. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the FY26 Operation Lone Star Grant Program (OLS), Application No. 4381004. Motion adopted.

- 14. Consider approval of Road Relocation Agreement between Union Pacific Railroad Company and Victoria County, for the relocation of Halk Road located in Precinct 1, and take appropriate action.**

(14-16:25)

14. February 18, 2025. County Engineer John Johnston provided information to the Court. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the Road Relocation Agreement between Union Pacific Railroad Company and Victoria County for the relocation of Halk Road located in Precinct No. 1. Motion adopted.

- 15. Consider approval of Railroad Highway Grade Crossing Closures Agreement with Union Pacific Rail Road for Project 796498 and take appropriate action.**

(15-17:12)

15. February 18, 2025. County Judge Pro-Tem Danny Garcia provided the Court with information. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the Railroad Highway Grade Crossing Closures Agreement with Union Pacific Rail Road for Project 796498. Motion adopted.

- 16. Consider the appointment of Jason Ohrt, Victoria County Commissioner, Precinct 2, to the Gulf Bend Board of Directors and take appropriate action.**

(16-18:53)

16. February 18, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the appointment of Jason Ohrt, Victoria County Commissioner, Precinct No. 2, to the Gulf Bend Board of Directors. Motion adopted.

- 17. Consider approval of Resolution No. 2025-024 for a Road Donation from Jason Thigpen located at 623 Fleming Prairie Rd, Victoria County, Texas in Precinct No. 3, for the installation of a driveway and corrugated pipe and take appropriate action.**

(17-19:53)

17. February 18, 2025. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2025-024 for a road donation in the amount of \$134.12 from Jason Thigpen at 623 Fleming Prairie Road in Precinct No. 3 for installation of a driveway and corrugated pipe to improve drainage. Motion adopted.

- 18. Consider approval of Resolution 2025-025 accepting a donation to the Victoria County Road and Bridge, Precinct No. 1 for the Placedo Clean-up Dumpster in the amount of \$800.00 and take appropriate action.**

(18-20:26)

18. February 18, 2025. County Judge Pro-Tem Danny Garcia provided information to the Court. Moved by Shannon Martin and seconded by Jason Ohrt, pursuant to Local Government Code §81.032, the Commissioners Court approved Resolution No. 2025-025 accepting a donation valued at \$800.00 from Victoria Calhoun Grain Company Inc., to be utilized for and dedicated to the Placedo Clean-up Dumpster in Victoria County Road and Bridge, Precinct No. 1. Motion adopted.

- 19. Consider approval of 2025 Renewal Confirmation Program Agreement with the Texas Association of Counties (TAC) for Affordable Care Act Reporting and Tracking Services (ARTS) to the Internal Revenue Service (IRS) and take appropriate action.**

(19-22:04)

19. February 18, 2025. County Treasurer Paige Foster provided the Court with information. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the 2025 Renewal Confirmation Program Agreement with the Texas Association of Counties (TAC) for the Affordable Care Act Reporting and Tracking Services (ARTS) to the Internal Revenue Service (IRS). Motion adopted.

- 20. Receive a Quarterly Investment Report from the Victoria County Treasurer and take appropriate action.**

(20-24:20)

20. February 18, 2025. Paige Foster, County Treasurer, provided information to the Court and answered questions from the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received a Quarterly Investment Report from the Victoria County Treasurer. Motion adopted.

- 21. Consider approval of Order No. 2025-023 Ratifying Purchase of Certificate of Deposits and take appropriate action.**

(21-29:41)

21. February 18, 2025. County Treasurer Paige Foster provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved Order No. 2025-023 Ratifying Purchase of Certificate of Deposits for the Victoria County Treasurer's Office. Motion adopted.

- 22. Consider approval of the following 2025 budget amendments and take appropriate action.**

(22-30:39)

22. February 18, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the 2025 budget amendments for:

- a. Health Department, Revenues - Line item transfer

b. General Fund/Sheriff's Office, Expenditures - Line item transfer

Motion adopted.

**23. Consider approval of personnel changes and take appropriate action.**

(23-31:00)

23. February 18, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Pama Hencerling, Juvenile Chief Probation Officer - Juvenile Detention:
  - 1. Employment of John Charles Flores, JSO, at a rate of \$20.76 per hour, Budget Code 100-573-1156, effective February 19, 2025. Grade 5 Plan Law Enforcement Tier 1.
- b. Justin Marr, Sheriff - Sheriff's Office:
  - 1. Resignation of Willis Kisner, Kitchen Officer, with 266.61 PTO and 231.98 Compensatory hours due, effective February 21, 2025.
  - 2. Correction (effective date): Resignation of Dillon Moreno, Detention Officer, with 188.96 PTO and 30.04 Compensatory hours due, effective January 28, 2025.
  - 3. Employment of Enoch Smith, Detention Officer, at a rate of \$20.76 per hour, Budget Codes 100-565-1116-\$18.74 and 288-565-1116-\$2.02, effective February 19, 2025. Grade 5 Plan Law Enforcement Tier 1.
- c. Constance Filley Johnson, Criminal District Attorney - Criminal District Attorney's Office:
  - 1. Employment of Zachary A. Miles, Assistant CDA (Felony), at a rate of \$55.29 per hour, Budget Codes 100-475-1104 \$40.87 and 289-475-1104 \$14.42, effective February 25, 2025. Grade 19 Plan General.
  - 2. Salary change for Andrea Harvey, Assistant CDA (Felony), from a rate of \$51.92 per hour, Budget Codes 100-475-1104 \$40.87 and 289-475-1104 \$11.05 to a rate of \$55.29 per hour, Budget Codes 100-475-1104 \$40.87 and 289-475-1104 \$14.42, effective February 22, 2025. Grade 19 Plan General.
- d. Shannon Martin, Commissioners, Precinct No. 3 - Road and Bridge, Precinct No. 3:
  - 1. Salary change for Adrian Hernandez, Facilities Tech, from a rate of \$22.99 per hour, Budget Code 203-613-1110 - \$22.99 to Budget Codes 203-613-1110 - \$22.99 and 203-613-1139 - \$18.46 cell phone per pay period, effective February 8, 2025. Grade 5 Plan General.
- e. Paige Foster, County Treasurer - County Treasurer's Office:
  - 1. Certificates of continuing education from Texas Association of Counties and County Treasurer's Association of Texas for Paige Foster, County Treasurer.

Motion adopted.

**24. Adjourn.**

(24-31:33)

24. February 18, 2025. The Commissioners Court adjourned the meeting of February 18, 2025.