

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **12th day May A.D., 2025**, the Commissioners Court convened in **Regular Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Danny Garcia, County Judge Pro Tem, presiding and the following Commissioners attending:

Ben Zeller,	County Judge	Absent
Danny Garcia,	Commissioner Precinct No. 1	
Jason Ohrt,	Commissioner Precinct No. 2	
Shannon Martin,	Commissioner Precinct No. 3	Present until 10:23 a.m.
Kenneth Sexton,	Commissioner Precinct No. 4	
and		
Heidi Easley,	County Clerk and Ex-Officio Clerk	

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, May 12, 2025, 10:00 AM, REGULAR TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. May 12, 2025. Danny Garcia, County Judge Pro Tem, called to order the Commissioners Court Regular Term for Monday, May 12, 2025, at 10:01 a.m.

2. Invocation and Pledges.

(2-0:00)

2. May 12, 2025. County Judge Pro Tem Danny Garcia opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-2:24)

3. May 12, 2025. Judge Pro Tem Danny Garcia opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

County Judge Pro-Tem Danny Garcia spoke about the passing of Robby Burdge and held a moment of silence in his honor.

Animal Services Director Mark Sloat commended his staff for their excellent work on the adoptions over the weekend. Mr. Sloat thanked the public for their support and adoptions.

Hearing no further comments, Judge Pro Tem Danny Garcia continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-4:39)

4. May 12, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the minutes of the Commissioners Court meeting held on May 5, 2025. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-4:55)

5. May 12, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	5/12/2025	\$615,102.35
Supplemental Accounts	5/2/2025 – 5/8/2025	\$755,296.60

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-5:27)

6. May 12, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received the monthly reports from the County Judge; County Commissioners Precincts Nos. 1-4; District Clerk; County Clerk; Criminal District Attorney; Tax Assessor Collector; Auditor; Fire Marshal; Justices of the Peace, Precincts Nos. 1 and 4; Constables Precincts Nos. 1-4; and Pre-Trial Services. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-6:16)

7. May 12, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the release of the following bond forfeiture judgments from the Court:

- a. Cause No. CIV2-20981: The State of Texas vs. Rudy Mendez-Acosta, Defendant and A & A Bail Bonds as Surety.
- b. Cause No. CIV1-21503: The State of Texas vs. Nathan Gage Cordova, Defendant and A & A Bail Bonds as Surety.
- c. Cause No. CIV2-21584: The State of Texas vs. Christopher Gretchen, Defendant and A & A Bail Bonds as Surety.
- d. Cause No. CIV2-21518: The State of Texas vs. Mark R. Dretke, Defendant and A & A Bail Bonds as Surety.

Motion adopted.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-6:37)

8. May 12, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the CMC interim vendor payments dated May 8, 2025, in the amount of \$195,934.56 and the ACH report dated May 8, 2025, in the amount of \$2,037,262.62. Motion adopted.

9. Canvass the May 3, 2025, Joint General Election and take appropriate action.

(9-7:15)

9. May 12, 2025. Elections Administrator Margetta Hill certified the votes cast for the May 3, 2025, Joint General Election. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved to canvass the May 3, 2025, Joint General Election. Motion adopted.

10. Discuss and consider the following in connection with the Victoria County Fire Marshal's Office and Aircraft Rescue and Fire Fighting (ARFF) services and take appropriate action:

- a. Transfer of ARFF division and personnel to the Victoria Regional Airport, including reclassification of the Director of Operations and Maintenance.**

(10a-8:58)

10a. May 12, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved to transfer the ARFF division and personnel to the Victoria Regional Airport, including the reclassification of the Director of Operations and Maintenance. Motion adopted.

Discuss and consider the following in connection with the Victoria County Fire Marshal's Office and Aircraft Rescue and Fire Fighting (ARFF) services and take appropriate action:

b. Department restructuring of the County Fire Marshal's Office, including reclassification of the County Fire Marshal position.

(10b-8:58)

10b. May 12, 2025. Human Resources Director Giani Cantu informed the Court that the Fire Marshal's position is now grade 14 and the Director of Operations and Maintenance is now grade 15. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the department restructuring of the County Fire Marshal's Office, including the reclassification of the County Fire Marshal position. Motion adopted.

Discuss and consider the following in connection with the Victoria County Fire Marshal's Office and Aircraft Rescue and Fire Fighting (ARFF) services and take appropriate action:

c. Appoint County Fire Marshal or Interim County Fire Marshal and approve bond and oath of office.

(10c-8:58)

10c. May 12, 2025. County Judge Pro Tem Danny Garcia swore in Marshall Frazier as the Interim County Fire Marshal. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved to appoint Marshall Frazier as the Interim County Fire Marshal and approved the bond and oath of office. Motion adopted.

11. Consider approval of Best Friends Animal Society Network Neighbors Kit Grant and take appropriate action.

(11-13:55)

11. May 12, 2025. Animal Services Director Mark Sloat provided information to the Court. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the Best Friends Animal Society Network Neighbors Kit Grant for the Victoria County Animal Services. Motion adopted.

12. Consider approval of First Amendment to eCivis Master Subscription and Service Agreement (CONTRACT NO. Quote 40163295) contingent upon legal review and take appropriate action.

(12-16:04)

12. May 12, 2025. Grant Administrator Robin Knipling provided the Court with information. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the First Amendment to eCivis Master Subscription and Service Agreement (Contract No. Quote 40163295), contingent upon legal review. Motion adopted.

13. Authorize to advertise a Request for Proposals (RFP) for construction services in connection with an Old Highway Road Drainage Improvement Project in Precinct 4 and take appropriate action.

(13-18:00)

13. May 12, 2025. County Engineer John Johnston provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court authorized to advertise a Request for Proposals (RFP) for construction services in connection with an Old Highway Road Drainage Improvement Project in Precinct No. 4. Motion adopted.

- 14. Receive the following in regard to the Tipton Road Bridge Replacement Project located in Precinct 4 and take appropriate action:**
a. Fully executed Warranty Deed.

(14a-19:31)

14a. May 12, 2025. Commissioner Kenneth Sexton provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the fully executed Warranty Deed in regard to the Tipton Road Bridge Replacement Project located in Precinct No. 4. Motion adopted.

- Receive the following in regard to the Tipton Road Bridge Replacement Project located in Precinct 4 and take appropriate action:**
b. Temporary Construction Easement.

(14b-19:31)

14b. May 12, 2025. Commissioner Kenneth Sexton provided the Court with information. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the Temporary Construction Easement in regard to the Tipton Road Bridge Replacement Project located in Precinct No. 4. Motion adopted.

- 15. Consider approval of Task Order No. 1 with CivilCorp, LLC for Professional Surveying and Civil Engineering Services for Northside Road Rehabilitation Project in Precinct No. 2 and take appropriate action.**

(15-20:10)

15. May 12, 2025. Commissioner Jason Ohrt provided the Court with information. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved Task Order No. 1 with CivilCorp, LLC for Professional Surveying and Civil Engineering Services for the Northside Road Rehabilitation Project in Precinct No. 2, after review by the County's attorney. Motion adopted.

- 16. Receive and approve the Retiree Health Program renewal for 2025 from Bay Bridge Administrators under the Hartford Medical Plan and take appropriate action.**

(16-21:42)

16. May 12, 2025. Human Resources Director Giani Cantu provided information to the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received and approved the Retiree Health Program renewal for 2025 from Bay Bridge Administrators under the Hartford Medical Plan. Motion adopted.

- 17. Consider approval of a request from the Victoria County Fire Marshal to allow John Pitonyak of Northside Fireworks store to open their store for fireworks sales during the Memorial Day holiday and take appropriate action.**

(17-23:57)

17. May 12, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved a request from the Victoria County Fire Marshal to allow John Pitonyak of Northside Fireworks to open their store for fireworks sales during the Memorial Day holiday. Motion adopted.

18. Consider approval of order ratifying the purchase of Certificate of Deposits and take appropriate action.

(18-25:08)

18. May 12, 2025. County Treasurer Paige Foster provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the order ratifying the purchase of Certificate of Deposits. Motion adopted.

19. Consider approval of two commercial real estate listing agreements, pending legal review, for the following County properties and take appropriate action:

a. 311 E. Constitution, Suite 100, Victoria, Texas 77901.

(19a-26:32)

19a. May 12, 2025. County Engineer John Johnston provided the Court with information. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the commercial real estate listing agreement for 311 E. Constitution, Suite 100, Victoria, Texas 77901, pending legal review. Motion adopted.

Consider approval of two commercial real estate listing agreements, pending legal review, for the following County properties and take appropriate action:

b. 2604 Mockingbird Lane, Suite A, Victoria, Texas 77904.

(19b-26:32)

19b. May 12, 2025. County Engineer John Johnston provided the Court with information. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the commercial real estate listing agreement for 2604 Mockingbird Lane, Suite A, Victoria, Texas 77904, pending legal review. Motion adopted.

20. Consider approval of a Road Donation in Precinct 3, from David Huber located at the 1500 Block of San Antonio River Rd, Victoria County, Texas, in the amount of \$421.60 for corrugated pipe and take appropriate action.

(20-28:26)

20. May 12, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved Resolution No. 2025-041 for a road donation in the amount of \$421.60 from David Huber at 1500 Block of San Antonio River Road, Victoria County, Texas, in Precinct No. 3 for corrugated pipe. Motion adopted.

21. Consider approval of the following 2025 budget amendments and take appropriate action:

(21-28:59)

21. May 12, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the 2025 budget amendments for:

- a. General Fund/Sheriff's Office, Expenditures - Line item transfer
- b. General Fund/Various Departments, Expenditures - Line item transfer
- c. Airport Operating Fund, Revenues and Expenditures - Line item transfer
- d. Emergency Management, Expenditures - Line item transfer
- e. Road and Bridge, Precinct No. 1, Expenditures - Line item transfer
- f. National School Lunch Program, Expenditures - Line item transfer

Motion adopted.

22. Consider approval of personnel changes and take appropriate action.

(22-27:48)

22. May 12, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes, not including Drew Pilkington's personnel change:

- a. Matthew Schneider, IT Director - IT Department:
 - 1. Resignation of David Silguero, System Administrator I, effective May 9, 2025.
- b. JJ Janssen, Extension Office:
 - 1. Employment of Kara Matheney, County Extension Agent-AG & Nat. Res., at a rate of \$17.66 per hour, Budget Code 100-665-1104, effective May 1, 2025. Other Remarks: cell phone basic \$480.00 basic (100-665-1139).
- c. Brian Watson, Chief Public Defender - Crossroads Public Defender's Office:
 - 1. Salary change for Evangeline Sanchez, Legal Support Specialist, from a rate of \$21.11 per hour, Budget Code 525-401-1110 to a rate of \$21.26 per hour, effective May 5, 2025. Grade 5 Plan General.
 - 2. Salary change for Kayla Squyres, Legal Support Specialist, from a rate of \$21.11 per hour, Budget Code 525-401-1110 to a rate of \$21.26 per hour, effective May 5, 2025. Grade 5 Plan General.
- d. Constance Filley Johnson - Criminal District Attorney - Criminal District Attorney's Office:
 - 1. Salary change for Meagan R. Amaro, Clerk III, from a rate of \$18.92 per hour, Budget Code 100-475-1108-18.92 to a rate of \$20.05 per hour, Budget Codes 100-475-1108 \$18.92 and 303-475-1108 \$1.13, effective May 3, 2025. Grade 3 Plan General.
- e. Lisa Harvey Moore, 24th Judicial District Judge - District Courts:
 - 1. Retirement of Jackie Gloor, Senior Court Coordinator, with 8.40 PTO and 128.31 Compensatory hours due, effective April 30, 2025. Other Due: PAYOUT PTO PER POLICY, PAYOUT FULL COMP BALANCE.
- f. Ashley Hernandez, Tax Assessor Collector - County Tax Office:
 - 1. Retirement of Sharon Moehrig, Clerk III, effective May 16, 2025.
- g. Shannon Martin, Commissioner, Precinct No. 3 - Road and Bridge, Precinct No. 3:
 - 1. Salary and position/other code change for Richard Williams from Sr. Equipment Operator, at a rate of \$25.52 per hour, Budget Code 203-613-1108 - \$25.52 to Assistant Foreman, at a rate of \$28.47 per hour, Budget Code 203-613-1104 - \$28.47, effective May 17, 2025. Grade 9 Plan General.
- h. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Position/other code change for Carlalizet Moreno, from Detention Deputy, at a rate of \$25.31 per hour, Budget Codes 100-565-1114-\$24.29, 288-565-1114-\$1.02, and 100-565-1137-\$23.08-Cert Pay to Courts/Extradition, Budget Codes 100-565-1110-\$24.29, 288-565-1110-\$1.02, and 100-565-1137-\$23.08-Cert. Pay, effective May 17, 2025. Grade 7 Plan Law Enforcement Tier 1.
 - 2. Salary change for Robert Ontiveros, from Detention Deputy, at a rate of \$27.39 per hour, Budget Code 100-565-1114-\$27.39 to Courts/Extradition, Budget Codes 100-565-1110-\$27.39 and 100-565-1137-\$69.23-Cert Pay, effective May 17, 2025.
 - 3. Resignation of David Parma, Patrol Corporal, with 348.14 PTO and 497.63 Compensatory hours due, effective May 30, 2025.

- i. Vinicio Llerena, Airport Executive Director - Victoria Regional Airport:
 - 1. Salary change and position/other code change (supp pay) for Marshall Frazier, from Director of Operations and Maintenance, at a rate of \$35.91 per hour, Budget Codes 321-606-1103 and 321-606-1139 - \$41.54 to a rate of \$38.46 per hour, Budget Codes 321-606-1103, 321-606-1139 - \$41.54 and 100-550-1107 - \$1000 PER PAY PERIOD, effective May 12, 2025. Other Remarks: TEMP APPOINTED - COUNTY FIRE MARSHAL. Grade 15 Plan General.

Motion adopted.

23. Adjourn.

(23-30:22)

23. May 12, 2025. The Commissioners Court adjourned the meeting of May 12, 2025.