

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **27th day May A.D., 2025**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Danny Garcia, County Judge Pro Tem, presiding and the following Commissioners attending:

Ben Zeller,	County Judge	Absent
Danny Garcia,	Commissioner Precinct No. 1	
Jason Ohrt,	Commissioner Precinct No. 2	
Shannon Martin,	Commissioner Precinct No. 3	
Kenneth Sexton,	Commissioner Precinct No. 4	
and		
Heidi Easley,	County Clerk and Ex-Officio Clerk	

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Tuesday, May 27, 2025, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. May 27, 2025. Danny Garcia, County Judge Pro Tem, called to order the Commissioners Court Special Term for Tuesday, May 27, 2025, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. May 27, 2025. County Judge Pro Tem Danny Garcia opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:26)

3. May 27, 2025. Judge Pro Tem Danny Garcia opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Hearing no comments, Judge Pro Tem Danny Garcia continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-1:38)

4. May 27, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the minutes of the Commissioners Court meeting held on May 19, 2025. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-1:59)

5. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	5/27/2025	\$509,955.68
Supplemental Accounts	5/16/2025 – 5/22/2025	\$23,961.38

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-2:33)

6. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court received the monthly report from the Sheriff. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-2:55)

7. May 27, 2025. None. No action taken.

8. Consider approval of CMC Interim vendor payments and take appropriate action.

(8-3:08)

8. May 27, 2025. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court approved the CMC interim vendor payments dated May 22, 2025, in the amount of \$939,558.95 and the ACH report dated May 22, 2025, in the amount of \$3,669,163.44. Motion adopted.

9. Consider approval of a request from Marshall Frazier, Interim Fire Marshal, to reimburse the Bloomington Volunteer Fire Department for the repairs made to brush unit valued at \$2,500 and take appropriate action.

(9-4:30)

9. May 27, 2025. Interim Fire Marshal, Marshall Frazier provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the request from Marshall Fraizer, Interim Fire Marshal, to reimburse the Bloomington Volunteer Fire Department the amount of \$2,500.00 for repairs made to the Brush Unit. Motion adopted.

10. Receive bids and award annual contracts to multiple vendors for the following Victoria County road materials for all precincts and take appropriate action:

a. IFB 2025-03 - Asphaltic Materials.

(10a-5:20)

10a. May 27, 2025. Procurement Specialist Amanda Reyes provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received and awarded to the lowest bidder the Victoria County annual road material contract bids for IFB 2025-03 Asphaltic Materials for all precincts effective June 1, 2025 through May 31, 2026 as follows:

<u>RoadMaterial</u>	<u>PrimaryContract</u>	<u>SecondaryContract</u>
Asphalt, Type AC - 15P	Martin Asphalt Company	Ergon Asphalt & Emulsions, Inc.
Asphalt, Type MC - 30	Martin Asphalt Company	Cleveland Asphalt Products, Inc.
Asphalt, Type CRS2 Emulsions	Martin Asphalt Company	Ergon Asphalt & Emulsions, Inc.
Asphalt, Type CRS2-P Emulsions	Martin Asphalt Company	Ergon Asphalt & Emulsions, Inc.

Motion adopted. All per spreadsheet as filed in the minutes of this Court.

Receive bids and award annual contracts to multiple vendors for the following Victoria County road materials for all precincts and take appropriate action:

b. IFB 2025-04 - ASPPM 9202 Grade IV Cold Mix.

(10b-5:20)

10b. May 27, 2025. Amanda Reyes, Procurement Specialist, provided the Court with

information. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received and awarded to the lowest bidder the Victoria County annual road material contract bids for IFB 2025-04 ASPPM 9202 Grade IV Cold Mix for all precincts effective June 1, 2025 through May 31, 2026 as follows:

<u>Road Material</u>	<u>Primary Contract</u>	<u>Secondary Contract</u>
ASPPM 9202 Grade IV Cold Mix	Waller County Asphalt	N/A

Motion adopted. All per spreadsheet as filed in the minutes of this Court.

Receive bids and award annual contracts to multiple vendors for the following Victoria County road materials for all precincts and take appropriate action:

c. IFB 2025-05 - Cold Mix Limestone Rock Asphalt.

(10c-5:20)

10c. May 27, 2025. Procurement Specialist Amanda Reyes provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received and awarded to the lowest bidder the Victoria County annual road material contract bids for IFB 2025-05 Cold Mix Limestone Rock Asphalt for all precincts effective June 1, 2025 through May 31, 2026 as follows:

<u>Road Material</u>	<u>Primary Contract</u>	<u>Secondary Contract</u>
Cold Mix LS Rock Asphalt, Type D	Vulcan Construction Materials, LLC	N/A
Cold Mix LS Rock Asphalt, Type AA	Vulcan Construction Materials, LLC	N/A

Motion adopted. All per spreadsheet as filed in the minutes of this Court.

Receive bids and award annual contracts to multiple vendors for the following Victoria County road materials for all precincts and take appropriate action:

d. IFB 2025-06 - Hot Mix Cold Laid Asphalt.

(10d-5:20)

10d. May 27, 2025. Amanda Reyes, Procurement Specialist, provided the Court with information. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received and awarded to the lowest bidder the Victoria County annual road material contract bids for IFB 2025-06 Hot Mix Cold Laid Asphalt for all precincts effective June 1, 2025 through May 31, 2026 as follows:

<u>Road Material</u>	<u>Primary Contract</u>	<u>Secondary Contract</u>
Hot Mix Cold Laid Asphalt, Type D	Brauntex Materials, Inc.	Quality Hot Mix, Inc.

Motion adopted. All per spreadsheet as filed in the minutes of this Court.

Receive bids and award annual contracts to multiple vendors for the following Victoria County road materials for all precincts and take appropriate action:

e. IFB 2025-07 - Processed Base, Crushed Limestone Base, and Surface Treatment Aggregate Type PB.

(10e-5:20)

10e. May 27, 2025. Procurement Specialist Amanda Reyes provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received and awarded to the lowest bidders the Victoria County annual road material contract bids for IFB 2025-07 Processed Base, Crushed Limestone Base, and

Surface Treatment Aggregate Type PB for all precincts effective June 1, 2025 through May 31, 2026 as follows:

Road Material	Primary Contract	Secondary Contract
Gravel Processed Flexible Base Type B, Grade 3	ABN Construction, LLC	CatSkinner, LLC
Crushed LS Base Type A Grade 4	Quality Hot Mix, Inc.	N/A
Type II Portland Cement	No Bid	N/A
Surface Treatment Aggregate Type PB, Grade 4	Brauntex Materials, Inc.	Quality Hot Mix, Inc.
Aggregate Type PE, Grade 4	No Bid	N/A

Motion adopted. All per spreadsheet as filed in the minutes of this Court.

11. Consider approval of an agreement with DSS for the purposes of pre-employment and drug screening services and take appropriate action.

(11-10:08)

11. May 27, 2025. Human Resources Director Giani Cantu provided information to the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved an agreement with Driving Safety Services (DSS) for the purposes of pre-employment and drug screening services. Motion adopted.

12. Consider approval of a Memorandum of Understanding between the Victoria County Sheriff's Office and Gulf Bend Center and take appropriate action.

(12-12:34)

12. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the Memorandum of Understanding between the Gulf Bend Mental Health Mental Retardation Center, DBA Gulf Bend Center and Victoria County Sheriff's Office. Motion adopted.

13. Receive for the record a Soil Analytical Report for Lead pertaining to the Victoria County Sheriff's Office (VCSO) Gun Range located at 977 Timber Road and take appropriate action.

(13-13:26)

13. May 27, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court received for the record a Soil Analytical Report for Lead for the Victoria County Sheriff's Office (VCSO) Gun Range located at 977 Timber Road. Motion adopted.

14. Consider approval of a Subscription Agreement between Victoria County Elections Division and SOE Software Corp. (dba SCYL) for 2023-2026 election night reporting and take appropriate action.

(14-14:03)

14. May 27, 2025. County Auditor Michelle Samford provided the Court with information. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the Amendment Standard Term SaaS Agreement between SOE Software Corporation (dba SCYTL) and Victoria County Election Office for the 2023-2026 election night reporting. Motion adopted.

15. Consider approval of a request for overtime payment to Allen Martinez for additional time worked for the May 3, 2025 Election and take appropriate action.

(15-15:03)

15. May 27, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the

Commissioners Court approved the overtime payment to Allen Martinez for overtime worked during the May 3, 2025 Election, to be paid from the Victoria County Election Fund 450-490-1120. Motion adopted.

16. Consider approval of an updated employment agreement with the Victoria Regional Airport Executive Director and take appropriate action.

(16-15:30)

16. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the updated Airport/FBO Executive Director Agreement between Victoria County, Texas and Vinicio L. Llerena. Motion adopted.

17. Consider approval of the following Resolutions for Donation to Victoria County Animal Services and take appropriate action:

a. Resolution No. 2025-046, valued at \$500.00 to cover surgical fees associated with the removal of a tumor for dog Teagan, from James Wayne Properties.

(17a-16:27)

17a. May 27, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, pursuant to Local Government Code §81.032, the Commissioners Court approved Resolution No. 2025-046 accepting a donation valued at \$500.00 from James Wayne Properties to be utilized for and dedicated to the Victoria County Animal Services for surgical fees and tumor removal for dog "Teagan". Motion adopted.

Consider approval of the following Resolutions for Donation to Victoria County Animal Services and take appropriate action:

b. Resolution No. 2025-047, valued at \$70.00 for spay/neuter costs for a shelter dog, from Anthony and Gloria Wilhelm.

(17b-16:27)

17b. May 27, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, pursuant to Local Government Code §81.032, the Commissioners Court approved Resolution No. 2025-047 accepting a donation valued at \$70.00 from Anthony and Gloria Wilhelm, to be utilized for and dedicated to the Victoria County Animal Services for spay/neuter costs for a shelter dog. Motion adopted.

18. Consider approval of the following contracts from the Victoria County Regional Juvenile Detention Center and take appropriate action:

a. Detention and Residential Contract with Cherokee County.

(18a-17:27)

18a. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Cherokee County. Motion adopted.

Consider approval of the following contracts from the Victoria County Regional Juvenile Detention Center and take appropriate action:

b. Residential Contract with Potter County.

(18b-17:27)

18b. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the Residential Contract between Victoria Regional Juvenile Justice Center and Potter County. Motion adopted.

Consider approval of the following contracts from the Victoria County Regional Juvenile Detention Center and take appropriate action:

c. Detention and Residential Contract with Cass County.

(18c-17:27)

18c. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Cass County. Motion adopted.

Consider approval of the following contracts from the Victoria County Regional Juvenile Detention Center and take appropriate action:

d. Detention and Residential Contract with Gaines County.

(18d-17:27)

18d. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Gaines County. Motion adopted.

Consider approval of the following contracts from the Victoria County Regional Juvenile Detention Center and take appropriate action:

e. Detention and Residential Contract with Hays County.

(18e-17:27)

18e. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Hays County. Motion adopted.

Consider approval of the following contracts from the Victoria County Regional Juvenile Detention Center and take appropriate action:

f. Detention and Residential Contract with Moore County.

(18f-17:27)

18f. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Moore County. Motion adopted.

Consider approval of the following contracts from the Victoria County Regional Juvenile Detention Center and take appropriate action:

g. Detention and Residential Contract with Lampasas County.

(18g-17:27)

18g. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Lampasas County. Motion adopted.

19. Consider approval of the following Resolutions for Road Donations and take appropriate action:

a. Resolution No. 2025-044, valued at \$472.90 for pipe and limestone, from Ronald Means at 2562 San Antonio River Road in Precinct No. 3.

(19a-18:24)

19a. May 27, 2025. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2025-044 for a road donation in the amount of \$472.90 from Ronald Means at 2562 San Antonio River Road in Precinct No. 3 for pipe and limestone. Motion adopted.

Consider approval of the following Resolutions for Road Donations and take appropriate action:

b. Resolution No. 2025-045, valued at \$446.06 for corrugated pipe and limestone, from Kristin Hebert at 6368 Coletoville Road in Precinct No. 3.

(19b-18:24)

19b. May 27, 2025. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2025-045 for a road donation in the amount of \$446.06 from Kristin Hebert at 6368 Coletoville Road in Precinct No. 3 for corrugated pipe and limestone. Motion adopted.

20. Receive for the record Discretionary Funds Budget Amendment, Sheriff Commissary Fund (380) and take appropriate action.

(20-19:34)

20. May 27, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court received for the record the Discretionary Funds Budget Amendment, Sheriff Commissary Fund (380) as a line item transfer to Revenues and Expenditures. Motion adopted.

21. Consider approval of the following 2025 budget amendments and take appropriate action:

(21-20:26)

21. May 27, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the 2025 budget amendments for:

- a. General Fund/Various Departments, Expenditures – Line item transfer
- b. Gulf of Mexico Energy Security Act, Expenditures - Line item transfer
- c. Road and Bridge, Precinct No. 1, Expenditures – Line item transfer
- d. Capital Projects Fund, Expenditures - Increase
- e. Road and Bridge, Precinct No. 4 - Revenues and Expenditures - Line item transfer
- f. Health Department, Revenues and Expenditures - Line item transfer

Motion adopted.

22. Consider approval of personnel changes and take appropriate action.

(22-21:08)

22. May 27, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Pama Hencerling, Juvenile Chief Probation Officer - Juvenile Detention:
 - 1. Employment of Veronica Annalisa Crosby, JSO, at a rate of \$20.76 per hour, Budget Codes 100-573-1156 and 231-572-1136 [FT@\\$230.77](#), effective May 27, 2025. Grade 5 Plan Law Enforcement Tier 1.
 - 2. Resignation of Jacob Daniel Juarez, JSO, effective May 16, 2025.
- b. Justin Marr, Sheriff - Sheriff's Office:
 - 1. Salary change and position/other code change for Edward Briseno, from Training Deputy, at a rate of \$26.07 per hour, Budget Codes 100-562-1170-\$25.86, 288-562-1170-\$.21, and 100-562-1137-\$46.15 to Sergeant, at a rate of \$30.85 per hour, Budget Codes 100-562-1150-\$30.85 and 100-562-1137-\$46.15, effective May 17, 2025. Grade 9 Plan Law Enforcement Tier 1.
 - 2. VCSO Salary Adjustment Certification for Sylvia Valdez, to be paid Advanced Certificate Pay of \$46.15 per pay period, effective June 6, 2025.

Certification date for Sylvia Valdez is May 14, 2025. Budget Coding: Enforcement/CID Certificate Pay 100-563-1137.

3. VCSO Salary Adjustment Certification for Edward Briseno, to be paid Advanced Certificate Pay of \$46.15 per pay period, effective June 6, 2025. Certification date for Edward Briseno is August 7, 2024. Budget Coding: Admin. Certificate Pay 100-562-1137. Remarks: Deputy Briseno received his Advanced Jailer's certificate on 08/07/2024. Retroactive pay will be issued to cover owed cert pay.
4. VCSO Salary Adjustment Certification for Robert Ontiveros, to be paid Master Certificate Pay of \$69.23 per pay period, effective May 23, 2025. Certification date for Robert Ontiveros is April 1, 2025. Budget Coding: Detention Certificate Pay 100-565-1137. Remarks: retro pay will be issued to cover owed cert pay.

Motion adopted

23. **Closed meeting pursuant to V.T.C.A. Government Code §551.074 to discuss personnel in various departments; and §551.072 to discuss real property.**

(23-21:31)

23. May 27, 2025. The Commissioners' Court went into closed session at 10:21 a.m., pursuant to V.T.C.A. Government Code §551.074 to discuss personnel in various departments; and §551.072 to discuss real property.

24. **Pursuant to V.T.C.A. Government Code §551.102, return to an open meeting and take any action deemed necessary based upon discussion in the closed meeting.**

(24-22:19)

24. May 27, 2025. The Commissioners Court returned to open meeting at 11:44 a.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

25. **Adjourn.**

(25-22:28)

25. May 27, 2025. The Commissioners Court adjourned the meeting of March 27, 2025.