

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **3rd day November A.D., 2025**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Jason Ohrt,	Commissioner Precinct No. 2
Shannon Martin,	Commissioner Precinct No. 3
Kenneth Sexton,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, November 3, 2025, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. November 3, 2025. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, November 3, 2025, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. November 3, 2025. County Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:59)

3. November 3, 2025. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Bill Pozzi, Republican Chair, reminded everyone to vote tomorrow.

County Judge Zeller stated the Victoria County website is down at this time.

Dan Porter, Fire Marshal, provided KBDI numbers and stated even though Victoria County received rain, the burn ban is still in effect.

Michael Vonderau, spoke about packs of dogs in Victoria.

Lenny Llerena, Victoria Regional Airport Executive Director, reminded the public of the Texas A&M Aviation day at the Victoria Regional Airport this Saturday.

Commissioner Sexton spoke about the HOA meeting with residents of Inez, Texas.

County Judge Zeller introduced Kameryn Nagel as the Administrative Assistant for Victoria County Commissioners Office.

Commissioner Shannon Martin informed the public of his second Commissioner Communication Forum to be held at the Heritage Building on Tuesday, November 18, 2025, from 5:00 to 7:00 pm.

Hearing no further comments, Judge Ben Zeller continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-11:37)

4. November 3, 2025. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the minutes of the Commissioners Court meeting held on October 27, 2025. Motion adopted.

5. Consider approval of minutes for the following workshops and take appropriate action:

a. August 7, 2025 Budget Workshop.

(5a-11:47)

5a. November 3, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the minutes of the Commissioners Court Budget Workshop held on August 7, 2025. Motion adopted.

Consider approval of minutes for the following workshops and take appropriate action:

b. August 8, 2025 Budget Workshop.

(5b-11:47)

5b. November 3, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the minutes of the Commissioners Court Budget Workshop held on August 8, 2025. Motion adopted.

Consider approval of minutes for the following workshops and take appropriate action:

c. August 11, 2025 Budget Workshop.

(5c-11:47)

5c. November 3, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the minutes of the Commissioners Court Budget Workshop held on August 11, 2025. Motion adopted.

Consider approval of minutes for the following workshops and take appropriate action:

d. August 12, 2025 Budget Workshop.

(5d-11:47)

5d. November 3, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the minutes of the Commissioners Court Budget Workshop held on August 12, 2025. Motion adopted.

Consider approval of minutes for the following workshops and take appropriate action:

e. August 18, 2025 Capital Improvement Project Planning Workshop.

(5e-11:47)

5e. November 3, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the minutes of the Commissioners Court Capital Improvement Project Planning Workshop held on August 18, 2025. Motion adopted.

6. Consider approval of accounts payable and take appropriate action.

(6-12:21)

6. November 3, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	11/3/2025	\$450,000.65
Supplemental Accounts	10/21/2025 – 10/27/2025	\$626,026.60

Motion adopted.

7. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(7-12:46)

7. November 3, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court received the monthly reports from the County Clerk and Constable, Precinct No. 3. Motion adopted.

8. Consider approval of bond forfeiture releases and take appropriate action.

(8-13:03)

8. November 3, 2025. None. No action taken.

9. Consider approval of Citizens Medical Center interim vendor payments and take appropriate action.

(9-13:11)

9. November 3, 2025. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the CMC interim vendor payments dated October 30, 2025, in the amount of \$237,860.12 and the ACH report dated October 30, 2025, in the amount of \$4,174,387.14. Motion adopted.

10. Receive for the record notice of retirement for Margetta Hill, Victoria County Elections Administrator, and take appropriate action.

(10-13:47)

10. November 3, 2025. Elections Administrator Margetta Hill and Commissioner Danny Garcia spoke to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the notice of retirement for Margetta Hill, Victoria County Elections Administrator, effective January 30, 2026. Motion adopted.

11. Consider creation of and appointment of members to the Victoria County Emergency Services Planning Task Force and take appropriate action.

(11-17:16)

11. November 3, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the creation of and appointment of Victoria County Judge Ben Zeller, Victoria County Commissioner, Precinct No. 3 Shannon Martin, Victoria County Emergency Management Coordinator Rick McBrayer, Victoria County Health Authority and Citizens Medical Center Medical Director Dr. John McNeill, Victoria County Fire Marshal Dan Porter, Quail Creek Volunteer Fire Department Assistant Chief Mike Blaschke, and Inez Volunteer Fire Department Chief Rusty Knezek to the Victoria County Emergency Services Planning Task Force. Motion adopted.

12. Consider approval of Resolution No. 2025-098 for Victoria County Bullet-Resistant Components Law Enforcement Vehicles Project, Office of the Governor Application No. 5640801, and take appropriate action.

(12-21:25)

12. November 3, 2025. Grant Administrator Robin Knipling provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved Resolution No. 2025-098 for Victoria County Bullet-Resistant Components Law Enforcement Vehicles Project, Office of the Governor Application No. 5640801. Motion adopted.

- 13. Discuss and consider a contract with Centurion Planning & Design in the amount of \$699,940.00 for the Taxiway A4 and B3 Improvements 70% and Final Design at the Victoria Regional Airport, prior to receipt of FAA grant award, and take appropriate action.**

(13-24:54)

13. November 3, 2025. Victoria Regional Executive Director Lenny Llerena provided information to the Court and answered questions. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved a contract with Centurion Planning and Design in the amount of \$699,940.00 for the Taxiway A4 and B3 Improvements 70% and Final Design at the Victoria Regional Airport, prior to receipt of FAA grant award. Motion adopted.

- 14. Receive for the record the official deed from Union Pacific Railroad Company for Halk Road public right-of-way in connection with the Bloomington Yard Expansion Project and Halk Road right-of-way and take appropriate action.**

(14-30:20)

14. November 3, 2025. Assistant County Engineer Avery Flessner and Commissioner Danny Garcia provided information to the Court. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court received for the record the official deed from Union Pacific Railroad Company for Halk Road public right-of-way in connection with the Bloomington Yard Expansion Project and Halk Road right-of-way. Motion adopted.

- 15. Consider approval of the following requests for plat exemption and take appropriate action:**

a. Hope Wishert at 103 Forest View Dr., located in Precinct 2, Victoria County, Texas.

(15a-31:27)

15a. November 3, 2025. Assistant County Engineer Avery Flessner provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the request for plat exemption from Hope Wishert at 103 Forest View Dr. located within Precinct No. 2, Victoria County, Texas with the following conditions:

- * Shall secure and verify the 911 addresses for the tracts with the Golden Crescent Regional Planning Commission.
- * No future tract created shall be less than 1-acre, excluding easements.
- * For all created or revised tracts, new property deeds and ingress/egress easement(s) must be created and filed in the Victoria County Clerk's Public Records.
- * Further subdivision of tracts shall comply with the requirements of the effective published version of the VCDSM at the time of subdivision.
- * Each new tract created must have its own water well and Onsite Sanitary Sewer Facility (OSSF) (septic system).
- * All tracts shall have public right of way frontage or have access to a public right-of-way through an ingress/egress easement with the following requirements:
 - ~Any private/public ingress/egress easements to a public ROW shall be constructed and maintained as an all-weather roadway capable of supporting any/all emergency services vehicles as determined by the Sheriff and the Fire Marshal of Victoria County.
 - ~Maintenance of ingress/egress easement(s) shall be the sole

responsibility of the developer and/or property owner(s).
~The developer/property owner(s) shall install Knoxbox(es) at all gates across private/public access easements. The placement and installation of all Knoxbox(es) shall be approved by the Victoria County Fire Marshal.

Motion adopted.

Consider approval of the following requests for plat exemption and take appropriate action:

b. Felicia Cruse at 10691 San Antonio River Rd., located in Precinct 3, Victoria County, Texas.

(15b-31:27)

15b. November 3, 2025. County Engineer John Johnston provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the request for plat exemption from Felicia Cruse at 10691 San Antonio River Road located within Precinct No. 3, Victoria County, Texas with the following conditions:

- * Shall secure and verify the 911 addresses for the tracts with the Golden Crescent Regional Planning Commission.
- * The tract conveyed must be greater than 10-acres.
- * No future tract created shall be less than 1-acre, excluding easements.
- * For all created or revised tracts, new property deeds and ingress/egress easement(s) must be created and filed in the Victoria County Clerk's Public Records.
- * Further subdivision of tracts shall comply with the requirements of the effective published version of the VCDSM at the time of subdivision.
- * Each new tract created must have its own water well and Onsite Sanitary Sewer Facility (OSSF) (septic system).
- * All tracts shall have public right of way frontage or access to a public right-of-way through an ingress/egress easement with the following requirements:
 - ~Any private/public ingress/egress easements to a public ROW shall be constructed and maintained as an all-weather roadway capable of supporting any/all emergency services vehicles as determined by the Sheriff and the Fire Marshal of Victoria County.
 - ~Maintenance of ingress/egress easement(s) shall be the sole responsibility of the developer and/or property owner(s).
 - ~The developer/property owner(s) shall install Knoxbox(es) at all gates across private/public access easements. The placement and installation of all Knoxbox(es) shall be approved by the Victoria County Fire Marshal.

Motion adopted.

Consider approval of the following requests for plat exemption and take appropriate action:

c. Nathan Olday at Benbow Rd., located in Precinct 4, Victoria County, Texas.

(15c-31:27)

15c. November 3, 2025. County Engineer John Johnston provided information to the

Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the request for plat exemption from Nathan Olday at Benbow Road located within Precinct No. 4, Victoria County, Texas with the following conditions:

- * Shall secure and verify the 911 addresses for the tracts with the Golden Crescent Regional Planning Commission.
- * The tract conveyed must be greater than 10 acres.
- * No future tract created shall be less than 1-acre, excluding easements.
- * For all created or revised tracts, new property deeds and ingress/egress easement(s) must be created and filed in the Victoria County Clerk's Public Records.
- * Further subdivision of tracts shall comply with the requirements of the effective published version of the VCDSM at the time of subdivision.
- * Each new tract created must have its own water well and Onsite Sanitary Sewer Facility (OSSF) (septic system).
- * All tracts shall have public right of way frontage or access to a public right-of-way through an ingress/egress easement with the following requirements:
 - ~Any private/public ingress/egress easements to a public ROW shall be constructed and maintained as an all-weather roadway capable of supporting any/all emergency services vehicles as determined by the Sheriff and the Fire Marshal of Victoria County.
 - ~Maintenance of ingress/egress easement(s) shall be the sole responsibility of the developer and/or property owner(s).
 - ~The developer/property owner(s) shall install Knoxbox(es) at all gates across private/public access easements. The placement and installation of all Knoxbox(es) shall be approved by the Victoria County Fire Marshal.

Motion adopted.

16. Consider approval of a request for payment to the Victoria County Navigation District in the amount of \$451,620.59 for American Rescue Plan Act (ARPA) Subrecipient Project No. VICT-13 and take appropriate action.

(16-32:36)

16. November 3, 2025. Grant Administrator Robin Knipling provided the Court with information. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved a request for payment to the Victoria County Navigation District in the amount of \$451,620.59 for American Rescue Plan Act (ARPA) Subrecipient Project No. VICT-13. Motion adopted.

17. Consider approval of the following Resolutions for road donations for the installation of a driveway and pipe culvert to improve drainage within Victoria County right-of-way and take appropriate action:
a. Resolution No. 2025-096 valued at \$262.12 from Robert Osborne at 666 Cologne Rd. in Precinct 3, Victoria County, Texas.

(17a-33:24)

17a. November 3, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved Resolution No. 2025-096 for a road donation in the amount of \$262.12 from Robert Osborne at 666 Cologne Road in Precinct No. 3, Victoria County, Texas for the installation of a driveway and pipe culvert for drainage

improvement in Victoria County right-of-way. Motion adopted.

Consider approval of the following Resolutions for road donations for the installation of a driveway and pipe culvert to improve drainage within Victoria County right-of-way and take appropriate action:

b. Resolution No. 2025-097 valued at \$1,536.00 from Jeremy Jackson at 980 Block of Kemper City Road West in Precinct 3, Victoria County, Texas.

(17b-33:24)

17b. November 3, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved Resolution No. 2025-097 for a road donation in the amount of \$1,536.00 from Jeremy Jackson at 980 Block of Kemper City Road West in Precinct No. 3, Victoria County, Texas for the installation of a driveway and pipe culvert for drainage improvement in Victoria County right-of-way. Motion adopted.

- 18. Receive for the record a letter of permission to enter the private property of Toby Garza located at 9204 Coletoville Rd., Precinct 3, Victoria County, Texas for the purpose of improving drainage related to Victoria County right-of-way and take appropriate action.**

(18-33:58)

18. November 3, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court received a letter of permission from Toby Garza to enter private property located at 9204 Coletoville Road in Precinct No. 3, Victoria County, Texas for the purpose of improving drainage related to Victoria County right-of-way. Motion adopted.

- 19. Consider adopting rates and percentage breakdown for Road and Bridge revenues for 2026 and take appropriate action.**

(19-34:31)

19. November 3, 2025. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved to readopt the 2025 rates and percentage breakdown for Road and Bridge revenues for 2026. Motion adopted.

- 20. Receive for the record 2025 property tax rates for all taxing entities within Victoria County and take appropriate action.**

(20-36:45)

20. November 3, 2025. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court received for the record the 2025 property tax rates for all taxing entities within Victoria County. Motion adopted.

- 21. Consider approval of a request to pay out compensatory time for identified employees within the Victoria County Sheriff's Office (VCSO) and take appropriate action.**

(21-37:18)

21. November 3, 2025. Captain Charles Williamson provided information to the Court. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved a request to pay out compensatory time for identified employees within the Victoria County Sheriff's Office (VCSO), to be paid from the VCSO current salary "float" in the 2025 Budget. Motion adopted.

- 22. Consider approval of a Consultant Business Associate Agreement with Walker and Associates and take appropriate action.**

(22-39:25)

22. November 3, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved a Consultant Business Associate Agreement with Walker and Associates. Motion adopted.

23. Consider approval of personnel changes, if any, and take appropriate action.

(23-42:06)

23. November 3, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

a. Ben Zeller, County Judge - Commissioners Court:

1. Employment of Adrienne Willis, Procurement Specialist, at a rate of \$28.85 per hour, Budget Codes 100-401-1109 and 100-401-1139 Cell Phone Allowance, effective November 10, 2025. Remarks: Over Midpoint/Budget Amount.

Motion adopted.

24. Receive for the record Discretionary Fund budget amendments, if any, and take appropriate action.

(24-43:03)

24. November 3, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received for the record the 2025 Discretionary Fund Budget Amendment for CDA Contraband Forfeiture Fund (370) as an increase to expenditures. Motion adopted.

25. Consider approval of 2025 budget amendments and take appropriate action.

(25-43:26)

25. November 3, 2025. Moved by Danny Garcia and seconded by Shannon Martin, the Commissioners Court approved the 2025 budget amendment for:

- a. General Fund/Various Departments, Revenues and Expenditures - Decrease
- b. Emergency Management, Expenditures - Line item transfer
- c. Records Management Fund, Revenues and Expenditures - Line item transfer
- d. Pretrial Intervention, Revenues and Expenditures - Line item transfer
- e. Debt Service Fund, Revenues and Expenditures - Line item transfer
- f. Capital Projects Fund - COS 2023, Revenues and Expenditures - Decrease
- g. General Fund, Sheriff's Office, Expenditures - Line item transfer
- h. Health Department, Revenues and Expenditures - Line item transfer
- i. Capital Projects Fund, COS 2025, Revenues and Expenditures - Decrease
- j. Health Insurance Fund, Expenditures - Increase

Motion adopted.

26. Adjourn.

(26-43:41)

26. November 3, 2025. The Commissioners Court adjourned the meeting of November 3, 2025.