

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **15th day December A.D., 2025**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Jason Ohrt,	Commissioner Precinct No. 2
Shannon Martin,	Commissioner Precinct No. 3
Kenneth Sexton,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA
AMENDED MINUTES
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS
Monday, December 15, 2025, 10:00 AM, SPECIAL TERM
VICTORIA COUNTY COURTHOUSE
115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. December 15, 2025. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, December 15, 2025, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. December 15, 2025. County Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:15)

3. December 15, 2025. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Hearing no comments, Judge Ben Zeller continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-3:38)

4. December 15, 2025. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the minutes of the Commissioners Court meeting held on December 8, 2025. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-3:56)

5. December 15, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	12/15/2025	\$3,349,328.07
Supplemental Accounts	12/2/2025 – 12/9/2025	\$363,965.23

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-4:25)

6. December 15, 2025. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court received the monthly reports from the County Judge; County Commissioners, Precincts Nos. 1 – 4; County Treasurer; County Clerk, Criminal District Attorney; Sheriff; and Justice of the Peace, Precinct No. 4. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-4:56)

7. December 15, 2025. None. No action taken.

8. Consider approval of Citizens Medical Center interim vendor payments and take appropriate action.

(8-6:05)

8. December 15, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the CMC interim vendor payments dated December 11, 2025, in the amount of \$269,667.01 and the ACH report dated December 11, 2025, in the amount of \$2,098,144.85 Motion adopted.

9. Receive for the record a Notice of Resignation from Paige Melton, Victoria County AgriLife Extension Agent, 4-H and Youth Development, and take appropriate action.

(9-6:52)

9. December 15, 2025. Victoria County AgriLife Extension Agent Paige Melton spoke with the Court about her resignation. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record a Notice of Resignation from Paige Melton, Victoria County AgriLife Extension Agent, 4-H and Youth Development, effective December 31, 2025. Motion adopted.

10. Hear an update from the Victoria Regional Airport regarding holiday flight promotions for Victoria County Residents and take appropriate action.

(10-9:18)

10. December 15, 2025. Victoria Regional Airport Executive Director Lenny Llerena spoke about the enplanements and the holiday promotions at the Victoria Regional Airport. No action taken.

11. Consider the following for the Air Traffic Control Tower Rehabilitation project at the Victoria Regional Airport (VRA), FAA AIP #3-48-0219-030-2025, contingent on receipt of additional Federal Aviation Administration (FAA) grant funding in the amount of \$1,840,915.00, and take appropriate action:

a. Receive for the record the sole bid received, clarification letter, and bid tabulations.

(11a-12:43)

11a. December 15, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court received for the record the sole bid received, clarification letter, and bid tabulations for the Air Traffic Control Tower Rehabilitation project at the Victoria Regional Airport (VRA), FAA AIP No. 3-48-0219-030-2025, contingent on receipt of

additional Federal Aviation Administration (FAA) grant funding in the amount of \$1,840,915.00. Motion adopted.

Consider the following for the Air Traffic Control Tower Rehabilitation project at the Victoria Regional Airport (VRA), FAA AIP #3-48-0219-030-2025, contingent on receipt of additional Federal Aviation Administration (FAA) grant funding in the amount of \$1,840,915.00, and take appropriate action:

b. Receive for the record award recommendation letter from Centurion Planning & Design, LLC.

(11b-12:43)

11b. December 15, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court received for the record the award recommendation letter from Centurion Planning and Design, LLC for the Air Traffic Control Tower Rehabilitation project at the Victoria Regional Airport (VRA), FAA AIP No. 3-48-0219-030-2025, contingent on receipt of additional Federal Aviation Administration (FAA) grant funding in the amount of \$1,840,915.00. Motion adopted.

Consider the following for the Air Traffic Control Tower Rehabilitation project at the Victoria Regional Airport (VRA), FAA AIP #3-48-0219-030-2025, contingent on receipt of additional Federal Aviation Administration (FAA) grant funding in the amount of \$1,840,915.00, and take appropriate action:

c. Award the sole respondent, Lauger Companies, Inc., contingent on receipt of additional Federal Aviation Administration (FAA) grant funding in the amount of \$1,840,915.00.

(11c-12:43)

11c. December 15, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court awarded the sole respondent, Lauger Companies, Inc., contingent on the receipt of additional Federal Aviation Administration (FAA) grant funding in the amount of \$1,840,915.00 for the Air Traffic Control Tower Rehabilitation project at the Victoria Regional Airport (VRA), FAA AIP No. 3-48-0219-030-2025. Motion adopted

12. Receive for the record the following applications for a tax abatement for future development at the Victoria County Navigation District and take appropriate action:

a. First Ammonia, Phase I.

(12a-15:57)

12a. December 15, 2025. The Commissioners Court passed on receiving for the record the First Ammonia, Phase I application for a tax abatement for future development at the Victoria County Navigation District. No action taken.

Receive for the record the following applications for a tax abatement for future development at the Victoria County Navigation District and take appropriate action:

b. First Ammonia, Phase II.

(12b-15:57)

12b. December 15, 2025. The Commissioners Court passed on receiving for the record the First Ammonia, Phase II application for a tax abatement for future development at the Victoria County Navigation District. No action taken.

13. Authorize the County Judge to execute a professional services agreement with Ray Perryman for Economic Development consultation services, contingent on legal review, and take appropriate action.

(13-1:22:26)

13. December 15, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court authorized the County Judge Ben Zeller, to execute a professional services agreement with Ray Perryman for Economic Development consultation services, contingent of legal review. Motion adopted.

14. Receive for the record the FY24-FY25 Golden Crescent Regional Sexual Assault Response Team (SART) Biennial Report and take appropriate action.

(14-16:19)

14. December 15, 2025. Kathryn Reynolds provided a background of the Sexual Assault Response Team (SART). Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court received for the record the FY24-FY25 Golden Crescent Regional Sexual Assault Response Team (SART) Biennial Report. Motion adopted.

15. Authorize to advertise a Request for Proposals (RFP) for the Victoria County Juvenile Justice Center Generator Project, Hazard Mitigation Grant Program (HMGP) DR-4485-0010, and take appropriate action.

(15-32:12)

15. December 15, 2025. Robin Knipling, Grant Administrator, provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court authorized to advertise a Request for Proposals (RFP) for the Victoria County Juvenile Justice Center Generator Project, Hazard Mitigation Grant Program (HMGP) DR-4485-0010. Motion adopted.

16. Authorize to advertise the Invitation for Bids (IFB) for the Victoria County Water Control & Improvement District (WCID) No. 1 Sanitary Sewer Rehabilitation Project CDV23-0328, and take appropriate action.

(16-33:11)

16. December 15, 2025. Grant Administrator Robin Knipling provided information to the Court. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court authorized to advertise the Invitation for Bids (IFB) for the Victoria County Water Control and Improvement District (WCID) No. 1 Sanitary Sewer Rehabilitation Project CDV23-0328. Motion adopted.

17. Consider approval of Task Order 001-2025 from Rawley McCoy & Associates (RMA) consisting of architectural services for analysis of the existing Central Fire Station building, located at 209 W Forrest St. Victoria County, Texas, and take appropriate action.

(17-34:12)

17. December 15, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved Task Order 001-2025 from Rawley McCoy and Associates (RMA) consisting of architectural services for analysis of the existing Central Fire Station building, located at 209 W. Forrest Street, Victoria County, Texas. Motion adopted.

18. Hear an update from the CO Bond Steering Committee in connection with the 2025 Series CO Bond Issue and take appropriate action.

(18-35:26)

18. December 15, 2025. Assistant County Engineer Avery Flessner provided an update to the Court regarding the 2025 Series CO Bond Issue projects. No action taken.

19. Consider the following in connection to the Victoria County Animal Services Relocation Project and take appropriate action:

a. Receive for the record Change Order 005

(19a-51:28)

19a. December 15, 2025. Assistant County Engineer Avery Flessner provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record Change Order 005 in connection to the Victoria County Animal Services Relocation Project. Motion adopted.

Consider the following in connection to the Victoria County Animal Services Relocation Project and take appropriate action:

b. Receive for the record Change Order 006

(19b-51:28)

19b. December 15, 2025. Avery Flessner, Assistant County Engineer, provided the Court with information. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record Change Order 006 in connection to the Victoria County Animal Services Relocation Project. Motion adopted.

Consider the following in connection to the Victoria County Animal Services Relocation Project and take appropriate action:

c. Receive for the record the Certificate of Substantial Completion

(19c-51:28)

19c. December 15, 2025. Assistant County Engineer Avery Flessner provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the Certificate of Substantial Completion in connection to the Victoria County Animal Services Relocation Project. Motion adopted.

20. Consider approval and authorize payment of Quote No. 12.05.25 from Coastal Office Solutions Inc. in the amount of \$64,155.01 for the purchase of office furniture for the newly renovated Victoria County Animal Services (VCAS) building and take appropriate action.

(20-54:40)

20. December 15, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved and authorized payment of Quote No. 12.05.25 from Coastal Office Solutions, Inc. in the amount of \$64,155.01 for the purchase of office furniture for the newly renovated Victoria County Animal Services (VCAS) building. Motion adopted.

21. Consider approval of Resolution No. 2025-103 for various donations in the amount of \$382.00 contributed to the Victoria County Animal Services (VCAS) in FY2025 and take appropriate action.

(21-56:09)

21. December 15, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved Resolution No. 2025-103 for one-time donations with a total value of \$382.00 from various donors to be utilized for and dedicated to Victoria County Animal Services to contribute towards their identified purposes. Motion adopted.

22. Consider approval of an Annual Contract Renewal with Stephanie Whitley, RDN, LD, to provide dietitian services at the Victoria County Regional Juvenile Justice Center, and take appropriate action.

(22-56:58)

22. December 15, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved an Annual Contract Renewal with Stephanie Whitley, RDN, LD, to provide dietitian services at the Victoria County Regional Juvenile Justice Center. Motion adopted.

- 23. Consider re-appointment of Victoria County Commissioner, Danny Garcia, as County Judge Pro-Tem for 2026, or until such time as another appointment may be made, and take appropriate action.**

(23-57:35)

23. December 15, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the re-appointment of Victoria County Commissioner, Danny Garcia, as County Judge Pro-Tem for 2026, or until such time as another appointment may be made. Motion adopted.

- 24. Pursuant to Local Government Code §81.005, designate a day of the week the Commissioners Court shall convene in a Regular Term each month, and all other meetings to be Special Term, and take appropriate action.**

(24-58:20)

24. December 15, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, pursuant to Local Government Code §81.005, the Commissioners Court approved to designate the second Monday of each month as Regular Term Commissioners Court meetings for 2026, and all other meetings as Special Term. Motion adopted.

- 25. Pursuant to Local Government Code §263.155, receive the results of the Victoria County GovDeals auctions for 2025 and take appropriate action.**

(25-1:00:02)

25. December 15, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, pursuant to Local Government Code §263.155, the Commissioners Court received the results of the Victoria County GovDeals auction for 2025. Motion adopted.

- 26. Consider approval of Order No. 2025-104 authorizing Victoria County, including Citizens Medical Center, to issue payments for payroll, withholding, social security, retirement, insurance, unemployment compensation, Credit Union, United Way, CMC Health Plex, out-of-county fines, fees, cash bonds, postage, utilities, bond fees, and jury services payments and take appropriate action.**

(26-1:00:13)

26. December 15, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved Order No. 2025-104 authorizing Victoria County, including Citizens Medical Center, to issue payments for payroll, withholdings, social security, retirement, insurance, unemployment compensation, Credit Union, United Way, CMC Health Plex, out of county fines, fees, cash bonds, postage, utilities, bond fees, and jury service payments. Motion adopted.

- 27. Authorize the County Judge to execute a Participation Agreement with JPMorgan Chase Bank in connection with the Victoria County Purchasing Cards vendor change, contingent on legal review, and take appropriate action.**

(27-1:00:29)

27. December 15, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court authorized the County Judge to execute a Participation

Agreement with JPMorgan Chase Bank in connection with the Victoria County Purchasing Cards vendor change, contingent on legal review. Motion adopted.

28. Consider approval of the Bi-Annual Food Bid/Annual Coffee Bid for the Victoria County Sheriff's Office (VCSO) and take appropriate action.

(28-1:01:31)

28. December 15, 2025. Victoria County Sheriff Justin Marr provided information to the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the Bi-Annual Food Bid for the period of January 1, 2026 through June 30, 2026 for the Victoria County Sheriff's Office as follows:

Dairy, Eggs & Meat	Performance Food Service (PFG)
Fruit & Vegetables	Performance Food Service (PFG)
Staple Items	Performance Food Service (PFG)
Miscellaneous Food Items	Performance Food Service (PFG)
Milk/Juice	Hill Country Dairies
Bread	Bimbo Bakeries

and the Annual Coffee Bid to Performance Food Service (PFG) for the period of January 1, 2026 through December 31, 2026, as recommended by the Victoria County Sheriff's Office. Motion adopted. All per bids as filed in the minutes of this Court.

29. Receive for the record executed notice letter from the Johnson Foundation in connection with the Victoria County Sheriff's Office (VCSO), and take appropriate action.

(29-1:02:20)

29. December 15, 2025. Victoria County Sheriff, Justin Marr provided information to the Court. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court received for the record the executed notice letter from the Johnson Foundation in connection with the Victoria County Sheriff's Office (VCSO). Motion adopted.

30. Receive for the record the following letter of permission to enter private property in Precinct 3, Victoria County, Texas and take appropriate action:

a. Fredline Pagel at 678 Beck Rd. West, Victoria County, Texas with the purpose of improving drainage

(30a 1:03:14)

30a. December 15, 2025. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court received for the record the letter of permission to enter private property in Precinct 3 from Fredline Pagel at 678 Beck Rd. West, Victoria County, Texas with the purpose of improving drainage. Motion adopted.

Receive for the record the following letter of permission to enter private property in Precinct 3, Victoria County, Texas and take appropriate action:

b. David Steves at 8917 Coletoville Rd. Victoria County, Texas with the purpose of improving drainage

(30b 1:03:14)

30b. December 15, 2025. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court received for the record the letter of permission to enter private property in Precinct 3 from David Steves at 8917 Coletoville Rd. Victoria County, Texas with the purpose of improving drainage. Motion adopted.

- 31. Consider approval of Order 2025-102 affixing the 2026 Victoria County officials and employee salaries and take appropriate action.**

(31-1:22:46)

31. December 15, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved Order 2025-102 affixing the 2026 Victoria County officials and employee salaries. Motion adopted.

- 32. Consider the transfer of the Court Clerk – Warrants position from Justice of the Peace, Precinct No. 1 to Justice of the Peace, Precinct No. 2 and take appropriate action.**

(32-1:23:05)

32. December 15, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved to transfer the Court Clerk Warrants position from Justice of the Peace, Precinct No. 1 to Justice of the Peace, Precinct No. 2. Motion adopted.

- 33. Consider approval of the following policies and take appropriate action:**

a. Personnel Policy

(33a-1:04:46)

33a. December 15, 2025. Human Resources Director Giani Cantu provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the Personnel Policy for Victoria County. Motion adopted.

Consider approval of the following policies and take appropriate action:

b. Disaster Pay Policy

(33b-1:04:46)

33b. December 15, 2025. Human Resources Director Giani Cantu and Emergency Management Director Rick McBrayer provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the Disaster Pay Policy for Victoria County. Motion adopted.

Consider approval of the following policies and take appropriate action:

c. Drug Free Workplace Policy

(33c-1:04:46)

33c. December 15, 2025. Human Resources Director Giani Cantu provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the Drug Free Workplace Policy for Victoria County. Motion adopted.

- 34. Consider approval of a Claims Run Out Agreement with Boon Chapman and take appropriate action.**

(34-1:16:55)

34. December 15, 2025. Human Resources Director Giani Cantu and Laura Gwaltney with Walker and Associates provided information to the Court. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the Claims Run Out Agreement with Boon Chapman for Victoria County. Motion adopted.

- 35. Consider approval of personnel changes and take appropriate action.**

(35-1:23:25)

35. December 15, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the

Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Giani Cantu, Human Resources Director - Human Resources:
 1. Request for payment of compensatory hours for various employees that will transition from non-exempt to exempt positions in 2026. The compensatory time balances to be paid out of their current rate of pay on the final pay check prior to the change on the December 19, 2025 payroll.
- b. Mark Sloat, Animal Services Director - Victoria County Animal Services:
 1. Salary change and position/other change for Joe Hernandez, from Animal Control Supervisor, at a rate of \$26.50, Budget Code 100-630-1105 to Interim Animal Services Director, at a rate of \$32.00 per hour, Budget Code 100-630-1104, effective December 13, 2025. Grade 16 Plan General.

Motion adopted.

36. Receive for the record Discretionary Fund Budget Amendments, if any, and take appropriate action.

(36-1:19:35)

36. December 15, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the 2025 Discretionary Fund Budget Amendment for Sheriff's DOT Federal Forfeiture (372) as an increase to expenditures and 2025 Discretionary Fund Bund Amendment for Special Inventory Fund (499) as a line item transfer to revenues and expenditures. Motion adopted.

37. Consider approval of 2025 budget amendments and take appropriate action.

(37-1:20:16)

37. December 15, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the 2025 budget amendment for:

- a. Health Department, Revenues and Expenditures – Line item transfer
- b. General Fund/Sheriff's Office, Expenditures - Line item transfer
- c. General Fund/Various Department, Revenues and Expenditures - Line item transfer
- d. Emergency Management Fund, Revenues and Expenditures - Decrease
- e. Road and Bridge, Precinct No. 1, Revenues and Expenditures - Line item transfer
- f. Road and Bridge, Precinct No. 2, Expenditures – Line item transfer
- g. Road and Bridge, Precinct No. 3, Expenditures - Line item transfer
- h. Road and Bridge, Precinct No. 4, Expenditures - Line item transfer
- i. Family Protection Fee Fund, Revenues and Expenditures - Line item transfer
- j. Airport Fund, Expenditures - Line item transfer
- k. National School Lunch Program, Expenditures - Line item transfer
- l. Capital Projects Fund, Expenditures – Line item transfer

Motion adopted.

38. Closed meeting pursuant to V.T.C.A. Government Code §551.074 to discuss personnel in various departments, §551.087 to discuss economic development, and

§551.071 to conduct a private consultation with the County's attorney regarding matters protected by the attorney-client privilege, and take appropriate action.

(38-1:04:37)

38. December 15, 2025. The Commissioners' Court went into closed session at 11:31 a.m., pursuant to V.T.C.A. Government Code §551.074 to discuss personnel in various departments; §551.087 to discuss Economic Development; and §551.071 to conduct a private consultation with the County's attorney regarding matters protected by attorney-client privilege.

39. Pursuant to V.T.C.A. Government Code §551.102, return to an open meeting and take any action deemed necessary based upon discussion in the closed meeting.

(39-1:22:14)

39. December 15, 2025. The Commissioners Court returned to open meeting at 2:35 p.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

40. Adjourn.

(40-1:26:02)

40. December 15, 2025. The Commissioners Court adjourned the meeting of December 15, 2025.