

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **17th day November A.D., 2025**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Jason Ohrt,	Commissioner Precinct No. 2
Shannon Martin,	Commissioner Precinct No. 3
Kenneth Sexton,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, November 17, 2025, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. November 17, 2025. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, November 17, 2025, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. November 17, 2025. County Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:52)

3. November 17, 2025. Judge Ben Zeller opened the meeting to anyone wishing to address general County business which was not on the meeting agenda.

Bill Pozzi, Republican Chair, stated the filing period to run for an office is from November 8, 2025 through December 8, 2025.

Victoria Caldera spoke about the Turning Point USA event that will be held this Wednesday at the Texas A&M University-Victoria campus.

Michael Vonderau thanked the local restaurants that provided free meals on Veterans Day. Mr. Vonderau stated State Representative Louderback's office is helping him with the dog issues and spoke about loose dogs in Victoria.

Fire Marshal Dan Porter updated the Court on the KBDI numbers and stated the burn ban is still in effect.

State Representative A J Louderback spoke about County Clerk Heidi Easley's career and honored her with a Resolution for being an Outstanding County Clerk.

County Clerk Heidi Easley thanked Representative Louderback and acknowledged her staff, the public, and the Court for their support.

Commissioner Shannon Martin informed the public of his second Commissioner Communication Forum to be held at the Heritage Building on Tuesday, November 18, 2025, from 5:00 to 7:00 pm.

County Judge Zeller stated the last Commissioners Court meeting for 2025 will be held on December 15, 2025.

Hearing no further comments, Judge Ben Zeller continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-12:29)

4. November 17, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the minutes of the Commissioners Court meeting held on November 10, 2025. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-12:47)

5. November 17, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	11/17/2025	\$1,205,418.91
Supplemental Accounts	11/4/2025 – 11/7/2025	\$73,580.35

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-13:09)

6. November 17, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court received the monthly reports from the County Judge; County Commissioners, Precincts Nos. 1 - 4; Justice of the Peace, Precinct No. 3; and Pre-Trial Services. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-13:30)

7. November 17, 2025. None. No action taken.

8. Consider approval of Citizens Medical Center interim vendor payments and take appropriate action.

(8-13:44)

8. November 17, 2025. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved the CMC interim vendor payments dated November 13, 2025, in the amount of \$165,123.43 and the ACH report dated November 13, 2025, in the amount of \$1,819,702.86. Motion adopted.

9. Recognize 2025 Third Quarter Employee Anniversaries and take appropriate action.

(9-14:27)

9. November 17, 2025. County Judge Zeller recognized the Victoria County employees' anniversaries for the third quarter of 2025. Judge Zeller presented each of the following employees with a certificate for their years of service:

NAME	Years of Service
Vincent Aguilar	1
Michael Balboa	1
Jason Garcia	1
Laurel Ortego	1
Claire Profilet	1
Bryson Knudsen	1

Caleb Williams	1
Analisa Benoit	1
Noah Jackson	1
Amanda Gonzalez	1
James Thompson	1
Elizabeth Garcia	1
Celeste Garcia	1
Marvin Faires, Jr	1
Joann Garcia	5
Maricella Mujica	5
Connor Patterson	5
Leslie Valenzuela	5
Jacqueline Garcia	10
Cindy Pena	10
Paige Melton	10
David Gonza Jes	10
Lance Orsak	10
Juan Llanes	10
David Stithem	10
Leticia Villarreal	10
Jeffrey Green	15
Crystal Rodriguez	15
Edward Flores	20
Nora Brosig-Kucera	25
Christy Moya	25
Pama Hencerling	40

No action taken.

10. Hear presentation recapping the 2025 VC360 Program and take appropriate action.

(10-26:31)

10. November 17, 2025. Lauren Meaux, Victoria Emergency Management Public Safety Communications Coordinator, gave a presentation to Commissioners Court recapping the 2025 VC360 Program. Mrs. Meaux reviewed the Mission, Orientation and County Governance Legal Services and Judicial System. Mrs. Meaux reviewed County offices that were present and highlighted feedback on the program. No action taken.

11. Canvass the November 4, 2025 General Election and take appropriate action.

(11-38:26)

11. November 17, 2025. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved to canvass the November 4, 2025 General Election. Motion adopted.

12. Consider appointment of additional members to the Victoria County Emergency Services Planning Task Force and take appropriate action.

(12-39:39)

12. November 17, 2025. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the appointments of the Sheriff or Sheriff's designee and Scott Nelson as additional members to the Victoria County Emergency Services Planning Task Force. Motion adopted.

- 13. Consider approval of General Land Office Contract No. 24-065-186-F328 for the Community Development Block Grant Mitigation Program- Regional Mitigation Program (CDBG MITMOD) Projects and take appropriate action.**

(13-41:24)

13. November 17, 2025. Robin Knipling, Grant Administrator, provided information to the Court. The Commissioners spoke about the work that would be done in each of their precincts. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the General Land Office Contract No. 24-065-186-F328 for the Community Development Block Grant Mitigation Program-Regional Mitigation Program (CDBG MITMOD) Projects. Motion adopted.

- 14. Consider adoption of a fee schedule for the Victoria County Fire Marshal's Office and take appropriate action.**

(14-45:39)

14. November 17, 2025. Fire Marshal Dan Porter provided information to the Court. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court approved to adopt the fee schedule for the Victoria County Fire Marshal's Office. Motion adopted.

- 15. Consider approval of a request to reimburse DaCosta Volunteer Fire Department in the amount of \$2,559.49 for necessary repairs to DaCosta Engine 1, and take appropriate action.**

(15-47:58)

15. November 17, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the request for reimbursement, totaling \$2,559.49, from the DaCosta Volunteer Fire Department for necessary repairs to the DaCosta Engine water tank. Motion adopted.

- 16. Consider the following in connection with the Victoria County Regional Public Safety Training Center (VC-RPSTC) renovation project and take appropriate action:**

a. Ratify general construction contract Change Order No. 001.

(16a-48:51)

16a. November 17, 2025. County Engineer John Johnston provided information to the Court. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court ratified the general construction contract Change Order No. 001 in connection with the Victoria County Regional Public Safety Training Center (VC-RPSTC) renovation project. Motion adopted.

Consider the following in connection with the Victoria County Regional Public Safety Training Center (VC-RPSTC) renovation project and take appropriate action:

b. Authorize the County Engineer to execute all future documents, as needed, in connection with the VC-RPSTC.

(16b-48:51)

16b. November 17, 2025. John Johnston, County Engineer, provided the Court with information. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved to authorize the County Engineer to execute all future documents as needed in connection with the Victoria County Regional Public Safety Training Center (VC-RPSTC) renovation project. Motion adopted.

- 17. Consider the following in connection to a platting variance request for the Lucas Subdivision 11.90-acre tract located within the City of Victoria Extraterritorial Jurisdiction (ETJ) at 2347 Oliver Road Precinct 2, Victoria County, Texas and take appropriate action:**

a. Receive approved variance to City Ordinance Section 21-138(a) authorizing the platting of a rural detached single-family dwelling lot below the minimum total lot size requirement.

(17a-51:39)

17a. November 17, 2025. Assistant County Engineer Avery Flessner provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court received the approved variance to City Ordinance Section 21-138(a) authorizing the platting of a rural detached single-family dwelling lot below the minimum total lot size requirement in connection to a platting variance request for the Lucas Subdivision 11.90-acre tract located within the City of Victoria Extraterritorial Jurisdiction (ETJ) at 2347 Oliver Road Precinct 2, Victoria County, Texas. Motion adopted.

Consider the following in connection to a platting variance request for the Lucas Subdivision 11.90-acre tract located within the City of Victoria Extraterritorial Jurisdiction (ETJ) at 2347 Oliver Road Precinct 2, Victoria County, Texas and take appropriate action:

b. Authorize the County Judge to sign the Lucas Subdivision Plat, City Plat File No. 250702.

(17b-51:39)

17b. November 17, 2025. Assistant County Engineer Avery Flessner provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court authorized the County Judge to sign the Lucas Subdivision Plat, City Plat File No. 250702 in connection to a platting variance request for the Lucas Subdivision 11.90-acre tract located within the City of Victoria Extraterritorial Jurisdiction (ETJ) at 2347 Oliver Road Precinct 2, Victoria County, Texas. Motion adopted.

- 18. Receive for the record the fully executed Interlocal Agreement between the County of Victoria and the City of Victoria related to the provision of LiDAR-DEM data and 1-ft elevation contours and take appropriate action.**

(18-56:47)

18. November 17, 2025. Assistant County Engineer Avery Flessner provided information to the Court. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court received for the record the fully executed Interlocal Agreement between the County of Victoria and the City of Victoria related to the provision of LIDAR-DEM data and 1-ft elevation contours. Motion adopted.

- 19. Consider approval of a lease purchase agreement with SHI Government Solutions for purchase of Nutanix and Fortinet computer hardware, pending legal review, and take appropriate action.**

(19-57:57)

19. November 17, 2025. Matt Schneider, IT Director, provided information to the Court. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court approved the lease purchase agreement with SHI Government Solutions for purchase of Nutanix and Fortinet computer hardware, pending legal review. Motion adopted.

- 20. Consider approval of a retainer agreement with Thomas Gwosdz to provide professional legal consultant services to Victoria County and take appropriate action.**

(20-1:01:55)

20. November 17, 2025. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the engagement letter with Thomas Gwosdz to provide professional legal consultant services to Victoria County. Motion adopted.

- 21. Consider approval of Resolution No. 2025-101 for various donations contributed to Victoria County Animal Services in FY2025 and take appropriate action.**

(21-1:04:08)

21. November 17, 2025. Moved by Danny Garcia and seconded by Jason Ohrt, pursuant to Local Government Code §81.032, the Commissioners Court approved Resolution No. 2025-101 for a donation valued at \$3,523.61.00 from various donors, to be utilized for and dedicated to Victoria County Animal Services to be contributed towards their identified purposes. Motion adopted.

- 22. Receive for the record the fully executed Detention and Residential Contracts between Webb County and the Victoria County Regional Juvenile Justice Center and take appropriate action.**

(22-1:04:39)

22. November 17, 2025. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the fully executed Detention and Residential Contracts between Victoria Regional Juvenile Justice Center and Webb County. Motion adopted.

- 23. Receive for the record the following letters of permission to enter private property in Precinct 3, Victoria County, Texas and take appropriate action:**

a. Lloyd Allen Livingston II at approximately the 1400 Block of Kemper City Road South, Victoria County, Texas for the purpose of improving drainage.

(23a-1:05:08)

23a. November 17, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court received a letter of permission from Lloyd Allen Livingston, II to enter private property approximately at 1400 Block of Kemper City Road South, Victoria County, Texas for the purpose of improving drainage related to Victoria County. Motion adopted.

Receive for the record the following letters of permission to enter private property in Precinct 3, Victoria County, Texas and take appropriate action:

b. Thomas Stafford at 6265 Coletoville Rd., Victoria County, Texas for the purpose of improving drainage.

(23b-1:05:08)

23b. November 17, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court received a letter of permission from Thomas Stafford to enter private property at 6265 Coletoville Road, Victoria County, Texas for the purpose of improving drainage related to Victoria County road. Motion adopted.

Receive for the record the following letters of permission to enter private property in Precinct 3, Victoria County, Texas and take appropriate action:

c. Dana Jones at 13380 San Antonio River Rd., Victoria County, Texas with the purpose of depositing excess material.

(23c-1:05:08)

23c. November 17, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court received a letter of permission from Dana Jones to enter private property at 13380 San Antonio River Road, Victoria County, Texas for the purpose of depositing excess material from cleaning ditches or cutting road shoulders. Motion adopted.

24. Receive for the record notification of alignment of health plan premium deductions for the 2026 health plan year and take appropriate action.

(24-1:05:51)

24. November 17, 2025. Human Resources Director Giani Cantu provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record a notification of alignment of health plan premium deductions for the 2026 health plan year. Motion adopted.

25. Consider approval of a request to pay out compensatory time for identified employees within the Victoria County Regional Juvenile Justice Center, and take appropriate action.

(25-1:07:07)

25. November 17, 2025. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the request to pay out compensatory time for the listed JSO employees within the Victoria County Regional Juvenile Justice Center, to be paid from unused salaries in line item Salary, 2 Residential JPO 100-573-1160. Motion adopted.

26. Consider approval of personnel changes and take appropriate action.

(26-1:07:53)

26. November 17, 2025. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

a. Ben Zeller, County Judge - County Judge's Office:

1. Request to payout 80 hours of PTO for Lenny Llerena, Victoria Regional Airport Executive for 2025.

Motion adopted.

27. Consider approval of Discretionary Fund Budget Amendments, if any, and take appropriate action.

(27-1:08:26)

27. November 17, 2025. None. No action taken.

28. Consider approval of 2025 budget amendments and take appropriate action.

(28-1:08:55)

28. November 17, 2025. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the 2025 budget amendment for:

- a. General Fund/Various Departments, Revenues and Expenditures - Line item transfer
- b. Emergency Management, Expenditures - Line item transfer
- c. Gulf of Mexico Energy Security Act, Expenditures - Line item transfer

- d. Road and Bridge, Precinct No. 1, Expenditures - Line item transfer
- e. Road and Bridge, Precinct No. 2, Expenditures - Increase

Motion adopted.

29. Adjourn.

(29-1:09:17)

29. November 17, 2025. The Commissioners Court adjourned the meeting of November 17, 2025.