

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **23rd day March A.D., 2026**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Jason Ohrt,	Commissioner Precinct No. 2
Shannon Martin,	Commissioner Precinct No. 3
Kenneth Sexton,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA
MINUTES
COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS
Monday, March 23, 2026, 10:00 AM,
VICTORIA COUNTY COURTHOUSE
115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. March 23, 2026. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, March 23, 2026, at 10:02 a.m.

2. Invocation and Pledges.

(2-0:00)

2. March 23, 2026. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-3:41)

3. March 23, 2026. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

Victoria Regional Airport Executive Director Lenny Llerena introduced Michael Martin with the U.S. Department of Transportation. Mr. Martin spoke about the past air services at the Victoria Regional Airport.

Judge Zeller recognized State Representative A.J. Louderback.

Judge Zeller stated the Elections Commissions selected Karen Cline as the new Elections Administrator with an official start date of April 17, 2026.

Commissioner Jason Ohrt informed the Court that the Nursery Volunteer Fire Department will hold their annual fundraiser on March 29, 2026, from 11:00 a.m. to 1:00 p.m. at 370 Nursery Road.

Interim Animal Services Director Joe Hernandez stated today is National Puppy Day.

Hearing no further comments, Judge Ben Zeller continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-26:33)

4. March 23, 2026. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the minutes of the Commissioners Court meeting held on March 16, 2026. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-26:51)

5. March 23, 2026. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	3/23/2026	\$527,665.30
Supplemental Accounts	3/10/2026 – 3/16/2026	\$631,336.73

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-27:22)

6. March 23, 2026. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the monthly reports from the County Judge; County Commissioners, Precincts Nos. 1 - 4; County Treasurer; and Justice of the Peace, Precinct No. 2. Motion adopted.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-27:52)

7. March 23, 2026. There were no bond forfeiture releases. No action taken.

8. Consider approval of Citizens Medical Center interim vendor payments and take appropriate action.

(8-28:03)

8. March 23, 2026. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated March 19, 2026, in the amount of \$538,807.79 and the ACH report dated March 19, 2026, in the amount of \$3,676,452.02. Motion adopted.

9. Hear a Proclamation in recognition of Living History Weekend, and take appropriate action.

(9-28:41)

9. March 23, 2026. County Judge Zeller read the Proclamation. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved the Proclamation recognizing March 28–29, 2026 as Living History Weekend. Motion adopted.

10. Pursuant to V.T.C.A. Transportation Code §251.151, hold a public hearing on proposed changes to traffic regulations in Victoria County, Precinct 3, and take appropriate action.

(10-34:44)

10. March 23, 2026. Commissioner Shannon Martin provided information to the Court. County Judge Zeller opened the public hearing at 10:35 a.m. Hearing no public comments, Judge Zeller closed the public hearing at 10:35 a.m. Moved by Shannon Martin and seconded by Kenneth Sexton, pursuant to V.T.C.A. Transportation Code §251.151, the Commissioners Court adopted the proposed changes to traffic regulations in Victoria County, Precinct No. 3 as follows:

**PRECINCT #3 – STOP SIGN
INSTALLATION AT THE
FOLLOWING INTERSECTIONS**

WAREHOUSE RD. & DOVE DR.
Intersection, All-Way Stop

**QUAIL CREEK DR. @ Warehouse
Rd. Intersection, Southbound
Traffic**

TURKEY LN. @ Warehouse Rd.
Intersection, Westbound Traffic on
Turkey Ln.

PHEASANT DR. @ Warehouse Rd.
Intersection, Southbound Traffic

GROUSE RD. @ Chukar Dr.
Intersection, Westbound Traffic

RUBIN LN. @ Diebel Rd
Intersection, Southbound Traffic

**N MESQUITE DR. @ Old Goliad
Rd. Intersections 1 & 2**

**CHAPARRAL DR. & SPARROW
LN. Intersection, All-Way Stop**

PARTRIDGE RD. & CHUKAR DR.
Intersection, All-Way Stop

**PARTRIDGE RD. & QUAIL CREEK
DR. Intersection, All-Way Stop**

BOB WHITE RD. & DUCK DR.
Intersection, All-Way Stop

DUCK DR. & GROUSE RD.
Intersection, All-Way Stop

GROUSE RD. & PHEASANT DR.
Intersection, All-Way Stop

Motion adopted.

11. **Consider and authorize setting date of April 27, 2026 for a public meeting of the Victoria County Commissioners Court to take up for consideration approval of tax abatement agreements, deemed to be in due form, from FA Victoria I LLC and provide notice as required by Section 312.207, Tax Code and Section 312.2041, Tax Code, and take appropriate action.**

(11-37:09)

11. March 23, 2026. Moved by Danny Garcia and seconded by Jason Ohrt, the Commissioners Court authorized setting date of April 27, 2026 for a public meeting of the Victoria County Commissioners Court to take up for consideration approval of tax abatement agreements, deemed to be in due form, from FA Victoria I LLC and provide notice as required by Section 312.207, Tax Code and Section 312.2041, Tax Code.
Motion adopted.

12. **Consider approval of TIPS Quote No. Q-115981-1 with CivicPlus for the following services and take appropriate action:**
 - a. **Municipal Website Platform.**

(12a-39:38)

12a. March 23, 2026. Matt Schneider, IT Director, provided the Court with information. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the TIPS Quote No. Q-115981-1 with CivicPlus for the Municipal Website Platform. Motion adopted.

Consider approval of TIPS Quote No. Q-115981-1 with CivicPlus for the following services and take appropriate action:

b. ADA Website Accessibility Compliance.

(12b-39:38)

12b. March 23, 2026. IT Director Matt Schneider provided information to the Court. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the TIPS Quote No. Q-115981-1 with CivicPlus for the ADA Website Accessibility Compliance. Motion adopted.

Consider approval of TIPS Quote No. Q-115981-1 with CivicPlus for the following services and take appropriate action:

c. PDF Accessibility Tool.

(12c-39:38)

12c. March 23, 2026. Matt Schneider, IT Director, provided the Court with information. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the TIPS Quote No. Q-115981-1 with CivicPlus for the PDF Accessibility Tool. Motion adopted.

Consider approval of TIPS Quote No. Q-115981-1 with CivicPlus for the following services and take appropriate action:

d. NextRequest PIA Management Software.

(12d-39:38)

12d. March 23, 2026. IT Director Matt Schneider provided information to the Court. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the TIPS Quote No. Q-115981-1 with CivicPlus for the NextRequest PIA Management Software. Motion adopted.

Consider approval of TIPS Quote No. Q-115981-1 with CivicPlus for the following services and take appropriate action:

e. Social Media Archiving.

(12e-39:38)

12e. March 23, 2026. Matt Schneider, IT Director, provided the Court with information. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the TIPS Quote No. Q-115981-1 with CivicPlus for the Social Media Archiving. Motion adopted.

Consider approval of TIPS Quote No. Q-115981-1 with CivicPlus for the following services and take appropriate action:

f. Website Chatbot/Agent.

(12f-39:38)

12f. March 23, 2026. IT Director Matt Schneider provided information to the Court. Moved by Jason Ohrt and seconded by Shannon Martin, the Commissioners Court approved the TIPS Quote No. Q-115981-1 with CivicPlus for the Website Chatbot/Agent. Motion adopted.

- 13. Consider approval of a proposal from DataVox for Avaya phone system updates and maintenance and take appropriate action.**

(13-46:46)

13. March 23, 2026. IT Director Matt Schneider provided information to the Court. Moved by Danny Garcia and seconded by Shannon Martin, the Commissioners Court approved a proposal from DataVox for Avaya phone system updates and maintenance. Motion adopted.

- 14. Consider approval of an agreement with San Patricio County for jail housing services within the Victoria County Sheriff's Office and take appropriate action.**

(14-48:09)

14. March 23, 2026. Sheriff Justin Marr provided the Court with information. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved an Interlocal Cooperation Agreement between San Patricio County and Victoria County for jail housing services within the Victoria County Sheriff's Office. Motion adopted.

- 15. Consider approval and authorization of the County Auditor to issue payment for Owner's Representative Services to Square One Consultants, Inc. in connection with the Victoria County Mental & Behavioral Health Facility construction project and take appropriate action.**

(15-48:30)

15. March 23, 2026. Assistant County Engineer Avery Flessner provided the Court with information. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved and authorized the County Auditor to issue payment for Owner's Representative Services to Square One Consultants, Inc. in connection with the Victoria County Mental and Behavioral Health Facility construction project. Motion adopted.

- 16. Consider approval of a request for payment to GrantWorks in the amount of \$246,128.10 in connection with the Texas Community Development Block Grant (CDBG-MIT) GLO Award, Grant No. 24-065-186-F328 (GL #349-401-5010) and take appropriate action**

(16-49:35)

16. March 23, 2026. Grant Administrator Robin Knipling and Assistant County Engineer Avery Flessner provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved a request for payment to GrantWorks in the amount of \$246,128.10 in connection with the Texas Community Development Block Grant (CDBG-MIT) GLO Award, Grant No. 24-065-186-F328 (GL No. 349-401-5010). Motion adopted.

- 17. Consider approval of estimate No. 2251 from Victoria Steel Erectors for the Victoria County Road & Bridge Precinct 2 pole barn construction project and take appropriate action.**

(17-55:11)

17. March 23, 2026. Commissioner Jason Ohrt provided information to the Court. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved estimate no. 2251 from Victoria Steel Erectors for the Victoria County Road and Bridge Precinct No. 2 pole barn construction project. Motion adopted.

- 18. Consider approval of the following Resolutions for road donation and take appropriate action:**

a. Resolution No. 2026-042 for a road donation in the amount of \$753.80 from Encernacion Lara for the installation of a pipe culvert located at 715 Quail Creek Drive in Precinct 3, Victoria County, Texas.

(18a-56:43)

18a. March 23, 2026. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2026-042 for a road donation valued at \$753.80 from Encernacion Lara at 715 Quail Creek Drive in Precinct No. 3, Victoria County, Texas for the installation of a pipe culvert. Motion adopted.

Consider approval of the following Resolutions for road donation and take appropriate action:

b. Resolution No. 2026-043 for a road donation in the amount of \$192.00 from Melvin Chaloupka for the installation of a pipe culvert located at 754 Morristown Road in Precinct 3, Victoria County, Texas.

(18b-56:43)

18b. March 23, 2026. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court approved Resolution No. 2026-043 for a road donation valued at \$192.00 from Melvin Chaloupka at 754 Morristown Road in Precinct No. 3, Victoria County, Texas for the installation of a pipe culvert. Motion adopted.

- 19. Receive for the record the following letters of permission to enter private property for the purpose of improving drainage in Precinct 3, Victoria County, Texas and take appropriate action:**

a. Arlan Waitschies at 3210 Coletoville Road, Victoria County, Texas.

(19a-58:13)

19a. March 23, 2026. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court received for the record the letter of permission from Arlan Waitschies to enter private property located at 3210 Coletoville Road in Precinct No. 3, Victoria County, Texas for the purpose of improving drainage. Motion adopted.

Receive for the record the following letters of permission to enter private property for the purpose of improving drainage in Precinct 3, Victoria County, Texas and take appropriate action:

b. Christina Flores & Joe Monjaraz at 7758 Coletoville Road, Victoria County, Texas.

(19b-58:13)

19b. March 23, 2026. Moved by Shannon Martin and seconded by Jason Ohrt, the Commissioners Court received for the record the letter of permission from Christina Flores and Joe Monjaraz to enter private property located at 7758 Coletoville Road in Precinct No. 3, Victoria County, Texas for the purpose improving drainage. Motion adopted.

- 20. Receive for the record the following fully executed health plan agreements and related documents and take appropriate action:**

a. Claims Runout Agreement with Boon Chapman Benefit Administrators.

(20a-58:45)

20a. March 23, 2026. Moved by Danny Garcia and seconded by Shannon Martin, the Commissioners Court received for the record the fully executed Claims Runout Agreement with Boon Chapman Benefit Administrators. Motion adopted.

Receive for the record the following fully executed health plan agreements and related documents and take appropriate action:

b. Administrative Services Agreement with Texas Association of Counties Health and Employee Benefits Pool.

(20b-58:45)

20b. March 23, 2026. Moved by Danny Garcia and seconded by Shannon Martin, the Commissioners Court received for the record the fully executed Administrative Services Agreement with Texas Association of Counties Health and Employee Benefits Pool. Motion adopted.

Receive for the record the following fully executed health plan agreements and related documents and take appropriate action:

c. Stop Loss Agreement with Texas Association of Counties Health and Employee Benefits Pool.

(20c-58:45)

20c. March 23, 2026. Moved by Danny Garcia and seconded by Shannon Martin, the Commissioners Court received for the record the fully executed Stop Loss Agreement with Texas Association of Counties Health and Employee Benefits Pool. Motion adopted.

Receive for the record the following fully executed health plan agreements and related documents and take appropriate action:

d. Group Policy Amendment #7 and Certificate for Group Life Insurance with the Standard Insurance Company.

(20d-58:45)

20d. March 23, 2026. Moved by Danny Garcia and seconded by Shannon Martin, the Commissioners Court received for the record the fully executed Group Policy Amendment No. 7 and Certificate for Group Life Insurance with the Standard Insurance Company. Motion adopted.

Receive for the record the following fully executed health plan agreements and related documents and take appropriate action:

e. Medical Benefit Highlights – Victoria County Blue Choice Network PPO with Texas Association of Counties Health and Employee Benefits Pool.

(20e-58:45)

20e. March 23, 2026. Moved by Danny Garcia and seconded by Shannon Martin, the Commissioners Court received for the record the fully executed Medical Benefit Highlights - Victoria County Blue Choice Network PPO with Texas Association of Counties Health and Employee Benefits Pool. Motion adopted.

Receive for the record the following fully executed health plan agreements and related documents and take appropriate action:

f. Prescription Drug Plan with Texas Association of Counties Health and Employee Benefits Pool.

(20f-58:45)

20f. March 23, 2026. Moved by Danny Garcia and seconded by Shannon Martin, the Commissioners Court received for the record the fully executed Prescription Drug Plan with Texas Association of Counties Health and Employee Benefits Pool. Motion adopted.

Receive for the record the following fully executed health plan agreements and related documents and take appropriate action:

g. Victoria County Section 125 Plan Document with American Fidelity.

(20g-58:45)

20g. March 23, 2026. Moved by Danny Garcia and seconded by Shannon Martin, the Commissioners Court received for the record the fully executed Victoria County Section 125 Plan Document with American Fidelity. Motion adopted.

Receive for the record the following fully executed health plan agreements and related documents and take appropriate action:

h. Master Employer Services Agreement with American Fidelity.

(20h-58:45)

20h. March 23, 2026. Moved by Danny Garcia and seconded by Shannon Martin, the Commissioners Court received for the record the fully executed Master Employer Services Agreement with American Fidelity. Motion adopted.

21. Consider approval of personnel changes and take appropriate action.

(21-59:49)

21. March 23, 2026. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

a. J.J. Janssen, Extension Office:

1. Employment of Amanda Porter, Clerk III, at a rate of \$19.00 per hour, Budget Code 100-665-1108, effective April 6, 2026.

Motion adopted.

22. Receive for the record Discretionary Budget Amendments, if any, and take appropriate action.

(22-1:00:35)

22. March 23, 2026. There were no 2026 Discretionary Fund Budget Amendments. No action taken.

23. Consider approval of 2026 budget amendments and take appropriate action.

(23-1:00:48)

23. March 23, 2026. Moved by Danny Garcia and seconded by Kenneth Sexton, the Commissioners Court approved the 2026 budget amendments for:

- a. General Fund, Various Departments, Revenues and Expenditures - Line item transfer
- b. Road and Bridge, Precinct No. 1, Revenues and Expenditures - Line item transfer
- c. Road and Bridge, Precinct No. 4, Revenues and Expenditures - Increase
- d. Capital Credits Fund, Expenditures - Increase
- e. Airport Operating Fund, Revenues - Line item transfer
- f. Capital Projects Fund - 2025B, Expenditures - Increase
- g. Capital Projects Fund - COS 2023 – Line item transfer

Motion adopted.

24. Closed meeting pursuant to V.T.C.A. Government Code §551.074 to discuss personnel in various departments, §551.0745 to discuss boards and commissions, §551.072 to discuss real property, §551.087 to discuss economic development, and

§551.071 to conduct a private consultation with the County's attorney regarding matters protected by the attorney-client privilege.

(24-1:02:22)

24. March 23, 2026. The Commissioners' Court went into closed session at 11:02 a.m., pursuant to V.T.C.A. Government Code §551.074 to discuss personnel in various departments; §551.0745 to discuss boards and commissions; §551.072 to discuss real property; §551.087 to discuss economic development; and §551.071 to conduct a private consultation with the County's attorney regarding matters protected by attorney-client privilege.

25. Pursuant to V.T.C.A. Government Code §551.102, return to an open meeting and take any action deemed necessary based upon discussion in the closed meeting.

(25-1:03:07)

25. March 23, 2026. The Commissioners Court returned to open meeting at 11:48 a.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

26. Adjourn.

(26-1:03:10)

26. March 23, 2026. The Commissioners Court adjourned the meeting of March 23, 2026.