

THE STATE OF TEXAS §

COUNTY OF VICTORIA §

Be it remembered that on this the **30th day March A.D., 2026**, the Commissioners Court convened in **Special Session** at the Victoria County Courthouse in the City of Victoria, Victoria County, Texas, with His Honor, Ben Zeller, County Judge, presiding and the following Commissioners attending:

Danny Garcia,	Commissioner Precinct No. 1
Jason Ohrt,	Commissioner Precinct No. 2
Shannon Martin,	Commissioner Precinct No. 3
Kenneth Sexton,	Commissioner Precinct No. 4
and	
Heidi Easley,	County Clerk and Ex-Officio Clerk

and the following orders were passed:



COUNTY OF VICTORIA

MINUTES

COMMISSIONERS' COURT OF VICTORIA COUNTY, TEXAS

Monday, March 30, 2026, 10:00 AM, SPECIAL TERM

VICTORIA COUNTY COURTHOUSE

115 N. BRIDGE ST., ROOM 241, SECOND FLOOR, VICTORIA, TX

1. Call to Order.

(1-0:00)

1. March 30, 2026. Ben Zeller, County Judge, called to order the Commissioners Court Special Term for Monday, March 30, 2026, at 10:00 a.m.

2. Invocation and Pledges.

(2-0:00)

2. March 30, 2026. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

3. Citizens Communication.

(3-1:33)

3. March 30, 2026. Judge Ben Zeller opened the meeting with prayer and the reciting of the Pledges of Allegiance of the United States of America and the State of Texas.

Meagen Gumm with the Hope of South Texas, Nicole Nguyen with SJRC Texas Belong, Amanda Wendel with Pain to Purpose, and Stephanie Bassham with CASA introduced themselves to the Court.

County Judge Zeller read the Child Abuse Awareness Proclamation recognizing April 2026 as Child Abuse Awareness month.

Ms. Gumm, Ms. Nguyen, Ms. Wendel and Ms. Bassham informed the Court about how their organizations are involved with Child Abuse Awareness and thanked the Court for their support.

Meagen Gumm announced that on April 1, 2026, at noon, there will be a sound-off to recognize those affected by child abuse at the Victoria County Public Health Department.

Michael Vonderau of 2107 N. Ben Jordan spoke about diabetes awareness, illegal dumping at Christ's Kitchen, and child abuse awareness.

Hearing no further comments, Judge Ben Zeller continued with the next agenda item.

4. Consider approval of minutes and take appropriate action.

(4-22:04)

4. March 30, 2026. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved the minutes of the Commissioners Court meeting held on March 23, 2026. Motion adopted.

5. Consider approval of accounts payable and take appropriate action.

(5-22:22)

5. March 30, 2026. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved the accounts payable as presented by Michelle Samford, County Auditor.

Regular Accounts	3/30/2026	\$444,783.54
Supplemental Accounts	3/17/2026 – 3/23/2026	\$13,303.95

Motion adopted.

6. Receive monthly and quarterly reports from various county officials and departments and take appropriate action.

(6-22:48)

6. March 30, 2026. There were no quarterly or monthly reports. No action taken.

7. Consider approval of bond forfeiture releases and take appropriate action.

(7-22:57)

7. March 30, 2026. There were no bond forfeiture releases. No action taken.

8. Consider approval of Citizens Medical Center interim vendor payments and take appropriate action.

(8-23:11)

8. March 30, 2026. Moved by Danny Garcia and seconded by Shannon Martin, the Commissioners Court approved the interim vendor payments for Citizens Medical Center dated March 26, 2026, in the amount of \$369,470.13 and the ACH report dated March 26, 2026, in the amount of \$3,536,009.28. Motion adopted.

9. Hear a Proclamation recognizing Victoria Christian Assistance Ministry (VCAM) for 40 years of service, and take appropriate action.

(9-23:43)

9. March 30, 2026. Marc Hinojosa and Joe Farias from Victoria Christian Assistance Ministry (VCAM) spoke to the Court about VCAM. County Judge Zeller read the Proclamation. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the Proclamation recognizing Victoria Christian Assistance Ministry (VCAM) for 40 years of service. Motion adopted.

10. Consider approval of the following Resolutions for donations to Victoria County Animal Services, and take appropriate action:

a. Resolution No. 2026-045 from Murdoch's Ranch and Home Supply, LLC. in the amount of \$2,147.62.

(10a-32:09)

10a. March 30, 2026. Moved by Shannon Martin and seconded by Jason Ohrt, pursuant to Local Government Code §81.032, the Commissioners Court approved Resolution No. 2026-045 for a donation with a total value of \$2,147.62 from Murdoch's Ranch and Home Supply, LLC to be utilized for and dedicated to Victoria County Animal Services to be contributed towards their identified purposes. Motion adopted.

Consider approval of the following Resolutions for donations to Victoria County Animal Services, and take appropriate action:

b. Resolution No. 2026-046 from Victoria County Animal Advocates for a commercial dishwasher/glasswasher valued at \$6,282.23.

(10b-32:09)

10b. March 30, 2026. Tina Wayne, June Stone, and Louise Hull Patillo from the Victoria County Animal Advocates thanked the Court for their support. Commissioner Garcia thanked Commissioner Sexton for his involvement with Victoria Animal Services. Moved by Shannon Martin and seconded by Jason Ohrt, pursuant to Local Government Code §81.032, the Commissioners Court approved Resolution No. 2026-046 for a donation with a total value of \$6,282.23 from Victoria County Animal Advocates for a commercial dishwasher/glasswasher to be utilized for and dedicated to Victoria County Animal Services to be contributed towards their identified purposes. Motion adopted.

11. Consider approval of Victoria County Mental & Behavioral Health Facility GMP (Guaranteed Maximum Price) Proposal Revision from SpawGlass, and take appropriate action.

(11-35:55)

11. March 30, 2026. Assistant County Engineer Avery Flessner provided information to the Court. Moved by Kenneth Sexton and seconded by Jason Ohrt, the Commissioners Court approved the base bid from SpawGlass for the Victoria County Mental and Behavioral Health Facility GMP (Guaranteed Maximum Price) Proposal Revision. Motion adopted.

12. Authorize to advertise a Request for Qualifications (RFQ) for New Construction Building Commissioning Services for the Mental & Behavioral Health Facility in Victoria County, Texas and take appropriate action.

(12-39:58)

12. March 30, 2026. Assistant County Engineer Avery Flessner provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court authorized to advertise a Request for Qualifications (RFQ) for New Construction Building Commissioning Services for the Mental and Behavioral Health Facility in Victoria County, Texas. Motion adopted.

13. Discuss and consider updated draft Victoria County Procurement Policy, Purchasing & Procurement Procedures, Purchasing Matrix, and Procurement Flow Chart and take appropriate action.

(13-43:19)

13. March 30, 2026. Procurement Specialist Adrian Willis, Assistant County Engineer Avery Flessner, and County Judge's Chief of Staff Chris Nicholson provided the Court with information. The Commissioners Court discussed the updated draft Victoria County Procurement Policy, Purchasing and Procurement Procedures, Purchasing Matrix, and Procurement Flow Chart. No action taken.

14. Consider approval of the Victoria County Subrecipient Monitoring Policy for grants and take appropriate action.

(14-49:32)

14. March 30, 2026. Grant Administrator Robin Knipling provided the Court with information. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court approved the Victoria County Subrecipient Monitoring Policy for grants. Motion adopted.

15. Receive for the record the following Plat Exemption Quarterly Reports from Victoria County Engineering and Development and take appropriate action:
a. 2024 Third Quarter.

(15a-52:03)

15a. March 30, 2026. Avery Flessner, Assistant County Engineer, provided the Court with information. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the 2024 Third Quarter Plat Exemption Quarterly Report from the Victoria County Engineering and Development Department. Motion adopted.

Receive for the record the following Plat Exemption Quarterly Reports from Victoria County Engineering and Development and take appropriate action:
b. 2024 Fourth Quarter.

(15b-52:03)

15b. March 30, 2026. Assistant County Engineer Avery Flessner provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the 2024 Fourth Quarter Plat Exemption Quarterly Report from the Victoria County Engineering and Development Department. Motion adopted.

Receive for the record the following Plat Exemption Quarterly Reports from Victoria County Engineering and Development and take appropriate action:
c. 2025 First Quarter.

(15c-52:03)

15c. March 30, 2026. Avery Flessner, Assistant County Engineer, provided the Court with information. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the 2025 First Quarter Plat Exemption Quarterly Report from the Victoria County Engineering and Development Department. Motion adopted.

Receive for the record the following Plat Exemption Quarterly Reports from Victoria County Engineering and Development and take appropriate action:
d. 2025 Second Quarter.

(15d-52:03)

15d. March 30, 2026. Assistant County Engineer Avery Flessner provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the 2025 Second Quarter Plat Exemption Quarterly Report from the Victoria County Engineering and Development Department. Motion adopted.

Receive for the record the following Plat Exemption Quarterly Reports from Victoria County Engineering and Development and take appropriate action:
e. 2025 Third Quarter.

(15e-52:03)

15e. March 30, 2026. Avery Flessner, Assistant County Engineer, provided the Court with information. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the 2025 Third and Fourth Quarters Plat Exemption Quarterly Reports from the Victoria County Engineering and Development Department. Motion adopted.

Receive for the record the following Plat Exemption Quarterly Reports from Victoria County Engineering and Development and take appropriate action: f. 2026 First Quarter.

(15f-52:03)

15f. March 30, 2026. Assistant County Engineer Avery Flessner provided information to the Court. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the 2026 First Quarter Plat Exemption Quarterly Report from the Victoria County Engineering and Development Department. Motion adopted.

- 16. Receive for the record an executed Warranty Deed from Derek Jay Waitschies for the purchase of right-of-way (ROW) on Tipton Road in Precinct 4, Victoria County, Texas in the amount of \$1,700.00 in connection with the TxDOT Tipton Road Bridge Replacement Project, and take appropriate action.**

(16-53:39)

16. March 30, 2026. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record an executed Warranty Deed from Derek Jay Waitschies for the purchase of right-of-way (ROW) on Tipton Road in Precinct No. 4, Victoria County, Texas in the amount of \$1,700.00 in connection with the TxDOT Tipton Road Bridge Replacement Project. Motion adopted.

- 17. Consider approval of Resolution No. 2026-044 for a road donation from Charlton Ledwig in the amount of \$403.60 for installation of a pipe culvert located at 6482 Coletoville Road in Precinct 3, Victoria County, Texas and take appropriate action.**

(17-53:59)

17. March 30, 2026. Moved by Shannon Martin and seconded by Kenneth Sexton, the Commissioners Court approved Resolution No. 2026-044 for a road donation valued at \$403.60 from Charlton Ledwig at 6482 Coletoville Road in Precinct No. 3, Victoria County, Texas for the installation of a pipe culvert. Motion adopted.

- 18. Consider approval of a Letter of Permission from Martha Ramos to enter private property located at 10680 FM 444 South in Precinct 4, Victoria County, Texas and take appropriate action.**

(18-54:22)

18. March 30, 2026. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the letter of permission from Martha Ramos to enter private property located at 10680 FM 444 South, Inez, Texas, 77968 in Precinct No. 4, Victoria County, Texas for the purpose of checking elevations for drainage improvement purposes on county maintained roads. Motion adopted.

- 19. Consider approval of personnel changes and take appropriate action.**

(19-54:42)

19. March 30, 2026. Moved by Jason Ohrt and seconded by Danny Garcia, the Commissioners Court approved that payroll be processed in compliance with policy and personnel changes:

- a. Margetta Hill, Elections Administrator - Victoria County Elections Office:
 - 1. Request to pay overtime (if any) to Matt Vasquez (SO Security) for 5.0 hours x 1.5 x \$36.06 = \$270.45, for hours worked during the March 3, 2026, Joint Primary Election, to be paid from the Victoria County Election

Motion adopted.

20. Receive for the record Discretionary Budget Amendments, if any, and take appropriate action.

(20-55:08)

20. March 30, 2026. Moved by Kenneth Sexton and seconded by Shannon Martin, the Commissioners Court received for the record the 2026 Discretionary Fund Budget Amendment for the Sheriff's DOJ Federal Forfeiture (362) as an increase to expenditures. Motion adopted.

21. Consider approval of 2026 budget amendments and take appropriate action.

(21-55:24)

21. March 30, 2026. Moved by Jason Ohrt and seconded by Kenneth Sexton, the Commissioners Court approved the 2026 budget amendments for:

- a. General Fund/Various Departments, Revenues and Expenditures - Line item transfer
- b. Emergency Management Fund, Revenues and Expenditures - Line item transfer
- c. Road and Bridge, Precinct No. 1, Expenditures - Increase
- d. Road and Bridge, Precinct No. 3, Expenditures - Line item transfer
- e. Capital Projects Fund - 2025B, Expenditures - Increase

Motion adopted.

22. Closed meeting pursuant to V.T.C.A. Government Code §551.074 to discuss personnel in various departments, §551.072 to discuss real property, and §551.071 to conduct a private consultation with the County's attorney regarding matters protected by the attorney-client privilege.

(22-56:00)

22. March 30, 2026. The Commissioners' Court went into closed session at 10:56 a.m., pursuant to V.T.C.A. Government Code §551.074 to discuss personnel in various departments; §551.072 to discuss real property; and §551.071 to conduct a private consultation with the County's attorney regarding matters protected by attorney-client privilege.

23. Pursuant to V.T.C.A. Government Code §551.102, return to an open meeting and take any action deemed necessary based upon discussion in the closed meeting.

(23-56:58)

23. March 30, 2026. The Commissioners Court returned to open meeting at 12:21 p.m., pursuant to V.T.C.A. Government Code §551.102, with no action taken.

24. Adjourn.

(24-57:02)

24. March 30, 2026. The Commissioners Court adjourned the meeting of March 30, 2026.